



City of West Allis

Meeting Agenda

Common Council

Mayor Dan Devine, Chair

Alderson Thomas G. Lajsic, Council President

Aldersons: Suzzette Grisham, Kevin Haass, Danna Kuehn, Thomas G. Lajsic, Rosalie L. Reinke, Daniel J. Roadt, Tracy Stefanski, Ray Turner, Vincent Vitale, and Martin J. Weigel

Tuesday, December 12, 2023

7:00 PM

City Hall, Common Council Chambers
7525 W. Greenfield Avenue

REGULAR MEETING

A. CALL TO ORDER

B. ROLL CALL

C. PLEDGE OF ALLEGIANCE

Led by Ald. Reinke.

D. PUBLIC HEARINGS

1. [2023-0695](#) Conditional Use Permit for Bars & Recreation, a proposed Recreation (indoor) and Tavern use, at 6325 W. National Ave.
2. [2023-0696](#) Conditional Use Permit for Las Cazuelas Chilaquiles & Taco Bar, a proposed restaurant, at 6738 W. Greenfield Ave.

E. CITIZEN PARTICIPATION

The Common Council may receive information from members of the public during this 30-minute period. Each speaker must announce to the council his or her name and address, sign in at the podium, and limit comments to one statement of no more than 5 minutes. The council cannot take action on topics raised by speakers and will not discuss topics with speakers.

F. ANNOUNCEMENT OF RECESS MEETINGS OF STANDING COMMITTEES

New and Previous Matters referred to Committees may be considered and acted upon by Committees during the Common Council recess. Unless otherwise announced during the meeting, the Standing Committees of the Common Council will meet during recess in the following rooms and in the following order:

Art Gallery – Administration & Economic Development

Room 128 – Public Safety & Public Works

The general public may contact the Committee Chair relative to an agenda item of interest that could be discussed or acted on during the recess meetings simultaneously occurring in different conference rooms. Additionally, if a member has interest in multiple agenda items which are scheduled for discussion or action during the recess meetings simultaneously occurring, they should contact the chair of the committee to inform of such interest.

G. MAYOR'S REPORT

This item is a report from the Mayor to the public regarding recent events attended, awards and commendations, and upcoming events. No discussion or action shall take place by members of the Council unless otherwise listed below.

H. ALDERPERSON'S REPORT

This item is a report from individual Alderpersons to the public regarding recent events attended, awards and commendations, and upcoming events. No discussion or action shall take place by members of the Council unless otherwise listed below.

I. APPROVAL OF MINUTES

3. [2023-0698](#) November 14, 2023 Common Council Minutes.

Recommendation: Approve

J. STANDING COMMITTEE REPORTS

None.

K. ITEMS NOT REFERRED TO COMMITTEE (CONSENT AGENDA)

4. [O-2023-0077](#) Ordinance to adopt parking restrictions on the south side of the 8800 Block of W. Greenfield Ave.

Recommendation: Pass

5. [O-2023-0081](#) Ordinance to Modify Traffic Control Devices at the W. Grant St. Intersections with S. 65th St. and S. 66th St.

Recommendation: Pass

6. [O-2023-0082](#) Ordinance to Rescind Parking Restrictions on both sides of S. 61st St. from 200' North of W. Madison St. to W. Madison St.

Recommendation: Pass

7. [O-2023-0083](#) Ordinance to update night parking rules and repeal parking rules differentiating major and minor snow emergencies.
Recommendation: Pass (Recommended by sponsors)
8. [O-2023-0089](#) Ordinance to adopt parking restrictions on the north side of W. National Ave. from S. 82nd St. to 50' east of S. 82nd St.
Recommendation: Pass
9. [O-2023-0093](#) Ordinance to amend salary schedule to increase pay for certain non-represented employees 2% and to update titles for various positions.
Recommendation: Pass
10. [R-2023-0721](#) Resolution amending the fees for ambulance services provided by the West Allis Fire Department, effective January 1, 2024.
Recommendation: Adopt
11. [R-2023-0722](#) Resolution accepting work of Musson Brothers, Inc. for sanitary sewer connection liners and authorizing and directing settlement of said contract in accordance with contract terms of 2022 Project No. 18 for final payment in the amount of \$14,831.25.
Recommendation: Adopt
12. [R-2023-0723](#) Resolution to accept the 5-year proposal from CliftonLarsonAllen for audit services.
Recommendation: Adopt
13. [R-2023-0728](#) Resolution Granting a Privilege to Grebes' Bakeries, Inc. for property located at 5132-5202 W. Lincoln Ave. Tax Key No. 474-0008-003.
Recommendation: Adopt
14. [R-2023-0729](#) Resolution declaring the "West Allis Downtown Soup-Er Wednesday Soup Crawl" scheduled for Wednesday, January 17, 2024 as a Community Event.
Recommendation: Adopt
15. [R-2023-0730](#) Resolution establishing the 2024 Sanitary Sewer User Charge-MMSD Portion.
Recommendation: Adopt
16. [R-2023-0731](#) Resolution relative to authorizing the intradepartmental transfer in excess of \$10,000 because of one-time budget deficiencies in various accounts.
Recommendation: Adopt

17. [R-2023-0741](#) Resolution approving the terms & conditions for an Economic Development Loan to Las Cazuelas LLC d/b/a Las Cazuelas Restaurant to be located at 6738 W. Greenfield Ave. under the National Avenue Commercial Corridor InStore Forgivable Loan Program in an amount up to \$50,000.
- Recommendation:** Adopt
18. [R-2023-0742](#) Resolution to consider a Memorandum of Understanding between the City of West Allis and First-Ring Industrial Redevelopment Enterprise, Inc. for the Capital Catalyst Grant Program.
- Recommendation:** Adopt
19. [R-2023-0745](#) Resolution to repeal policy related to water utility billing. (Repealing Policy 1209)
- Recommendation:** Adopt
20. [R-2023-0748](#) Resolution relating to reauthorization of Worker's Compensation Self-Insurance for the three-year period (2024-2026).
- Recommendation:** Adopt
21. [R-2023-0749](#) Resolution to approve bid of Visu-Sewer for sanitary sewer lining, spot lining, & grouting in various locations in the City of West Allis in the amount of \$409,863.25.
- Recommendation:** Adopt
22. [R-2023-0750](#) Resolution to approve bid of BLD Services LLC for sanitary sewer connection liners in various locations in the City of West Allis in the amount of \$164,715.
- Recommendation:** Adopt
23. [R-2023-0763](#) Resolution to declare the use of the fieldhouse and a portion of Liberty Heights Park by the Liberty Heights Park Neighborhood Association for ice skating on various dates in January through March of 2024, as a community event.
- Recommendation:** Adopt
24. [R-2023-0765](#) Resolution authorizing the purchase of Placer.ai software platform from Placer Labs, Inc. in the amount of \$25,000 relative to economic development and planning activities.
- Recommendation:** Adopt
25. [R-2023-0766](#) Resolution to authorize the Director of Public Works to amend an existing agreement with Mead & Hunt Inc. (formerly Symbiont Inc.) for GIS support services related to the creation of various GIS applications in an amount not to exceed \$45,000 and to authorize the transfer of salary funds from account number 100-4218-531.11-01.
- Recommendation:** Adopt

26. [R-2023-0769](#) Resolution to authorize a transfer of \$35,000 from the Street Salary and Wages 100-4218-535.11-01 account to various Public Works maintenance accounts as specified.

Recommendation: Adopt

27. [R-2023-0770](#) Resolution to amend Policy No.1410 and 1413 relating to years of employment eligibility and maximum coverage duration for retiree health insurance benefits.

Recommendation: Adopt

28. [2023-0673](#) Re-Appointment by Mayor Devine of Tom Miller, Don Falk and Jackie Ellington to the Downtown West Allis Business Improvement District for a 3-year term to expire October 30, 2026.

Recommendation: Approve

29. [2023-0697](#) Renewal applications for Pawn Shop, Secondhand Stores, and Secondhand Jewelry Dealers for:
- Amy Craig d/b/a Amy Renee's Kreative Touch, 7217-19 W. Greenfield Ave. (PNSH-22-4)
- Mark Haymond Robinson d/b/a GameStop #569, 6838 W. Greenfield Ave. (PNSH-22-37)
- Jerri Landry d/b/a The Weathered Shed, 10236 W. National Ave. (PNSH-22-10)
- Jerry Dutschek d/b/a Military Collectibles Shop, 9707 W. Greenfield Ave. (PNSH-22-3)
- Benjamin Frinzi d/b/a ReNew Sports and Fitness Supply, 1704 S. 108th St. (PNSH-22-12)
- Alan Derzon d/b/a David Derzon Coin Company, 2069 S. 108th St. (PNSH-22-9)
- Dean Shallow d/b/a Shallow Jewelers, 8919 W. Greenfield Ave. (PNSH-22-29)
- Robert Thimm d/b/a Boring Bobs Tours/Surplus Stuff Store, 7829 W. Greenfield Ave. (PNSH-22-32)
- Karlene Clark d/b/a Within Reason Resale and Consignment, 7532 W. Becher St. (PNSH-22-26)
- Scott Heifetz d/b/a Record Head, 7045 W. Greenfield Ave. (PNSH-22-24)
- Jay Dietz d/b/a Imperial Trading Cards, 8633 W. Greenfield Ave. Lower. (PNSH-22-18)
- Mircea Prejbeanu d/b/a Paul's Jewelers, 10822 W. National Ave. (PNSH-22-17)

Recommendation: Grant

30. [2023-0701](#) Election Inspectors and Special Voting Deputies appointment list for the 2024-2025 term.
- Recommendation:** Approve
31. [2023-0714](#) Finance Director/Comptroller submitting report for November 2023 indicating City of West Allis checks issued in the amount of \$3,849,386.88.

Recommendation: Place on File

32. [2023-0715](#) New application for Pawn Shop, Secondhand Stores, and Secondhand Jewelry Dealers for Eddie Silas d/b/a Prolific Arms, 2192 S. 60th St. (PNSH-23-8)
Recommendation: Grant
33. [2023-0756](#) Temporary Public Entertainment Premises Permit request for Liberty Heights Park Neighborhood Association, 6101 W. Lapham St., on January 20, 2024. (TEMP-23-21)
Recommendation: Grant
34. [2023-0757](#) Special Event, Block Party & Tent Application request for Liberty Heights Park Neighborhood Association, 6101 W. Lapham St., on January 20, 2024. (SPEV-23-74)
Recommendation: Grant
35. [2023-0758](#) Temporary Class "B" Beer/Wine Permit Application for Liberty Heights Park Neighborhood Association, 6101 W. Lapham St., on January 20, 2024. (PIC-23-13)
Recommendation: Grant
36. [2023-0700](#) Claim by Mary Thomas regarding alleged personal injury on 9218 W. Lincoln Ave. on September 9, 2023.
Recommendation: Refer to City Attorney
37. [2023-0704](#) Claim by Elliott Bingham for accident at 2103 S. 71 St. Apt. 104, on May 16, 2023.
Recommendation: Refer to City Attorney
38. [2023-0708](#) Claim by Isaiah McVey for alleged injuries on KK Parkway on August 18, 2023.
Recommendation: Refer to City Attorney
39. [2023-0716](#) Claim by Renee Graf regarding alleged property damage at 2176 S. 75th St. on August 14th, 2023.
Recommendation: Refer to City Attorney
40. [2023-0724](#) Claim by Progressive on behalf of Maria Fortis, regarding vehicle damage at 108th and Cleveland Ave. on August 10, 2023.
Recommendation: Refer to City Attorney
41. [2023-0731](#) Claim by Matt Keup regarding alleged property damage at 1643 S. 63rd St. on October 26th, 2023.
Recommendation: Refer to City Attorney

L. COMMON COUNCIL RECESS

M. NEW AND PREVIOUS MATTERS

ADMINISTRATION COMMITTEE

42. [R-2023-0746](#) Resolution to create policy for administration of fund balances. (Creating Policy 1215)

Recommendation: Adopt

43. [O-2023-0091](#) Ordinance to authorize Finance Director/Comptroller to administer fund balance policy.

Recommendation: Pass

PUBLIC WORKS COMMITTEE

None.

ECONOMIC DEVELOPMENT COMMITTEE

44. [O-2023-0087](#) Ordinance to create minimum distance between premises for retail alcohol licensees.

45. [2023-0705](#) New Class B Tavern License, Cigarette License and Public Entertainment License for Burnsies LLC., d/b/a Burnsies Bar & Grill, 9646 W. Greenfield Ave. Agent: David Burns. (ALC-23-33)

46. [2023-0706](#) New Class B Tavern License, Cigarette and Electronic Cigarette License, and Public Entertainment License for Seyferth Hospitality LLC., d/b/a Flappers, 7527 W. Becher St. Agent: Blake Seyferth. (ALC-23-34)

Public Hearing Items (Economic Development Committee)

47. [2023-0695](#) Conditional Use Permit for Bars & Recreation, a proposed Recreation (indoor) and Tavern use, at 6325 W. National Ave.
48. [2023-0696](#) Conditional Use Permit for Las Cazuelas Chilaquiles & Taco Bar, a proposed restaurant, at 6738 W. Greenfield Ave.

PUBLIC SAFETY COMMITTEE

49. [O-2023-0076](#) Ordinance to amend special event permit regulations.
50. [2023-0753](#) 2023-2025 Renewal Operator's License (Bartender/Class D Operator) application for Nahum Pestana-Morales (BART 987) (First appearance)

N. ADJOURNMENT

All meetings of the Common Council are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

NOTICE OF POSSIBLE QUORUM

It is possible that members of, and possibly a quorum of, members of other governmental bodies of the municipality may be in attendance at the above-stated meeting to gather information. No action will be taken by any governmental body at the above-stated meeting other than the governmental body specifically referred to above in this notice.

NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.



**CITY OF WEST ALLIS
NOTICE OF PUBLIC HEARING
December 12, 2023 at 7:00PM**

«MailingName1»
«MailingName2»
«MailingAddress1»
«MailingCSZ»

NOTICE IS HEREBY GIVEN that the Common Council of the City of West Allis will conduct a Public Hearing on December 12, 2023 at 7:00PM, or soon thereafter in the Common Council Chambers at West Allis City Hall, 7525 W. Greenfield Avenue, West Allis, Wisconsin on the following:

Conditional Use Permit for Bars & Recreation, a proposed Recreation (indoor) and Tavern use, at 6325 W. National Ave.

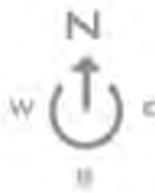
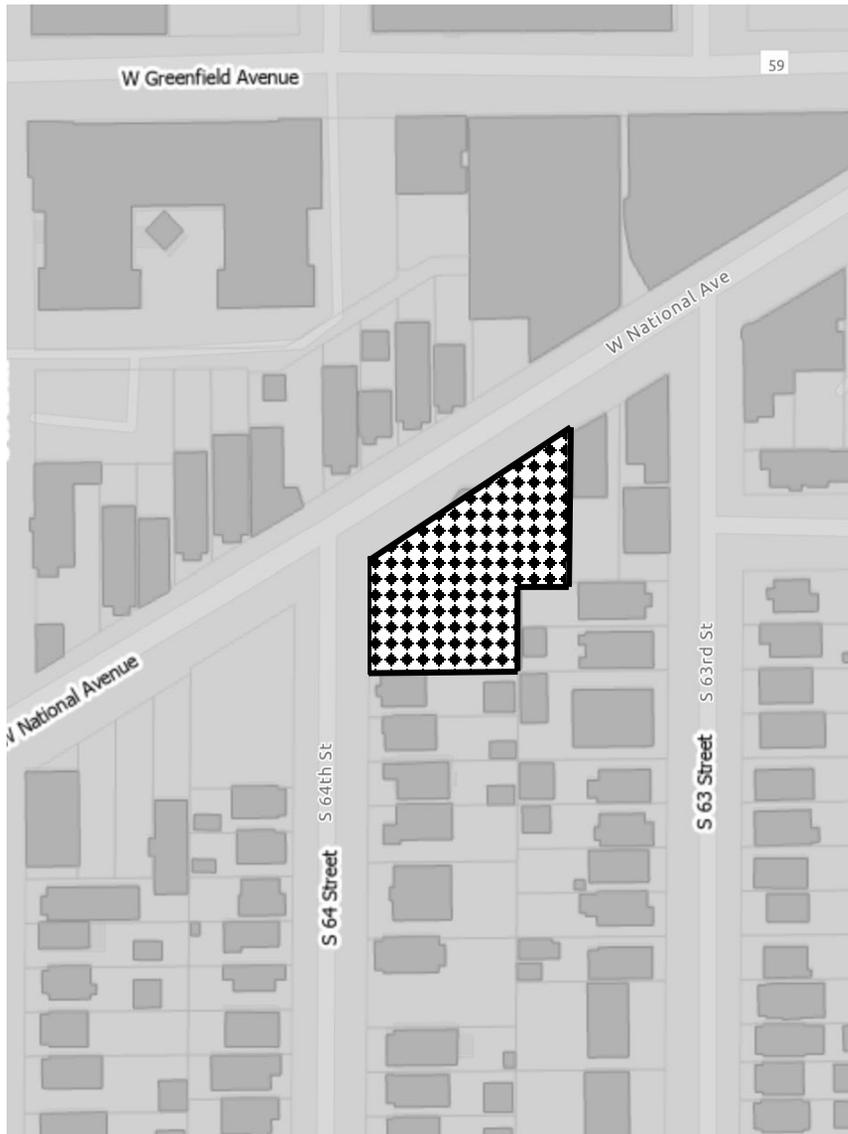
Additional project information, comments, questions or concerns can be addressed by emailing planning@westalliswi.gov or calling 414.302.8460. You may express your opinion prior to the meeting in writing by emailing clerk@westalliswi.gov, or in person at the public hearing at the above date, time and location.

