



DEPARTMENT OF BUILDING INSPECTIONS &  
NEIGHBORHOOD SERVICES

414/302-8400  
414/302-8402 (Fax)

City Hall  
7525 West Greenfield Avenue  
West Allis, Wisconsin 53214

[www.ci.west-allis.wi.us](http://www.ci.west-allis.wi.us)

March 17, 2010

**ORDER**  
2987

Shawna's Pub & Grub  
Attn: Shawna Fisher/Loretta Matovich  
1101 S. 60<sup>th</sup> St.  
West Allis, WI 53214

RE: Conditional Business Occupancy Incomplete @ 1101 S. 60<sup>th</sup> St., West Allis, WI  
d/b/a Shawna's Pub & Grub

Dear Ms. Fisher/Loretta Matovich:

On August 11, 2009, I issued the Business Occupancy Permit for the above referenced property, conditional upon certain listed work being completed by November 1, 2009. As of this communication, building, electrical, plumbing and Plan Commission requirements still require completion.

I offer the following for discussion:

1. Conditional Occupancy. The conditional occupancy, approved August 11, 2009, required the following:
  - Compliance with the Building Inspector Notice of July 9, 2009.
  - Compliance with the Electrical Inspector Notice of July 9, 2009.
  - Completion of architectural, site and landscaping plans approved by the Plan Commission on September 26, 2007.
  - Completion of all conditions in accordance with your written agreement dated August 3, 2009.
  - Completion of all items (Building, Electrical, Plan Commission) by November 1, 2009.
2. Incomplete building code violations include completing exterior alterations (missing siding, unprotected wood siding and trim work) and completing interior work under building permit and other work per July 9, 2009 communication from Rob Woodard, Building Inspector.
3. Incomplete electrical code violations include electrical service update and other related items.
4. Plumbing permit #54072 issued to Bloomquist requires inspection. Permit is for 2<sup>nd</sup> floor work. Further, inspectors require building, electrical and plumbing permits for 2<sup>nd</sup> floor apartment work.
5. Incomplete Plan Commission violations include installing landscaping, installing refuse enclosure and parking lot striping. I do note that the concrete parking lot and patio improvements were completed in late fall of 2009.

In closing, the occupancy of this property is in violation of conditional occupancy requirements. Further, the conditional approval allowed approval of a liquor license for this property. I have requested the License & Health Committee of the City of West Allis review the issued liquor license for possible revocation. I understand the Committee will require your attendance at it's regularly scheduled meeting on Tuesday, March 23, 2010 at 6:00 pm in Room 128, West Allis City Hall, 7525 W. Greenfield Ave., West Allis, WI 53214.

Sincerely,



Ted Atkinson, Director  
Dept. of Bldg. Insp. & Neighborhood Services  
City of West Allis  
phone: (414)302-8415  
email: [tatkinson@ci.west-allis.wi.us](mailto:tatkinson@ci.west-allis.wi.us)

cc: License & Health Committee/Clerk's Office  
Business Occupancy File  
Property File  
Referral File (New)