



CITY ASSESSOR

414/302-8230
414/302-8238 (Fax)

City Hall
7525 West Greenfield Avenue
West Allis, Wisconsin 53214

www.westalliswi.gov

February 28, 2013

RE: Sole Source Purchase – Market Drive Annual Upgrade

To whom it may concern;

This letter is to recommend the sole source purchase of the Market Drive software update from Assessment Technologies of WI, LLC. This is the only vendor that sells and services the software we need for our Market Drive assessment valuation system. We have dealt with Assessment Technologies since the original install of Market Drive in 2000, and their product and support have been exemplary. You will find their pricing to be fair and reasonable. I request your approval of this vendor for the purchase and service of our annual upgrade for Market Drive.

Sincerely,

A handwritten signature in black ink that reads "Charles F. Ruud". The signature is fluid and cursive, with a large loop at the end.

Charles F. Ruud
City Assessor