



City of West Allis

7525 W. Greenfield Ave.
West Allis, WI 53214

Meeting Minutes

Administration & Finance Committee

Aldersperson Vincent Vitale, Chair

Aldersperson Kevin Haass, Vice-Chair

Alderspersons: Thomas G. Lajsic, Michael P. May, Cathleen M. Probst

Tuesday, June 16, 2015

8:24 PM

City Hall Room 128

RECESS MEETING (draft minutes)

A. CALL TO ORDER

Chair Vitale called the meeting to order at 8:24 p.m.

B. ROLL CALL

Present 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

Others Attending

Rebecca N. Grill, City Administrator; Mark Wyss, Finance Director/Comptroller/City Treasurer; Other Staff; Guests and Media.

C. NEW AND PREVIOUS MATTERS

New Matters for Introduction

9. [R-2015-0141](#) Resolution relative to accepting the proposal of Waukesha County Technical College (WCTC) for furnishing Employee Lean Training for a 1-year period. It is estimated that up to four (4) training programs will be provided within the next year for an estimated cost of \$41,000.00.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Probst, seconded by Ald. Haass, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

10. [R-2015-0142](#) Resolution relative to amending the City of West Allis Policies & Procedures Manual No. 1106, Administrative/Fiscal Note, under Administration & Finance.

Sponsors: Administration & Finance Committee

This matter was Held.

11. [R-2015-0143](#) Resolution relative to deleting and reissuing City of West Allis Policies & Procedures Manual No. 404, Recruitment, Selection, Appointment and Confirmation for City Officials and Department Heads, under Mayor.

Sponsors: Administration & Finance Committee

This matter was Held.

12. [R-2015-0144](#) Resolution relative to amending the City of West Allis Policies & Procedures Manual No. 405, Disciplinary Action for City Officials and Department Heads Appointed by the Mayor and Confirmed by the Common Council, under Mayor.

Sponsors: Administration & Finance Committee

This matter was Held.

13. [R-2015-0145](#) Resolution relative to accepting the proposal of GHA Technologies, Inc. for furnishing and delivering a Hyper-Convergence Solution for a total sum of \$68,468.04.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Lajsic, seconded by Ald. May, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

14. [2015-0452](#) Director of Building Inspections and Neighborhood Services request to repurpose former Police Department squads to use as inspector vehicles for daily inspections.

A motion was made by Ald. Probst, seconded by Ald. Haass, that this matter was Recommended For Approval. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

15. [2015-0409](#) Communication from Finance Director/Comptroller submitting Health Insurance Fund Report for period ended May 31, 2015.

A motion was made by Ald. May, seconded by Ald. Probst, that this matter was Recommended to be Placed on File. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

16. [2015-0410](#) Communication from City Administrator relative to the 2016-2025 Ten Year Capital Improvement Program.

A motion was made by Ald. Lajsic, seconded by Ald. Probst, that this matter was Recommended For Approval. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

City Attorney Claim Report

17. [2014-0597](#) Notice of Injury submitted on behalf of Thomas A. Kronquist relative to injuries and damages allegedly sustained at the intersection of S. 72 Street and W. Lincoln Ave. on August 8, 2014.

This matter was Recommended to be Placed on File on a Block Vote

18. [2014-0692](#) Thomas A. Kronquist communication relative to vehicle damages allegedly sustained at the intersection of S. 72 St. and W. Lincoln Ave. on August 8, 2014.

This matter was Recommended to be Placed on File on a Block Vote

19. [2015-0168](#) American Family Insurance communication submitted on behalf of David Stanbro relative to damages allegedly sustained on February 21, 2015. Claim # 00-225-104955-6337.

This matter was Recommended for Denial on a Block Vote

20. [2015-0169](#) Summons and Complaint in the matter of State Farm Mutual Automobile Insurance Company vs City of West Allis regarding property damages, Case No. 15CV001747.

This matter was Recommended to be Placed on File on a Block Vote

21. [2015-0323](#) Audrey Grzeskowiak communication relative to vehicle damages allegedly sustained at W. National Ave. and S. 71 St. on April 28, 2015.

This matter was Recommended to be Placed on File on a Block Vote

22. [2014-0536](#) Mueller, Goss & Possi, S.C. communication submitted on behalf of Carol Povolick relative to vehicle damages allegedly sustained on or about W. Lapham St. and S. 74 St. on June 28, 2012.

This matter was Recommended to be Placed on File on a Block Vote

Passed The Block Vote

A motion was made by Ald. Probst, seconded by Ald. May, to approve all the actions on the preceding items on a Block Vote. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

D. ADJOURNMENT

A motion was made by Ald. May, seconded by Ald. Haass, that the meeting be adjourned at 8:26 p.m. The motion carried unanimously.