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Conditional Use Permit for Bars & Recreation, a proposed Recreation (indoor) and Tavern use, at 6325 W. National Ave.



Legend

- Parcel
- Structure
- Project Area



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«MailingName1»
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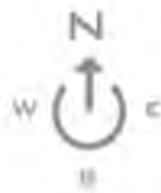
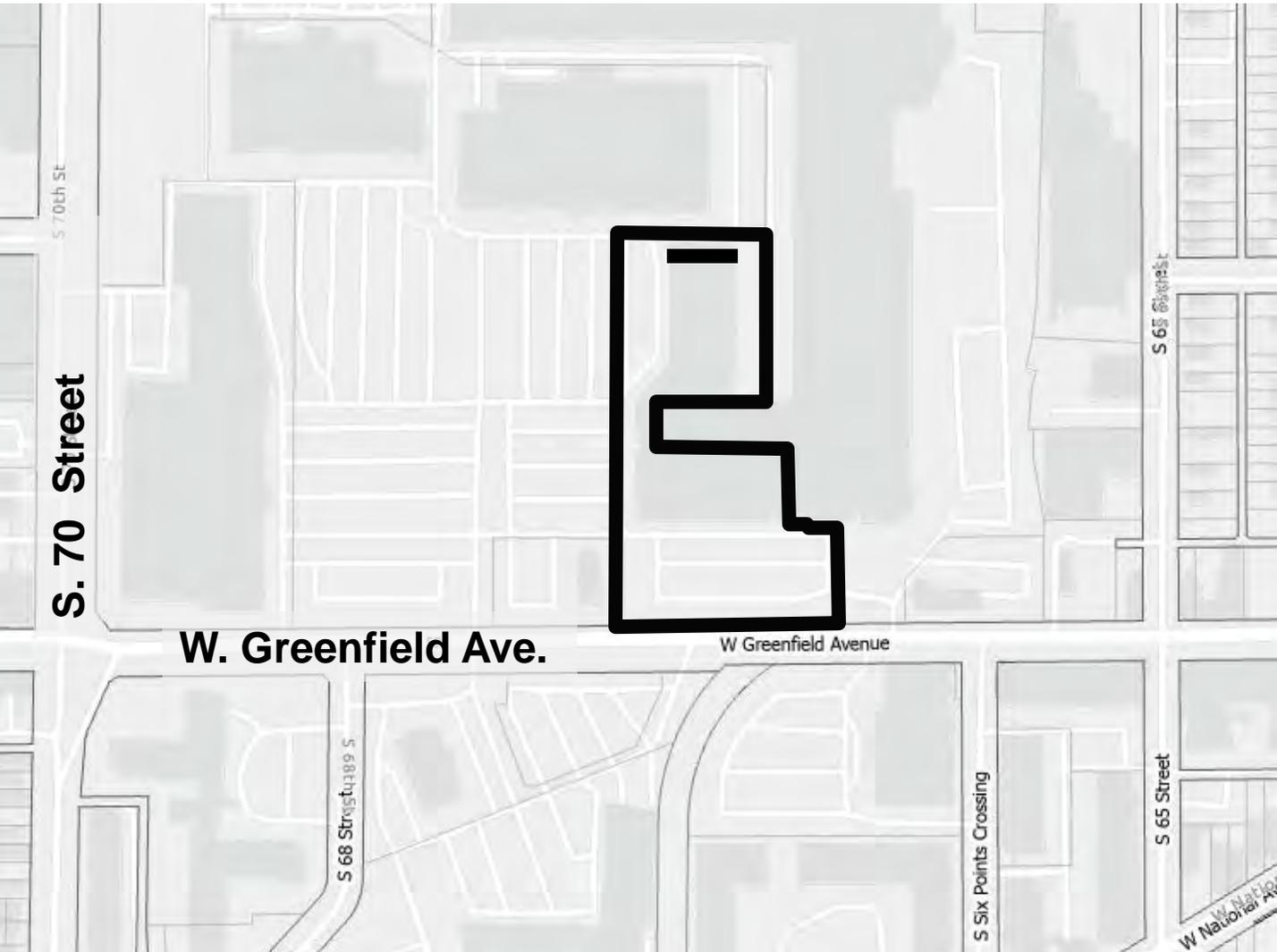
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Conditional Use Permit for LaCazuelas, a proposed restaurant, at 6738 W. Greenfield Ave.



Legend

- Parcel
- Structure
- Project Area



City of West Allis

Meeting Minutes

Common Council

Mayor Dan Devine, Chair

Alderson Thomas G. Lajsic, Council President

*Aldersons: Suzzette Grisham, Kevin Haass, Danna Kuehn, Thomas G. Lajsic, Rosalie L. Reinke,
Daniel J. Roadt, Tracy Stefanski, Ray Turner, Vincent Vitale, and Martin J. Weigel*

Tuesday, November 14, 2023

7:00 PM

City Hall, Common Council Chambers
7525 W. Greenfield Avenue

REGULAR MEETING

A. CALL TO ORDER

Mayor Devine called the meeting to order at 7:01 p.m.

B. ROLL CALL

Present 10 - Mayor Devine, Ald. Grisham, Ald. Haass, Ald. Kuehn, Ald. Lajsic, Ald. Roadt, Ald. Stefanski, Ald. Turner, Ald. Vitale, Ald. Weigel
Excused 1 - Ald. Reinke

C. PLEDGE OF ALLEGIANCE

Led by Ald. Lajsic.

D. PUBLIC HEARINGS

1. [2023-0629](#) Conditional Use Permit for SoNa Lofts Phase 2, a proposed 5+ Unit Dwelling, at 6600 W. Mitchell St.
Manager of Planning & Zoning Schaer presented.
2. [2023-0645](#) Conditional Use Permit for Checker's, a proposed Restaurant with accessory drive-through service, at 11013 W. Greenfield Ave.
Manager of Planning & Zoning Schaer presented.
3. [2023-0651](#) Conditional Use Permit for Nico's Authentic Premium Pizza, a proposed Restaurant, at 9638 W. National Ave.
Manager of Planning & Zoning Schaer presented.

E. CITIZEN PARTICIPATION

The following individuals spoke in regards to Novak Manor:
Patty Novak, 9730 W. Montana Ave.
Adam Novak, 9730 W. Montana Ave.
Bill Lee, 2012 Grandview Ct., Waukesha
Joe Nabak, 214 Cardinal Dr., Sullivan

F. ANNOUNCEMENT OF RECESS MEETINGS OF STANDING COMMITTEES

Mayor Devine announced that the following Standing Committees would meet during recess: Administration, Economic Development, Public Safety and Public Works.

G. MAYOR'S REPORT

None.

H. ALDERPERSON'S REPORT

Ald. Stefanski thanked people for their support of Novak Manor.

I. APPROVAL OF MINUTES

- 4. [2023-0690](#) November 7, 2023 Common Council Minutes.

Ald. Lajsic moved to approve, Ald. Haass seconded, motion carried.

J. STANDING COMMITTEE REPORTS

None.

K. ITEMS NOT REFERRED TO COMMITTEE (CONSENT AGENDA)

Passed The Consent Vote

Ald. Lajsic moved to approve the Consent Agenda, items #5 - #10, Ald. Grisham seconded, motion carried by roll call vote:

Aye: 9 - Ald. Grisham, Ald. Haass, Ald. Kuehn, Ald. Lajsic, Ald. Roadt, Ald. Stefanski, Ald. Turner, Ald. Vitale, Ald. Weigel

No: 0

- 5. [O-2023-0075](#) Ordinance to reclassify and create certain positions, increase pay for election officials, and increase performance zone maximum pay.

Sponsors: Alderperson Haass

Passed

- 6. [R-2023-0711](#) Resolution relative to continuing the contract with Cities & Villages Mutual Insurance Company (CVMIC) for furnishing worker’s compensation third party administrative services.

Adopted

- 7. [2023-0679](#) Renewal applications for Pawn Shop, Secondhand Stores, and Secondhand Jewelry Dealers for:

Ed Check d/b/a 2 Brothers-In-Law Vintage, 7332 W. Becher St. (PNSH-22-5)

Robin Franke d/b/a Pawn America, 7530 W. Lincoln Ave. (PNSH-22-23)

Olena Cochran d/b/a Get It Now #02403, 6826 W. Greenfield Ave. Ste A112 (PNSH-22-35)

Darlesha Brown d/b/a Xclusive Threads Buy Sell Trade, 7911 W. Becher St. (PNSH-23-3)

Granted

- 8. [2023-0694](#) New application for Pawn Shop, Secondhand Stores, and Secondhand Jewelry Dealers for John Rudig d/b/a John Rudig, 8018 W. Becher St. (PNSH-23-9)

Granted

- 9. [2023-0687](#) October 2023 Municipal Judge Report, consisting of all fines, costs and fees collected by the City of West Allis in the sum of \$73,272.10.

Placed on File

- 10. [2023-0688](#) Communication regarding 2024 Special Assessment Rates.

Approved

L. COMMON COUNCIL RECESS

Ald. Lajsic moved that the Council recess until completion of the Standing Committee meetings, Ald. Grisham seconded, motion carried.

The Council recessed at 7:40 p.m. and returned at 8:55 p.m.

M. NEW AND PREVIOUS MATTERS

ADMINISTRATION COMMITTEE

Committee convened at 7:43 p.m.

Passed The Block Vote

Ald. Haass moved to approve items #11 - #14, motion carried by roll call vote:

Aye: 9 - Ald. Grisham, Ald. Haass, Ald. Kuehn, Ald. Lajsic, Ald. Roadt, Ald. Stefanski, Ald. Turner, Ald. Vitale, Ald. Weigel

No: 0

- 11. [2023-0692](#) 2022 Single Audit report and Corrective Action Plan.

Committee Action:
Ald. Weigel moved to place on file, Ald. Vitale seconded, motion carried.

Council Action: Placed on File

- 12. [R-2023-0712](#) Resolution establishing Health, Dental, and Vision Insurance Plans, Premium Rates, Employee Contributions, and Benefits Continuation for the Plan Year of March 1, 2024 to February 28, 2025.

Committee Action:
Ald. Kuehn moved to adopt, Ald. Vitale seconded, motion carried.

Council Action: Adopted

- 13. [O-2023-0074](#) Ordinance appropriating the necessary funds for the operation and administration of the City of West Allis for Calendar Year 2024.

Sponsors: Alderperson Haass

Committee Action:
Ald. Kuehn moved to pass, Ald. Vitale seconded, motion carried.

Council Action: Passed

- 14. [2023-0638](#) 2024 City of West Allis Mayor's Recommended Budget.

Committee Action:
Ald. Kuehn moved to approve, Ald. Vitale seconded, motion carried.

Ald. Lajsic moved to adjourn at 8:01 p.m., Ald. Weigel seconded, motion carried.

Council Action: Approved

PUBLIC WORKS COMMITTEE

Committee convened at 7:44 p.m.

Passed The Block Vote

Ald. Roadt moved to approve item #15, motion carried by roll call vote:

Aye: 9 - Ald. Grisham, Ald. Haass, Ald. Kuehn, Ald. Lajsic, Ald. Roadt, Ald. Stefanski, Ald. Turner, Ald. Vitale, Ald. Weigel

No: 0

- 15. [2023-0691](#) Correspondence from the City Engineer regarding Street without Sidewalks.

Sponsors: Public Works Committee

Committee Action:
Ald. Stefanski moved to place on file, Ald. Grisham seconded, motion carried.

Council Action: Placed on File

ECONOMIC DEVELOPMENT COMMITTEE

Committee convened at 8:01 p.m.

Public Hearing Items (Economic Development Committee)

Passed The Block Vote

Ald. Lajsic moved to approve items #16 - #18, motion carried by roll call vote:

Aye: 9 - Ald. Grisham, Ald. Haass, Ald. Kuehn, Ald. Lajsic, Ald. Roadt, Ald. Stefanski, Ald. Turner, Ald. Vitale, Ald. Weigel

No: 0

- 16. [2023-0629](#) Conditional Use Permit for SoNa Lofts Phase 2, a proposed 5+ Unit Dwelling, at 6600 W. Mitchell St.

Committee Action:

Ald. Kuehn moved to approve, Ald. Weigel seconded, motion carried.

Council Action: Approved

- 17. [2023-0645](#) Conditional Use Permit for Checker's, a proposed Restaurant with accessory drive-through service, at 11013 W. Greenfield Ave.

Committee Action:

Ald. Kuehn moved to approve, Ald. Haass seconded, motion carried.

Council Action: Approved

- 18. [2023-0651](#) Conditional Use Permit for Nico's Authentic Premium Pizza, a proposed Restaurant, at 9638 W. National Ave.

Committee Action:

Ald. Kuehn moved to approve, Ald. Vitale seconded, motion carried.

Committee Adjourned at 8:09 p.m.

Council Action: Approved

PUBLIC SAFETY COMMITTEE

Committee convened at 8:08 p.m.

Passed The Block Vote

Ald. Grisham moved to approve items #19 - #22, motion carried by roll call vote:

Aye: 9 - Ald. Grisham, Ald. Haass, Ald. Kuehn, Ald. Lajsic, Ald. Roadt, Ald. Stefanski, Ald. Turner, Ald. Vitale, Ald. Weigel

No: 0

- 19. [2023-0654](#) 2023-2025 New Operator's License (Bartender/Class D Operator) application for Russell Waarvik.
(BART 903) (Second appearance)
Committee Action:
Ald. Stefanski moved to grant, Ald. Grisham seconded, motion carried.

Council Action: Granted
- 20. [2023-0658](#) 2023-2025 New Operator's License (Bartender/Class D Operator) application for Kia Payne.
(BART 951) (Second appearance)
Committee Action:
Ald. Stefanski moved to deny due to non-appearance and police report, Ald. Roadt seconded, motion carried.

Council Action: Denied
- 21. [2023-0678](#) 2023-2025 New Operator's License (Bartender/Class D Operator) application for Jesse Gull.
(BART 958) (Second appearance)
Committee Action:
Ald. Stefanski moved to deny due to non-appearance and police report, Ald. Roadt seconded, motion carried.

Council Action: Denied
- 22. [2023-0689](#) Discussion regarding Place of Last Drink data and possible role of the Public Safety Committee.
Discussion Only

Ald. Stefanski moved to adjourn at 8:48 p.m., Ald. Grisham seconded, motion carried.

N. ADJOURNMENT

Ald. Lajsic moved to adjourn at 8:57 p.m., Ald, Grisham seconded, motion carried.

Next scheduled meeting is December 12, 2023 at 7:00 p.m.



All meetings of the {bdName} are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.

