



# City of West Allis

## Meeting Minutes

### Common Council

*Mayor Dan Devine, Chair*

*Aldersperson Thomas G. Lajsic, Council President*

*Alderspersons: Suzzette Grisham, Kevin Haass, Danna Kuehn, Thomas G. Lajsic, Rosalie L. Reinke, Daniel J. Roadt, Tracy Stefanski, Angelito Tenorio, Vincent Vitale, and Martin J. Weigel*

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Tuesday, May 5, 2020

7:01 PM

City of West Allis YouTube Channel  
<https://www.youtube.com/user/westalliscitychannel>

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#### REGULAR MEETING

The City of West Allis held the Common Council meeting virtually to help protect our community from the Coronavirus (COVID-19) pandemic.

#### A. CALL TO ORDER

*The meeting was called to order by Mayor Devine at 7:01 p.m.*

#### B. ROLL CALL

**Present** 10 - Grisham, Haass, Kuehn, Lajsic, Reinke, Roadt, Stefanski, Tenorio, Vitale, and Weigel

#### C. PLEDGE OF ALLEGIANCE

*The Pledge of Allegiance was led by Ald. Stefanski.*

#### D. PUBLIC HEARINGS

*None.*

#### E. CITIZEN PARTICIPATION

*None.*

#### F. ANNOUNCEMENT OF RECESS MEETINGS OF STANDING COMMITTEES

*Mayor Devine announced that the following Standing Committees would meet virtually during recess: Administration & Finance, Public Works, Safety & Development, License & Health, and Advisory.*

#### G. MAYOR'S REPORT

*None.*

#### H. ALDERPERSON'S REPORT

*Ald. Stefanski commented on organizing a drive by parade for Ralph Nance.*

#### I. APPROVAL OF MINUTES

1. [2020-0266](#) Minutes (Draft) of the Common Council meeting of April 22, 2020 and April 29, 2020

**Attachments:** [04-22-20 CC Meeting Minutes \(draft\)](#)  
[04-29-20 CC Meeting Minutes \(draft\)](#)

A motion was made by Lajsic, seconded by Vitale, that the minutes of April 22, 2020 and April 29, 2020 be Approved. The motion carried unanimously.

**J. ITEMS NOT REFERRED TO COMMITTEE**

2. [2020-0276](#) Claim by Dan DiTorrice regarding vehicle damages at 2920 S. 124 St. on June 18, 2019

*Attachments:* [DiTorrice Crash Claim](#)

A motion was made by Haass, seconded by Vitale, that this matter be Referred to the City Attorney for Legal Action. The motion carried unanimously.

**K. STANDING COMMITTEE REPORTS****LICENSE & HEALTH COMMITTEE**

*Item nos. 3-4 of the License & Health Committee were reported out after recess*

**L. COMMON COUNCIL RECESS**

A motion was made by Lajsic, seconded by Grisham, that the Council recess until completion of the Standing Committee meetings. The motion carried unanimously.

*Thereupon, the Council took a recess at 7:08 p.m. Upon returning from recess at 8:46 p.m., and the roll call being taken, the following were present:*

**Present** 10 - Grisham, Haass, Kuehn, Lajsic, Reinke, Roadt, Stefanski, Tenorio, Vitale, and Weigel

**M. NEW AND PREVIOUS MATTERS****ADMINISTRATION & FINANCE COMMITTEE**

6. [R-2020-0255](#) Resolution relative to accepting the proposal for 25 additional Adobe Acrobat Pro software licenses from CDW-G for a one-time fee of \$9,732

*Sponsors:* Administration & Finance Committee

**This matter was Adopted on a Block Vote.**

7. [R-2020-0258](#) Resolution relative to accepting the proposal for upgrading 117 O365 licenses from the G1 level to the G3 level from CDW-G for a two year term and an annual net sum of \$8,000

*Attachments:* [CDWG G3 quote](#)

**This matter was Adopted on a Block Vote.**

8. [R-2020-0262](#) Resolution to consider the creation of a Small Business RESTART Program funded with Community Development Block Grant-COVID funds

