



City of West Allis

Matter Summary

7525 W. Greenfield Ave.
West Allis, WI 53214

File Number	Title	Status
2012-0438	Appointment	Introduced
Communication from Mayor Devine recommending the appointment of Sally Nusslock to the position of Health Commissioner and City Sealer for the City of West Allis.		
Introduced: 8/7/2012		Controlling Body: Administration & Finance Committee

COMMITTEE RECOMMENDATION

ACTION DATE:	MOVER	SECONDER		PRESENT	EXCUSED
AUG - 7 2012	✓	✓	Barczak		
			Czaplew		
			Lajsic		
			May		
			Probst		
			Reinke		
			Roadt		
			Sengstock	✓	
			Vitale	✓	
			Weigel		
TOTAL			5	0	

Ann,
For the RMC.
~~gave~~ Jane

SIGNATURE OF COMMITTEE MEMBER

Chair _____ Vice-Chair _____ Member _____

COMMON COUNCIL ACTION

APPROVAL

ACTION DATE:	MOVER	SECONDER		AYE	NO	PRESENT	EXCUSED
AUG - 7 2012			Barczak	✓			
			Czaplewski	✓			
			Lajsic	✓			
			May	✓			
			Probst	✓			
			Reinke	✓			
			Roadt	✓			
	✓		Sengstock	✓			
		✓	Vitale	✓			
			Weigel	✓			
TOTAL			10				

Ann Reg for same update 8/15/12

STANDING COMMITTEES OF THE
CITY OF WEST ALIS COMMON COUNCIL

ADMINISTRATION & FINANCE

Chair: James W. Sengstock
Vice-Chair: Vincent Vitale
Thomas G. Lajsis
Michael P. May
Cathleen M. Probst

PUBLIC WORKS

Chair: Gary T. Barczak
Vice-Chair: Martin J. Weigel
Michael J. Czaplowski
Rosalie L. Reinke
Daniel J. Roadt

SAFETY & DEVELOPMENT

Chair: Thomas G. Lajsis
Vice-Chair: Cathleen M. Probst
Michael P. May
Rosalie L. Reinke
Vincent Vitale

LICENSE & HEALTH

Chair: Michael J. Czaplowski
Vice-Chair: Daniel J. Roadt
Gary T. Barczak
James W. Sengstock
Martin J. Weigel

ADVISORY

Chair: Rosalie L. Reinke
Vice-Chair: Michael P. May
Cathleen M. Probst
Daniel J. Roadt
Vincent Vitale



MAYOR'S OFFICE

Dan Devine
Mayor

414/302-8290
414/302-8207 (Fax)

City Hall
7525 West Greenfield Avenue
West Allis, Wisconsin 53214

ddevine@ci.west-allis.wi.us
www.ci.west-allis.wi.us

July 26, 2012

Honorable Members of the
West Allis Common Council
7525 W. Greenfield Ave.
West Allis WI 53214

Dear Honorable Members of the West Allis Common Council:

This letter is to inform you that I am recommending the appointment of Ms. Sally Nusslock as the Health Commissioner of the City of West Allis. As you know, Ms. Nusslock has served as Acting Health Commissioner since September, 2011. During her full tenure with the City of West Allis Health Department, her performance reviews reflect positive performance.

There are several reasons I feel Ms. Nusslock is the best candidate for this position. Ms. Nusslock has done a commendable job in her dual role as Acting Health Commissioner and as Director of Community Health Services over the last eleven months. She has addressed tasks and issues left open by her predecessor and has kept the Health Department on track with all required activities and reporting. She has responded to areas of concern expressed by alderpersons, other departments, and members of the community. She has worked with the City's Transition Team on issues related to the Health Department and Senior Center. Under her leadership, the West Allis Health Department is on track to be one of the first accredited health departments in the nation.

Along with her demonstrated abilities and leadership in the role of Acting Health Commissioner, Ms. Nusslock also has the education and experience to meet the requirements for a Health Commissioner of a Level 3 Health Department (see attached application and resume). She has worked for the City of West Allis since 1991 and during that time, has successfully taken on roles of increasing complexity and responsibility. In addition, she has covered almost every position at the Health Department due to vacancies and/or illness.

I respectfully ask your approval of my recommended appointment. Please feel free to contact me if you have any questions or need further information or clarification.

Respectfully submitted,

A handwritten signature in black ink that reads "Dan Devine".

Dan Devine,
Mayor

DD:jfw

cc: Sally Nusslock
Paul M. Ziehler
Audrey Key
Ald. Reinke
Ald. Lajsic

MYR\CORR\CC.NusslockAppt 080712



Public Health
Prevent. Promote. Protect.

West Allis Health Department

Memorandum

To: Mayor Dan Devine
From: Sally Nusslock R.N., Acting Health Commissioner
Date: February 13, 2012
Re: Health Commissioner Position

RECEIVED

FEB 14 2012

CITY OF WEST ALLIS
MAYOR

Dear Dan,

I would like to thank you for the opportunity you have given me to be the Acting Health Commissioner for the City of West Allis.

For the past five months I have kept up with my dual role as Acting Health Commissioner and as Director of Community Health Services. I believe I have done a commendable job in addressing outstanding issues left open by my predecessor and keeping us on track with all required activities and reporting. I have addressed areas of concerns expressed by alderpersons, other departments and members of the community. I have worked with Paul Ziehler and the Transition Team on issues related to the Health Department and Senior Center. We are on track to be one of the first accredited health departments in the nation.

In the last five months I have demonstrated I would be an excellent candidate to fill the Health Commissioner position. I have the education and the experience to meet the requirements for a Health Commissioner of a Level 3 Health Department. I have worked for the City of West Allis since 1991. In that time, I have successfully taken on roles of increasing complexity and responsibility. In addition I have covered almost every position at the Health Department due to vacancies and/or illness.

I am therefore requesting your consideration for permanently appointing me as the Health Commissioner for the City of West Allis. Attached is my application and resume for your review and am available at your convenience to discuss this request.

Thank you!

Sally Nusslock
Acting Health Commissioner