



City of West Allis

7525 W. Greenfield Ave.
West Allis, WI 53214

Meeting Minutes

Administration & Finance Committee

Alderson Vincent Vitale, Chair

Alderson Kevin Haass, Vice-Chair

Aldersons: Thomas G. Lajsic, Michael P. May, Cathleen M. Probst

Tuesday, May 5, 2015

7:55 PM

City Hall Room 118

RECESS MEETING (draft minutes)

A. CALL TO ORDER

Chair Vitale called the meeting to order at 7:55 p.m.

B. ROLL CALL

Present 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

Others Attending

Don Nehmer, Police & Fire Commission; Rebecca N. Grill, City Administrator; Mark Wyss, Finance Director/Comptroller/City Treasurer; Audrey Key, HR Director; Other Staff; Guests and Media.

C. NEW AND PREVIOUS MATTERS

New Matters for Introduction

8. [R-2015-0118](#) Resolution relative to accepting the sole source proposal of Core Vision IT Solutions LLC for providing Palo Alto Firewall Subscription Service for a total net sum of \$8,710.00.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Lajsic, seconded by Ald. May, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

9. [R-2015-0124](#) Resolution to approve entering into an Intergovernmental Agreement with Milwaukee County for Trunked Radio System Access, for a sum not to exceed \$7,000 in 2015.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Haass, seconded by Ald. Probst, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

10. [R-2015-0125](#) Resolution requesting approval to enter into a contract with E-Docs American Corporation for the imaging of City Attorney Office historical files, for a sum not to exceed \$20,000.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Lajsic, seconded by Ald. Haass, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

11. [R-2015-0126](#) Resolution requesting the transfer of \$10,000 from the City's Contingency Fund to the Police & Fire Commission 2015 Budget for expenses related to the recruitment and selection of a new Police Chief.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Haass, seconded by Ald. Lajsic, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

12. [2015-0308](#) Communication from City Administrator regarding request to fill an upcoming vacant position of Record Clerk I in the Department of Public Works, Water Division.

This matter was Held.

13. [2015-0287](#) City Administrator report on IT Steering Committee meetings.

A motion was made by Ald. May, seconded by Ald. Probst, that this matter was Recommended For Approval. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

City Attorney Claim Report

14. [2013-0622](#) Summons and Complaint in the matter of Bank of America, N.A. vs Andrew Peterson, et al, regarding foreclosure of mortgage, Case No. 13-CV-009542.

This matter was Recommended to be Placed on File on a Block Vote

15. [2014-0484](#) Summons and Complaint in the matter of PPS-WI Fund, LLC vs. Lazaro Rodriguez, et al, regarding foreclosure of mortgage. Case Code 30404. Case No. 14CV006271.

This matter was Recommended to be Placed on File on a Block Vote

16. [2014-0775](#) Summons and Complaint, Small Claims, in the matter of Daniel Drew vs. City of West Allis regarding property damage - auto. Case No. 14SC032551.

This matter was Recommended to be Placed on File on a Block Vote

Passed The Block Vote

A motion was made by Ald. Lajsic, seconded by Ald. Probst, to approve all the actions on the preceding items on a Block Vote. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

D. MATTERS FOR DISCUSSION/ACTION

1. [2015-0286](#) Discussion of outside legal counsel and procedure for seeking bids.

Discussion ensued. The Committee agreed with City Attorney's proposal to get bids for legal counsel.

This matter was Discussed and Consensus Given.

E. ADJOURNMENT

A motion was made by Ald. Lajsic, seconded by Ald. Haass, that the meeting be adjourned at 8:06 p.m. The motion passed unanimously.