**CITY OF WEST ALLIS
ORDINANCE O-2023-0077**

**ORDINANCE TO ADOPT PARKING RESTRICTIONS ON THE SOUTH SIDE OF
THE 8800 BLOCK OF W. GREENFIELD AVE.**

AMENDING SECTION 10.10

WHEREAS, Wis. Stat. 349.13(1e)(a) allows the City to prohibit, limit the time of or otherwise restrict the stopping, standing or parking of vehicles beyond the prohibitions, limitations or restrictions imposed by Wis. Stat. Ch. 346;

NOW THEREFORE, the common council of the City of West Allis do ordain as follows:

The south side of W. Greenfield Ave from S. 88th St to 85' west of S. 88th St. shall be "No Parking Any Time"

SECTION 1: AMENDMENT "10.10 Parking Restrictions On Streets, Alleys, Municipal Parking Lots And Sidewalks" of the City Of West Allis Municipal Code is hereby *amended* as follows:

AMENDMENT

10.10 Parking Restrictions On Streets, Alleys, Municipal Parking Lots And Sidewalks

1. All enactments of the Common Council prohibiting parking of vehicles on designated streets, or parts thereof, or prescribing parking time limits or the manner of parking vehicles thereon, are incorporated into this Chapter by reference thereto, and shall be as effective as if fully set forth herein. The City Clerk shall keep a separate record of all such enactments, including any amendments or additions thereto.
2. Wis. Stat. 346.51 to 346.55, and any future amendment thereto, is hereby adopted as though fully set forth herein.
3. The Director of Public Works, by written order, may establish temporary no parking regulations on any street or municipal parking lot within the City, when, in the judgment of the Director, road construction, water main break or other similar condition requires such regulations for the safe movement of vehicular traffic. Any such regulation shall not be effective unless official traffic signs or markers have been placed stating the particular prohibition. The Director shall, as soon as practicable, notify the Chief of Police, or his designee, of any such regulation. Temporary parking regulations, established pursuant to this subsection, shall supersede any other parking restriction which may be in conflict.

SECTION 2: REPEALER CLAUSE All ordinances or resolutions or parts thereof, which are in conflict herewith, are hereby repealed.

SECTION 3: EFFECTIVE DATE This Ordinance shall be in full force and effect on and after the required approval and publication according to law.

SECTION 4: AUTHORIZATION The director of public works is authorized to install official traffic signs, pavement markings, or parking meters indicating any particular prohibition, limitation, or restriction.

PASSED AND ADOPTED BY THE CITY OF WEST ALLIS COUNCIL

_____.

	AYE	NAY	ABSENT	ABSTAIN
Ald. Vince Vitale	_____	_____	_____	_____
Ald. Ray Turner	_____	_____	_____	_____
Ald. Tracy Stefanski	_____	_____	_____	_____
Ald. Marty Weigel	_____	_____	_____	_____
Ald. Suzzette Grisham	_____	_____	_____	_____
Ald. Danna Kuehn	_____	_____	_____	_____
Ald. Thomas Lajsic	_____	_____	_____	_____
Ald. Dan Roadt	_____	_____	_____	_____
Ald. Rosalie Reinke	_____	_____	_____	_____
Ald. Kevin Haass	_____	_____	_____	_____

Attest

Presiding Officer

Rebecca Grill, City Clerk, City Of
West Allis

Dan Devine, Mayor, City Of West
Allis

**CITY OF WEST ALLIS
ORDINANCE O-2023-0081**

**ORDINANCE TO MODIFY TRAFFIC CONTROL DEVICES AT THE W. GRANT
ST. INTERSECTIONS WITH S. 65TH ST. AND S. 66TH ST**

AMENDING SECTION 10.04

WHEREAS, Wis. Stat. 349.065 allows the City to place and maintain official traffic control devices upon highways under its jurisdiction to regulate, warn, guide or inform traffic; and

WHEREAS, during a recent road reconstruction, the intersection of West Beloit Road and West Grant Street was removed;

NOW THEREFORE, the common council of the City of West Allis do ordain as follows:

The stop signs facing the northbound and southbound lanes of S. 65th St. and S. 66th St., at the intersection of W. Grant St., shall be removed.

The eastbound lane of W. Grant St. at S. 66th St. shall be controlled by a stop sign.

The westbound lane of W. Grant St. at S. 65th St. shall be controlled by a stop sign.

SECTION 1: **AMENDMENT** “10.04 Through Streets And Stop Intersections” of the City Of West Allis Municipal Code is hereby *amended* as follows:

BEFORE AMENDMENT

10.04 Through Streets And Stop Intersections

1. Designation. All enactments by the Common Council, pursuant to Secs. 349.07 and 349.08 of the Wisconsin Statutes, designating and establishing arteries for through traffic, or designating stop intersections or designating a yield right of way intersection, or designating intersections controlled by traffic controlled signals, or designating automobile stops for the protection of school children, are incorporated into this Chapter by reference, and the City Clerk shall keep a record of all such enactments, including any amendments or additions thereto.
2. Turns at Traffic Signals. All enactments by the Common Council, pursuant to Sec. 346.37(1)(c)1. of the Wisconsin Statutes, relating to the regulation of vehicular turning movements at a red traffic control signal, are incorporated into this Chapter by reference, and the City Clerk shall keep a record of all such enactments, including any amendments or additions thereto.
3. Erection of Signs. A stop sign shall be placed on each street intersection, such street or portion thereof, designated as an artery for through traffic. Every stop sign shall be

located as close as practicable to the nearest line of the crosswalk on the approach side of the intersection, or, if none, at the nearest line of the intersecting roadway.

4. Vehicles to Stop. Every operator of a vehicle approaching an official stop sign shall cause such vehicle to stop in the manner prescribed by Sec. 346.46 of the Wisconsin Statutes.

AFTER AMENDMENT

10.04 Through Streets And Stop Intersections

1. Designation. All enactments by the Common Council, pursuant to Secs. 349.07 and 349.08 of the Wisconsin Statutes, designating and establishing arteries for through traffic, or designating stop intersections or designating a yield right of way intersection, or designating intersections controlled by traffic controlled signals, or designating automobile stops for the protection of school children, are incorporated into this Chapter by reference, and the City Clerk shall keep a record of all such enactments, including any amendments or additions thereto.
2. Turns at Traffic Signals. All enactments by the Common Council, pursuant to Sec. 346.37(1)(c)1. of the Wisconsin Statutes, relating to the regulation of vehicular turning movements at a red traffic control signal, are incorporated into this Chapter by reference, and the City Clerk shall keep a record of all such enactments, including any amendments or additions thereto.
3. Erection of Signs. A stop sign shall be placed on each street intersection, such street or portion thereof, designated as an artery for through traffic. Every stop sign shall be located as close as practicable to the nearest line of the crosswalk on the approach side of the intersection, or, if none, at the nearest line of the intersecting roadway.
4. Vehicles to Stop. Every operator of a vehicle approaching an official stop sign shall cause such vehicle to stop in the manner prescribed by Sec. 346.46 of the Wisconsin Statutes.

SECTION 2: **EFFECTIVE DATE** This Ordinance shall be in full force and effect on and after the required approval and publication according to law.

SECTION 3: **AUTHORIZATION** The director of public works is authorized to erect or remove official traffic signs, pavement markings, or parking meters indicating the particular prohibition, limitation, or restriction.

PASSED AND ADOPTED BY THE CITY OF WEST ALLIS COUNCIL

_____.

	AYE	NAY	ABSENT	ABSTAIN
Ald. Vince Vitale	_____	_____	_____	_____
Ald. Ray Turner	_____	_____	_____	_____
Ald. Tracy Stefanski	_____	_____	_____	_____
Ald. Marty Weigel	_____	_____	_____	_____
Ald. Suzzette Grisham	_____	_____	_____	_____
Ald. Danna Kuehn	_____	_____	_____	_____
Ald. Thomas Lajsic	_____	_____	_____	_____
Ald. Dan Roadt	_____	_____	_____	_____
Ald. Rosalie Reinke	_____	_____	_____	_____
Ald. Kevin Haass	_____	_____	_____	_____

Attest

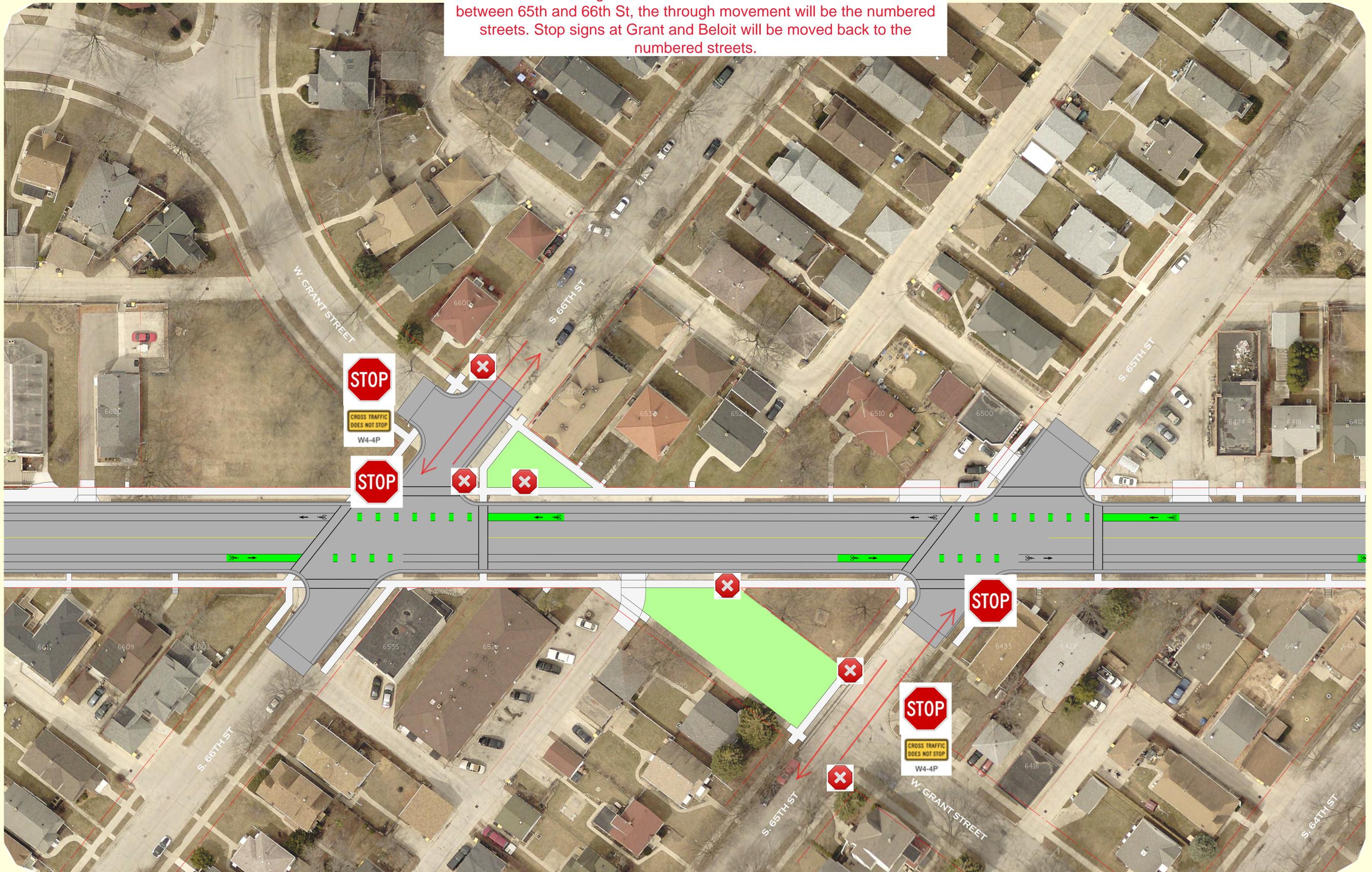
Presiding Officer

Rebecca Grill, City Clerk, City Of
West Allis

Dan Devine, Mayor, City Of West
Allis

Traffic Control Modifications with Grant Street changes

Grant was the through movement. Now that Grant has been removed between 65th and 66th St, the through movement will be the numbered streets. Stop signs at Grant and Beloit will be moved back to the numbered streets.



BELOIT RD / GRANT ST / 66TH STREET INTERSECTION GEOMETRICS

ALTERNATE 1



**CITY OF WEST ALLIS
ORDINANCE O-2023-0082**

**ORDINANCE TO RESCIND PARKING RESTRICTIONS ON BOTH SIDES OF S.
61ST ST. FROM 200' NORTH OF W. MADISON ST. TO W. MADISON ST.**

AMENDING SECTION 10.10

WHEREAS, Wis. Stat. 349.13(1e)(a) allows the City to prohibit, limit the time of or otherwise restrict the stopping, standing or parking of vehicles beyond the prohibitions, limitations or restrictions imposed by Wis. Stat. Ch. 346;

NOW THEREFORE, the common council of the City of West Allis do ordain as follows:

The three-hour parking restrictions on both sides of South 61st Street from 200' north of West Madison Street to West Madison Street are repealed.

SECTION 1: AMENDMENT “10.10 Parking Restrictions On Streets, Alleys, Municipal Parking Lots And Sidewalks” of the City Of West Allis Municipal Code is hereby *amended* as follows:

AMENDMENT

10.10 Parking Restrictions On Streets, Alleys, Municipal Parking Lots And Sidewalks

1. All enactments of the Common Council prohibiting parking of vehicles on designated streets, or parts thereof, or prescribing parking time limits or the manner of parking vehicles thereon, are incorporated into this Chapter by reference thereto, and shall be as effective as if fully set forth herein. The City Clerk shall keep a separate record of all such enactments, including any amendments or additions thereto.
2. Wis. Stat. 346.51 to 346.55, and any future amendment thereto, is hereby adopted as though fully set forth herein.
3. The Director of Public Works, by written order, may establish temporary no parking regulations on any street or municipal parking lot within the City, when, in the judgment of the Director, road construction, water main break or other similar condition requires such regulations for the safe movement of vehicular traffic. Any such regulation shall not be effective unless official traffic signs or markers have been placed stating the particular prohibition. The Director shall, as soon as practicable, notify the Chief of Police, or his designee, of any such regulation. Temporary parking regulations, established pursuant to this subsection, shall supersede any other parking restriction which may be in conflict.

SECTION 2: EFFECTIVE DATE This Ordinance shall be in full force and effect on and after the required approval and publication according to law.

SECTION 3: AUTHORIZATION The director of public works is authorized to install or remove official traffic signs, pavement markings, or parking meters indicating any particular prohibition, limitation, or restriction.

PASSED AND ADOPTED BY THE CITY OF WEST ALLIS COUNCIL

_____.

	AYE	NAY	ABSENT	ABSTAIN
Ald. Vince Vitale	_____	_____	_____	_____
Ald. Ray Turner	_____	_____	_____	_____
Ald. Tracy Stefanski	_____	_____	_____	_____
Ald. Marty Weigel	_____	_____	_____	_____
Ald. Suzzette Grisham	_____	_____	_____	_____
Ald. Danna Kuehn	_____	_____	_____	_____
Ald. Thomas Lajsic	_____	_____	_____	_____
Ald. Dan Roadt	_____	_____	_____	_____
Ald. Rosalie Reinke	_____	_____	_____	_____
Ald. Kevin Haass	_____	_____	_____	_____

Attest

Presiding Officer

 Rebecca Grill, City Clerk, City Of
 West Allis

 Dan Devine, Mayor, City Of West
 Allis

**CITY OF WEST ALLIS
ORDINANCE O-2023-0083**

**ORDINANCE TO UPDATE NIGHT PARKING RULES AND REPEAL PARKING
RULES DIFFERENTIATING MAJOR AND MINOR SNOW EMERGENCIES**

AMENDING SECTIONS 10.105 AND 10.11

WHEREAS, Wis. Stat. 349.13(1e)(c)2. allows the City to enact parking regulations that prohibit, limit or restrict the parking of vehicles "during a snow emergency as determined by a municipality," upon a two-thirds vote of the common council and when official traffic signs have been placed or erected at or reasonably near the corporate limits of the municipality on all state and county trunk highways and connecting highways informing motorists that snow emergency regulations are in effect in the municipality;

WHEREAS, the council seeks to use consistent terminology for night parking rules and snow emergency rules;

NOW THEREFORE, the common council of the City of West Allis do ordain as follows:

SECTION 1: **AMENDMENT** "10.105 Night Parking Regulations" of the City Of West Allis Municipal Code is hereby *amended* as follows:

AMENDMENT

10.105 Night Parking Regulations

1. Night Parking Restricted. No vehicle may be parked on a street or municipal parking lot between the hours of 3:00 a.m. and 6:00 a.m., unless one of the following applies:
 - a. The vehicle is an authorized emergency vehicle as defined in Wis. Stat. 340.01(3).
 - b. The vehicle has a valid night parking permit issued by the police chief for that vehicle ~~and is displaying that permit near the upper left corner of the driver's side rear window or the upper right corner of the driver's door window.~~ and proof of a night parking permit is displayed on the vehicle in a form determined by the police chief. This exception does not apply if the vehicle has a trailer attached to it.
 - i. The police chief shall issue annual, quarterly, or monthly night parking permits to any eligible vehicle upon receipt of an application in a form approved by the police chief and payment of the proper fee listed in the Fee Schedule. ~~The issued permit shall conspicuously display its expiration date. The police chief may issue a duplicate night parking permit to replace a lost or stolen permit upon payment~~

~~of the proper fee listed in the Fee Schedule.~~ At the time a night parking permit is issued, the police chief shall inform the vehicle owner how to display proof of that permit. All fees paid are nonrefundable.

