



Steven A. Braatz, Jr.
City Clerk
City Clerk's Office
sbraatz@westalliswi.gov
414.302.8220

January 22, 2019

Ms. Shannon O'Hara
1460 S. Six Points Crossing
West Allis, WI 53214

Dear Ms. O'Hara:

Your appointment as a member of the West Allis Commission on Aging has received approval by the West Allis Common Council and Notice of Appointment is enclosed.

You are required by State Law to file an oath of office with the City Clerk within ten days of receipt of the notice.

Enclosed is the City's Code of Ethics and the Ordinance Relating to Requiring Attendance of the Board, Commission and Committee Members. Please read the booklet, and return the completed Acknowledgement form to the City Clerk's Office.

You may take your oath from 8:00 a.m. to 5:00 p.m. on Monday through Friday. If you cannot come to the office during the week, please call the Clerk's Office at 302-8220 and a convenient time will be arranged for you.

Yours very truly,

City Clerk

Enclosure

ljr

NOTICE OF APPOINTMENT

Office of the Clerk, City of West Allis

TO: Ms. Shannon O'Hara:

**You are hereby notified that at a meeting of the Common Council in
and for the City of West Allis in the County of Milwaukee, Wisconsin, on the
15th day of January, 2019, you were duly appointed to the office of:**

West Allis Commission on Aging

Dated this 22nd day of January, 2019.


City Clerk



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February 26, 2019

Ms. Patricia Wikenhauser
12017 W. Hayes Ave.
West Allis, WI 53227

Dear Ms. Wikenhauser:

On January 15, 2019, Ms. Shannon O'Hara was appointed as a member of the West Allis Commission on Aging. Her term expires November 1, 2019.

On February 25, 2019, Ms. Shannon O'Hara filed her Oath of Office with the City Clerk's Office and submitted her Code of Ethics Acknowledgement; and is eligible to serve as a member of the above said Committee.

Very truly yours,

Steven A. Braatz, Jr.
City Clerk

ljr

cc:
Mayor Devine

**STATE OF WISCONSIN
MILWAUKEE COUNTY**

} ss.

I, the undersigned, who have been appointed
(elected or appointed)

to the office of West Allis Commission on Aging in and for the

CITY OF WEST ALLIS, in Milwaukee County, but have not yet entered upon the duties thereof, swear (or affirm) that I will support the Constitution of the United States and the Constitution of the State of Wisconsin, and will faithfully discharge the duties of said office to the best of my ability. SO HELP ME GOD.

Subscribed and sworn to before me this
25 day of February, 2019

James Mlemanshe

Notary Public

My commission 10/9/2022

(Section 19.01 Wisconsin Statutes)

[Signature]
(signature)

Shannon O'Hara
(print name)

[Faint Signature]

OATH OF

Shannon O'Hara

as a Member of the
West Allis Commission on Aging
City of West Allis, Wisconsin

Milwaukee County, Wisconsin

Filed this 25th day of FEB 2019

SAB, Jr. Jr.
CITY CLERK