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DATE: September 23, 2019

TO: Mayor Dan Devine and Administrative Appeals Review Board Appointments

FROM: Steven Braatz, City Clerk

TOPIC: Correction to appointments on Administrative Appeals Review Board

On September 3, 2019, the Common Council, based on the recommendation by the Advisory Committee, confirmed the appointments of Alderperson Michael Czaplewski and Citizen Member Wayne Clark to the Administrative Appeals Review Board for a term ending June 30, 2021.

Pursuant to Sec. 2.48(6)(c) of the Municipal Code, the Alderperson term is an annual appointment, and the citizen member term is a two-year appointment commencing on July 1 of even-numbered years. The corrected term end date for Ald. Czaplewski is June 30, 2020. The corrected term end date for Wayne Clark is June 30, 2020.

Recommendation

Since the action taken on September 3 was less restrictive than what the Municipal Code reads, and since the Municipal Code overrides any action taken by the Council, no action is needed by the Committee or Council. The terms have been corrected internally. This memo serves as notification of the matter to the Mayor and Committee and will be filed in our legislative management program for any future legislative research. This communication can simply be placed on file.