



# City of West Allis

## Meeting Minutes

### Administration & Finance Committee

*Alderson Kevin Haass, Chair*

*Alderson Martin J. Weigel, Vice-Chair*

*Aldersons: Michael J. Czaplewski, Michael P. May, Daniel J. Roadt*

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Monday, September 10, 2018

6:04 PM

City Hall, Room 128  
7525 W. Greenfield Ave.

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#### REGULAR MEETING (draft minutes)

#### A. CALL TO ORDER

*Chairperson Haass called the meeting to order at 6:04 p.m.*

#### B. ROLL CALL

**Present** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

#### Others Present:

*Bryan Grunewald, Schenck; Mayor Devine; Rebecca Grill, City Administrator; Audrey Key, HR Director; Patrick Mitchell, Police Chief; Peggy Steeno, Finance Director; Tony Warkoczewski, IT Director; Other Staff; Guests and Media.*

#### C. ANNOUNCEMENT

*Announcement of closed session pursuant to Wis. Stat. Section 19.85(1)(c), (e) and (g) for discussing collective bargaining matters with Police Union and discussing performance evaluation data of public employee(s).*

#### D. APPROVAL OF MINUTES

1. [2018-0561](#) Minutes (draft) June 11, 2018 Regular Meeting, June 19, 2018 Recess Meeting, June 19, 2018 Recess Meeting and Closed Session, June 26, 2018 Special Recess Meeting, July 17, 2018 Recess Meeting, August 7, 2018 Recess Meeting, and September 4, 2018 Recess Meeting.

**A motion was made by Ald. Weigel, seconded by Ald. May, to approve the minutes. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

## E. APPEARANCE BEFORE COMMITTEE

### 2. Appearance by Bryan Grunewald, Partner, Schenck

[2018-0711](#)

Finance Director/Comptroller submitting the City of West Allis 2017 Comprehensive Annual Financial Report (CAFR).

*Mr. Grunewald, Schenck Partner, was present to discuss this item. Mr. Grunewald and Finance Director Peggy Steeno responded to questions and comments from Committee members.*

**A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended to be Placed on File. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

## F. NEW AND PREVIOUS MATTERS

### Held Items

### 3. [2017-0444](#) Strategic Plan Update.

**A motion was made by Ald. May, seconded by Ald. Weigel, that this matter be Placed on File. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

## G. MATTERS FOR DISCUSSION/ACTION

### 4. [2018-0496](#) Progress and Recommendations regarding Total Benefit Package from Employee Benefit Committee.

**This matter was Held**

## H. CLOSED SESSION

*At 6:31 p.m., Chairperson Haass stated it was the intention of the Committee to vote on a motion to convene in closed session to discuss collective bargaining matters with the Police Union, discuss performance evaluation data of public employee(s), and to take such further action as may be necessary and appropriate with respect to such matters.*

*A closed session for the above purposes is authorized pursuant to the provisions of Wis. Stats. Section 19.85(1)(c), (e), and (g), which authorizes a governmental body, upon motion duly made and carried, to meet in closed session to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; to deliberate or negotiate the purchase of public properties and the investment of public funds, or conduct other specified public business whenever*

*competitive or bargaining reasons require a closed session; and to confer with legal counsel for the governing body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.*

**A motion was made by Ald. May, seconded by Ald. Weigel, to convene in closed session at 6:31 p.m.. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

*Staff present to discuss collective bargaining matters with the Police Union included Audrey Key, Peggy Steeno, Patrick Mitchell and Rebecca Grill. At conclusion of this discussion, staff exited and Rebecca Grill discussed the performance evaluation data of public employee(s).*

*Upon conclusion of the closed session, the Administration & Finance Committee had no further business to attend to.*

**I. ADJOURNMENT**

*A motion was made by Ald. Czaplewski, seconded by Ald. May, that the meeting be adjourned at 7:05 p.m. The motion carried unanimously.*



All meetings of the {bdName} are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

**NON-DISCRIMINATION STATEMENT**

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

**AMERICANS WITH DISABILITIES ACT NOTICE**

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

**LIMITED ENGLISH PROFICIENCY STATEMENT**

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.