

**PROFESSIONAL SERVICES AGREEMENT  
CITY OF WEST ALLIS  
AMENDED WORK ORDER #1**

TO: Barrientos Design & Consulting, Inc.

DATE: September 26, 2016

PROJECT: Police Training Facility  
Architectural & Engineering Services  
11301 West Lincoln Avenue, West Allis, WI

In accordance with the Agreement for Professional Services dated as of November 10, 2014 which was for ADA Retrofitting at City Hall, this agreement is amended to add architectural & engineering services for construction of a new Police Training Facility. You are directed and authorized to proceed with work as outlined below:

Work: See attached Scope of Services dated August 9, 2016.

Estimate: \$8,640

Schedule: Work to commence immediately. To be completed as part of the Basic Services under the Agreement.

This Work Order, including any attachments, is incorporated into the Agreement. All work defined in this Work Order and payment therefor shall be performed in accordance with the terms and conditions of the Agreement, unless otherwise modified herein. Any modification(s) of this Work Order is subject to approval and acceptance pursuant to the Agreement.

Issued:

City of West Allis

By: 

Title: Director of Public Works/City Engineer

Date: 9/26/2016

Received and Approved:

CONSULTANT

By: 

Title: PRESIDENT

Date: 9/28/16

ATTACHMENTS:

Scope of Services  
Resolution 2016-230

COMPTROLLER'S CERTIFICATE

Countersigned this 26 day of September 2016, and I certify that the necessary funds have been provided to pay the liability that may be incurred by the City of West Allis under this Contract.



Kris Moen

Interim Finance Manager/Comptroller



August 9, 2016

Mr. Chris St. Clair, P.E.  
Principal Engineer – Field Services  
City of West Allis Engineering  
7525 W. Greenfield Avenue  
West Allis, WI 53214

**RE: POLICE TRAINING FACILITY CONSTRUCTION DOCUMENTS**  
**Proposal of Architectural/Engineering Services**

Dear Chris,

Barrientos Design is pleased to present this proposal of architectural and engineering services for the development of biddable construction documents for the Police Training Facility. This Training Facility is a 3,000 SF, two-story, wood frame practice 'house' along with a stand-alone 1250 SF wood frame garage. The location for this Facility is adjacent to the current Police Headquarters and the site is an undeveloped lot.

We understand this new Facility will be used for simulation of residential police events and as such the building is scaled to a typical house size. The West Allis PD will be conducting simulation raids and arrest events in the house and projectiles will be shot within the house.

The Training Facility will be modeled after home construction and has typical wood-frame stud wall construction. The 'House' will be unfinished inside with no fixed interior partitions, bathrooms and millwork. The only interior construction will be two sets of stairs, plywood covered stud walls, electrical outlets, light fixtures and interior columns.

The City has obtained manufacturer drawings from a home builder which provide a preliminary level of construction documentation. These drawings are the basis of design for our construction document work. The City, however, will be bidding out the construction work in a public process and will require a complete construction document package.

#### **SCOPE OF SERVICES**

Barrientos Design will provide the following architectural and engineering services:

1. Taking the PDF's from the manufacturer, we will create Revit CAD files of the preliminary work provided.
2. Meet with City staff to finalize the final construction assembly, material selection, code compliance and bidding requirements.
3. Develop construction documents including drawings, schedules, and scope specifications (placed on drawings). No technical specification booklet will be provided. We are assuming the City will provide the General Conditions and Bidding Documents.
4. We will provide structural analysis of the wood frame, shear walls and stamped calculations.
5. We will consult with an engineer for appropriate lighting. No HVAC or plumbing engineering will be provided.
6. Prepare and submit a Plan Review to the City
7. No bidding assistance is included



8. During construction we will visit the site twice to review conformance with the documents. The only anticipated submittal we will review will be the wood trusses. The second visit will be our final inspection/punch list.

#### **SERVICES & TERMS**

1. The City will hold us harmless from copyright issues that may arise with the home builder's drawings being used as the basis of design.
2. Barrientos Design will re-draw all the construction drawings including code compliant stairs and landings and place them into our company drawing sheets. Barrientos Design will be the Architect of Record of the project.
3. We are not providing any site design services which covers: grading, paving, utilities, site lighting, fencing and landscaping. No Plan or Zoning Commission submittals or presentations are included. For a the construction set, we will provide a simple lot and building layout sufficient for Plan Review.
4. No geotechnical or environmental services are being provided.
5. No cost estimating is provided

#### **SCHEDULE**

Barrientos Design will provide construction documents over a two-week period once authorized to proceed.

#### **COMPENSATION**

Barrientos Design will provide the work for a lump sum fee for \$8,640. This will include all of our internal printing and travel. Reimbursables will include Plan Review fees and any printing for bidders and the contractor.

We look forward to continuing our working relationship with the City and to assisting you complete your new Police Training Facility.

Sincerely,

BARRIENTOS DESIGN & CONSULTING, INC.

Norman Barrientos, AIA, LEED AP  
President