



# City of West Allis

## Meeting Minutes

### Common Council

*Mayor Dan Devine, Chair*

*Aldersperson Thomas G. Lajsic, Council President*

*Alderspersons: Gary T. Barczak, Michael J. Czaplewski, Kevin Haass, Michael P. May, Rosalie L. Reinke, Daniel J. Roadt, Tracy Stefanski, Vincent Vitale, and Martin J. Weigel*

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Tuesday, September 17, 2019

7:02 PM

City Hall Common Council Chambers

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#### REGULAR MEETING (draft minutes)

#### A. CALL TO ORDER

*The meeting was called to order by Mayor Devine at 7:02 p.m.*

#### B. ROLL CALL

**Present** 10 - Ald. Barczak, Ald. Czaplewski, Ald. May, Ald. Haass, Ald. Lajsic, Ald. Reinke, Ald. Roadt, Ald. Stefanski, Ald. Vitale, and Ald. Weigel

#### C. PLEDGE OF ALLEGIANCE

*The Pledge of Allegiance was led by Ald. Barczak.*

#### D. PUBLIC HEARINGS

1. [R-2019-0653](#) Resolution to approve amending the FY2019 Community Development Block Grant Annual Action Plan

**Sponsors:** Administration & Finance Committee

**Attachments:** [R-2019-0653 signed](#)

*Explanation by Patrick Schloss, Community Development Manager*

*Appearances: None*

**Public Hearing Held**

#### E. CITIZEN PARTICIPATION

*None*

#### F. ANNOUNCEMENT OF RECESS MEETINGS OF STANDING COMMITTEES

*Mayor Devine announced that the following standing Committees would meet during recess: Administration & Finance, Public Works, Safety & Development, License & Health, and Advisory.*

#### G. MAYOR'S REPORT

*Mayor Devine announced various ribbon cutting ceremonies: Swaye Tea, Walter Holtz*

*Antiques, Waterstone Bank (new branch), and Kwik Trip; and commended all those who worked on the Better Block event.*

#### H. ALDERPERSON'S REPORT

Ald. Stefanski thanked everyone involved with Woods and Wings; and commented on a fundraiser event Suzette's Hair 4 You is doing for a family that lost their home due to a fire.

Ald. May mentioned Facebook donations for house fire.

#### I. APPROVAL OF MINUTES

2. [2019-0655](#) Minutes (Draft) of the Common Council meeting of September 3, 2019

Attachments: [090319 CC Minutes.draft](#)

A motion was made by Ald. Lajsic, seconded by Ald. May, that this matter be Approved. The motion carried unanimously.

#### J. ITEMS NOT REFERRED TO COMMITTEE

3. [R-2019-0650](#) Resolution of Commendation for Rick Kellar

Sponsors: Committee of the Whole

A motion was made by Ald. Lajsic, seconded by Ald. Vitale, that this matter be Adopted. The motion carried unanimously.

4. [2019-0638](#) Report of the Municipal Judge for the month of August 2019, consisting of all fines, costs and fees collected by the City of West Allis in the sum of \$105,168.53

Attachments: [Municipal Judge August 2019](#)

This matter was Placed on File on a Block Vote.

5. [2019-0625](#) Summons and Complaint in the matter of William Froemming vs. City of West Allis, et al., regarding a 42 USC Section 1983 claim, Case No. 19-C-0996

Attachments: [William C. Froemming\\_Redacted](#)

This matter was Referred for Legal Action to the City Attorney on a Block Vote.

#### Passed The Block Vote

A motion was made by Ald. May, seconded by Ald. Barczak, to approve all the actions on the preceding items on a Block Vote. The motion carried unanimously.

#### K. STANDING COMMITTEE REPORTS

##### ADMINISTRATION & FINANCE COMMITTEE

*Chairperson Haass reported out item #6 after recess.*

#### L. COMMON COUNCIL RECESS

A motion was made by Ald. Lajsic, seconded by Ald. Stefanski, that the Council recess until completion of Committee meetings. The motion carried unanimously.

*Thereupon, the Council took a recess at 7:17 p.m. Upon returning from recess at 8:28*

*p.m., and the roll call being taken, the following were present:*

**Present** 10 - Ald. Barczak, Ald. Czaplewski, Ald. May, Ald. Haass, Ald. Lajszic, Ald. Reinke, Ald. Roadt, Ald. Stefanski, Ald. Vitale, and Ald. Weigel

## **M. NEW AND PREVIOUS MATTERS**

### **ADMINISTRATION & FINANCE COMMITTEE**

6. [2019-0601](#) Finance Director/Comptroller submitting the City of West Allis 2018 Comprehensive Annual Financial Report (CAFR)

