

# 85.



# City of West Allis Matter Summary

7525 W. Greenfield Ave.  
West Allis, WI 53214

File Number	Title	Status
2007-0009	Special Use Permit	In Committee
Special Use Application for proposed expansion to Come Learn With Me, a childcare facility located at 9716 W. Greenfield Ave. (Tax Key No. 443-4360-000)		
Introduced: 1/2/2007		Controlling Body: Safety & Development Committee <b>Plan Commission</b>

## COMMITTEE RECOMMENDATION

*File*

ACTION DATE:	MOVER	SECONDER		AYE	NO	PRESENT	EXCUSED
<u>2/6/07</u>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Barczak	<input checked="" type="checkbox"/>			
	<input type="checkbox"/>	<input type="checkbox"/>	Czaplewski				
	<input type="checkbox"/>	<input type="checkbox"/>	Dobrowski				
	<input type="checkbox"/>	<input type="checkbox"/>	Kopplin				
	<input type="checkbox"/>	<input type="checkbox"/>	Lajsic	<input checked="" type="checkbox"/>			
	<input type="checkbox"/>	<input type="checkbox"/>	Narlock				
	<input type="checkbox"/>	<input type="checkbox"/>	Reinke	<input checked="" type="checkbox"/>			
	<input type="checkbox"/>	<input type="checkbox"/>	Sengstock				
	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Vitale	<input checked="" type="checkbox"/>			
	<input type="checkbox"/>	<input type="checkbox"/>	Weigel	<input checked="" type="checkbox"/>			
			TOTAL	<u>5</u>	<u>0</u>		

### SIGNATURE OF COMMITTEE MEMBER

*[Signature]* \_\_\_\_\_  
 Chair Vice-Chair Member

## PLACE ON FILE

### COMMON COUNCIL ACTION

ACTION DATE:	MOVER	SECONDER		AYE	NO	PRESENT	EXCUSED
<u>FEB 06 2007</u>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Barczak	<input checked="" type="checkbox"/>			
	<input type="checkbox"/>	<input type="checkbox"/>	Czaplewski	<input checked="" type="checkbox"/>			
	<input type="checkbox"/>	<input type="checkbox"/>	Dobrowski				<input checked="" type="checkbox"/>
	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Kopplin	<input checked="" type="checkbox"/>			
	<input type="checkbox"/>	<input type="checkbox"/>	Lajsic	<input checked="" type="checkbox"/>			
	<input type="checkbox"/>	<input type="checkbox"/>	Narlock	<input checked="" type="checkbox"/>			
	<input type="checkbox"/>	<input type="checkbox"/>	Reinke	<input checked="" type="checkbox"/>			
	<input type="checkbox"/>	<input type="checkbox"/>	Sengstock	<input checked="" type="checkbox"/>			
	<input type="checkbox"/>	<input type="checkbox"/>	Vitale	<input checked="" type="checkbox"/>			
	<input type="checkbox"/>	<input type="checkbox"/>	Weigel	<input checked="" type="checkbox"/>			
			TOTAL	<u>9</u>	<u>0</u>		<u>1</u>

**STANDING COMMITTEES OF THE  
CITY OF WEST ALLIS COMMON COUNCIL  
2004**

**ADMINISTRATION & FINANCE**

Chair: Michael J. Czaplewski  
Vice-Chair: Martin J. Weigel  
Gary T. Barczak  
Thomas G. Lajsic  
Rosalie L. Reinke

**PUBLIC WORKS**

Chair: Richard F. Narlock  
Vice-Chair: Linda A. Dobrowski  
Kurt E. Kopplin  
Vincent Vitale  
James W. Sengstock

**SAFETY & DEVELOPMENT**

Chair: Thomas G. Lajsic  
Vice-Chair: Vincent Vitale  
Gary T. Barczak  
Martin J. Weigel  
Rosalie L. Reinke

**LICENSE & HEALTH**

Chair: Kurt E. Kopplin  
Vice-Chair: James W. Sengstock  
Linda A. Dobrowski  
Richard F. Narlock  
Michael J. Czaplewski

**ADVISORY**

Chair: Rosalie L. Reinke  
Vice-Chair: Gary T. Barczak  
Linda A. Dobrowski  
Vincent Vitale  
Martin J. Weigel



