



Monica Schultz
City Clerk
City Clerk's Office
414.302.8220
mschultz@westalliswi.gov

January 18, 2018

Ms. Erin Hirn
1328 S. 104th St.
West Allis, WI 53214

Dear Ms. Hirn:

Your appointment as the Plan Commission Member of the West Allis Capital Improvement Committee has received approval by the West Allis Common Council and Notice of Appointment is enclosed.

You are required by State Law to file an oath of office with the City Clerk within ten days of receipt of the notice.

You may take your oath from 8:00 a.m. to 5:00 p.m. on Monday through Friday. If you cannot come to the office during the week, please call the Clerk's Office at 302-8200 and a convenient time will be arranged for you.

Yours very truly,

A handwritten signature in cursive script that reads "Monica Schultz" with a small flourish at the end.

Monica Schultz
City Clerk

ljr
Enclosure

NOTICE OF APPOINTMENT


Office of the Clerk, City of West Allis

TO: Ms. Erin Hirn:

**You are hereby notified that at a meeting of the Common Council in
and for the City of West Allis in the County of Milwaukee, Wisconsin, on the
16th day of January, 2018, you were duly appointed to the office of:**

**Plan Commission Member of the West Allis
Capital Improvement Committee**

Dated this 18th day of January, 2018.

Monica Schultz 

**Monica Schultz
City Clerk**



Steven A. Braatz, Jr.
City Clerk
City Clerk's Office
414.302.8220
sbraatz@westalliswi.gov

February 26, 2018

Mayor Dan Devine
7525 W. Greenfield Ave.
West Allis, WI 53214

Dear Mayor Devine:

On January 16, 2018, Ms. Erin Hirn was appointed as a member of the West Allis Plan Commission. Her term expires April 30, 2019.

On February 13, 2018, Ms. Erin Hirn filed her Oath of Office, with the City Clerk's Office and is eligible to serve as a member of the above said Committee.

Very truly yours,

Steven A. Braatz, Jr.
City Clerk

ljr

STATE OF WISCONSIN }
MILWAUKEE COUNTY }

ss. I, the undersigned, who have been _____ appointed _____
(elected or appointed)

to the office of Plan Commission Member of West Allis Capital Improvement in and for the
Committee

CITY OF WEST ALLIS, in Milwaukee County, but have not yet entered upon the duties thereof, swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of Wisconsin, and will faithfully discharge the duties of said office to the best of my ability. SO HELP ME GOD.

Subscribed and sworn to before me this
13th day of February, 20 18

Jenny Sluka

Notary Public

My commission expires 8/28/2021

(Section 19.01 Wisconsin Statutes)

[Signature]

(signature)

Erin Hirn

(print name)

[Signature]

OATH OF

Erin Hirn

as Plan Commission Member of the
West Allis Capital Improvement
Committee

City of West Allis, Wisconsin

Milwaukee County, Wisconsin

Filed this 13th day of February, 2018

MS/ljr

CITY CLERK/TREASURER