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City of West Allis Matter Summary

7525 W. Greenfield Ave.
West Allis, WI 53214

File Number	Title	Status
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2010-0494 Request Introduced

Communication from City Administrative Officer requesting consideration of program to publicize names of delinquent property taxes, etc.

Introduced: 8/3/2010

Controlling Body: Administration & Finance Committee

COMMITTEE RECOMMENDATION approval, as amended

ACTION DATE:	MOVER	SECONDER		AYE	NO	PRESENT	EXCUSED
<u>8/9/10</u>	<u>X</u>		Barczak				
			Czaplewski				
			Kopplin	X			
			Lajsic	X			
			Narlock	X			
		<u>X</u>	Reinke	X			
			Roadt				
			Sengstock				
			Vitale				X
			Weigel				
			TOTAL	<u>4</u>	<u>0</u>		

SIGNATURE OF COMMITTEE MEMBER

[Signature]
Chair Vice-Chair Member

COMMON COUNCIL ACTION **PLACE ON FILE AS AMENDED**

ACTION DATE:	MOVER	SECONDER		AYE	NO	PRESENT	EXCUSED
<u>SEP 07 2010</u>	<u>/</u>		Barczak	✓			
			Czaplewski	✓			
			Kopplin	✓			
			Lajsic	✓			
		<u>✓</u>	Narlock	✓			
			Reinke	✓			
			Roadt	✓			
			Sengstock	✓			
			Vitale	✓			
			Weigel	✓			
			TOTAL	<u>10</u>			

UNANIMOUS



July 26, 2010

The Honorable Mayor Dan Devine
and Members of the Common Council
7525 W. Greenfield Avenue
West Allis WI 53214

Subject: Publicizing Names of Delinquent Property Taxes

Dear Mayor Devine and Common Council Members:

Recently, Jeff Warchol, West Allis Assistant City Attorney, provided me information about the City of Brookfield's program of publicizing the names of delinquent personal property taxes in the Brookfield NOW newspaper. It occurred to us that the City of West Allis should consider a similar program.

A West Allis program of this nature could include not only real estate and personal property taxes, but it could also include other unpaid items and accounts. The names listed could be everyone or just the habitual offenders. The list could be maintained on the City's Intranet so it can be accessed by all departments to be kept up to date. Names could be listed in a variety of media formats, including newspapers, the City web site, the City cable channel, the City newsletter, and possibly other targeted listings.

Your consideration and direction in this regard is requested. If you have any questions or desire further information or clarification, please feel free to contact Jeff Warchol or me. Thank you for your attention to this matter.

Sincerely,

Paul M. Ziehler,
City Administrative Officer, Clerk/Treasurer

PMZ:jfw
cc: Scott Post
Jeff Warchol
Gary Schmid

ADM\ORDRES\MCC.PubDA

Hi Ann- 8/24
Please put this memo
in the A&F comm.
jacht 2010-0494 -
for 9/7 CC mtg,
under Cmte. reports.
Thanks,
Janette



CITY ADMINISTRATIVE OFFICE

PAUL M. ZIEHLER
City Administrative Officer
Clerk/Treasurer


414/302-8294
414/302-8207 (Fax)

City Hall
7525 West Greenfield Avenue
West Allis, Wisconsin 53214

pziehler@ci.west-allis.wi.us
www.ci.west-allis.wi.us

MEMORANDUM

TO: File

FROM: Paul M. Ziehlér,
City Administrative Officer 

RE: Publicizing the Names of Delinquent Property Taxes, etc.

DATE: August 23, 2010

This memorandum is to document the conditions under which the publicizing of the names of delinquent property taxes and other unpaid accounts may be done by City staff. These guidelines were included in the Administration & Finance Committee approval of my request to do such in my communication to the Common Council dated July 26, 2010 (August 9, 2010 Administration & Finance Committee meeting).

The conditions/guidelines are as follows:

1. Target only habitual offenders (three years or more).
2. No newspaper publication of names (only use the City Newsletter, web site, and cable channel).
3. Staff must ensure that the information is absolutely accurate before any names are publicized (IT will develop a list for display on City Intranet so all departments can access it and keep it up to date).
4. A "last chance" letter (before publicizing) will be sent in advance to all delinquents. (Staff should consider presentation of unique information or extenuating circumstances that might justify not publicizing a certain delinquent name. Also, if the delinquent makes some "good faith" effort in paying a portion of the delinquency, then staff should consider not publicizing the name.)
5. No addresses or phone numbers will be publicized with the names.

PMZ:jfw

cc: Mayor Devine
All Alderpersons
Dept/Div Heads
Jeff Warchol