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City of West Allis Matter Summary


7525 W. Greenfield Ave.
West Allis, WI 53214

File Number	Title	Status
R-2004-0114	Resolution	In Committee
Resolution amending a professional services contract with HNTB Corporation for planning and other professional services in the amount of \$5,000		
Introduced: 4/5/2004		Controlling Body: Safety & Development Committee

COMMITTEE RECOMMENDATION ADOPT

ACTION DATE:	MOVER	SECONDER		AYE	NO	PRESENT	EXCUSED
<u>4/5/04</u>			Barczak				
		✓	Czaplewski	✓			
			Kopplin				
			Lajsic	✓			
		✓	Narlock	✓			
			Reinke	✓			
			Sengstock				
			Trudell				
			Vitale				
			Weigel		✓		
		TOTAL		<u>5</u>	<u>0</u>		

SIGNATURE OF COMMITTEE MEMBER (RECORDER)



Chair _____ Vice-Chair _____ Member _____

COMMON COUNCIL ACTION ADOPT

ACTION DATE:	MOVER	SECONDER		AYE	NO	PRESENT	EXCUSED
<u>APR 05 2004</u>			Barczak	✓			
			Czaplewski	✓			
			Kopplin	✓			
			Lajsic	✓			
			Narlock	✓			
			Reinke	✓			
			Sengstock	✓			
			Trudell <i>ex</i>				✓
			Vitale		✓		
			Weigel		✓		
		TOTAL		<u>9</u>	<u>0</u>		<u>1</u>

*c: Dev. Dept.
Kris Phinney*

COMMITTEES OF THE WEST ALLIS COMMON COUNCIL 2003

ADMINISTRATION AND FINANCE

Chair: Alderperson Czaplewski
V.C.: Alderperson Kopplin
Alderpersons: Barczak
Lajsic
Reinke

ADVISORY

Chair: Alderperson Reinke
V.C.: Alderperson Vitale
Alderpersons: Kopplin
Lajsic
Narlock

LICENSE AND HEALTH

Chair: Alderperson Barczak
V.C.: Alderperson Sengstock
Alderpersons: Kopplin
Trudell
Vitale

SAFETY AND DEVELOPMENT

Chair: Alderperson Lajsic
V.C.: Alderperson Weigel
Alderpersons: Czaplewski
Narlock
Reinke

PUBLIC WORKS

Chair: Alderperson Narlock
V.C.: Alderperson Trudell
Alderpersons: Sengstock
Weigel
Vitale



City of West Allis

7525 W. Greenfield Ave.
West Allis, WI 53214

Resolution

File Number: R-2004-0114

Final Action:

APR 05 2004

Resolution amending a professional services contract with HNTB Corporation for planning and other professional services in the amount of \$5,000

WHEREAS, the Common Council of the City of West Allis, by Resolution No. 25581, adopted January 6, 1998, approved an Agreement for Professional Services by and between the City by its Department of Development and HNTB Corp. for land planning and landscape architectural services (the "Agreement"); and,

WHEREAS, it is necessary to further amend the Agreement to provide for additional services (the "Amendment").

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of West Allis as follows:

1. That the Amendment to the Agreement, a copy of which is attached hereto and made a part hereof, be and is hereby approved.
2. That the Director of Development or his designee be and is hereby authorized and directed to execute and deliver the aforesaid Amendment on behalf of the City.
3. That the sum of Five Thousand and no/100 Dollars (\$5,000) be and is hereby appropriated from the Community Development Block Grant Funds to pay the liability that will accrue to the City under the Amendment.

cc: Department of Development
Grant Accounting Specialist

Dev-R342\jmg\4-5-04

ADOPTED

April 5, 2004
Paul M. Ziehler

Paul M. Ziehler, City Admin. Officer, Clerk/Treas.

APPROVED

April 9, 2004
Jeannette Bell

Jeannette Bell, Mayor

AMENDMENT
Calendar year 2004

This Amendment, to the AGREEMENT FOR PROFESSIONAL SERVICES, dated January 6, 1998, Resolution No. 25581 (the Agreement), between The City of West Allis (Owner) and HNTB Corporation (HNTB) is made effective as of March 29 ,2004.