- ii. An application for a night parking permit shall include the name, home address, and phone number of the vehicle owner, the make, model, and registration plate number of the vehicle, and any other information required by the police chief.
- iii. The police chief may not issue a night parking permit to any of the following vehicles:
 - (1) Vehicles in excess of 8,000 pounds curb weight
 - (2) Mobile homes
 - (3) Trailers
 - (4) Snowmobiles
 - (5) All-terrain vehicles
 - (6) Electric personal assistive mobility devices
 - (7) Golf carts
 - (8) Truck tractors, road tractors, farm tractors, or farm truck tractors
 - (9) Vehicles used primarily for commercial purposes
- c. The vehicle is parked in a business district, but only while a business in that business district is open. This exception does not apply if the vehicle has a trailer attached to it.
- d. The vehicle is parked on South 56th Street on the boundary of West Allis and the Village of West Milwaukee and is displaying a night parking permit issued by the Village of West Milwaukee. This exception does not apply if the vehicle has a trailer attached to it.

2. Alternating Side Parking Required:

a. Regulations. Vehicles may be parked on a street only in the manner described in the table below.

~~Any vehicle parked on a street between the hours of 3:00 a.m. and 6:00 a.m., shall park on the odd-numbered side of the street if the calendar date at that time is an even number and the even-numbered side of the street if the calendar date at that time is an odd number, unless one of the following applies:~~

Park on Even Side of Street	Park on Odd Side of Street	Park on Either Side of Street
<u>From 3:00 a.m. to 5:59 a.m. if the previous day was an even-numbered day</u>	<u>From 3:00 a.m. to 5:59 a.m. if the previous day was an odd-numbered date</u>	<u>From 6:00 a.m. to 2:59 a.m. every day</u>

- b. Exceptions. The following vehicles are exempt from alternate side parking requirements:
 - i. ~~The vehicle is an a~~Authorized emergency vehicles, as defined in Wis. Stat. 340.01(3).
 - ii. ~~The v~~Vehicles~~is~~ displaying a special registration plate issued pursuant to Wis. Stat. 341.14(1), (1a), (1e), (1m), (1q) or (1r) or 343.51 and ~~that vehicle is while~~ parked within a disabled parking zone established under WAMC 10.065(7).
 - iii. ~~The v~~Vehicles~~is~~ parked on a service drive or frontage road that parallels a divided highway.

SECTION 2: AMENDMENT “10.11 Snow Emergency Regulations” of the City Of West Allis Municipal Code is hereby *amended* as follows:

AMENDMENT

10.11 Snow Emergency Regulations

- 1. Declaration of Emergency
 - a. ~~Major Snow Emergency~~Declaration. At any time, the Director of Public Works may declare a ~~major~~ snow emergency when actual or predicted snowfall accumulation on streets jeopardizes the public safety and welfare of the City. This declaration shall be publicized through radio, television, internet, text message, or other means of public communication deemed appropriate by the Director.
 - b. ~~Public Notice of Major Snow Emergency~~. When the Director declares a ~~major~~ snow emergency, the declaration shall clearly state the commencement date and time~~and along with the~~ expiration date and time. The declaration may be effective no sooner than 1 hour after publicizing the declaration in accordance with this section.
 - c. ~~Minor Snow Emergency. From December 1 to March 31, the common council declares a minor snow emergency.~~
- 2. ~~Major~~ Snow Emergency Regulations
 - a. Emergency Thoroughfares. No person shall park or leave unattended any vehicle of any kind or description upon any emergency thoroughfare during a declared ~~major~~ snow emergency except where permitted by posted signs authorized by the Common Council. Such signs shall state “Parking Permitted Between Signs During Snow Emergency” or words of similar effect and shall be posted so as to give reasonable notice of the permitted zone. All vehicles

parked in violation of this subsection shall be promptly removed from such emergency thoroughfares immediately at the time when the declared ~~major~~ snow emergency takes effect.

Emergency thoroughfares shall consist of the major traffic, mass transit and emergency vehicle routes in the City of West Allis as follows:

S. 60 St. from S.C.L. to N.C.L. S. 66 St. from W. National Ave. to W. Burnham St. S. 67 Pl. From W. Beloit Rd. to W. Rogers St. S. 68 St. from S.C.L. (S. of W. Arthur Ave.) to W. National Ave. S. 70 St. from W. Mitchell St. to N.C.L. S. 76 St. from N.C.L. (N. of W. Pierce St.) to W. Oklahoma Ave. S. 81 St. from W. Greenfield Ave. to W. National Ave. S. 84 St. from W. Oklahoma Ave. to W. Schlinger Ave. S. 88 St. from W. Lincoln Ave. to 500 ft. S. of W. Lincoln Ave. S. 90 St. & W. Hayes Ave. from W. Lincoln Ave. to S. 92 St. (Includes Hospital Emergency Intersection) S. 92 St. from W. Oklahoma Ave. to N.C.L. S. 100 St. from W. Madison Pl. to W. Schlinger Ave. S. 101 St. from W. Madison Pl. to W. Greenfield Ave. S. 108 St. from N.C.L. to W. Morgan Ave. S. 113 St. from W. Greenfield Ave. to W. Lapham St. S. 116 St. from W. Lincoln Ave. to S. Curtis Rd. S. 124 St. from N.C.L. to W. Morgan Ave. W. Becher St. from S. 67 Pl. to dead end west of S. 99 St. W. Becher Pl. from W. Burnham St. to S. 67 Pl. W. Beloit Rd. from E.C.L. to W. Oklahoma Ave. W. Burnham St. from E.C.L. to S. 66 St. W. Cleveland Ave. from S. 84 St. to S. 124 St. S. Curtis Rd. from S. 116 St. to N.C.L. (W. Fairview Ave.) W. Electric Ave. from W. Lincoln Ave. to E.C.L. W. Greenfield Ave. from S. 56 St. to S. 124 St. W. Lapham St. from S. 108 St. to S. 113 St. W. Lincoln Ave. from E.C.L. to S. 124 St. W. Madison Pl. from S. 100 St. to 101 St. W. Mitchell St. from E.C.L. to S. 71 St. W. National Ave. from E.C.L. to S. 124 St. W. Oklahoma Ave. from E.C.L. to S. 116 St. W. Schlinger Ave. from S. 100 St. to S. 84 St. W. Theodore Trecker Way from S. 116 St. to S. 108 St.

- b. ~~Minor snow emergency regulations shall apply during a major snow emergency.~~ Alternating Sides. During a declared snow emergency, vehicles may be parked on each street that is not an emergency thoroughfare only in the manner described in the table below.

Park on Even Side of Street	Park on Odd Side of Street	Park on Either Side of Street
<u>From 12:00 a.m. to 2:59 p.m. if the previous day was an even-numbered date</u>	<u>From 12:00 a.m. to 2:59 p.m. if the previous day was an odd-numbered date</u>	<u>From 3:00 p.m. to 11:59 p.m. every day</u>

- 3. ~~Minor Snow~~ Authority During Snow Emergency ~~Regulations~~
 - a. Snow emergency regulations shall supersede all conflicting overnight parking regulations for the duration of the snow emergency only.

- b. ~~(Reserved.) During a minor snow emergency, vehicles shall be parked on one side of each street, except emergency thoroughfares, in the manner described in the table below.~~

Park on Even Side of Street	Park on Odd Side of Street	Park on Either Side of Street
From 12:00 a.m. to 2:59 p.m. if the previous day was an even-numbered date	From 12:00 a.m. to 2:59 p.m. if the previous day was an odd-numbered date	From 3:00 p.m. to 11:59 p.m. every day

- c. Parking shall be permitted as set forth herein, provided that no other regulations restricting parking as to time, place or manner are violated.
- d. When, in the opinion of the Director of Public Works, snow accumulation on any City street is such that the removal of snow from along the curb becomes necessary or that the movement of vehicular traffic becomes severely impeded because of parked vehicles, the Director is empowered to prohibit the parking of vehicles upon such street or municipal parking lots through the posting of TEMPORARY NO PARKING signs until conditions permit.
- e. Any vehicle parked in violation of this section may be removed, pursuant to Section 10.03(3) of this Code.

SECTION 3: EFFECTIVE DATE This Ordinance shall be in full force and effect on and after the required approval and publication according to law.

PASSED AND ADOPTED BY THE CITY OF WEST ALLIS COUNCIL

_____.

	AYE	NAY	ABSENT	ABSTAIN
Ald. Vince Vitale	_____	_____	_____	_____
Ald. Ray Turner	_____	_____	_____	_____
Ald. Tracy Stefanski	_____	_____	_____	_____
Ald. Marty Weigel	_____	_____	_____	_____
Ald. Suzzette Grisham	_____	_____	_____	_____
Ald. Danna Kuehn	_____	_____	_____	_____
Ald. Thomas Lajsic	_____	_____	_____	_____
Ald. Dan Roadt	_____	_____	_____	_____
Ald. Rosalie Reinke	_____	_____	_____	_____
Ald. Kevin Haass	_____	_____	_____	_____

Attest

Presiding Officer

Rebecca Grill, City Clerk, City Of
West Allis

Dan Devine, Mayor, City Of West
Allis

**CITY OF WEST ALLIS
ORDINANCE O-2023-0089**

**ORDINANCE TO ADOPT PARKING RESTRICTIONS ON THE NORTH SIDE OF
THE 8100 BLOCK OF W. NATIONAL AVE.**

AMENDING SECTION 10.10

WHEREAS, Wis. Stat. 349.13(1e)(a) allows the City to prohibit, limit the time of or otherwise restrict the stopping, standing or parking of vehicles beyond the prohibitions, limitations or restrictions imposed by Wis. Stat. Ch. 346;

NOW THEREFORE, the common council of the City of West Allis do ordain as follows:

The north side of West National Avenue from South 82nd Street to 50' east of South 82nd Street shall be "No Parking Any Time"

SECTION 1: AMENDMENT "10.10 Parking Restrictions On Streets, Alleys, Municipal Parking Lots And Sidewalks" of the City Of West Allis Municipal Code is hereby *amended* as follows:

AMENDMENT

10.10 Parking Restrictions On Streets, Alleys, Municipal Parking Lots And Sidewalks

1. All enactments of the Common Council prohibiting parking of vehicles on designated streets, or parts thereof, or prescribing parking time limits or the manner of parking vehicles thereon, are incorporated into this Chapter by reference thereto, and shall be as effective as if fully set forth herein. The City Clerk shall keep a separate record of all such enactments, including any amendments or additions thereto.
2. Wis. Stat. 346.51 to 346.55, and any future amendment thereto, is hereby adopted as though fully set forth herein.
3. The Director of Public Works, by written order, may establish temporary no parking regulations on any street or municipal parking lot within the City, when, in the judgment of the Director, road construction, water main break or other similar condition requires such regulations for the safe movement of vehicular traffic. Any such regulation shall not be effective unless official traffic signs or markers have been placed stating the particular prohibition. The Director shall, as soon as practicable, notify the Chief of Police, or his designee, of any such regulation. Temporary parking regulations, established pursuant to this subsection, shall supersede any other parking restriction which may be in conflict.

SECTION 2: REPEALER CLAUSE All ordinances or resolutions or parts thereof, which are in conflict herewith, are hereby repealed.

SECTION 3: EFFECTIVE DATE This Ordinance shall be in full force and effect on and after the required approval and publication according to law.

SECTION 4: AUTHORIZATION The director of public works is authorized to install or remove official traffic signs, pavement markings, or parking meters indicating any particular prohibition, limitation, or restriction.

PASSED AND ADOPTED BY THE CITY OF WEST ALLIS COUNCIL

_____.

	AYE	NAY	ABSENT	ABSTAIN
Ald. Vince Vitale	_____	_____	_____	_____
Ald. Ray Turner	_____	_____	_____	_____
Ald. Tracy Stefanski	_____	_____	_____	_____
Ald. Marty Weigel	_____	_____	_____	_____
Ald. Suzzette Grisham	_____	_____	_____	_____
Ald. Danna Kuehn	_____	_____	_____	_____
Ald. Thomas Lajsic	_____	_____	_____	_____
Ald. Dan Roadt	_____	_____	_____	_____
Ald. Rosalie Reinke	_____	_____	_____	_____
Ald. Kevin Haass	_____	_____	_____	_____

Attest

Presiding Officer

Rebecca Grill, City Clerk, City Of
West Allis

Dan Devine, Mayor, City Of West
Allis

**CITY OF WEST ALLIS
ORDINANCE O-2023-0093**

**ORDINANCE TO INCREASE PAY FOR CERTAIN NON-REPRESENTED
EMPLOYEES 2% AND TO UPDATE TITLES FOR VARIOUS POSITIONS**

AMENDING SALARY SCHEDULE

WHEREAS, the City of West Allis' 2024 Adopted Budget included funding for a 2% pay increase for all non-represented employees; and

WHEREAS, the salary schedule amendment shall apply to all non-represented city employees except those employees who are currently on a performance improvement plan or those who have not made satisfactory progress and/or completed their annual goals as determined by the Department Head/Manager; and

NOW THEREFORE, the common council of the City of West Allis do ordain as follows:

Each eligible non-represented employee shall receive a 2% increase in pay and the salary schedule shall be updated to reflect a 2% increase in all published pay amounts.
The position of Electrical Maintenance Superintendent in salary grade K2 is retitled Electrical Maintenance Manager.
The position of Facilities Superintendent in salary grade K2 is retitled Facilities Manager.
The position of Fleet Services Superintendent in salary grade K2 is retitled Fleet Services Manager.
The position of Forestry & Grounds Specialist in salary grade I1 is retitled Forestry & Parks Specialist.
The position of Forestry & Grounds Superintendent in salary grade K2 is retitled Forestry & Parks Manager.
The position of Sanitation & Streets Superintendent in salary grade K2 is retitled Sanitation & Streets Manager.
The position of Tourism and Event Coordinator in salary grade J2 is retitled Tourism and Event Manager.
The position of Water Systems Superintendent in salary grade K2 is retitled Water Systems Manager.

SECTION 1: **AMENDMENT** "Salary Schedule" of the City Of West Allis Municipal Code is hereby *amended* as follows:

A M E N D M E N T

Salary Schedule

1. Establishment
 - a. Compensation Paid. City employees and officers shall receive compensation based on the salary schedule in this ordinance, the terms of an employment contract, or the terms of a collective bargaining agreement.
 - b. Residency Defined. If an employee or officer's compensation is based that person being a City resident, residency shall be determined based upon the same factors as domicile or legal residence is determined for Wisconsin state income tax purposes.
2. Automatic Cost of Living Adjustments. This salary schedule does not include an automatic adjustment for personnel in conformity with fluctuations upwards and downwards in the cost of living.
3. Employee and Appointed Officer Salaries. Each City employee and officer who holds a position recognized within the salary schedule below shall receive compensation within the range assigned to the salary grade for that employee's or officer's position.

