



MEMORANDUM

TO: Gene Baietto, Purchasing Manager

FROM: Terry Brandenburg, Health Commissioner

DATE: May 24, 2011

SUBJECT: SOLE SOURCE CONSULTING CONTRACT WITH
BAY VIEW ADVANCED MANAGEMENT, LLC

I am requesting a sole source contract with Bay View Advanced Management, LLC to provide public health preparedness training; design, conduct and evaluate exercises; and develop public health response protocols and plans.

For the past eight years the local health departments in Milwaukee and Waukesha Counties have formed a consortium to create public health emergency plans for the Metro area. Federal public health preparedness grant funds have been pooled to fund this activity and a director was hired to support the work.

The State has decided not to fund these public health consortia. The director has decided to leave her position with our Milwaukee-Waukesha Public Health Preparedness consortium and started her own consulting business, Bay View Advanced Management, LLC.

West Allis is still obligated to complete plans and response protocols, conduct and evaluate drills and exercises, and provide staff training to meet the requirements of our federal grants. The former consortium director, Jennifer Freihert, through her newly formed consulting service is the only one who knows the public health preparedness system that has been developed for the health departments in Milwaukee and Waukesha Counties and how to meet the grant requirements, which must all be accomplished by August 1, 2011.

The Health Department has funding in our current public health preparedness grant to fund up to \$25,000 in consulting services.

The use of Bay View Advanced Management, LLC to meet our grant objective requirements will be in the best interest of the City.