*Sponsors:* Administration & Finance Committee

*Attachments:* [COVID- Small Business RESTART Grant](#)

**This matter was Adopted on a Block Vote.**

9. [R-2020-0267](#) Resolution to approve actions to assist in mitigating the budget impacts and loss of revenue due to COVID -19

*Sponsors:* Administration & Finance Committee

**Attachments:** [Proposed mitigation actions](#)

**This matter was Adopted on a Block Vote.**

10. [2020-0257](#) Communication from the City Administrator regarding City Hall Operations and alterations to address safety and security concerns and the streamlining of operations

**Attachments:** [CH5](#)

**This matter was Placed on File on a Block Vote.**

### Passed The Block Vote

**A motion was made by Haass to approve all the actions on item nos. 6-10 on a Block Vote. The motion carried by the following vote:**

**Aye:** 10 - Grisham, Haass, Kuehn, Lajsic, Reinke, Roadt, Stefanski, Tenorio, Vitale, and Weigel

**No:** 0

5. [R-2020-0245](#) Resolution to approve second intergovernmental agreement with City of Milwaukee to provide fire and emergency services for the 2020 Democratic National Convention (updated for August convention)

**Sponsors:** Alderperson Haass

**Attachments:** [Fire IGA- City of West Alliscadb01264945.1.DOC](#)

**A motion was made by Haass that this matter was Adopted. The motion carried by the following vote:**

**Aye:** 9 - Grisham, Haass, Kuehn, Lajsic, Reinke, Roadt, Tenorio, Vitale, and Weigel

**No:** 1 - Stefanski

### PUBLIC WORKS COMMITTEE

11. [R-2020-0234](#) Resolution accepting work of Musson Bros., Inc. for the installation of connection liners in the sanitary sewer system at various locations within the City of West Allis and authorizing and directing settlement of said contract in accordance with contract terms of 2018 Project No. 14 for final payment in the amount of \$1,600 of the \$200,025 total project cost

**Sponsors:** Public Works Committee

**This matter was Adopted on a Block Vote.**

12. [R-2020-0235](#) Resolution accepting work of MJ Construction, Inc. for the installation of concrete curb and gutter, concrete pavement, miscellaneous walk repair, driveway replacement, sanitary sewer relay, storm sewer, storm sewer relay, water main relay, building services and utility adjustments in S. 79 St. from W. Greenfield Ave. to W. National Ave. and S. 85 St. from W. Washington St. to W. Greenfield Ave. in the City of West Allis and authorizing and directing settlement of said contract in accordance with contract terms of 2016 Project No. 1 for final payment in the amount of \$18,016 of the \$1,976,770.30 total project cost

**Sponsors:** Public Works Committee

**This matter was Adopted on a Block Vote.**

13. [R-2020-0250](#) Resolution authoring and directing the City Engineer to pay for sanitary sewer lateral repairs at 2057 S. 59 St in the total amount of \$1,896.26

**Sponsors:** Public Works Committee

**Attachments:** [2057 S 59th St Documents](#)

**This matter was Adopted on a Block Vote.**

14. [R-2020-0251](#) Resolution to approve bid of Pro Electric, Inc. for the conversion of street lighting from high voltage series to low voltage parallel with LED luminaires, including removing existing bases, salvaging poles and arms, installing low voltage infrastructure, and all incidental items necessary to complete the work in Lighting Circuit N-5: S. 92 St., W. Greenfield Ave., S. 84 St. & the Union Pacific Railroad and Lighting Circuit P-3: S. 92 St., Cleveland Ave., and W. Beloit Rd. within the City of West Allis in the amount of \$783,323.28

**Sponsors:** Public Works Committee

**Attachments:** [2020-6 BID RESULTS](#)

**This matter was Adopted on a Block Vote.**

15. [2020-0297](#) Communication from City Engineer regarding Driveway Permit Application at 9015 W. Maple Street

**Attachments:** [C1-5](#)

[SKM\\_C3350200424155900](#)

**This matter was Placed on File on a Block Vote.**

### **Passed The Block Vote**

**A motion was made by Roadt to approve all the actions on item nos.11-15 on a Block Vote. The motion carried by the following vote:**