Start Date	End Date	Salary Schedule	Ordinance
1/7/24	None	Link	O-2023-0093
11/14/23	1/6/24 None	Link	O-2023-0075
9/19/23	11/13/23	Link	O-2023-0066
9/5/23	9/18/23	Link	O-2023-0064
7/18/23	9/4/23	Link	O-2023-0055
5/16/23	7/17/23	Link	O-2023-0041
5/2/23	5/15/23	Link	O-2023-0038
4/18/23	5/1/23	Link	O-2023-0032
3/7/23	4/17/23	Link	O-2023-0014
1/8/23	3/6/23	Link	O-2023-0006 O-2022-0167
10/16/22	1/7/23	Link	O-2022-0149
9/18/22	10/15/22	Link	O-2022-0140
9/4/22	9/17/22	Link	O-2022-0128
7/12/22	9/3/22	Link	O-2022-0107
6/7/22	7/11/22	Link	O-2022-0090
5/3/22	6/6/22	Link	O-2022-0084
4/19/22	5/2/22	Link	O-2022-0075

4/7/22	4/18/22	Link	O-2022-0047
2/2/22	4/6/22	Link	O-2022-0036
1/11/22	2/1/22	Link	O-2022-0012
10/3/21	1/10/22	Link	O-2021-0076
7/13/21	10/2/21	Link	O-2021-0051
6/15/21	7/12/21	Link	O-2021-0049
6/1/21	6/14/21	Link	O-2021-0042
3/2/21	5/31/21	Link	O-2021-0022
2/2/21	3/1/21	Link	
12/15/20	2/1/21	Link	O-2020-0058
10/18/20	12/17/20	Link	
9/1/20	10/17/20	Link	
3/17/20	8/31/20	Link	
3/3/20	3/16/20	Link	
1/7/20	3/2/20	Link	
8/6/19	1/6/20	Link	
3/19/19	8/5/19	Link	
10/16/18	3/18/19	Link	
10/2/18	10/15/18	Link	
6/19/18	10/1/18	Link	
4/17/18	6/18/18	Link	
3/6/18	4/16/18	Link	
1/14/18	3/5/18	Link	

4. Elected Officer Salaries. Elected officers shall receive annual salaries as indicated in this subsection. Salaries for elected officers shall be paid in biweekly payments in the same manner as employees and appointed officers.

a. Alderperson

Date	Annual Salary

Effective 4/21/2020	\$10,000
Effective 1/1/2021	\$10,200
Effective 1/1/2022	\$10,400
Effective 1/1/2023	\$10,600
Effective 1/1/2024	\$10,800
Effective 1/1/2025	\$11,000

b. Mayor

Date	Annual Salary
Effective 4/21/2020	\$73,583.75
Effective 4/20/2021	\$75,791.26
Effective 4/19/2022	\$78,065.00
Effective 4/18/2023	\$80,406.95
Effective 4/17/2024	\$82,819.16
Effective 1/1/2025	\$85,303.73
Effective 1/1/2026	\$87,862.84
Effective 1/1/2027	\$90,498.73
Effective 1/1/2028	\$93,213.69

c. Municipal Judge

Date	Annual Salary
Effective 5/1/2019	\$69,603.82

5. Hourly Employee Pay Rates. Each City employee who holds a position recognized below shall receive compensation within the range assigned but shall not receive benefits. The rates assigned to any position shall increase by 5% if the employee is a City resident.

Position	Minimum Hourly Pay	Maximum Hourly Pay
Children's Program Care Provider	\$10.00	\$14.71
Code Enforcement Part-Time Inspector	\$24.51	\$29.41

Co-Facilitator (WISH)	\$25.00	\$30.00
Co-op/Intern/Temporary Seasonal Laborer	\$12.00	\$20.00
Community Service Officer	\$20.00	\$25.00
Lead Library Page	\$12.00	\$17.00
Library Page	\$10.00	\$12.00
Market Attendant	\$17.56	\$24.08
Neighborhood Partnership Specialist	\$18.00	\$23.00
Part-Time Cleaner	\$17.00	\$21.00
Police Background Investigator	\$24.51	\$29.41

6. Election Official Pay Rates. Any person who is appointed as an election official under Wis. Stat. 7.30 or seeking that appointment shall receive compensation of:
- a. \$150.00 per full day of work on election day as an inspector. The city clerk may authorize up to \$50.00 in additional pay for meeting performance metrics established by the city clerk.
 - b. \$175.00 per full day of work on election day as an assistant chief inspector. The city clerk may authorize up to \$75.00 in additional pay for meeting performance metrics established by the city clerk.
 - c. \$200.00 per full day of work on election day as a chief inspector of a polling place. The city clerk may authorize up to \$100.00 in additional pay for meeting performance metrics established by the city clerk.
 - d. \$25.00 for attending an instructional meeting prior to election day.
 - e. \$15.00 per hour for any of the following:
 - i. training prior to election day.
 - ii. working as a special voting deputy under Wis. Stat. 6.875.
 - f. \$375.00 per full day of work on election day as chief inspector of the location canvassing absentee ballots under Wis. Stat. 7.52. The city clerk may authorize up to \$100.00 in additional pay for meeting performance metrics established by the city clerk.
7. Unlisted Positions. Each City employee and officer who holds a position not recognized within this salary schedule shall receive compensation in the manner described in that employee's or officer's employment contract or collective bargaining agreement.

[Fire Department Salary Schedule - Effective 1/1/22-12/31/25 \(Link\)](#)

[Fire Department Salary Schedule - Effective 4/5/20-12/31/21 \(Link\)](#)

Wis. Stat. 7.03, 62.09(6), 66.0507, 755.04

SECTION 2: **EFFECTIVE DATE** This Ordinance shall be in full force and effect on January 7, 2024.

PASSED AND ADOPTED BY THE CITY OF WEST ALLIS COUNCIL

_____.

	AYE	NAY	ABSENT	ABSTAIN
Ald. Vince Vitale	_____	_____	_____	_____
Ald. Ray Turner	_____	_____	_____	_____
Ald. Tracy Stefanski	_____	_____	_____	_____
Ald. Marty Weigel	_____	_____	_____	_____
Ald. Suzzette Grisham	_____	_____	_____	_____
Ald. Danna Kuehn	_____	_____	_____	_____
Ald. Thomas Lajsic	_____	_____	_____	_____
Ald. Dan Roadt	_____	_____	_____	_____
Ald. Rosalie Reinke	_____	_____	_____	_____
Ald. Kevin Haass	_____	_____	_____	_____

Attest

Presiding Officer

 Rebecca Grill, City Clerk, City Of
 West Allis

 Dan Devine, Mayor, City Of West
 Allis

CITY OF WEST ALLIS SALARY SCHEDULE

Effective January 7, 2024

FLSA EXEMPT - 2

NON-RESIDENT								
	87.5%	90%	92.5%	95%	97.5%	100%	High	125%
Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Perf.	Max
R2	110,718.40	113,880.00	117,041.60	120,203.20	123,364.80	126,526.40	▶	158,163.20
	4,258.40	4,380.00	4,501.60	4,623.20	4,744.80	4,866.40		6,083.20
	53.23	54.75	56.27	57.79	59.31	60.83		76.04

RESIDENT (+5.00%)								
	87.5%	90%	92.5%	95%	97.5%	100%	High	125%
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Perf.	Max
	116,251.20	119,579.20	122,886.40	126,214.40	129,542.40	132,849.60	▶	166,067.20
	4,471.20	4,599.20	4,726.40	4,854.40	4,982.40	5,109.60		6,387.20
	55.89	57.49	59.08	60.68	62.28	63.87		79.84

Assistant City Administrator/Talent & Strategy Dir. Finance Director
 City Attorney Fire Chief*
 City Engineer Health Commissioner/City Sealer
 Director of Public Works Police Chief*

Q2	101,504.00	104,395.20	107,307.20	110,198.40	113,110.40	116,001.60	▶	144,996.80
	3,904.00	4,015.20	4,127.20	4,238.40	4,350.40	4,461.60		5,576.80
	48.80	50.19	51.59	52.98	54.38	55.77		69.71

	106,579.20	109,616.00	112,673.60	115,710.40	118,768.00	121,804.80	▶	152,256.00
	4,099.20	4,216.00	4,333.60	4,450.40	4,568.00	4,684.80		5,856.00
	51.24	52.70	54.17	55.63	57.10	58.56		73.20

Assistant Fire Chief** Director of Information Technology
 Deputy Police Chief - Operations** Marketing Director
 Deputy Police Chief - Support Services**

P2	96,907.20	99,673.60	102,440.00	105,206.40	107,972.80	110,739.20	▶	138,424.00
	3,727.20	3,833.60	3,940.00	4,046.40	4,152.80	4,259.20		5,324.00
	46.59	47.92	49.25	50.58	51.91	53.24		66.55

	101,753.60	104,665.60	107,556.80	110,468.80	113,380.80	116,272.00	▶	145,350.40
	3,913.60	4,025.60	4,136.80	4,248.80	4,360.80	4,472.00		5,590.40
	48.92	50.32	51.71	53.11	54.51	55.90		69.88

Code Enforcement Director Deputy City Attorney
 Library Director

O2	92,289.60	94,931.20	97,572.80	100,193.60	102,835.20	105,476.80	▶	131,851.20
	3,549.60	3,651.20	3,752.80	3,853.60	3,955.20	4,056.80		5,071.20
	44.37	45.64	46.91	48.17	49.44	50.71		63.39

	96,907.20	99,673.60	102,460.80	105,206.40	107,972.80	110,760.00	▶	138,444.80
	3,727.20	3,833.60	3,940.80	4,046.40	4,152.80	4,260.00		5,324.80
	46.59	47.92	49.26	50.58	51.91	53.25		66.56

Captain (Police)**

N2	87,692.80	90,188.80	92,705.60	95,201.60	97,718.40	100,214.40	▶	125,278.40
	3,372.80	3,468.80	3,565.60	3,661.60	3,758.40	3,854.40		4,818.40
	42.16	43.36	44.57	45.77	46.98	48.18		60.23

	92,081.60	94,702.40	97,344.00	99,964.80	102,606.40	105,227.20	▶	131,539.20
	3,541.60	3,642.40	3,744.00	3,844.80	3,946.40	4,047.20		5,059.20
	44.27	45.53	46.80	48.06	49.33	50.59		63.24

Assistant City Engineer Deputy Finance Director
 Assistant Director of Public Works Deputy Fire Chief **
 Battalion Chief** Deputy Health Commissioner
 City Assessor Economic Development Executive Director
 City Treasurer Lieutenant (Police)**

M2	83,116.80	85,488.00	87,859.20	90,251.20	92,622.40	94,993.60	▶	118,747.20
	3,196.80	3,288.00	3,379.20	3,471.20	3,562.40	3,653.60		4,567.20
	39.96	41.10	42.24	43.39	44.53	45.67		57.09

	87,276.80	89,772.80	92,248.00	94,764.80	97,260.80	99,736.00	▶	124,675.20
	3,356.80	3,452.80	3,548.00	3,644.80	3,740.80	3,836.00		4,795.20
	41.96	43.16	44.35	45.56	46.76	47.95		59.94

None

* Annual Holiday Allowance Additional

^ Compression Adjustment

CITY OF WEST ALLIS SALARY SCHEDULE

Effective January 7, 2024

Grade	NON-RESIDENT							
	87.5%	90%	92.5%	95%	97.5%	100%	High	125%
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Perf.	Max
L2	78,520.00	80,766.40	82,992.00	85,238.40	87,484.80	89,731.20	▶	112,174.40
	3,020.00	3,106.40	3,192.00	3,278.40	3,364.80	3,451.20		4,314.40
	37.75	38.83	39.90	40.98	42.06	43.14		53.93

Grade	RESIDENT (+5.00%)							
	87.5%	90%	92.5%	95%	97.5%	100%	High	125%
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Perf.	Max
	82,451.20	84,801.60	87,152.00	89,502.40	91,852.80	94,224.00	▶	117,790.40
	3,171.20	3,261.60	3,352.00	3,442.40	3,532.80	3,624.00		4,530.40
	39.64	40.77	41.90	43.03	44.16	45.30		56.63

Deputy City Clerk
Library Manager
Manager of Planning & Zoning
Network and Security Administrator

Principal Assistant City Attorney
Principal Engineer
WIC Program Director

K2	73,902.40	76,003.20	78,124.80	80,225.60	82,347.20	84,448.00	▶	105,560.00
	2,842.40	2,923.20	3,004.80	3,085.60	3,167.20	3,248.00		4,060.00
	35.53	36.54	37.56	38.57	39.59	40.60		50.75

	77,604.80	79,809.60	82,035.20	84,240.00	86,465.60	88,670.40	▶	110,843.20
	2,984.80	3,069.60	3,155.20	3,240.00	3,325.60	3,410.40		4,263.20
	37.31	38.37	39.44	40.50	41.57	42.63		53.29

Adult Services & Circulation Supervisor
Business Manager
Cataloging & Technical Processing Librarian
Communications Manager
Community Engagement Coordinator
Development Project Manager
Electrical Maintenance **Superintendent Manager**
Environmentalist Team Lead
Facilities **Superintendent Manager**
Fleet Services **Superintendent Manager**

Forestry & **Grounds Superintendent Parks Manager**
Lead Project Nutritionist
Lead Public Health Nurse
Municipal Court Administrator
Professional Engineer
IT Supervisor
Risk Manager
Sanitation & Streets **Superintendent Manager**
Water Systems **Superintendent Manager**

J2	69,305.60	71,281.60	73,257.60	75,254.40	77,230.40	79,206.40	▶	99,008.00
	2,665.60	2,741.60	2,817.60	2,894.40	2,970.40	3,046.40		3,808.00
	33.32	34.27	35.22	36.18	37.13	38.08		47.60

	72,779.20	74,838.40	76,918.40	79,019.20	81,099.20	83,158.40	▶	103,958.40
	2,799.20	2,878.40	2,958.40	3,039.20	3,119.20	3,198.40		3,998.40
	34.99	35.98	36.98	37.99	38.99	39.98		49.98

Assistant City Attorney
Children Services Supervisor
Code Enforcement Officer - Supervisor
Community Development Senior Planner
Communications Strategist
Deputy Treasurer/Senior Accountant
Engineer & Professional Land Surveyor
Environmentalist Coordinator

GIS Administrator
HR Generalist - Lead
Public Health Nurse Coordinator
Public Health Specialist Coordinator
Senior Accountant
Street & Sewer Supervisor
Tourism and Event **Coordinator Manager**

I2	64,688.00	66,539.20	68,369.60	70,220.80	72,072.00	73,923.20	▶	92,414.40
	2,488.00	2,559.20	2,629.60	2,700.80	2,772.00	2,843.20		3,554.40
	31.10	31.99	32.87	33.76	34.65	35.54		44.43

	67,932.80	69,867.20	71,780.80	73,736.00	75,670.40	77,625.60	▶	97,032.00
	2,612.80	2,687.20	2,760.80	2,836.00	2,910.40	2,985.60		3,732.00
	32.66	33.59	34.51	35.45	36.38	37.32		46.65

Civil Engineer
Communications Supervisor
Community Health Registered Dietitian
Customer Service Administrator
Customer Service Center Supervisor
Database Administrator
Environmentalist
HR Generalist
Lead Planner

Public Health Nurse
Public Health Social Worker
Public Health Specialist
Sanitation Supervisor
Senior Buyer
Senior Center Coordinator
Solutions Analyst
Supply Chain Purchasing Manager

CITY OF WEST ALLIS SALARY SCHEDULE

Effective January 7, 2024

NON-RESIDENT								
	87.5%	90%	92.5%	95%	97.5%	100%	High	125%
Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Perf.	Max
H2	60,112.00	61,838.40	63,544.00	65,270.40	66,976.00	68,702.40	▶	85,883.20
	2,312.00	2,378.40	2,444.00	2,510.40	2,576.00	2,642.40		3,303.20
	28.90	29.73	30.55	31.38	32.20	33.03		41.29

RESIDENT (+5.00%)								
	87.5%	90%	92.5%	95%	97.5%	100%	High	125%
Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Perf.	Max
	63,128.00	64,937.60	66,726.40	68,536.00	70,324.80	72,134.40	▶	90,168.00
	2,428.00	2,497.60	2,566.40	2,636.00	2,704.80	2,774.40		3,468.00
	30.35	31.22	32.08	32.95	33.81	34.68		43.35

Community Health Education Coordinator
Deputy Clerk - Elections
Housing Coordinator

