



CITY OF WEST ALLIS

WISCONSIN



Public Library

7421 West National Avenue
West Allis, Wisconsin 53214-4699

July 31, 2008

Gene Baietto, Purchasing Manager
City of West Allis
City Hall
West Allis, Wisconsin 53214

Dear Gene:

The library is respectfully requesting that the Purchasing Department facilitate the sole source purchase of a Cambridge Circulation Desk system from Brodart Library Supplies & Furnishings at a cost of \$14,410.00. The Cambridge system is only available through Brodart Library Supplies & Furnishings.

The Cambridge desk system is fully functional, flexible, and designed to meet the specialized, specific needs of a public library's circulation desk. This system will be able to accommodate all of the new equipment and technology that is being installed as part of the library's RFID Project (Radio Frequency Identification). In addition, the Cambridge system will be compatible with the 3M self-serve stations that are being ordered for the circulation area.

We appreciate your assistance in this matter. Please call me if any additional information or clarification is needed.

Sincerely,

Michael Koszalka
Library Director

JN