**Attachments:** [2018 CAFR](#)

**This matter was Placed on File on a Block Vote**

7. [R-2019-0645](#) Resolution to authorize the Director of Public Works to sign the Proposal for Professional Services, including a Standard Terms and Conditions Agreement, submitted by Baxter & Woodman Consulting Engineers for services to assist the City of West Allis in performing a Optimized Corrosion Control Treatment Study for the amount of \$18,000 ordered by the Wisconsin Department of Natural Resources

**Sponsors:** Administration & Finance Committee and Public Works Committee

**Attachments:** [Proposal for Professional Services.Baxter & Woodman](#)  
[R-2019-0645 signed](#)

**This matter was Adopted on a Block Vote**

8. [R-2019-0657](#) Resolution authorizing the purchase of hardware, equipment, and service which supports the mobile use of the AssetWorks work order software for a sum not to exceed \$12,000, amending the use of funds approved in the Capital Improvement Request pursuant to Resolution R-2018-0494 adopted on July 17, 2018

**Sponsors:** Administration & Finance Committee and Public Works Committee

**Attachments:** [R-2019-0657 signed](#)

**This matter was Adopted on a Block Vote**

- 8a [R-2019-0659](#) Resolution relative to the purchase of a 1930 Pirsch fire engine with donated funds.

**Sponsors:** Administration & Finance Committee

**Attachments:** [R-2019-0659 signed](#)

**This matter was Adopted on a Block Vote**

9. [R-2019-0647](#) Resolution amending the authorization given to the City Administrator to enter into a professional service agreement with HR Pro Consulting, LLC to provide consulting services for an Interim HR Director to modify the total sum authorized not to exceed \$125,000

**Sponsors:** Administration & Finance Committee

**Attachments:** [R-2019-0647 signed](#)

**This matter was Adopted on a Block Vote**

10. [R-2019-0648](#) Resolution relative to accepting the single source proposal of WCTC - Corporate Training Center for Lean Six Sigma Green Belt Training Program for a total sum of \$23,800

**Sponsors:** Administration & Finance Committee

**Attachments:** [WCTC Contract for Lean Training](#)  
[R-2019-0648 signed](#)

**This matter was Adopted on a Block Vote**

11. [R-2019-0655](#) Resolution to create City of West Allis Policies and Procedures Manual Policy No. 1114, Volunteer Policy

**Sponsors:** Administration & Finance Committee

**Attachments:** [Policy No. 1114, Volunteer Policy](#)  
[R-2019-0655 signed](#)

**This matter was Adopted on a Block Vote**

12. [2019-0635](#) Finance Director/Comptroller submitting report for August 2019 indicating City of West Allis checks issued in the amount of \$3,955,307.43

**Attachments:** [August 2019 Monthly Claims Report to CC](#)

**This matter was Placed on File on a Block Vote**

13. [R-2019-0653](#) Resolution to approve amending the FY2019 Community Development Block Grant Annual Action Plan

**Sponsors:** Administration & Finance Committee

**Attachments:** [R-2019-0653 signed](#)

**This matter was Adopted on a Block Vote****Passed The Block Vote**

**A motion was made by Ald. Haass, seconded by Ald. Weigel, to approve all the actions on the preceding items on a Block Vote. The motion carried by the following vote:**

**Aye:** 10 - Ald. Barczak, Ald. Czaplewski, Ald. May, Ald. Haass, Ald. Lajsic, Ald. Reinke, Ald. Roadt, Ald. Stefanski, Ald. Vitale, and Ald. Weigel

**No:** 0

**PUBLIC WORKS COMMITTEE**

14. [O-2019-0039](#) Ordinance to amend sections 11.11(4)(a), 11.11(5)(a)2., 11.11(9), and 11.18(3) and create section 11.20 of the West Allis Municipal Code relating to the installation and maintenance of small wireless facilities

**Sponsors:** Public Works Committee

**Attachments:** [Small Cell ROW regulations VERSION 2](#)  
[O-2019-0039 signed](#)

**This matter was Passed on a Block Vote**

15. [R-2019-0656](#) Resolution accepting work of Payne & Dolan, Inc. for street construction on West Lincoln Ave. from Union Pacific Railroad to South 61 Street and authorizing and directing settlement of said contract in accordance with contract terms of 2017 Project No. 8 for final payment in the amount of \$7,250.10 of the \$1,281,061.59 total project cost

**Sponsors:** Public Works Committee

**Attachments:** [R-2019-0656 signed](#)

**This matter was Adopted on a Block Vote**

16. [2019-0652](#) Communication from the City Engineer regarding the 2020 special assessment rates

**Attachments:** [MEMORANDUM 2020 Special Assessment Rates](#)  
[2020 Assessment Rates](#)

**This matter was Approved on a Block Vote**

### **Passed The Block Vote**

A motion was made by Ald. Barczak, seconded by Ald. Reinke, to approve all the actions on the preceding items on a Block Vote. The motion carried by the following vote:

**Aye:** 10 - Ald. Barczak, Ald. Czaplewski, Ald. May, Ald. Haass, Ald. Lajsic, Ald. Reinke, Ald. Roadt, Ald. Stefanski, Ald. Vitale, and Ald. Weigel

**No:** 0

### **SAFETY & DEVELOPMENT COMMITTEE**

17. [O-2019-0037](#) An Ordinance to Create Section 10.23 of the West Allis Municipal Code relating to the operation, parking, and rental of electric scooters.

