



City of West Allis

7525 W. Greenfield Ave.
West Allis, WI 53214

Meeting Minutes

Administration & Finance Committee

Aldersperson Vincent Vitale, Chair

Aldersperson Kevin Haass, Vice-Chair

Alderspersons: Thomas G. Lajsic, Michael P. May, Cathleen M. Probst

Monday, April 4, 2016

8:15 PM

City Hall Room 220

RECESS MEETING (draft minutes)

A. CALL TO ORDER

Chair Vitale called the meeting to order at 8:15 p.m.

B. ROLL CALL

Present 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

Others Attending

City Attorney Scott Post; Sally Nusslock, Health Commissioner; Audrey Key, HR Director; Steve Bane, Fire Chief; Mason Pooler, Deputy Fire Chief; Jim Jandovitz, IT Director; Peter Fantle, IT Dept.; Rebecca N. Grill, City Administrator; Other Staff; Guests and Media.

C. NEW AND PREVIOUS MATTERS

New Matters for Introduction

13. [R-2016-0095](#) Resolution authorizing the Director of Development to enter into an amended landscape design/architectural services contract for plans and specifications for playground/park designs with Ayres Associates, in an amount not to exceed \$10,000.

Sponsors: Ald. Barczak and Ald. May

A motion was made by Ald. May, seconded by Ald. Haass, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

14. [R-2016-0096](#) Resolution approving Subgrantee Agreements and Interdepartmental Agreements by and between the City of West Allis and various Community Development Block Grant recipients and City Departments for support of administrative, public service, housing rehabilitation, economic development, and public facilities activities and projects funded by 2016 Community Development Block Grant funds.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Lajsic, seconded by Ald. Haass, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

15. [R-2016-0098](#) Resolution requesting support for the Green Initiative Green Hinge Project and the transfer of \$3,280 from the City's reserve for Green Initiatives to purchase Green Hinges for Fire Department garage doors.

Sponsors: Administration & Finance Committee

A motion was made by Ald. May, seconded by Ald. Haass, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

16. [R-2016-0097](#) Resolution approving the Summary of Negotiated Settlement between the City of West Allis and the West Allis Professional Fire Fighters' Association, Local 1004, for 2015-2017.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Lajsic, seconded by Ald. Probst, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

17. [R-2016-0100](#) Resolution relative to amending the City of West Allis Policies & Procedures Manual No. 1424, Premium Pay, under Human Resources.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Lajsic, seconded by Ald. May, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

18. [2016-0203](#) Communication from City Administrator regarding request to fill upcoming vacant position of Receptionist at the Health Department.

A motion was made by Ald. Lajsic, seconded by Ald. Haass, that this matter was Recommended For Approval. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

19. [2016-0177](#) Finance Director/Comptroller submitting report for February 2016 indicating City of West Allis checks issued in the amount of \$2,132,191.86.

A motion was made by Ald. Lajsic, seconded by Ald. Probst, that this matter was Recommended to be Placed on File. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

City Attorney Claim Report

20. [2014-0014](#) John Wright communication regarding grass cutting and weed removal charges added to the 2013 real estate property tax for the property at 919 S. 91 St.

This matter was Recommended to be Placed on File on a Block Vote

21. [2014-0632](#) Summons and Complaint in the matter of Deutsche Bank National Trust Company, as Trustee for Morgan Stanley Mortgage Loan Trust 2005-4 c/o Wells Fargo Bank, N.A. vs. Jason Spritzer, et al, regarding foreclosure of mortgage. Case No. 14CV007840.

This matter was Recommended to be Placed on File on a Block Vote

22. [2015-0239](#) Summons and Complaint in the matter of Nationstar Mortgage LLC vs. Estate of Dorothy D. Kutlesa, et al. regarding foreclosure of mortgage, Case No. 15CV002427.

This matter was Recommended to be Placed on File on a Block Vote

23. [2016-0029](#) Summons and Complaint in the matter of The Bank of New York Mellon vs. Ricky A. Nelson, regarding foreclosure of mortgage, Case No. 15CV010517.

This matter was Recommended to be Placed on File on a Block Vote

24. [2016-0068](#) Jillene Khan communication relative to vehicle damages allegedly sustained at 2053 S. 71 St. on January 12, 2016.

This matter was Recommended to be Placed on File on a Block Vote

25. [2016-0093](#) James Richmond and Tamara Reverol communication requesting reimbursement of towing fees from January 19, 2016.

This matter was Recommended to be Placed on File on a Block Vote

Passed The Block Vote

A motion was made by Ald. Lajsic, seconded by Ald. Probst, to approve all the actions on the preceding items on a Block Vote. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

Public Hearing Items

6. [R-2016-0094](#) Resolution to amend certain activities of the FY2012, 2013, 2014 and 2015 annual plans of the Community Development Block Grant (CDBG) Program.

Sponsors: Administration & Finance Committee

A motion was made by Ald. May, seconded by Ald. Lajsic, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

D. ADJOURNMENT

A motion was made by Ald. Haass, seconded by Ald. May, that the meeting be adjourned at 8:21 p.m. The motion carried unanimously.