



Michael Koszalka
Director
West Allis Public Library
mkoszalka@westalliswi.gov
414.302.8534

December 5, 2024

Donny Macklin
Address unknown

Dear Donny Macklin,

At its meeting on December 4, 2024, the West Allis Public Library Board of Trustees voted unanimously to affirm your loss of library privileges at the West Allis Public Library.

You have the following options:

1. A thirty-day period (from the date of this letter) in which to request an administrative review of the decision
2. If such a request is made the Library Board will do so within 30 days. The decision of the Library Board is final

If you choose to appeal the decision, please mail your request to:

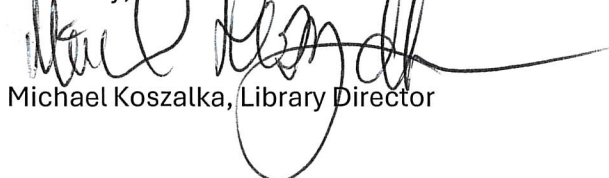
Michael Koszalka, Library Director
West Allis Public Library
7421 W. National Avenue
West Allis, WI 53214

You may also email your request to me at mkoszalka@westalliswi.gov

After December 4, 2025, you may make an appeal for reinstatement – in writing - to the West Allis Public Library Board of Trustees to reconsider your status.

Your library privileges are revoked at the West Allis Public Library, and you are hereby ordered not to enter the West Allis Public Library, or to be present on library property. If you attempt to do so the West Allis Police Department will be immediately contacted, and appropriate charges will be considered.

Sincerely,



Michael Koszalka, Library Director

cc: West Allis Public Library Board of Trustees