

18



City of West Allis Matter Summary

7525 W. Greenfield Ave.
West Allis, WI 53214

File Number	Title	Status
-------------	-------	--------

R-2009-0077 Resolution In Committee

Resolution relative to approving an interagency agreement with the City of Cudahy for the purpose of fulfilling contract objectives for the 2009 Wisconsin Division of Public Health Tobacco Prevention and Control Program.

Introduced: 3/3/2009

Controlling Body: Administration & Finance Committee

Sponsor(s): Rosalie L. Reinke

COMMITTEE RECOMMENDATION *adopt*

ACTION DATE:	MOVER	SECONDER		AYE	NO	PRESENT	EXCUSED
MAR 03 2009			Barczak				
			Czaplewski				
			Kopplin	✓			
			Lajsic	✓			
		X	Narlock	✓			
			Reinke	✓			
			Roadt				
			Sengstock				
			Vitale	✓			
		Weigel					
		TOTAL		5	-		

SIGNATURE OF COMMITTEE MEMBER

Rosalie L. Reinke
 Chair Vice-Chair Member

COMMON COUNCIL ACTION **ADOPT**

ACTION DATE:	MOVER	SECONDER		AYE	NO	PRESENT	EXCUSED
MAR 03 2009			Barczak				✓
			Czaplewski	✓			
			Kopplin	✓			
			Lajsic	✓			
			Narlock	✓			
			Reinke	✓			
			Roadt			✓	
			Sengstock	✓			
			Vitale	✓			
		Weigel	✓				
		TOTAL		8	1		1

P2-A+F
Gary - Finance
Terry - Health Dept

STANDING COMMITTEES OF THE CITY OF WEST ALLIS COMMON COUNCIL

ADMINISTRATION & FINANCE

Chair: Kurt E. Kopplin
Vice-Chair: Vincent Vitale
Thomas G. Lajsic
Richard F. Narlock
Rosalie L. Reinke

PUBLIC WORKS

Chair: Gary T. Barczak
Vice-Chair: Martin J. Weigel
Michael J. Czaplewski
Daniel J. Roadt
James W. Sengstock

SAFETY & DEVELOPMENT

Chair: Thomas G. Lajsic
Vice-Chair: Richard F. Narlock
Kurt E. Kopplin
Rosalie L. Reinke
Vincent Vitale

LICENSE & HEALTH

Chair: Michael J. Czaplewski
Vice-Chair: James W. Sengstock
Gary T. Barczak
Daniel J. Roadt
Martin J. Weigel

ADVISORY

Chair: Rosalie L. Reinke
Vice-Chair: Daniel J. Roadt
Kurt E. Kopplin
Richard F. Narlock
Vincent Vitale



City of West Allis

7525 W. Greenfield Ave.
West Allis, WI 53214

Resolution

File Number: R-2009-0077

Final Action:

Sponsor(s): Rosalie L. Reinke

MAR 03 2009

Resolution relative to approving an interagency agreement with the City of Cudahy for the purpose of fulfilling contract objectives for the 2009 Wisconsin Division of Public Health Tobacco Prevention and Control Program.

WHEREAS, the Wisconsin Division of Public Health Tobacco Prevention and Control Program has changed tobacco grant funding policies for 2009 requiring that local health departments form regional consortia to coordinate tobacco control and prevention activities.

WHEREAS, the Wisconsin Division of Public Health Tobacco Prevention and Control Program has designated the Cudahy Health Department as the lead organization and fiscal agent for a consortium of ten health departments in southern and western Milwaukee County.

WHEREAS, the West Allis Health Department, as a consortium member, will be responsible for participating in the development of a five year community tobacco control multi-jurisdictional action plan, and advocating for statewide smoke-free policy in Wisconsin for which the Health Department will receive payment in the amount of \$7,000.

WHEREAS, the City of Cudahy has requested that consortium members sign an interagency agreement that specifies the responsibilities of all parties.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of West Allis that the attached interagency agreement between the City of West Allis and the City of Cudahy is hereby approved.

BE IT FURTHER RESOLVED by the Common Council of the City of West Allis that the Health Commissioner is authorized and directed to execute said agreement on behalf of the City.

