



City of West Allis

Meeting Agenda

Administration & Finance Committee

Aldersperson Kevin Haass, Chair
Aldersperson Martin J. Weigel, Vice-Chair
Alderspersons: Michael J. Czaplewski, Michael P. May, Daniel J. Roadt

Tuesday, October 15, 2019

7:00 PM

City Hall, Room 128
7525 W. Greenfield Ave.

RECESS MEETING

A. CALL TO ORDER

B. ROLL CALL

C. NEW AND PREVIOUS MATTERS

New Matters for Introduction

20. [R-2019-0718](#) Resolution to approve a Storefront Improvement Program Grant Contract by and between the City of West Allis and Donnelly Real Estate LLC, property owner for the property located at 7301 W. National Ave. in an amount not to exceed \$30,000

Sponsors: Administration & Finance Committee

Attachments: [Storefront Contract](#)
[Exhibit A - Contractor Proposals](#)
[Exhibit B - Architectural Plans](#)
[Exhibit C - Budget](#)

21. [R-2019-0733](#) Resolution authorizing the Health Commissioner to utilize grant funding received from the U.S. Food & Drug Administration (FDA) for Training within the Environmental Division in the amount of \$3,000

Sponsors: Administration & Finance Committee

Attachments: [GT190807275 3000 Grant Year 6 Sept-Oct 2019](#)

22. [R-2019-0741](#) Resolution to consider the transfer of \$40,000 from the Community and Economic Development Investment Fund Reserve to the Community Development Authority of the City of West Allis for purposes of a Land Contract regarding the property located at 10620 W. Greenfield Ave.

Sponsors: Administration & Finance Committee

- 22a. [R-2019-0754](#) Resolution relative to amending City of West Allis Policies & Procedures Manual Policy No. 1113, Pay for Exceptional Performance and Educational Achievement Rewards.

Sponsors: Administration & Finance Committee

Attachments: [Policy 1113 - Marked Copy Shows Changes](#)
[Policy 1113 - Clean Copy](#)

23. [2019-0738](#) Finance Director/Comptroller submitting report for September 2019 indicating City of West Allis checks issued in the amount of \$2,796,333.83

Attachments: [September 2019 Monthly Claims Report to CC](#)

24. [2019-0757](#) 2020 City of West Allis Mayor's Recommended Budget

Attachments: [Initial 2020 Budget Letter](#)

25. [2019-0771](#) Communication regarding consideration of 2020 fee changes related to dog/cat license late fees, record check fees, and fire inspection fees

Attachments: [20191015 Memo re 2020 Fee Changes](#)
[Fee Schedule Justification Form - Dog Cate License Late Fees](#)
[Fee Schedule Justification Form - Record Check Fee](#)
[Fee Schedule Justification Form - Fire Inspection Fees](#)

City Attorney Claim Report

26. [2019-0330](#) Claim by Andi Lushi regarding damage to property at 7726 W. Becher Street on March 8, 2019

Attachments: [Claim - Andi Lushi 5-21-19](#)
[Claims Report-October 15, 2019](#)

27. [2019-0398](#) Claim by Michael Doornek regarding damage to property at 8110 W. Raymond Lane on May 22, 2019

Attachments: [Doornek Denial Ltr](#)
[Claims Report-October 15, 2019](#)

28. [2019-0613](#) Jamaal Russell communication requesting reimbursement of towing fees allegedly sustained on August 24, 2019

Attachments: [Claim-Russell](#)
[Russell Denial Ltr](#)
[Claims Report-October 15, 2019](#)

Public Hearing Items

29. [R-2019-0734](#) Resolution to approve the Year 2020 Operating Plan for the Downtown West Allis Business Improvement District and to adopt the Special Assessment Method as stated therein (Final)

Sponsors: Administration & Finance Committee
Attachments: [2020 BID Operating Plan - Signed](#)

30. [R-2019-0690](#) Resolution to approve the Year 2020 Operating Plan for the Downtown West Allis Business Improvement District and to adopt the Special Assessment Method as stated therein (Preliminary)

Sponsors: Administration & Finance Committee

Attachments: [2020 DWABID Budget Operating Plan](#)
[2020 Assessment Roll](#)

Replaced by R-2019-0734 and will be Placed on File

D. ADJOURNMENT



All meetings of the Administration & Finance Committee are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

NOTICE OF POSSIBLE QUOROM

It is possible that members of, and possibly a quorum of, members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.