# Planning Application Form

City of West Allis ■ 7525 West Greenfield Avenue, West Allis, Wisconsin 53214  
414/302-8460 ■ 414/302-8401 (Fax) ■ <http://www.ci.west-allis.wi.us>

**Applicant or Agent for Applicant**

**Agent is Representing** (Owner/Leasee)

Name Sheryl Greenwood/Wendy Peterson  
 Company Come learn with me  
 Address 9716 W Greenfield Ave  
 City West Allis State WI Zip 53214  
 Daytime Phone Number 414-258-1756  
 E-mail Address Comelearnwithme@sbcglobal.net  
 Fax Number \_\_\_\_\_  
 Project Name/New Company Name (If applicable) \_\_\_\_\_

Name Tim Wiberg  
 Company Wiberg Architecture  
 Address 12317 W. Ripley Ave.  
 City Wauwatosa State WI Zip 53226  
 Daytime Phone Number 414-774-0895  
 E-mail Address wibergarchitecture@sbcglobal.net  
 Fax Number 414-774-0475

Check if the above is agent for applicant and complete Agent is Representing Section in upper right of form.

Agent Address will be used for all official correspondence.

**Property Information**

Property Address 9716 W Greenfield Ave  
 Tax Key Number 4143-0360-000  
 Current Zoning Residential  
 Property Owner Sheryl Greenwood/Wendy Peterson  
 Property Owner's Address 3225 S. 63rd  
Milwaukee WI 53220 3669 50th St  
 Existing Use of Property Front - Day care  
back Apartment  
 Lot Size \_\_\_\_\_  
 Structure Size \_\_\_\_\_ Addition \_\_\_\_\_  
 Construction Cost Estimate: Hard \_\_\_\_\_ Soft \_\_\_\_\_ Total \_\_\_\_\_  
 Landscaping Cost Estimate \_\_\_\_\_  
 Total Project Cost Estimate: \_\_\_\_\_  
 For Multi-tenant Buildings, Area Occupied \_\_\_\_\_  
 Previous Occupant \_\_\_\_\_

**Application Type and Fee**

(Check all that apply)

- Request for Rezoning: \$500.00 (Public Hearing required)  
Existing Zoning: \_\_\_\_\_ Proposed Zoning: \_\_\_\_\_
- Request for Ordinance Amendment \$500.00
- Special Use: \$500.00 (Public Hearing required)
- Transitional Use \$500.00 (Public Hearing Required)
- Level 1 Site, Landscaping, Architectural Plan Review \$100.00 *less \$2500*
- Level 2 Site, Landscaping, Architectural Plan Review \$250.00 *\$2500 or more*
- Level 3 Site, Landscaping, Architectural Plan Review \$500.00 *\$5,000 or more*
- Site, Landscaping, Architectural Plan Amendments \$100.00
- Extension of Time: \$250.00
- Certified Survey Map: \$500.00 + \$30.00 County Treasurer
- Planned Development District \$1500.00(Public Hearing required)
- Subdivision Plats: \$1500.00 + \$100.00 County Treasurer + \$25.00 for reapproval
- Signage Plan Review \$100.00
- Street or Alley Vacation/Dedication: \$500.00
- Signage Plan Appeal: \$100.00

**\*Attach detailed description of proposal.**

**Attached Plans Include:** (Application is incomplete without required plans, see handout for requirements)

- Site Plan
- Floor Plans
- Elevations
- Signage Plan
- Legal Description
- Certified Survey Map
- Landscaping/Screening Plan
- Grading Plan
- Utility System Plan
- Other \_\_\_\_\_

*6 copies*

Applicant or Agent Signature Sheryl Greenwood Date: 20 Dec 06

Subscribed and sworn to me, this 20<sup>th</sup> day of December, 2006

Notary Public: Delbert R. Dellmann  
 My Commission: 5/30/10

Please make checks payable to:  
**City Of West Allis**

*Please do not write in this box*

Application Accepted and Authorized by: \_\_\_\_\_

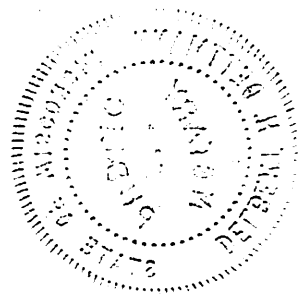
Date: \_\_\_\_\_

Meeting Date: \_\_\_\_\_

Total Fee: \_\_\_\_\_

User: GNRULEV Type: UC Drawer: 1  
Date: 12/22/06 01 Receipt no: 107710  
6H CLK SPECIAL USE 1 \$500.00  
COME LEARN WITH ME  
6D CLK LVL 3 SITE-A 1 \$500.00  
COME LEARN WITH ME  
CK CHECK PA 2076 \$1000.00  
Total tendered \$1000.00  
Total payment \$1000.00