Librarian
Office Supervisor

G2	55,494.40	57,075.20	58,656.00	60,257.60	61,838.40	63,419.20	▶	79,268.80
	2,134.40	2,195.20	2,256.00	2,317.60	2,378.40	2,439.20		3,048.80
	26.68	27.44	28.20	28.97	29.73	30.49		38.11

	58,260.80	59,924.80	61,588.80	63,273.60	64,937.60	66,580.80	▶	83,241.60
	2,240.80	2,304.80	2,368.80	2,433.60	2,497.60	2,560.80		3,201.60
	28.01	28.81	29.61	30.42	31.22	32.01		40.02

Accountant
Community Health Nutritionist

Economic Development Specialist

FLSA NON-EXEMPT - 1

NON-RESIDENT								
	87.5%	90%	92.5%	95%	97.5%	100%	High	120%
Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Perf.	Max
J1	33.32	34.27	35.22	36.18	37.13	38.08	▶	45.70

RESIDENT (+5.00%)								
	87.5%	90%	92.5%	95%	97.5%	100%	High	120%
Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Perf.	Max
	34.99	35.98	36.98	37.99	38.99	39.98	▶	47.99

Fleet Manager

Lead Electrical Mechanic

I1	31.10	31.99	32.87	33.76	34.65	35.54	▶	42.65
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	32.66	33.59	34.51	35.45	36.38	37.32	▶	44.78
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Commercial Construction Inspector
Electrical Mechanic
Facility and Sign Specialist
Forestry and **Grounds Parks** Specialist

Lead Equipment Mechanic
Plumber
Zoning Administrator and City Process Liaison

H1	28.90	29.73	30.55	31.38	32.20	33.03	▶	39.64
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	30.35	31.22	32.08	32.95	33.81	34.68	▶	41.62
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Appraiser
Business Process Analyst
Crime Analyst
Engineering Technician - IT Systems
Engineering Technician - Traffic & Utilities

Equipment Mechanic II
PC Network Specialist
Residential Construction Inspector
Victim Advocate
Water Lead Person

G1	26.68	27.44	28.20	28.97	29.73	30.49	▶	36.59
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	28.01	28.81	29.61	30.42	31.22	32.01	▶	38.42
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Assessment Technician
Boring Operator
Building Maintenance Technician
Code Enforcement Officer
Community Health Specialist
Customer Service Specialist - Lead
Dental Hygienist
Directional Boring Operator

Engineering Technician
Equipment Mechanic I
Equipment Operations Specialist
Graphic Design/Production Specialist
HVAC Technician
Maintainer
Planner
Tradesperson - Carpenter

CITY OF WEST ALLIS SALARY SCHEDULE

Effective January 7, 2024

NON-RESIDENT								
	87.5%	90%	92.5%	95%	97.5%	100%	High	120%
Grade	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Perf.	Max
F1	24.47	25.16	25.86	26.56	27.26	27.96	▶	33.55

RESIDENT (+5.00%)								
	87.5%	90%	92.5%	95%	97.5%	100%	High	120%
	Step 1	Step 2	Step 3	Step 4	Step 5	Step 6	Perf.	Max
	25.69	26.42	27.15	27.89	28.62	29.36	▶	35.23

Associate Planner
City Clerk Specialist
Customer Service Specialist
Dispatcher
Engineering Services Specialist
Equipment Operator
Housing Navigator
Inventory Services Specialist

Lead Clerk Records Unit
Library Assistant
Maintenance Repairer
Payroll Administrator
Pumping Station Operator
Rehabilitation Specialist
Senior Video Producer
Truck Driver - Lead

E1	22.25	22.89	23.52	24.16	24.79	25.43	▶	30.52
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	23.36	24.03	24.70	25.37	26.03	26.70	▶	32.05
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Accounting Specialist
Administrative Support Specialist
Administrative Support Specialist - Police Body Came
Arborist
Assistant Pumping Station Operator
Carpenter
Communications Assistant
Community Health Technician
Deputy Registrar
Fleet Maintenance Technician

Health Screening Technician
Human Resources Specialist
Lead Library Technician
Legal Secretary - Principal
Municipal Court Clerk
Painter
PC Technician
Property Room Technician
Truck Driver

D1	20.04	20.61	21.18	21.76	22.33	22.90	▶	27.48
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	21.04	21.64	22.24	22.85	23.45	24.05	▶	28.85
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Administrative Support Assistant
Environmental Technician
Legal Secretary - Senior

Parking Control Operator
Sign Painter
Utility Locate Technician

C1	18.55	19.08	19.61	20.14	20.67	21.20	▶	25.44
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	19.48	20.03	20.59	21.15	21.70	22.26	▶	26.71
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Circulation Services Representative
Custodian/Janitor
Laborer
Library Technician

Municipal Court Assistant
Park Attendant
Water Meter Technician

B1	17.19	17.68	18.17	18.66	19.15	19.64	▶	23.57
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	18.05	18.56	19.08	19.59	20.11	20.62	▶	24.75
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Clerical Assistant

Yard Attendant

A1	15.90	16.35	16.81	17.26	17.72	18.17	▶	21.80
----	-------	-------	-------	-------	-------	-------	---	-------

	16.70	17.17	17.65	18.12	18.61	19.08	▶	22.89
--	-------	-------	-------	-------	-------	-------	---	-------

WIC Breastfeeding Peer Counselor

**CITY OF WEST ALLIS
RESOLUTION R-2023-0721**

**RESOLUTION AMENDING THE FEES FOR AMBULANCE SERVICES
PROVIDED BY THE WEST ALLIS FIRE DEPARTMENT, EFFECTIVE JANUARY
1, 2024**

WHEREAS, Section 5.03(7)(a) of the City of West Allis Revised Municipal Code authorizes a fee to be charged whenever an ambulance of the City of West Allis shall convey a person; and

WHEREAS, the Common Council last amended EMS fees on July 1, 2022, by Resolution No. R-2023-0721; and

WHEREAS, The Center for Medicare announced a 2024 Ambulance Inflation Factor of 2.6% for 2024; and

WHEREAS, the City charges a fee for fire candidates to take the Candidate Physical Ability Test; and

WHEREAS, the City charges less than other Candidate Physical Ability Testing site in the Midwest

NOW THEREFORE, BE IT RESOLVED by the Common Council of the City of West Allis that the attached CPAT and ambulance fees are hereby amended and adopted effective January 1, 2024.

SECTION 1: **ADOPTION** “R-2023-0721” of the City Of West Allis Municipal Resolutions is hereby *added* as follows:

A D O P T I O N

R-2023-0721(*Added*)

PASSED AND ADOPTED BY THE CITY OF WEST ALLIS COUNCIL

_____.

	AYE	NAY	ABSENT	ABSTAIN
Ald. Vince Vitale	_____	_____	_____	_____
Ald. Ray Turner	_____	_____	_____	_____
Ald. Tracy Stefanski	_____	_____	_____	_____
Ald. Marty Weigel	_____	_____	_____	_____
Ald. Suzzette Grisham	_____	_____	_____	_____
Ald. Danna Kuehn	_____	_____	_____	_____
Ald. Thomas Lajsic	_____	_____	_____	_____
Ald. Dan Roadt	_____	_____	_____	_____
Ald. Rosalie Reinke	_____	_____	_____	_____
Ald. Kevin Haass	_____	_____	_____	_____

Attest

Presiding Officer

Rebecca Grill, City Clerk, City Of
West Allis

Dan Devine, Mayor, City Of West
Allis

Service	Fee Amount (Current 2023)	Notes	Authority	Proposed Increase	Fee Amount (January 1, 2024)
Advanced Life Support Supplies	\$133.70			3.0%	\$137.71
Airway Intubation and Supplies	\$156.00			3.0%	\$160.68
Ambulance Mileage	\$22.88	per loaded mile		3.0%	\$23.57
Basic Life Support Service with Transport	\$974.42			3.0%	\$1,003.65
Basic Life Support Service without Transport	\$69.00	Milwaukee County Resident		0.0%	\$69.00
	\$208.71	Non-Milwaukee Resident		3.0%	\$214.97
Basic Life Support Supplies without Transport	\$0.00	Milwaukee County Resident		0.0%	\$0.00
	\$80.83	Non-Milwaukee Resident		3.0%	\$83.25
Cardiac Defibrillation or Pacing and Supplies	\$160.45			3.0%	\$165.26
Mechanical Cardiopulmonary Resuscitation (CPR)	\$78.00			3.0%	\$80.34
CPAP Mask	\$74.88	each		3.0%	\$77.13
Electrocardiogram (EKG)	\$139.59			3.0%	\$143.78
Intravenous Access and Supplies (IV)	\$84.03			3.0%	\$86.55
Mass Decontamination Fee	\$156.00			3.0%	\$160.68
Interosseus Access and Supplies (IO)	\$166.69			3.0%	\$171.69
Medications	\$44.72	each Group 1		3.0%	\$46.06
	\$51.50	each Group 2		3.0%	\$53.05
	\$66.40	each Group 3		3.0%	\$68.39
	\$81.32	each Solumedrol, 41-125 Mg		3.0%	\$83.76
	\$124.69	each Adenosine		3.0%	\$128.43
	\$240.79	each Glucagon, up to 1 Mg		3.0%	\$248.01
	\$327.60	each Epinephrine by Auto-Injector		3.0%	\$337.43
	\$1,576.58	each Cyanide Antidote Kit		3.0%	\$1,623.88
Oxygen and Supplies	\$104.35			3.0%	\$107.48
Paramedic Service and Invasive Treatment without Transport	\$243.94			3.0%	\$251.26
Paramedic Service with Transport	\$1,058.44	Level ALS-1		3.0%	\$1,090.19
	\$1,252.24	Level ALS-2		3.0%	\$1,289.81
Spinal Immobilization and Supplies	\$195.56			3.0%	\$201.43
Vehicle Accident or Fire	\$500.00		WAMC 5.03(8)	0.0%	\$500.00
Structure Fire Response Fee	\$500.00		WAMC 5.03(8)	0.0%	\$500.00
Triage Barcode Wristband	\$4.07	each		3.0%	\$4.19
Candidate Physical Ability Test	\$165.00	each		21.2%	\$200.00

**CITY OF WEST ALLIS
RESOLUTION R-2023-0722**

**RESOLUTION ACCEPTING WORK OF MUSSON BROTHERS, INC. FOR
SANITARY SEWER CONNECTION LINERS AND AUTHORIZING AND
DIRECTING SETTLEMENT OF SAID CONTRACT IN ACCORDANCE WITH
CONTRACT TERMS OF 2022 PROJECT NO. 18 FOR FINAL PAYMENT IN THE
AMOUNT OF \$14,831.25**

WHEREAS, Musson Brothers, Inc. has completed their contractual obligations in accordance with the plans and specifications therefore, attested by the approval for payment by the City Engineer.

NOW THEREFORE, BE IT RESOLVED By the Common Council of the City of West Allis that the work of:

Musson Brothers, Inc. - 2022 Project No. 18

installation of connection liners in the sanitary sewer system:

Various Locations within the City of West Allis

(PLAN FILE NO. X-931)

be and the same is hereby accepted, and the proper City officers are hereby authorized and directed to make settlement with the said contractor in accordance with terms of said contract.

SECTION 1: **ADOPTION** “R-2023-0722” of the City Of West Allis
Municipal Resolutions is hereby *added* as follows:

ADOPTION

R-2023-0722(*Added*)

PASSED AND ADOPTED BY THE CITY OF WEST ALLIS COUNCIL

_____.

	AYE	NAY	ABSENT	ABSTAIN
Ald. Vince Vitale	_____	_____	_____	_____
Ald. Ray Turner	_____	_____	_____	_____
Ald. Tracy Stefanski	_____	_____	_____	_____
Ald. Marty Weigel	_____	_____	_____	_____
Ald. Suzzette Grisham	_____	_____	_____	_____
Ald. Danna Kuehn	_____	_____	_____	_____
Ald. Thomas Lajsic	_____	_____	_____	_____
Ald. Dan Roadt	_____	_____	_____	_____
Ald. Rosalie Reinke	_____	_____	_____	_____
Ald. Kevin Haass	_____	_____	_____	_____

Attest

Presiding Officer

Rebecca Grill, City Clerk, City Of
West Allis

Dan Devine, Mayor, City Of West
Allis

**CITY OF WEST ALLIS
RESOLUTION R-2023-0723**

**RESOLUTION TO ACCEPT THE 5-YEAR PROPOSAL FROM
CLIFTONLARSONALLEN FOR AUDIT SERVICES**

WHEREAS, the City is required to have an annual audit per 66.0609(3) Wis. Stats; and,

WHEREAS, the current audit contract with CliftonLarsonAllen expired with the completion of the 2022 audit; and,

WHEREAS, the Finance Department prepared a request for proposals and received two responses; and,

WHEREAS, the Finance Department reviewed the proposals and recommends that the proposal from CliftonLarsonAllen be accepted; and,

WHEREAS, the Common Council deems it to be in the best interest of the City of West Allis that the proposal from CliftonLarsonAllen be accepted.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the City of West Allis that the 5-year proposal dated October 31, 2023, and submitted by CliftonLarsonAllen for audit services be and is hereby accepted.

BE IT FURTHER RESOLVED that the total 5-year financial statement audit fees of \$360,719 will be paid from a combination of general operating, grant, and utility funds.

BE IT FURTHER RESOLVED that the Single Audit fees will be paid from the specific grants that are being audited.

BE IT FURTHER RESOLVED that the Finance Department is hereby authorized to enter into a contract for the aforesaid services.

SECTION 1: **ADOPTION** “R-2023-0723” of the City Of West Allis Municipal Resolutions is hereby *added* as follows:

A D O P T I O N

R-2023-0723(*Added*)

PASSED AND ADOPTED BY THE CITY OF WEST ALLIS COUNCIL

_____.

	AYE	NAY	ABSENT	ABSTAIN
Ald. Vince Vitale	_____	_____	_____	_____
Ald. Ray Turner	_____	_____	_____	_____
Ald. Tracy Stefanski	_____	_____	_____	_____
Ald. Marty Weigel	_____	_____	_____	_____
Ald. Suzzette Grisham	_____	_____	_____	_____
Ald. Danna Kuehn	_____	_____	_____	_____
Ald. Thomas Lajsic	_____	_____	_____	_____
Ald. Dan Roadt	_____	_____	_____	_____
Ald. Rosalie Reinke	_____	_____	_____	_____
Ald. Kevin Haass	_____	_____	_____	_____

Attest

Presiding Officer

Rebecca Grill, City Clerk, City Of
West Allis

Dan Devine, Mayor, City Of West
Allis

City of West Allis

RFP-23-005 (Financial Auditing Services)

Pricing (not to exceed)

	2023	2024	2025	2026	2027	Total
<u>CliftonLarsenAllen</u>						
Financial statements	\$66,665	\$69,305	\$71,946	\$74,894	\$77,909	\$360,719
Fed & state Single Audits	\$13,650	\$14,196	\$14,774	\$15,351	\$15,960	\$73,931
Hourly - Director	\$273	\$284	\$295	\$307	\$320	
Hourly - Manager	\$175	\$182	\$189	\$197	\$204	
Hourly - Senior	\$126	\$131	\$136	\$141	\$147	
Hourly - Associate	\$105	\$109	\$113	\$118	\$123	
<u>Sikich</u>						
Financial statements	\$65,000	\$68,250	\$71,665	\$75,250	\$79,010	\$359,175
Fed & state Single Audits	\$5,000	\$5,250	\$5,515	\$5,790	\$6,080	\$27,635
Hourly - Director	\$400					
Hourly - Manager	\$325					
Hourly - Senior	\$250					
Hourly - Associate	\$200					

Comments

- The 2023 base (financial statement audit) fees proposed represent a 15% to 18% increase from 2022. While exceptionally high, this is not unexpected in the current market. Similar increases were noted in other industries. Fees for both proposals were nearly identical, with only a 0.4% variance between the two.
- At first glance, the single audit fees for Sikich appear exceptionally favorable; however, it is important to note the following from the CLA proposal. "... we will work with the City to determine the hours and fee specific to each program. We have included the not-to exceed federal and state single audit fee for each major program based on a *complex* program which requires more hours to complete our services as requested in the City's RFP." CLA has extensive experience with the City and knows the amount of work our single audits need. In 2022, the Housing Choice program audit was extensive and demanded \$8,100 in audit fees, so the cautious not-to-exceed fees proposed by CLA make sense. It's important to note that actual fees are expected to be lower than the maximum, as evidenced by prior billings.
- The hourly fees for CLA are significantly more favorable than for Sikich.
- CLA is the City's current auditor and has a lengthy history. I am unaware of Sikich having any history with the city.
- CLA is highly experienced with audits of Wisconsin governments of all sizes. While Sikich did list two Wisconsin references, they were governments significantly smaller than West Allis.

