

**CITY OF WEST ALLIS  
AMENDED WORK ORDER #8**

TO: RA SMITH, INC.

DATE: MAY 21, 2025

PROJECT: PRIVATE PROPERTY WORK - WATER SERVICE REPLACEMENTS, SUMP PUMP INSTALLATIONS, SANITARY LATERAL REHABILITATIONS, AND STORM LATERAL EXTENSIONS

SUBJECT: INSPECTION SERVICES

In accordance with Resolution No. 2013-0227, Resolution No. 2019-0616, Resolution No. R-2022-0438, Resolution No. R-2024-0194, and Resolution No. R-2025-1827 the Agreement for Professional Services dated as of March 8, 2013 (the "Agreement"), you are directed to proceed with work on the Project as outlined below:

Work: As described in submitted proposal to City dated May 12, 2025

Estimate: \$ 35,000.00 (See attached Fee Schedule and Cost Breakdown)

Schedule: Work to commence immediately. To be completed as part of the Basic Services under the Agreement.

This Work Order, including any attachments, is incorporated into the Agreement. All work defined in this Work Order and payment therefor shall be performed in accordance with the terms and conditions of the Agreement, unless otherwise modified herein. Any modification(s) of this Work Order is subject to approval and acceptance pursuant to the Agreement.

Issued:

Received and Approved:

CITY OF WEST ALLIS

Signed by:  
By: Melinda Dejowski  
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Melinda K. Dejowski, P.E.

RA SMITH, INC.

By: CHRIS M. STAMBOLSKI, P.E.

Title: City Engineer

Title: DIRECTOR OF MUNICIPAL SERVICES

Date: 5/21/2025

Date: 5/21/2025

ATTACHMENTS:  
Scope of Services

**COMPTROLLER'S CERTIFICATE**

Countersigned this 5/21/2025 day of May, 2024  
and I certify that the necessary funds have  
been provided to pay the liability that may be  
incurred by the City of West Allis under this

Contract  
DocuSigned by:

Jason Kaczmarek  
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Jason Kaczmarek, Director of  
Finance/Comptroller

## 2025 West Allis Private Property Improvements Scope and LOE Estimate

5/12/2025

The following is a breakdown of the budget and actual costs from the 2020, 2021, 2022 and 2024 Private Property Improvements projects:

### Breakdown of Costs from 2020 Proposal (original proposal)

- City of West Allis Resolution No. 2019-0616 (Amended Work Order No.4) - \$327,750.00
  - 2020 Actual Cost ~ \$132,000 ~ 1,400 hours
  - Remaining Budget = \$327,750.00 - \$132,000.00 = \$195,750.00

### Breakdown of Costs from 2021 Proposal (continued from original budget above)

- City of West Allis Resolution No. 2019-0616 (Amended Work Order No.5)
  - 2021 Actual Cost ~ \$102,500 ~ 970 hours
  - Remaining Budget (\$195,750.00) - 2021 Actual Costs (\$102,500.00) = ~ \$93,250.00 remaining budget

### Breakdown of Costs from 2022 Proposal (continued from original budget above)

- City of West Allis Resolution No. 2022-0438 (Amended Work Order No.6) - \$35,000.00
  - Remaining budget (\$93,250.00) + \$35,000.00 = ~ \$128,250.00 budget
  - 2022 Actual Cost ~ \$95,000 ~ 850 hours
  - Remaining Budget (\$128,250.00) - 2022 Actual Costs (\$95,000.00) = ~ \$33,250.00 remaining budget

### Breakdown of Costs from 2024 Proposal (continued from original budget above)

- City of West Allis Resolution No. 2022-0438 (Amended Work Order No.6) - \$35,000.00
  - Remaining budget (\$33,250.00) + \$75,000.00 = ~ \$108,250.00 budget
  - 2024 Actual Cost ~ \$81,000 ~ 665 hours
  - Remaining Budget (\$108,250.00) - 2024 Actual Costs (\$81,000.00) = ~ \$27,250.00 remaining budget

### 2025 Construction Related Services Cost Estimate

We are assuming the 2025 program will be about 66% of the 2024 program level of effort and scope. The plan is to have Chuck Pape available throughout the project, with Kate Jankowski serving as his backup. Each have had extensive experience with West Allis in the previous, and also extensive experience working with the MMSD in various communities as part of their PPII programs. With that, consider the following:

### Estimated Hourly Breakdown of Costs

- Project Administration/Management—Chris Stamborski
  - 25 hours \* \$202/hour = \$5,050.00
- Lead Field Representative—Chuck Pape/Kate Jankowski
  - 400 hours \* \$140/hour = \$56,000.00
- **Totals—425 hours—\$61,050.00**

\*Expenses for the 2024 project were approximately \$1,250. We will budget for \$1,200 for 2025.

### Summary

We believe our team provides great value to the City beyond the hours and billable rates alone, and appreciate the City recognizing this with continued work on these projects. Chuck's ability to work independently has limited the amount of time a secondary inspector was necessary saving the City significant cost over what was expected. Chuck was also able to provide great assistance to the plumbing and electrical inspection departments too, serving as a liaison throughout the project, limiting the amount of time their departments needed to devote to the project. We expect this level of service to again be in place for this year's program.

*cms 5/21/2025*