Trans date: 12/22/06 Time: 10:53:48





# City of West Allis

7525 W. Greenfield Ave.  
West Allis, WI 53214

## Resolution

**File Number: R-2007-0049**

**Final Action:**  
**FEB 06 2007**

Resolution relative to determination of Special Use Permit Application for proposed internal expansion to Come Learn With Me, a childcare facility located at 9716-22 W. Greenfield Ave. (Tax Key No. 443-0360-000)

WHEREAS, Wendy Peterson, d/b/a Come Learn with Me Day Care, duly filed with the City Administrative Officer, Clerk/Treasurer an application for a Special Use Permit, pursuant to Sec. 12.16 and Sec. 12.41(2) of the Revised Municipal Code, to expand the existing day care facility within the existing building located at 9716 W. Greenfield Ave.; and,

WHEREAS, after due notice, a public hearing was held by the Common Council on February 6, 2007, at 7:00 p.m. in the Common Council Chambers to consider the application; and,

WHEREAS, the Common Council, having carefully considered the evidence presented at the public hearing and the following pertinent facts noted:

1. The applicant, Wendy Peterson, d/b/a Come Learn with Me Day Care, has offices at 9716 W. Greenfield Ave., West Allis, Wisconsin 53214.

2. The applicant owns the subject property at 9716 W. Greenfield Ave., West Allis, Milwaukee County, Wisconsin, more particularly described as follows:

All the land of the owner being located in the Southeast  $\frac{1}{4}$  of Section 32, Township 7 North, Range 21 East, City of West Allis, Milwaukee County, Wisconsin, described as follows:

Lot 29 in Block 6 in the Assessment Subdivision No. 69.

Tax Key Number: 443-0360-000

Said land being located at 9716 W. Greenfield Ave.

3. The applicant has proposed to convert the 345 sq. ft. of residential living space to day care space which would create a total of 2,932 sq. ft. of day care space on site.

4. The intent of use for Wendy Peterson, d/b/a Come Learn with Me Day Care, is to expand the day care facility from 32 children up to approximately 45 children.

5. The aforesaid premises is zoned C-2 Neighborhood Commercial District under the zoning ordinance of the City of West Allis, which permits a day care facility as a special use, pursuant to

Sec. 12.41(2) of the Revised Municipal code.

6. The property is serviced by all necessary public utilities.

7. The subject property is part of a commercial on the north side of W. Greenfield Ave. which is zoned for commercial purposes. Properties to the north are developed as residential. Properties to the east, west and south are developed as commercial.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of West Allis that Wendy Peterson, d/b/a Come Learn with Me Day Care, be, and is hereby granted a special use:

That the establishment, maintenance and operation of the proposed use, with the imposition of certain conditions hereinafter set forth, reasonably satisfies the standards set forth in Section 12.16 and Section 12.41(2) of the Revised Municipal Code, so as to permit the issuance of a Special Use Permit as therein provided.

BE IT FURTHER RESOLVED that said Special Use Permit is granted subject to the following conditions:

1. Site, Landscaping, Screening, Signage and Architectural Plans. The grant of this special use permit is subject to and conditioned upon the site, landscape, and screening and architectural plans approved by the City of West Allis Plan Commission on January 24, 2007, as provided in Sec. 12.13 of the Revised Municipal Code of the City of West Allis. No alteration or modification of the approved plan shall be permitted without approval by the Plan Commission.
2. Hours of Operation. The day care facility will be open Monday through Friday from 6:00 a.m. to 6:00 p.m.
3. Licenses and Permits. Subject to applicant obtaining all required State of Wisconsin licenses and permits.
4. Building Plans and Fire Codes. The grant of this special use is subject to building plans being submitted to and approved by the Department of Building Inspections and Zoning and by the Fire Department.
5. Parking. Four stacked parking spaces to be provided on site. The Zoning Code requires 10 spaces. Common Council may modify the parking requirements per Sec. 12.16 of the Revised Municipal Code. Street parking is available.
6. Marketing Displays. The use of pennants, special lighting, flags, streamers or other signage typically temporary in nature, hanging, floating or attached to a structure or vehicle shall not be permitted.
7. Pagers, Intercoms. The use of outdoor pagers, intercoms, or loud speakers shall not be permitted on site.