**Sponsors:** Alderperson Lajsic

**Attachments:** [memo to council re electric scooter regulation options](#)  
[O-2019-0037 signed](#)

**This matter was Passed as Amended on a Block Vote**

18. [O-2019-0038](#) Ordinance to amend Section 6.027(2)(c) of the West Allis Municipal Code relating to the definition of a “Designated Offender”

**Sponsors:** Alderperson Lajsic

**Attachments:** [Ordinance showing changes](#)  
[O-2019-0038 signed](#)

**This matter was Passed on a Block Vote**

19. [2019-0649](#) Application for a Special Use Permit for The LifeWay Church, a proposed religious institution, to be located at 7515 W. National Ave.

**Attachments:** [Application - LifeWay Church](#)  
[The LifeWay Church - \(SUP-SLA\)](#)

*Held in Safety & Development Committee during recess.*

20. [2019-0650](#) Application for a Special Use Permit for a proposed hotel to be located at 1010, 1040 & 1126 S. 70 St.

**Attachments:** [Application - HOME2 Suites by Hilton](#)  
[Home2 Suites Hotel \(SUP-SLA\)](#)

*Held in Safety & Development Committee during recess.*

### Passed The Block Vote

A motion was made by Ald. Lajsic, seconded by Ald. Barczak, to approve all the actions on the preceding items on a Block Vote. The motion carried by the following vote:

**Aye:** 10 - Ald. Barczak, Ald. Czaplewski, Ald. May, Ald. Haass, Ald. Lajsic, Ald. Reinke, Ald. Roadt, Ald. Stefanski, Ald. Vitale, and Ald. Weigel

**No:** 0

### LICENSE & HEALTH COMMITTEE

21. [2019-0627](#) 2019-2020 Combination Class B License application of MLSD, Inc., d/b/a Happy Tap, Marc J. Lovora, Agent, for the premises located at 6801 W. Beloit Rd. (new-existing location)

**This matter was Approved subject to the necessary requirement(s) on a Block Vote.**

22. [2019-0651](#) Petition to exceed the alcohol license quota submitted by Kyle Ida and Sarah Warran, for a 2019-2020 Class B Tavern Liquor License for Layman Brewing, LLC, 7133 W. Becher St.

**Attachments:** [Layman Brewing exceed quota](#)

**This matter was Approved on a Block Vote**

23. [2019-0656](#) License applications

**Attachments:** [License List 9-3-19](#)

2019-2021 Operator's License  
 Carter, Tarrin L; Korn, Samantha K; Lal Kalsi, Jasvir K  
 Priegel, Ryan W; Rink, Sarah E  
 Schroeder, Gabrielle M; Sciano, VickiJo; Steinmetz, Bradley J; and Strauser, Angel L

**This matter was Approved on a Block Vote**

24. [2019-0645](#) 2019-2020 Combination Class B Special Event Permit application no. 16 of DTR Enterprises LLC, Dean T. Ratas, Agent, d/b/a Studz Pub, 6833 W. National Ave., for a Retirement Party, Saturday, September 21, 2019 from 2:00 p.m. - 10:00 p.m. (Tent, food, and outdoor music on S. 69 St.). Second application for 2019-2020 license year. Block Party Petition approved by the Engineering Department.

*Attachments:* [Site Plan](#)

**This matter was Approved subject to the necessary requirement(s) on a Block Vote**

25. [2019-0646](#) 2019-2020 Special Instrumental Music Permit application no. 3 of DTR Enterprises, LLC, Dean Ratas, Agent, d/b/a Studz Pub, 6833 W. National Ave., for a Retirement Party on Saturday, September 21, 2019 from 2:00 a.m. to 10:00 p.m. (disc jockey)

**This matter was Approved subject to the necessary requirement(s) on a Block Vote**

26. [2019-0639](#) Police Department Report regarding tavern violations/calls for service for the month of August 2019

*Attachments:* [Tavern Report Redacted](#)

**This matter was Placed on File on a Block Vote**

27. [2019-0642](#) Police Department Reports regarding August 2019 Wisconsin Clean Air Act Smoking Ban, Tobacco compliance checks, and Tavern compliance checks resulting with no violations being reported

