



City of West Allis

7525 W. Greenfield Ave.
West Allis, WI 53214

Meeting Minutes

Administration & Finance Committee

Alderson Kevin Haass, Chair

Alderson Martin J. Weigel, Vice-Chair

Aldersons: Michael J. Czaplewski, Michael P. May, Daniel J. Roadt

Tuesday, June 21, 2016

8:23 PM

City Hall Room 128

RECESS MEETING (draft minutes)

A. CALL TO ORDER

Chair Haass called the meeting to order at 8:23 p.m.

B. ROLL CALL

Present 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

Others Attending

Audrey Key, HR Director; Sheryl Kuhary, Assistant City Attorney III; Steve Bane, Fire Chief; Mason Pooler, Deputy Fire Chief; Bob Fletcher, Deputy Police Chief; Patrick Schloss, Community Development Manager; Kris Moen, Interim Finance Director/Comptroller/City Treasurer; Rebecca N. Grill, City Administrator; Other Staff; Guests and Media.

C. NEW AND PREVIOUS MATTERS

New Matters for Introduction

- 5. [R-2016-0168](#) Resolution approving the terms & conditions for an Economic Development Loan to Westallion Brewing Company, LLC, under the Department of Housing and Urban Development Community Development Block Grant Program in an amount not to exceed \$35,000.

Sponsors: Administration & Finance Committee

A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

- 6. [R-2016-0170](#) Resolution relative to approving financing park improvements utilizing interest payments generated from the \$4.2 million loan to Renaissance Faire (Joel Lee) for the Johnson Control parking structure.

Sponsors: Administration & Finance Committee

A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

7. [R-2016-0171](#) Resolution relative to amending the Department of Development budget to authorize the purchase of city-branded bike racks, in an amount not to exceed \$5,000, to be reimbursed through subsequent sale to interested property owners.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Czaplewski, seconded by Ald. Weigel, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

8. [R-2016-0173](#) Resolution relative to approving the Bone Marrow and Organ Donation Leave Policy for inclusion in the City of West Allis Policies & Procedures Manual.

Sponsors: Administration & Finance Committee

A motion was made by Ald. May, seconded by Ald. Czaplewski, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

9. [R-2016-0176](#) Resolution authorizing the Finance Department to pay a \$3,000 lump sum payout to non-represented Fire Department employees.

Sponsors: Administration & Finance Committee

This matter was Held

10. [2016-0422](#) Communication from City Administrator providing information and outlining a Project Plan and Policy options in regards to the current Classification and Compensation Study.

This matter was Held

11. [2016-0423](#) Communication from Interim Finance Director/Comptroller/City Treasurer regarding transition in the Finance Department.

A motion was made by Ald. Czaplewski, seconded by Ald. May, that this matter was Recommended to be Placed on File. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

12. [2016-0424](#) Communication from Interim Finance Director/Comptroller/City Treasurer regarding temporary accounting assistance.

A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended For Approval. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

13. [2016-0393](#) Communication from Deputy Police Chief Botsch requesting approval to change staffing allocation in the Police Department related to part-time Dispatcher positions.

A motion was made by Ald. May, seconded by Ald. Roadt, that this matter was Recommended For Approval. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

14. [2016-0414](#) Finance Director/Comptroller submitting report for May 2016 indicating City of West Allis checks issued in the amount of \$2,922,490.89.

A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended to be Placed on File. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

15. [2016-0425](#) City Administrator report on IT Steering Committee meetings.

A motion was made by Ald. May, seconded by Ald. Roadt, that this matter was Recommended to be Placed on File. The motion carried by the following vote:

Aye: 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

No: 0

D. ADJOURNMENT

A motion was made by Ald. May, seconded by Ald. Weigel, that the meeting be adjourned at 8:55 p.m. The motion carried unanimously.