

**CITY OF WEST ALLIS  
RESOLUTION R-2025-0063**

**RESOLUTION APPROVING THE APPOINTMENT OF TRACEY L. UTTKE TO THE  
POSITION OF CITY CLERK**

**WHEREAS**, the City of West Allis is committed to maintaining excellence in public service, ensuring transparency in government operations, and providing high-quality customer service to residents; and

**WHEREAS**, Tracey L. Uttke, a highly skilled and experienced municipal professional, has demonstrated extensive expertise in customer service management, election administration, and municipal clerk responsibilities; and

**WHEREAS**, Ms. Uttke has served as Customer Service Center Supervisor and Deputy Clerk for the City of West Allis, playing a pivotal role in the administration of licenses, election operations, records management, and customer service improvements; and

**WHEREAS**, her leadership experience includes spearheading the establishment of the City's Customer Service Center, troubleshooting and resolving complex service issues, and participating in the LEAD West Allis leadership program; and

**WHEREAS**, her professional background in municipal government, combined with her experience in process improvement and public engagement, makes her exceptionally qualified for the role of City Clerk; and

**WHEREAS**, a detailed work history highlighting Ms. Uttke's qualifications and accomplishments is provided in her resume, which is attached to this file.

**NOW THEREFORE**, by the Common Council of the City of West Allis, that the appointment of Tracey L. Uttke to the position of City Clerk is hereby approved, and shall take effect on February 24, 2025.

**SECTION 1:**        **ADOPTION** "R-2025-0063" of the City Of West Allis Municipal Resolutions is hereby *added* as follows:

ADOPTION

R-2025-0063(*Added*)

PASSED AND ADOPTED BY THE CITY OF WEST ALLIS COUNCIL FEBRUARY 11, 2025.

	<b>AYE</b>	<b>NAY</b>	<b>ABSENT</b>	<b>ABSTAIN</b>
Ald. Ray Turner	<u>X</u>	_____	_____	_____
Ald. Kimberlee Grob	<u>X</u>	_____	_____	_____
Ald. Chad Halvorsen	<u>X</u>	_____	_____	_____
Ald. Marissa Nowling	<u>X</u>	_____	_____	_____
Ald. Suzzette Grisham	<u>X</u>	_____	_____	_____
Ald. Danna Kuehn	<u>X</u>	_____	_____	_____
Ald. Dan Roadt	<u>X</u>	_____	_____	_____
Ald. Patty Novak	<u>X</u>	_____	_____	_____
Ald. Kevin Haass	<u>X</u>	_____	_____	_____
Ald. Marty Weigel	<u>X</u>	_____	_____	_____

Attest

Presiding Officer

Rebecca Grill, City Clerk, City Of West Allis

Dan Devine, Mayor, City Of West Allis