**This matter was Placed on File on a Block Vote**

28. [2019-0640](#) Police Department Report involving El Sagitario BNC, 907 S. 84 St. of El Sagitario BNC LLC, Pascual Ramos, Agent, Incident Date: August 24, 2019

**This matter was Placed on File on a Block Vote**

29. [2019-0641](#) Police Department Report relative to the August 16, 2019 Tavern compliance checks involving ten (10) West Allis businesses, resulting in one (1) violation, Paulie's Pub & Eatery, LLC, Kristine M. Budiak, Agent, d/b/a Paulie's Pub & Eatery, LLC, premises located at 8031 W. Greenfield Ave. (Licensed Operator (bartender/sales clerk) #8260: Gregory S. Dowden)

*Held in License & Health Committee during recess.*

30. [2019-0529](#) Summons and Complaint in the matter of the complaint against ARH Enterprises LLC, Hugo Juarez, Agent, for the premises located at 1900 S. 60 St., d/b/a Las Palmas (2019-2020 Combination Class B Liquor License 1541)

*Attachments:* [S&C Las Palmas](#)

**This matter was Placed on File on a Block Vote**

31. [2019-0621](#) Findings and Recommendation in the Matter of the Complaint against ARH Enterprises LLC, Hugo Juarez, Agent, d/b/a Las Palmas, for the premises located at 1900 S. 60 St. (2019-2020 Combination Class B Liquor License 1541)

Attachments: [F&R Las Palmas](#)

**This matter was Approved on a Block Vote**

32. [2019-0527](#) Summons and Complaint in the matter of the complaint against The 5 Spot LLC, Christina Lopez, Agent, for the premises located at 7535 W. Beloit Rd., d/b/a One More (2019-2020 Combination Class B Liquor License 2358)

Attachments: [S&C One More](#)

**This matter was Placed on File on a Block Vote**

33. [2019-0633](#) Findings and Recommendation in the Matter of the Complaint against The 5 Spot LLC, Christina Lopez, Agent, d/b/a One More, for the premises located at 7535 W. Beloit Rd. (2019-2020 Combination Class B Liquor License 2358)

Attachments: [F&R One More](#)

**This matter was Approved on a Block Vote**

34. [2019-0528](#) Summons and Complaint in the matter of the complaint against DHV Enterprises LLC., Melissa A. Schrubbe, Agent, for the premises located at 1641 S. 68 St., d/b/a Dog House (2019-2020 Combination Class B Liquor License 2589)

Attachments: [S&C Dog House](#)

**This matter was Placed on File on a Block Vote**

35. [2019-0654](#) Findings and Recommendation in the Matter of the Complaint against DHV Enterprises LLC., Melissa A. Schrubbe, Agent, d/b/a Dog House, for the premises located at 1641 S. 68 St. (2019-2020 Combination Class B Liquor License 2589)

Attachments: [F&R Dog House](#)

**This matter was Approved on a Block Vote**

### **Passed The Block Vote**

**A motion was made by Ald. Czuplewski, seconded by Ald. May, to approve all the actions on the preceding items on a Block Vote. The motion carried by the following vote:**

**Aye:** 10 - Ald. Barczak, Ald. Czuplewski, Ald. May, Ald. Haass, Ald. Lajsic, Ald. Reinke, Ald. Roadt, Ald. Stefanski, Ald. Vitale, and Ald. Weigel

**No:** 0

### **ADVISORY COMMITTEE**

36. [2019-0657](#) Discussion of proposed State legislative bill relating to additional local sales and use tax for Milwaukee County

Attachments: [Proposed State Legislative Bill relating to additional local sales and use tax for Milwaukee County](#)

**A motion was made by Ald. Reinke, seconded by Ald. Barczak, that this matter was Placed on File. The motion carried by the following vote:**

**Aye:** 10 - Ald. Barczak, Ald. Czuplewski, Ald. May, Ald. Haass, Ald. Lajsic, Ald. Reinke, Ald. Roadt, Ald. Stefanski, Ald. Vitale, and Ald. Weigel

No: 0

**N. ADJOURNMENT**

A motion was made by Ald. Lajsic, seconded by Ald. Vitale, to adjourn at 8:34 p.m., with the next regularly scheduled meeting to be held on October 1, 2019, at 7:00 p.m. The motion carried unanimously.

*Respectfully submitted,  
Steven A. Braatz, Jr., City Clerk*



All meetings of the {bdName} are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

**NON-DISCRIMINATION STATEMENT**

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

**AMERICANS WITH DISABILITIES ACT NOTICE**

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

**LIMITED ENGLISH PROFICIENCY STATEMENT**

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.