



OFFICE OF THE CITY CLERK

Monica Schultz
City Clerk

Memo

Date: July 24, 2014
To: Gene Baietto, Purchasing Manager
From: Monica Schultz, City Clerk
RE: Sole Source Communication Regarding Legislative Software Maintenance -- 2014/15

This letter is to recommend the sole source purchase of legislative software maintenance from Granicus in the amount of \$6,285.00 for the period of July 1, 2014 through June 30, 2015. The City of West Allis Clerk's Office has been using the Legistar application since 1999, the product is exceptional and provides for open and transparent local government. Granicus offers quality customer support, and they are a leader in their industry. The Legistar application is used by many City departments and Common Council records are easily accessible to the public through the legislative information center. I hereby recommend approval of this vendor for the purchase of legislative software maintenance, support and service.



Monica Schultz, City Clerk