

**AMENDMENT NO. 5 to
PROFESSIONAL SERVICES AGREEMENT
Executed November 13, 2015**

This Amendment is by and between:

City of West Allis (Owner)
7525 West Greenfield Avenue
West Allis, WI 53214

and

Donohue & Associates, Inc. (Donohue)
3311 Weeden Creek Road
Sheboygan, WI 53081

Who agree as to amend the original Professional Services Agreement (executed November 13,2015), as follows:

PROJECT DESCRIPTION

The Owner wishes to develop Plans, Specifications and Estimate (PS&E) for the procurement and installation of a stand by diesel generator to replace the existing diesel generator located in rear, exterior portion of Fire Station parking lot.

SCOPE OF SERVICES

Conduct a Feasibility Study related to the replacement of the engine-generator located at Fire Station 3. Two options will be investigated for the placement of the generator; replacement in kind adjacent to the parking lot with diesel engine. Tasks include:

1. Prepare construction documents for the replacement of standby generator located in outside of Fire Station 3. This includes:
 - a. Kick-off Workshop with City attended by the Project Manager and Electrical Engineer.
 - b. Site visit to Fire Station 3 attended by the Project Manager and Electrical Engineer.
 - c. Determine classification of generator (legally required standby versus optional standby) with input from City Electrical Inspector.
 - d. Develop plans for the removal of the existing diesel generator and the installation of a diesel generator, installation of new foundation and necessary site improvements associated with the foundation, and electrical connections.
 - e. Develop specifications for materials, equipment and services.
 - f. Develop a detailed cost estimate for the work to be performed.
 - g. Coordinating project requirements with Fire Station staff.
2. Bidding Phase Services
 - a. Attend Pre-bid meeting.

- b. Respond to Contractor inquiries by addendum as required.
 - c. Review contractor bids and providing an award recommendation.
3. Construction Phase Services
- a. Attend Pre-construction meeting.
 - b. Reviewing all project submittals for compliance with the project contract documents.
 - c. Review and respond to Contractor Requests for Information (RFI's) assuming three (3).
 - d. Conduct four site visits during construction (once a week during active construction, assuming four weeks), which include progress meeting and commissioning.
 - e. Review of Contractor's final close out submittals.
4. Related Work by others will include:
- a. The City of West Allis will prepare "front end" (Division 00 and Division 01) contract documents of the Project manual (technical sections will be prepared by Donohue), will assemble the Project manual, will print the contract documents, and will advertise the project.

SCHEDULE

Reviewable Bidding Documents will be completed and submitted within ten (10) weeks of Notice to Proceed.

COMPENSATION, BILLING AND PAYMENT

Compensation for Scope of Services, in the amount of \$25,020 is authorized by this amendment, resulting in a revised total contract amount of \$92,231.

Fee assumes that the replacement generator will be classified as optional standby meaning the existing automatic transfer switch and power panels will remain as is without the requirement of a life safety switch and panel.

All Standard Terms and Conditions of the original agreement apply to this amendment.

APPROVED FOR OWNER

By: _____

Printed Name: Peter Daniels

Title: Interim City Engineer

Date: _____

APPROVED FOR DONOHUE

By: Michael Stohl

Printed Name: Michael B. Stohl

Title: Vice President

Date: January 18, 2018

**City of West Allis
Fire Station 3 Generator Engineering and Construction Services
Fee Schedule
Donohue & Associates, Inc**

Task	PM \$ 190	Electrical \$ 115	Structural \$ 130	QC \$ 190	Admin \$ 75	Total Hours	Total Labor	Printing/ Travel	Total Cost
A. PREPARE CONSTRUCTION DOCUMENTS									
1. Kickoff Meeting	4	4				8	\$ 1,220	\$ 75	\$ 1,295
2. Site Visit	4	4				8	\$ 1,220	\$ 75	\$ 1,295
3. Design Basis Report	2	12		2	2	18	\$ 2,290		\$ 2,290
4. Developing Plans	4	16	6	4		30	\$ 4,140		\$ 4,140
5. Developing Specification	4	12	6			22	\$ 2,920		\$ 2,920
6. Developing Estimate		2	2			4	\$ 490		\$ 490
Subtotal - Project Development									\$ 12,430
B. BIDDING PHASE SERVICES									
1. Pre-bid Meeting	4					4	\$ 760	\$ 60	\$ 820
2. Respond to Contractor Inquiries	2	4				6	\$ 840		\$ 840
3. Provide Bidding Assistance	4	4				8	\$ 1,220		\$ 1,220
Subtotal - Bidding Phase Report									\$ 2,880
C. CONSTRUCTION PHASE SERVICES									
1. Pre-construction Meeting	4					4	\$ 760	\$ 60	\$ 820
2. Submittal Review	4	16	2		1	23	\$ 2,935		\$ 2,935
3. Respond to RFIs	2	4			1	7	\$ 915		\$ 915
4. Construction Inspection	4	32				36	\$ 4,440	\$ 600	\$ 5,040
Subtotal - Construction Phase Services									\$ 9,710
Total	42	110	16	6	4	178	\$ 24,150	\$ 870	\$ 25,020
Total Labor Dollars by Labor Class	\$ 7,980	\$ 12,650	\$ 2,080	\$ 1,140	\$ 300				