Conclusion

CLA is a professional audit firm with significant experience auditing Wisconsin governments, including the City of West Allis. With CLA being the City's current auditor, and having competitive pricing, they are easily the vendor of choice.



October 31, 2023

Proposal to provide professional
audit services to:

City of West Allis, Wisconsin

Prepared by:

Jordan Boehm, CPA, Principal

jordan.boehm@CLAconnect.com

Direct 414-721-7510

[CLAconnect.com](https://www.CLAconnect.com)

CPAS | CONSULTANTS | WEALTH ADVISORS

CLA (CliftonLarsonAllen LLP) is an independent network member of CLA Global. See [CLAGlobal.com/disclaimer](https://www.CLAGlobal.com/disclaimer).

Investment advisory services are offered through CliftonLarsonAllen Wealth Advisors, LLC, an SEC-registered investment advisor.





October 31, 2023

Robert A Barwick, CPPB, Senior Buyer
Finance Department
City of West Allis
7525 West Greenfield Ave
West Allis, WI 53214
purchasing@westalliswi.gov

Via Email Submission Only

Dear Mr. Barwick:

Thank you for inviting us to propose. We look forward to the opportunity to provide services to City of West Allis (the City).

We are confident that our extensive experience serving similar governmental entities, bolstered by our client-oriented philosophy and depth of resources, will make CLA a top qualified candidate to fulfill the scope of your engagement. The following differentiators are offered for the City's consideration:

- **Industry-specialized insight and resources** – As one of the nation's leading professional services firms, and one of the largest firms who specialize in regulated industries, CLA has the experience and resources to assist the City with their audit needs. In addition to your experienced local engagement team, the City will have access to one of the country's largest and most knowledgeable pools of regulated industry resources.
- **OMB Uniform Guidance (UG) and Wisconsin State Single Audit experience** – CLA performs single audits for hundreds of organizations annually, ranking top in the nation for the number of single audits performed by any CPA firm. The single audit requires a specific set of skills to properly perform the procedures. As such, we have developed a group of professionals who specialize in providing single audit services.
- **Strong methodology and responsive timeline** – In forming our overall audit approach, we have carefully reviewed the RFP and considered our experience performing similar work for other municipalities. Our local government clients are included amongst the more than 4,200 governmental organizations we serve nationally. Our staff understands your complexities not just from a compliance standpoint, but also from an operational point of view. We have developed a work plan that takes into consideration your unique needs as a governmental entity in Wisconsin. The work plan also minimizes the disruption of your staff and operations and provides a blueprint for timely delivery of your required reports.
- **Communication and proactive leadership** – The City will benefit from a high level of hands-on service from our team's senior professionals. We can provide this level of service because, unlike other national firms, our principal-to-staff ratio is similar to smaller firms – allowing our senior level professionals to be involved and immediately available throughout the entire engagement process. Our approach helps members of the engagement team stay abreast of key issues at the City and take an active role in addressing them.

- ***A focus on providing consistent, dependable service*** – We differ from other national firms in that our corporate practice focuses on the needs of non-SEC clients, thus allowing us to avoid the workload compression typically experienced by firms that must meet public companies’ SEC filing deadlines. CLA is organized into industry teams, affording our clients with specialized industry-specific knowledge supplemented by valuable local service and insight. Therefore, the City will enjoy the service of members of our state and local government services team who understand the issues and environment critical to governmental entities.

We want to serve you and we have the qualifications to deliver quality, timely work. Throughout this proposal, we take you on a journey outlining how we’ll work together and the value you can come to appreciate when we exceed expectations. For ease of evaluation, the structure of our proposal follows your RFP section titled, *Proposal Contents and Format*.

Please contact me if I can provide additional information on our firm or our proposal.

Sincerely,

CliftonLarsonAllen LLP



Jordan Boehm, CPA

Principal

414-721-7510

jordan.boehm@CLAconnect.com

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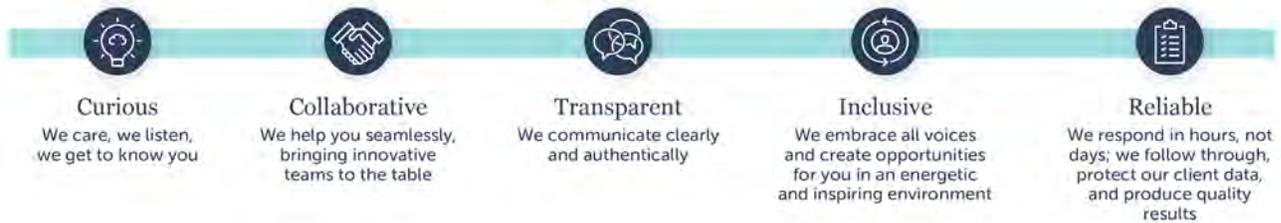


1. Executive Summary

You deserve to work with people whose values match your own. Our values drive our behavior and lead to service delivery that exceeds expectations and provides you with the [CLA client experience](#).

What does that mean? It means you'll work with a team with the resources to support the whole of your organization. You can count on industry specialized professionals who bring ideas and strategies that are relevant and actionable. Quite simply, you'll encounter value beyond the expected.

We put relationships first. Our family culture is at the center of our success, and we invite different beliefs and perspectives to the table, so we can truly know and help our clients, our communities, and each other. Here's what you can experience.



Your time is valuable: We know how to deliver quality, timely work and we take care of the details so you can focus on what really matters: the important decisions that drive your success.

2. Detailed Information

Description of firm

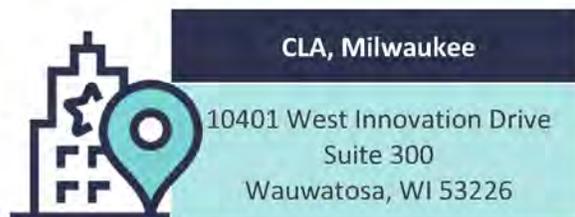
It takes balance. With CLA by your side, you can find everything you need in one firm. Professionally or personally, big or small, we can help you discover opportunities and bring balance to get you where you want to go.



As a professional services firm, we exist to create opportunities ... for you, our people, and our communities through industry-focused wealth advisory, digital, audit, tax, consulting, and outsourcing services. We do this when we live the CLA Promise — a promise to know you and help you.

Office location assigned to manage the engagement

The City will be served by our specialized government engagement team located in our Wauwatosa, Wisconsin office. We are a local firm with national resources. We are solely focused on providing high quality accounting, auditing, and consulting services to Wisconsin municipalities, special districts, and other government entities. We have provided the address to our office below.



Size of firm’s governmental audit staff

With more than 550 professionals dedicated to our state and local government practice, CLA has one of the largest governmental audit and consulting practices in the country and brings extensive experience providing a variety of such services to state and local government entities. Our state and local government team serves more than 4,200 governmental engagements nationwide, including numerous cities, counties, municipalities, states and state agencies, and school boards. In addition, we perform single audits for hundreds of organizations annually, ranking top in the nation for the number of single audits performed by any CPA firm.

Longevity of CLA

On January 1, 2012, two regional firms, Clifton Gunderson and LarsonAllen, merged to become CLA. They were driven by a shared vision to be a different kind of firm and a dream to be America’s leading providers of professional services.

We’re celebrating 11 years as CLA, but the roots of our culture reach back much further. Across decades, the philosophies that drove our legacy firms — from how they served clients and treated their people to how they did business — shared many attributes. We still find them present today in what we call the CLA Promise.

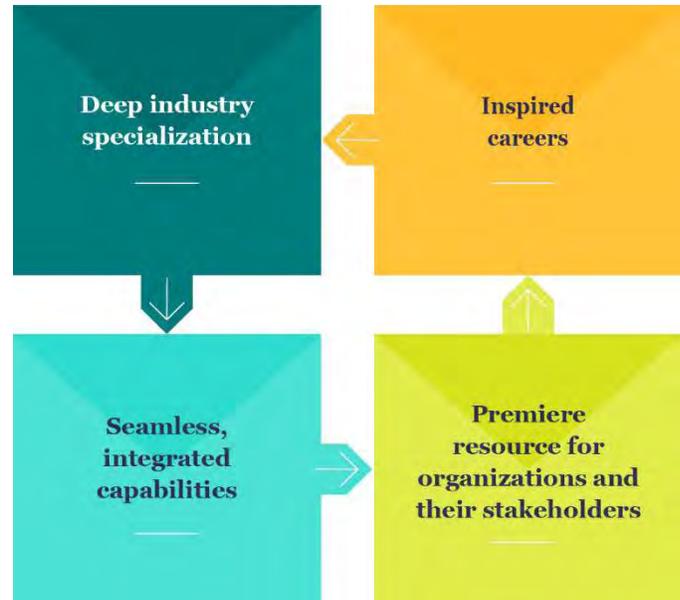


Opportunities for you

You'll find resources you would expect in the largest firms, with the personal touch of people who live and work in your community.

You'll access leaders and professionals in communities across the country, rather than from one central headquarters. We work together to look at your organization holistically, and then help you address challenges by offering support where you need it, from traditional audit and tax to outsourcing and wealth advisory.

As you navigate opportunities and challenges in a competitive and constantly changing environment, we'll embrace change, learn from it, and design processes to make interactions easier, more transparent, and seamless.



Opportunities for our people

At CLA, people find meaningful work in a fun, compelling, and energizing culture. Our people design their own customized careers through our inspired careers strategic advantage. In 2022 our total headcount was up a record-breaking 11% and we saw an incredible retention rate of 83%. Inspired by their careers, our family members develop client relationships that bring deeper knowledge and help you shine. We're one family, working together to create opportunities.

What's more, CLA is building a [diverse, inclusive, and equitable culture](#) that welcomes different beliefs and perspectives. We want to be representative of the communities we serve and foster an environment of inclusion and belonging, resulting in enhanced value for our clients, our communities, and each other.

Inclusive: *We embrace all voices and create opportunities by removing barriers and helping our people build inspired careers.*

Opportunities for our community

CLA's community impact team unifies the work and missions of our diversity, equity, and inclusion council and the CLA Foundation with a laser focus on advancing education, employment, and entrepreneurship within CLA and throughout our society.

Since 2015, our [CLA Foundation](#) has granted more than \$8 million from nominations made by and funds raised from CLA family members. Each grant recipient's work aligns with the foundation's mission to create career opportunities through education, employment, and entrepreneurship by connecting diverse networks inclusive of all genders and races, veterans, and the disability community.

Read more in CLA's annual [Promise Report](#).



Qualifications of the team

The true value in working with our team is your ability to develop a personal and professional relationship with leaders who understand your industry, challenges, and opportunities.

Your team will work directly with our team, with the full support of an entire CLA family behind it. Meet your service team leaders below and learn about the rest of the team in the appendix.

Engagement Team Member	Role	Years' Experience
Jordan Boehm, CPA	Engagement principal – Jordan will have overall engagement responsibility including planning the engagement, developing the audit approach, supervising staff, and maintaining client contact throughout the engagement and throughout the year. Jordan is responsible for total client satisfaction through the deployment of all required resources and continuous communication with management and the engagement team.	11+
Michael Anderson, CPA	Engagement Manager – Michael will act as the lead manager on the engagement. In this role, Michael will assist the engagement principal with planning the engagement and performing complex audit areas. He will perform a technical review of all work performed and is responsible for the review of the annual comprehensive financial report and all related reports.	8+
Tori Nelsen	Senior – Tori will be responsible for the day-to-day activities for this engagement, including the supervision of all staff assigned.	5+
Additional staff – We will assign additional staff to your engagement based on your needs and their experience providing services to state and local governments.		

Collaborative: Support from a responsive local team complemented by national resources. We consider the whole of your organization, bringing innovative teams to the table.



Firm's experience

Similar projects

Village of Caledonia, Wisconsin	
Summary of engagement	CLA is engaged to complete the financial statement audit in accordance with Generally Accepted Auditing Standards, Government Auditing Standards. In addition, we perform a single audit in accordance with the requirements of the Uniform Guidance and the Wisconsin <i>State Single Audit Guidelines</i> , as needed.
Village of Brown Deer, Wisconsin	
Summary of engagement	CLA is engaged to complete the financial statement audit in accordance with Generally Accepted Auditing Standards, Government Auditing Standards. In addition, we perform a single audit in accordance with the requirements of the Uniform Guidance and the Wisconsin <i>State Single Audit Guidelines</i> , as needed.
Waukesha County, Wisconsin	
Summary of engagement	CLA is engaged to complete the financial statement audit in accordance with Generally Accepted Auditing Standards, Government Auditing Standards. In addition, we perform a single audit in accordance with the requirements of the Uniform Guidance and the Wisconsin <i>State Single Audit Guidelines</i> .

State and local government clients served in Wisconsin

SLG Clients of Wisconsin		
<ul style="list-style-type: none"> Abrams Sanitary District No 1-WI Adams County Wisconsin Adell, Village of-WI Aging and Disability Resource Center-WI Algoma Medical Center-WI Algoma Sanitary District #1, Town of-WI Algoma Utilities-WI Algoma, City of-WI Algoma, Town of-WI 	<ul style="list-style-type: none"> Kellnersville, Village of-WI Kenosha County - WI Kenosha Unified School District - WI Kenosha Water Utility Kewaunee County-WI Kewaunee School District-WI Lac Courte Oreilles Casino Enterprises Ladysmith School District 	<ul style="list-style-type: none"> Somerset Fire And Rescue Sopko Holdings LLC Sound Properties, LLC Southern Door County School District Sparta-Tomah Broadcasting Co Inc Spoooner Area School District St Croix County St Croix Valley Natural Gas Co



SLG Clients of Wisconsin

- | | | |
|--|---|--|
| <ul style="list-style-type: none"> • Allouez, Village of-WI • Alma Area Schools • Alvin, Town of-WI • Antigo, City of-WI • Appleton Area School District-WI • Appleton, City of-WI • Ashwaubenon School-WI • Aurora Sanitary District #1-WI • Aurora, Town of-WI • Baileys Harbor, Town of-WI • Baldwin-Woodville Area School District • Balsam Lake Centuria Police Department • Barron Area School District • Barron County • Barron County Highway Department • Barron Electric Cooperative • Baso International • Baso International Inc • Bay Area Rural Transit • Bay Lake RPC-WI • Bay Oaks Inc-WI • Bayfield Electric Cooperative • Beecher/Dunbar/Pembine School-WI • Birnamwood, Village of-WI • Black Creek, Village of-WI • Boyceville Community Fire District • Brillion, City of-WI | <ul style="list-style-type: none"> • Lake Holcombe School District • Lakeland Union High School • Langlade County-WI • Lawrence, Town of-WI • Ledgeview, Town of-WI • Liberty Grove, Town of-WI • Liberty, Town of-WI • Lincoln County Wisconsin-WI • Lincoln, Town of-WI • Little Suamico Sanitary District-WI • Little Suamico, Town of-WI • Luxemburg, Village of-WI • Madison Metropolitan Sewerage District • Manitowoc Calumet Library System-WI • Manitowoc County-WI • Marinette School District-WI • Medical Environmental Recovery, Inc. • Menasha Utility District, Town of • Menasha Utility, City of-WI • Menasha, City of-WI • Menominee Casino Resort/Thunderbird Complex • Menominee County-WI • Menominee, Town of-WI • Mequon-Thiensville School District-WI • Merrill Area Public Schools | <ul style="list-style-type: none"> • St Nazianz, Village of-WI • St. Francis School District • State of Wisconsin • Stephenson, Town of-WI • Stevens Point Area Public School District • Stockbridge, Village of-WI • Suamico, Village of-WI • Suring Public School District-WI • Suring, Village of-WI • Sussex, Village of • Sylvester Township • Taycheedah Sanitary District #1 • Taylor County Wisconsin • The Probst Group LLC • Town of Auburn • Town of Barron • Town of Big Bend • Town of Black Wolf-WI • Town of Boulder Junction • Town of Brooklyn Green Lake County Wisconsin • Town of Cedar Lake • Town of Chetek • Town of Clayton • Town of Couderay • Town of Cylon • Town of Dovre • Town of Empire Sanitary District • Town of Farmington |
|--|---|--|