**Aye:** 10 - Grisham, Haass, Kuehn, Lajsic, Reinke, Roadt, Stefanski, Tenorio, Vitale, and Weigel

**No:** 0

### **SAFETY & DEVELOPMENT COMMITTEE**

*None.*

### **LICENSE & HEALTH COMMITTEE**

3. [2020-0271](#) Police Department Report regarding tavern violations/calls for service for the month of February 2020

**Attachments:** [Feb 2020 Tavern LH report](#)

**This matter was Placed on File on a Block Vote.**

4. [2020-0272](#) Police Department Report regarding tavern violations/calls for service for the month of March 2020

**Attachments:** [MarchTavernreport](#)

**This matter was Placed on File on a Block Vote.**

17. [O-2020-0015](#) Ordinance to Amend Sections 9.02(21)(a), (b), and (h) of the West Allis Municipal Code Relating to Reduction of Fees for Class B Alcohol Licenses and Operator's Licenses

**Sponsors:** Alderperson Vitale

**This matter was Placed on File on a Block Vote.**

18. [2020-0227](#) License applications

*Operator's (bartender/sales clerk) License applications 2019-2021:*

*Chambliss, Jr., William H.*

*DePons, Brian G.*

*Sullivan, Kathleen A.*

**This matter was Approved on a Block Vote.**

### **Passed The Block Vote**

**A motion was made by Vitale to approve all the actions on item nos. 3-4 and 17-18 on a Block Vote. The motion carried unanimously.**

16. [O-2020-0014](#) Ordinance to Amend Sections 9.02(21)(a) and (b) of the West Allis Municipal Code Relating to Reduction of Fees for Class B Alcohol Licenses

**Sponsors:** Alderperson Vitale

**A motion was made by Vitale that this matter was Passed as Amended with a 50% fee reduction. The motion carried by the following vote:**

**Aye:** 9 - Grisham, Haass, Kuehn, Lajsic, Reinke, Roadt, Stefanski, Tenorio, and Vitale

**No:** 0

**Abstain:** 1 - Weigel

### **ADVISORY COMMITTEE**

19. [O-2020-0017](#) Ordinance to limit positions required to file financial disclosure

**Sponsors:** Alderperson Haass and Alderperson Lajsic

**Attachments:** [Ord\\_O-2020-0017](#)

**This matter was Passed on a Block Vote.**

20. [R-2020-0268](#) Resolution to extend emergency declaration in the City due to the COVID-19 Pandemic

**Sponsors:** Alderperson Lajsic

**This matter was Adopted on a Block Vote.**

21. [2020-0314](#) Reappointment by Mayor Devine of Judy Shabman as a member of the West Allis Civil Service Commission, under the guidelines of the ordinance pertaining to limitation on consecutive terms for members of boards and commissions, her five-year term to expire May 1, 2025

Attachments: [Shabman.CCS](#)

This matter was **Approved on a Block Vote.**

22. [2020-0307](#) Discussion regarding polling locations and absentee ballots

Attachments: [Ward Overview-2020 Covid11x17](#)

[Ward Map 5.4.20](#)

This matter was **Placed on File on a Block Vote.**

### **Passed The Block Vote**

A motion was made by Reinke to approve all the actions on item nos. 19-22 on a Block Vote. The motion carried by the following vote:

Aye: 10 - Grisham, Haass, Kuehn, Lajsic, Reinke, Roadt, Stefanski, Tenorio, Vitale, and Weigel

No: 0

### **N. ADJOURNMENT**

A motion was made by Lajsic, seconded by Grisham, to adjourn at 8:55 p.m., with the next regularly scheduled meeting to be held on May 19, 2020, at 7:00 p.m. The motion carried unanimously.

Aye: 0

No: 0

*/s/Rebecca Grill  
City Administrator/Clerk*



All meetings of the {bdName} are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

**NON-DISCRIMINATION STATEMENT**

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

**AMERICANS WITH DISABILITIES ACT NOTICE**

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

**LIMITED ENGLISH PROFICIENCY STATEMENT**

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.