



# City of West Allis

## Meeting Minutes

### Library Board

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Wednesday, January 28, 2026

7:00 PM

West Allis Public Library  
7421 W. National Ave.

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#### A. Call to Order

Ms. Arneson called the meeting to order at 7:00 p.m.

#### B. Roll Call

*Present: 9-Jamie Arneson, Angela Collings, Barbara Hart, Darren Rausch, Elizabeth Suelzer, Amelia Bursi, Ray Turner, Amy Hutter, and Jody Rymaszewski*

*Staff present: Michael Koszalka, Library Director, and Lisa VandenBoom, Administrative Services Manager*

**Present** 7 - Elizabeth Suelzer, Amy Hutter, Barbara Hart, Jamie Arneson, Darren Rausch, Amelia Bursi, Ray Turner

#### C. Approval of Minutes

##### 1. Library Board Meeting Minutes December 3, 2025

**Attachments:** [Library Board Meeting Minutes December 3, 2025](#)

Ms. Hart moved to approve the December 3, 2025 Library Board meeting minutes as written. Second by Ms. Suelzer. Motion approved.

#### D. Statements by Citizens

None.

#### E. Correspondence

Greater Milwaukee Foundation December 2025 Communication

**Attachments:** [Greater Milwaukee Foundation December 2025 Communication](#)

Ms. Anne Franczek Communication

**Attachments:** [Ms. Anne Franczek Communication](#)

2025 Library Statistics

**Attachments:** [Total Pass Checkouts 2025](#)  
[2025 Monthly Stats Summary](#)

#### F. Claims and Finance Report

##### 2. January 2026 Claims and Finance Report

**Attachments:** [January 2026 Claims and Finance Report](#)

Ms. Hart moved to approve the January 2026 Claims and Finance Report.  
Second by Ms. Suelzer. Motion approved.

## G. Unfinished Business

### 3. Performance Evaluation of the Library Director

**Attachments:** [Library Director Performance Eval Timeline](#)  
[Library Director Evaluation Policy](#)

Mr. Rausch stated it was the intention of the Library Board to convene in closed session at said time and place, to consider and vote on a motion to discuss the Library Director's goals and to take such further action as may be necessary and appropriate in this matter. A closed session for the above purpose is authorized pursuant to the provisions of Section 19.85(1)(c) of the Wis.

Stats. which permits a governmental body upon motion duly made and carried, to convene in closed session for the purpose of considering employment promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility.

A motion was made by Ms. Hart to go into closed session at 7:04 p.m. Second by Ms. Suelzer. Motion approved.

At 7:25 p.m. a motion was made by Ms. Hart to convene in open session. Second by Ms. Arneson. Motion approved.

## H. New Business

### 4. MCFLS Update

The South Milwaukee Public Library's future will be decided by a referendum in the April election.

Library Legislative Day will take place on Tuesday, February 10th.

Ms Suelzer, newly elected MCFLS Board President, met with Milwaukee County Executive David Crowley.

### 5. Recommendation from the Library Director to revoke the privileges of a library patron

**Attachments:** [Mr. Joshua Kirkendoll Communication](#)  
[Mr. Jacob Dickinson January 2026 Communication](#)

Ms. Hart moved to affirm the ban on Mr. Kirkendoll. Second by Ms. Hutter.  
Motion approved.

Mr. Rausch moved to affirm the ban on Mr. Dickinson. Second by Ms. Hart.  
Motion approved.

### 6. Trustee Essentials-Chapter 23-Dealing with Challenges to Materials and Policies

## I. Library Director's Report

- On January 22nd, the Library hosted Snowed In, a part of the West Allis Business Improvement District's Winter Week. Eighty people came to the Library to participate in crafts, story time, games, food, and music.
- The Common Council approved changes to two Library positions. Lisa VandenBoom's title is changed to Administrative Services Manager and Emily Rutter's title is now Library Services Manager. The changes were made to more accurately reflect the tasks and responsibilities performed. In terms of the organizational ladder the positions are equal.
- In February an art installation of 1,000 paper cranes will be placed at the Library. The cranes were made by community members of ENGAGE West Allis.
- The Library's Explorer passes checked out a total of 1,383 times in 2025.
- In 2025 usage went up in every category.
- The laptops checked out 1,590 times in 2025.

**J. Adjournment**

There being no further business, Mr. Rausch moved to adjourn. Second by Ms. Rymaszewski. Motion approved. The meeting was adjourned at 7:59 p.m.



All meetings of the Library Board are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

**NON-DISCRIMINATION STATEMENT**

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

**AMERICANS WITH DISABILITIES ACT NOTICE**

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

**LIMITED ENGLISH PROFICIENCY STATEMENT**

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.