1. HNTB shall perform the following Services:

HNTB will provide professional land use planning, preparation of special graphics (photoshop renderings), G.I.S., technology, landscape architectural / urban design, real estate and conceptual engineering services to the City of West Allis (Client). The Consultant shall also attend meetings as directed by the Client. Individual tasks requested will be performed on an hourly basis at the specified rates listed in the attached Rate Schedule. The consultant will estimate the level of effort / fee (If required by the Client) necessary to complete the requested task and supply the Client with this information before proceeding. The Consultant will not proceed to incur any costs until the Client has authorized the Consultant to do so.

2. In conjunction with the performance of the foregoing Services, HNTB shall provide the following submittals/deliverables (Documents) to Owner:

HNTB will provide hard copies and/or electronic copies of plans, reports, illustrations as requested by the Owner.

3. HNTB shall perform the Services and deliver the related Documents (if any) according to the following schedule:

HNTB will perform miscellaneous services as described in section 1, according to a mutually agreed upon schedule for individual tasks as requested by the Owner and documented by e-mail or memo. All work shall be completed by January 30, 2004.

4. In return for the performance of the foregoing obligations, Owner shall pay to HNTB the amount of \$5,000, payable according to the following terms:

The fee for said services shall be based on hourly billing rates shown in "Attachment A" - 2004 Rate Schedule. The fee under this amendment shall not exceed five thousand dollars (\$5,000) this includes reimbursable expenses (travel, reprographic services, sub-consultants) which shall be billed at cost.

This increases the total not to exceed contract amount to \$476,000.

Except to the extent modified herein, all terms and conditions of the Agreement shall continue in full force and effect.

CITY OF WEST ALLIS
DEPARTMENT OF DEVELOPMENT
PROCEED ORDER


TO: HNTB Corporation
DATE: April 5, 2004
PROJECT: Scope of Services – Professional Services
SITE: Professional Services

In accordance with the Agreement for Professional Services, dated January 6, 1998, (the "Agreement"), you are directed to proceed with work on the Project as outlined below:


Work: Additional Services: See attached Scope of Services
Estimate: \$5,000.00. See attached Compensation and Rate Schedule
Schedule: Work to commence immediately and to be completed in accordance with the attached Proposal.

This Proceed Order, including any attachments, is incorporated into the Agreement. All work defined in this Proceed Order and payment therefor shall be in accordance with the terms and conditions of the Agreement, unless otherwise modified herein. Any modification(s) of this Proceed Order is subject to the further written approval and acceptance by Consultant and City.

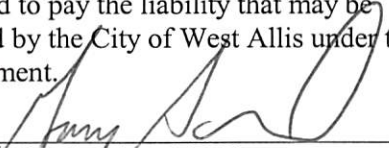
Issued:
DEPARTMENT OF DEVELOPMENT

By: 
Title: Director
Date: 5-18-04

ATTACHMENTS:
Scope of Services
Compensation and Rate Schedule

Received and Approved:
HNTB CORPORATION
By: 
Title: Vice President
Date: 5/12/04

COMPTROLLER'S CERTIFICATE
Countersigned this 20 day of MAY, 2004
and I certify that the necessary funds have been
provided to pay the liability that may be
incurred by the City of West Allis under this
Amendment.


Gary Schmid, Chief Financial Officer-
Manager Finance/Comptroller

ATTACHMENT A
2004 - Rate Schedule

<u>Classification</u>	<u>Hourly Rate</u>
Principal Env. Engineer	\$145
Sr. Project Manager	\$135
Sr. Environmental Engineer	\$115
Environmental Project Engineer	\$110
Roadway Engineer	\$98
Project Engineer	\$95
Environmental Staff Engineer	\$90
Utility Engineer	\$75
Senior Environmental Tech.	\$70
Environmental Technician	\$65
Senior Land. Arch. / Planner	\$120
Sr. Civil Engineer	\$110
Project Manager	\$110
Project Planner / Land. Architect	\$85
Staff Civil Engineer	\$100
Staff Planner / Land. Architect	\$75
Technician	\$65
Clerical	\$50

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DECEMBER 31, BSS 5/17/04

4. In return for the performance of the foregoing obligations, Owner shall pay to HNTB the amount of \$5,000, payable according to the following terms:

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*RPD 5-24-04
JA 5/24/04*