



City of West Allis
Meeting Agenda
Administration & Finance Committee

Aldersperson Kevin Haass, Chair
Aldersperson Martin J. Weigel, Vice-Chair
Alderspersons: Michael J. Czaplewski, Michael P. May, Daniel J. Roadt

Tuesday, March 5, 2019

7:00 PM

City Hall, Room 128
7525 W. Greenfield Ave.

RECESS MEETING

A. CALL TO ORDER

B. ROLL CALL

C. NEW AND PREVIOUS MATTERS

New Matters for Introduction

11. [R-2019-0167](#) Resolution ratifying the emergency purchase the Director of Public Works executed with Neher Electric Supply, Inc., per the Mayor's authorization, on February 21, 2019, for low pressure sodium bulbs to address the immediate street lighting needs for the City in the amount of \$176,925.66.

Sponsors: Public Works Committee and Administration & Finance Committee

Attachments: [Street Lighting Emergency Purchase Authorization](#)
[Street Lighting Low Pressure Sodium Order](#)

12. [R-2019-0169](#) Resolution authorizing the City Engineer to amend an existing agreement with Barrientos Design & Consulting, Inc. for Architectural Consulting Services related to integrating City Hall functions into a combined Municipal Complex where both Public Works and City Hall operate from one location and under one consolidated building structure in an amount not to exceed \$11,000 and authorizing and directing the appropriate City officials to execute a budget amendment to transfer the necessary funds for this work.

Sponsors: Public Works Committee

Attachments: [Barrientos WA City Hall Planning Amend 1 R1](#)

13. [O-2019-0005](#) Ordinance to establish the wages for officers and employees in the Police Department for 2019, 2020, and 2021.

Sponsors: Administration & Finance Committee

Attachments: [2019-2021 Wage Schedules for Police Dept.](#)

14. [R-2019-0179](#) Resolution amending the authorization given to the City Administrator to enter into a professional service agreement with HR Pro Consulting, LLC to provide consulting services for an Interim HR Director to modify the total sum authorized not to exceed \$75,000.
- Sponsors:* Administration & Finance Committee
15. [R-2019-0180](#) Resolution authorizing the purchase of additional trees from various vendors for a sum not to exceed \$15,000, and authorizing a budget adjustment of \$15,000 to fund the purchase with monies received from the Emerald Ash Borer (EAB) Mitigation Grants (\$10,000 and \$5,000).
- Sponsors:* Administration & Finance Committee
16. [R-2019-0181](#) Resolution repealing the resolution relative to the City of West Allis Award and Recognition Programs.
- Sponsors:* Administration & Finance Committee
- Attachments:* [City Award & Recog Programs \(12-1-83\)](#)
17. [2019-0142](#) City Administrator request to adjust the position of Benefit and Wellness Coordinator to an HR Generalist position in the HR Department.
- Attachments:* [Communication regarding request to adjust job title in HR Dept.](#)
18. [2019-0143](#) Communication from City Administrator requesting approval to fill the upcoming vacant position of Public Health Nurse at the Health Department.
- Attachments:* [Request to fill Public Health Nurse position](#)

D. ADJOURNMENT



All meetings of the Administration & Finance Committee are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

NOTICE OF POSSIBLE QUOROM

It is possible that members of, and possibly a quorum of, members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.