8. Litter. Employees shall inspect the site and immediate vicinity and pick up litter on a daily basis. Refuse, recyclables, grease, and other waste materials will be fully enclosed within an approved structure.

9. Refuse Collection. Refuse collection to be provided by commercial hauler and stored within a four-sided enclosure large enough to accommodate all outdoor storage of refuse and recyclable containers.

10. Sidewalk Repair. The grant of this special use is subject to compliance with Policy No. 2806 of the Revised Municipal Code relative to the City's sidewalk improvement policy as it relates to damaged, abutting sidewalk.

11. Outdoor Lighting. All outdoor lighting fixtures shall be shielded in such a manner that no light splays from the property boundaries.

12. Expiration of Special Use Permit. Any special use approved by the Common Council shall lapse and become null and void one (1) year from and after that approval if the use has not commenced, construction is not underway, or the owner has not obtained a valid building permit. An extension of these time limitations may be granted without a public hearing by the Common Council by resolution reauthorizing the special use in accordance with the following criteria:

A. The applicant requesting the extension shall complete a planning application available from the Department of Development and shall submit a \$250.00 extension fee.

B. A written explanation for the extension of time shall accompany the planning application along with a timeline/schedule for obtaining necessary permits, zoning, state and municipal approvals and a target date for construction start;

C. The request for extension shall be submitted within sixty (60) days of the expiration of the special use permit;

D. The extension, if granted, shall be valid for a period of six (6) months. If no building permit has been issued and construction has not commenced within six (6) months from and after the extension has been granted, the special use shall become null and void.

13. Miscellaneous.

A. Applicants are advised that the foregoing conditions are reasonably necessary to protect the public interest and to secure compliance with the standards and requirements specified in Sec. 12.16 of the Revised Municipal Code; that the issuance of the special use is expressly subject to compliance with said conditions.

B. The use, as granted herein, is subject to applicants' compliance with all other state and local laws and regulations which may be applicable to the proposed use of the real estate in question.

C. The special use, as granted herein, shall run with the land and benefit and restrict all future

owners and occupants of the property, unless the use shall lapse or be terminated and the use will not be altered or extended (including structural alterations and/or additions) without the approval of the Common Council, following public hearing, all as provided in Sec. 12.16 of the Revised Municipal Code.

Mailed to applicant on the  
12<sup>th</sup> day of February 2007

Monica Shultz  
Assistant City Clerk

cc: Dept. of Development  
Dept. of Building Inspections and Zoning  
Div. of Planning and Zoning

ZON-R-593\dlm\2-6-07

ADOPTED FEB 06 2007  
Paul M. Ziehler  
Paul M. Ziehler, City Admin. Officer, Clerk/Treas.

APPROVED February 8, 2007  
Jeannette Bell  
Jeannette Bell, Mayor





7525 West Greenfield Avenue  
West Allis, Wisconsin 53214-4688



**CITY CLERK/TREASURER OFFICE**

**Paul M. Ziehler**  
*City Administrative Officer  
Clerk/Treasurer*

**Rosemary West**  
*Treasurer's Office Supervisor  
Senior Accountant*

**Monica Schultz**  
*Assistant City Clerk*

414/302-8200  
414/302-8207 (Fax)

City Hall  
7525 West Greenfield Avenue  
West Allis, Wisconsin 53214

[www.ci.west-allis.wi.us](http://www.ci.west-allis.wi.us)

February 12, 2007

Wiberg Architecture  
Tim Wiberg  
12317 W. Ripley Ave.  
Wauwatosa, WI 53226

Dear Mr. Wiberg:

On February 6, 2007 the Common Council approved a Resolution relative to determination of Special Use Permit Application for proposed internal expansion to Come Learn With Me, a childcare facility located at 9716-22 W. Greenfield Ave.

A copy of Resolution No. R-2007-0049 is enclosed.

Sincerely,

A handwritten signature in cursive script that reads "Monica Schultz".

Monica Schultz  
Assistant City Clerk

/amn  
enc.

cc: John Stibal  
Ted Atkinson  
Steve Schaer  
Barb Burkee  
Sheryl Groenwad  
Wendy Peterson