Terry Branchburg?
Yes. send to Kathy. please call her to explain.

ADOPTED MAR 03 2009

Paul M. Ziehler

Paul M. Ziehler, City Admin. Officer, Clerk/Treas.

APPROVED 3/6/09

Dan Devine

Dan Devine, Mayor

Cudahy Health Department INTERAGENCY AGREEMENT 2009

This is a collaborative Interagency Agreement between the **Cudahy Health Department** and the **West Allis Health Department** for the purpose of fulfilling contract objectives for the 2009 Wisconsin Division of Public Health Tobacco Prevention and Control Program funding.

Background

This funding is available through the Wisconsin Division of Public Health Tobacco Prevention and Control Program (TPCP). The **Cudahy Health Department** is the agency who was identified to receive this funding for the **West Allis Health Department** and will adhere to all TPCP contract requirements as stated in the 2009 Program Boundary Statement, Quality Criteria and Template Objectives. This funding is to be utilized to support the strategies and activities for the following two contracted objectives.

Statewide Smoke-Free Air

Objective: By December 31, 2009, 2 strategies in support of statewide smoke-free air policy in Wisconsin will be implemented by the South Shore Tobacco Free Coalition with the support of the **West Allis Health Department**.

Deliverable: A report to include: 1) the number and description of strategies implemented in support of statewide smoke-free air, 2) results achieved, 3) coalition or community members involved and 4) copies of any related educational or media advocacy materials. A reporting template will be provided by the Tobacco Prevention and Control Program.

Multi-Jurisdictional Restructuring Process and Action Plan

Objective: By August 31, 2009, a five-year community tobacco control multi-jurisdictional action plan will be ratified by the **West Allis Health Department** membership through active participation in a restructuring strategic planning process.

Deliverable: (1) A copy of the five-year community tobacco control multi-jurisdictional action plan ratified in 2009, (2) minutes from planning meetings held to develop and ratify the multi-year action plan and (3) documentation of those coalition members who ratified the plan.

Provisions

Cudahy Health Department will be responsible for the following:

- Assuring adherence to contract compliance
- Evaluation and monitoring progress on contract achievement
- Appropriate documentation for contract deliverables within the required report format
- Invoice authorization and payment
- Technical assistance related to objective strategies and activities
- Ensuring a collaborative partnership with all agencies
- Hiring and supervising competent and trained staff to complete the objectives

West Allis Health Department will be responsible for the following:

- Adherence to all Tobacco Prevention and Control 2009 Program Requirements as stated in the Boundary Statement, Quality Criteria and Template Objectives
- Adherence to Cudahy Health Department invoice procedures
- Provision to the Cudahy Health Department appropriate and requested documentation of objective deliverables
- Regular communication with the South Shore Tobacco Free Coalition, the coalition staff and the Cudahy Health Department regarding objective related community issues and needs
- Active participation in the multi-jurisdictional coalition objective as follows:

- attendance in planning meetings
- assistance with engaging community partners and leaders from your community
- participation in lead agency selection by July 1, 2009
- participation in the establishment of coalition framework and bylaws
- participation in a policy assessment
- participation in the creation and adoption of a five year multi-jurisdictional action plan to include priorities and a timeline
- Provision of community support for the statewide smoke-free air objective as follows:
- support for the selected strategies and activities as stated in the objective
- assistance with engaging community partners and leaders for smoke-free air activities
- identification of community resources needed to fulfill the objective

Cost of Services

This Interagency Agreement is exclusive to the year 2009. Total invoice payment for this 2009 contractual year may not exceed **\$7,000**. A reimbursement check will be sent by the Cudahy Health Department for the entire amount as soon as a signed MOU is returned to the fiscal agent for the South Shore Tobacco Free Coalition.

Authorization

The above stated agreement represents an understanding of services being requested and payment for those services. The undersigned agree to the conditions expressed in this document and further agree to jointly participate in the expressed contract objective participation as a community health partnership.

 Cudahy Health Department

 Fiscal Agent

 Title

 Date

 West Allis Health Department

 Title

 Date