SLG Clients of Wisconsin

- Brown County - WI
- Brown County Children With Disabilities-WI
- Brown County Housing Authority-WI
- Buchanan, Town of-WI
- Burnett County
- Burnett County Highway Department
- Campbellsport, Village of-WI
- Carlton, Town of-WI
- Casco, Village of-WI
- Cedar Grove-Belgium School District-WI
- Central WI Electric Cooperative & Subsidiary
- CESA #10
- CESA #11
- CESA #12
- CESA #1-WI
- CESA #7-WI
- CESA #8-WI
- Chetek Ambulance Service
- Chetek Fire District
- Chetek-Weyerhaeuser Area School District
- Chippewa County
- Chippewa County Highway Department
- Chippewa County Housing Authority
- City of Altoona
- City of Amery
- City of Augusta

- Metro North Communications Inc
- Milan Sanitary District, Inc.
- Military Avenue Business Improvement District-WI
- Minong Area Fire Department
- Mirmar Properties-WI
- Mishicot, Town of-WI
- Mishicot, Village of-WI
- Monarch Library Systems-Wi
- Monona, City of-WI
- Mountain Ambulance Service-WI
- Mountain, Town of-WI
- Neenah Menasha Sewerage Commission-WI
- Neenah, Town of-WI
- New Glarus, Village of
- Newburg Fire Department Inc-WI
- Niagara, City of-WI
- Niagara, School District of-WI
- Nichols, Village of-WI
- Nicolet Federated Library System-WI
- North Central Wisconsin Regional Planning Comm
- Northern Ozaukee School District-WI
- Northern Waupaca County Joint Municipal Court
- Northland Pines School District

- Town of Farmington Waupaca County Wisconsin-WI
- Town of Farmington, Polk County, WI
- Town of Fern-WI
- Town of Fond du Lac
- Town of Fremont Waupaca County Wisconsin
- Town of Grand Rapids Wood County Wisconsin
- Town of Grant Portage County Wisconsin
- Town of Gull Lake
- Town of Hiles
- Town of Homestead-WI
- Town of Hudson
- Town of Jackson
- Town of Lake
- Town of Ledgeview Sanitary District #2-WI
- Town of Lucas
- Town of Manchester
- Town of Mentor
- Town of Nasewaupée - WI
- Town of Nashville-WI
- Town of Neenah Sanitary District No 2-WI
- Town of Ojibwa
- Town of Onalaska
- Town of Osceola
- Town of Otter Creek, Dunn County
- Town of Otter Creek, Eau Claire County



SLG Clients of Wisconsin

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| <ul style="list-style-type: none"> • City of Baraboo, Wisconsin • City of Bloomer • City of Chetek • City of Chippewa Falls • City of Cuba City • City of Cumberland • City of Durand • City of Eagle River-WI • City of Eau Claire • City of Franklin, WI • City of Glendale • City of Glenwood City • City of Hayward Wisconsin • City of Kenosha • City of Kenosha Housing Authority • City of Kiel Wisconsin • City of Ladysmith • City of Loyal • City of Manawa Wisconsin • City of Marion Wisconsin • City of Marshfield Wisconsin • City of Medford Wisconsin-WI • City of Merrill Wisconsin-WI • City of Milwaukee • City of Neillsville Wisconsin • City of Nekoosa Wisconsin • City of Racine, Wisconsin • City of St Croix Falls • City of Thorp Wisconsin | <ul style="list-style-type: none"> • Northwest Regional Planning Commission • NW Regional Economic Development Fund • Oconto County-WI • Oconto Falls Public School District-WI • Oconto Unified School District Office-WI • Oconto, City of-WI • Omro School District - WI • Oostburg, School District of-WI • Oostburg, Village of-WI • Outagamie County-WI • Owen-Withee School District • Pensaukee Sanitary District #1-WI • Pepin Area School District • Peshtigo Housing Authority-WI • Peshtigo, City of-WI • Phelps, School District of-WI • Pierce County • Pierce County Highway Department • Pittsfield, Town of-WI • Pittsville School District • Polk County • Polk-Burnett Electric Cooperative • Port Edwards School District | <ul style="list-style-type: none"> • Town of Radisson • Town of Rome Adams County Wisconsin • Town of Rome Water Utility Wisconsin • Town of Sand Lake, Burnett County • Town of Saukville, Wisconsin • Town of Scott • Town of Sherman • Town of Somerset • Town of South Fork • Town of St Joseph • Town of Swiss • Town of Tainter • Town of Troy • Town of Warren • Town of Washington Island • Town of Winter • Twin Lakes, Village of - WI • Two Rivers, City of-WI • Two Rivers, Town of-WI • Unified School District of Antigo-WI • United Septic & Drain Services • Valders Area School District-WI • Verona Area School District • Vilas County Wisconsin • Village of Almena • Village of Almond Wisconsin |
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SLG Clients of Wisconsin

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| <ul style="list-style-type: none"> • City of Tomah • City of Tomahawk Wisconsin • City of Wausau Wisconsin • City of Wauwatosa • City of Weyauwega Wisconsin • City of Wisconsin Rapids WI • City-County Information Technology Commission • Clark County Wisconsin • Clark Electric Cooperative • Clarks Mills Sanitary District-WI • Clintonville, City of-WI • Cloverleaf Lakes Sanitary District-WI • Coleman, Village of-WI • Columbia County • Community Development Authority City of Marshfield • Community Library - Salem, WI • Community Relations-Social Development Commission • Cooperative Educational Service Agency No. 9 - WI • Cooperstown, Town of-WI • Dairyland Power Cooperative • Dale, Town of-WI • De Pere, City of-WI • De Pere, Unified School District Central Office-WI | <ul style="list-style-type: none"> • Port Washington, City of-WI • Port Washington-Saukville School District-WI • Portage County - Business Admn • Portage County Housing Authority • Prescott School District • Pulaski Community School District-WI • Pulaski, Village of-WI • Purely Med Gas Inc • Racine County • Racine County Housing Authority • Racine Unified School District - WI • Racine Wastewater Utility • Radio Dubuque Inc • Radio Plus Inc • Random Lake School District-WI • Rhinelander School District • Rib Mountain Metro Sewerage District • Rice Lake Area School District • Ripon Area Fire District-WI • Ripon, City of-WI • Riverside Cemetery Association-WI • Riverview Transfer Inc • Rockland, Town of-WI • Rothschild, Village of-WI • Rusk County | <ul style="list-style-type: none"> • Village of Amherst Wisconsin • Village of Arpin Wisconsin • Village of Baldwin • Village of Balsam Lake • Village of Bay City • Village of Bonduel Wisconsin • Village of Boyceville • Village of Brown Deer • Village of Bruce • Village of Caledonia • Village of Cameron • Village of Centuria • Village of Clayton • Village of Clear Lake • Village of Couderay • Village of Curtiss Wisconsin • Village of Dorchester • Village of Dresser • Village of Ellsworth • Village of Elmwood • Village of Exeland • Village of Fall Creek • Village of Glen Flora • Village of Hammond • Village of Hustler • Village of Johnson Creek • Village of Kronenwetter Wisconsin • Village of Luck • Village of Lyndon Station • Village of Maiden Rock |
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SLG Clients of Wisconsin

- Delavan Lake Sanitary District
- Denmark, Village of-WI
- Dodge County
- Door County Wisconsin-WI
- Doty, Town of-WI
- Durand-Arkansas School District
- Dyckesville Sanitary District-WI
- East Central Wisc Reg Planning-WI
- Eau Claire Area School District
- Eau Claire County
- Eau Claire County Housing Authority
- Edgar Public Schools
- Egg Harbor, Town of-WI
- Egg Harbor, Village of-WI
- Elcho School District
- Elk Mound Area School District
- Elkhorn, City of-WI
- Ephraim, Village of-WI
- Ephraim-Gibraltar Airport-WI
- Erin School District-WI
- Fish Creek Sanitary District No 1-WI
- Florence County, School District-WI
- Florence County-WI
- Florence, Town of-WI
- Fond du Lac County-WI

- Rusk County Housing Authority
- Rusk County Transit Commission
- Salem Lake, Village of - WI
- Sauk County
- Saukville, Village of-WI
- Sawyer County
- Sawyer County Housing Authority
- Sawyer/LCO Transportation Commission
- School District of Algoma-WI
- School District of Altoona
- School District of Amery
- School District of Auburndale
- School District of Augusta
- School District of Birchwood
- School District of Bloomer
- School District of Bruce
- School District of Cameron
- School District of Cornell
- School District of Cudahy
- School District of Drummond
- School District of Eleva-Strum
- School District of Elmbrook
- School District of Elmwood
- School District of Gilman
- School District of Glenwood City

- Village of Merton
- Village of Milltown
- Village of Minong
- Village of New Auburn
- Village of North Bay
- Village of North Hudson
- Village of Norwalk
- Village of Ontario
- Village of Plover Wisconsin
- Village of Port Edwards Wisconsin
- Village of Random Lake-WI
- Village of Rib Mountain Marathon County Wisconsin
- Village of Roberts
- Village of Sheldon
- Village of Siren
- Village of Solon Springs
- Village of Somerset
- Village of Spring Valley
- Village of Stetsonville Wisconsin
- Village of Strum
- Village of Tigerton Wisconsin
- Village of Tony
- Village of Warrens
- Village of Webster
- Village of Weyerhaeuser
- Village of Wheeler
- Village of Whitefish Bay
- Village of Wild Rose Wisconsin

SLG Clients of Wisconsin

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| <ul style="list-style-type: none"> • Fond du Lac, City of-WI • Forest County-WI • Forest Junction S D-WI • Fox West Regional Sewerage Commission-WI • Fredonia, Town of-WI • Freedom Sanitary District No 1-WI • Gibraltar Area Schools-WI • Gibraltar, Town of-WI • Gibson, Town of-WI • Goodman Armstrong Creek School-WI • Grand Chute, Town of-WI • Green Bay Area Public Schools • Green Bay Brown County Professional-WI • Green Bay Metropolitan Sewerage District-WI • Green Bay, City of-WI • Green Lake County Wisconsin • Greendale, Village of • Greenfield, School District of-WI • Greenville, Village of-WI • Gresham Schools-WI • Gresham, Village of-WI • Harrison, Village of-WI • Hayward Community School District • Hilbert, Village of-WI • Hobart, Village of-WI • Ho-Chunk Nation | <ul style="list-style-type: none"> • School District of Greenwood • School District of Hudson • School District of La Crosse • School District of Maple • School District of Marathon City • School District of Mercer - WI • School District of Mishicot-WI • School District of Mondovi • School District of New Auburn • School District of New Holstein-WI • School District of Osceola • School District of Phillips • School District of Plum City • School District of River Falls • School District Of Sheboygan Falls - WI • School District of Shell Lake • School District of Solon Springs • School District of South Shore • School District of Spring Valley • School District of St Croix Central • School District of St Croix Falls • School District of Stratford • School District of Superior | <ul style="list-style-type: none"> • Village of Wilton-General • Village of Winter • Village of Withee • Village of Woodville • Village of Wrightstown Wisconsin • Warrens-Monroe Wastewater Commission • Washburn County • Waukesha County • Waupaca Chain O' Lakes Sanitary District No. 1 • Waupaca County-WI • Wausau Community Development Authority • Waushara County Wisconsin • West Allis Wisconsin, City of • West Bend Joint School District #1-WI • West Central Wisconsin Regional Biosolid • West Central Wisconsin Regional Planning Commission • West De Pere Public Schools-WI • Western Lakes Fire District • WI Health and Educational Facilities Authority • Wilmot Union High School • Wilson, Town of-Wi • Winnebago County Wisconsin-WI • Winneconne, Village of-WI |
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SLG Clients of Wisconsin

- Ho-Chunk Nation Blue Wing Enterprises
- Ho-Chunk Nation Convenience Stores
- Ho-Chunk Nation Gaming
- Ho-Chunk Nation Lynwood Properties
- Housing Authority of the City of Milwaukee
- Housing Authority of the County of Barron
- Housing Authority of the County of Pepin
- Howards Grove Public Schools-WI
- Howards Grove, Village of-WI
- Iowater Power Company
- Iron County, Wisconsin
- Jackson County Tourism Zone Room Tax Commission
- Jacksonport, Town of - WI-WI
- Jefferson County
- Jump River Electric Cooperative, Inc.
- Kaukauna, City of-WI

- School District of Turtle Lake
- School District of Unity
- School District of Winter
- Scott, Town of-WI
- SD Properties, Inc.
- Sevastopol School District-WI
- Sevastopol, Town of-WI
- SEWRPC
- Seymour Community School District
- Shawano School District-WI
- Sheboygan Area School District-WI
- Sheboygan County-WI
- Sheboygan, Town of-WI
- Sherwood, Village of-WI
- Shorewood School District - WI
- Silver Lake Sanitary District
- Sister Bay, Village of-WI
- Sister Bay/Liberty Grove Fire Department-WI
- Sister Bay/Liberty Grove Library Commission-WI

- Winnefox Library System
- Wisconsin Department of Employee Trust Funds
- Wisconsin Dept of Transportation-WI
- Wisconsin Housing and Economic
- Wisconsin Investment Series Cooperative
- Wisconsin Rapids Water Works and Lighting Commission
- Wittenberg-Birnamwood School - WI
- Wood County, Wisconsin
- Woodland Manor
- WWIS Radio Inc
- Yahara Watershed Improvement Network



State and local government experience

You can benefit from a close personal connection with a team of professionals devoted to governments. Our goal is to become familiar with all aspects of your operations — not just the information needed for the year-end audit so that we can offer proactive approaches in the areas that matter most to you:

- Finding new ways to operate more effectively and efficiently
- Responding to regulatory pressures and complexities
- Maintaining quality services in the face of revenue reductions
- Providing transparent, accurate, and meaningful financial information to stakeholders, decision-makers, and your constituents

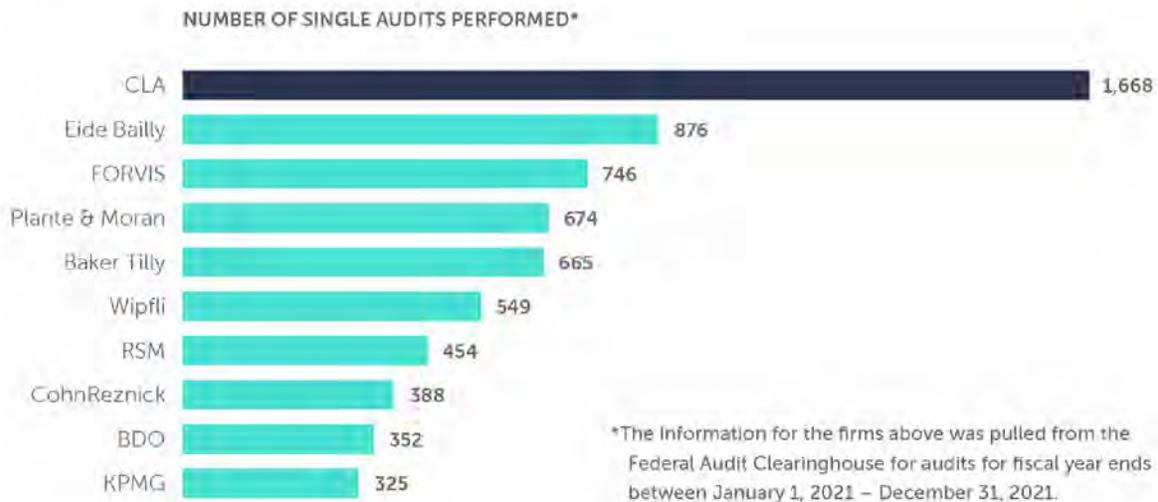
We understand the legislative changes, funding challenges, compliance responsibilities, and risk management duties that impact you. Our experienced government services team can help you navigate the challenges of today, all while seamlessly strategizing for the future.



Single audit experience

CLA performs the largest number of single audits in the United States

We audited nearly \$278 billion dollars in federal funds in 2021. The chart below illustrates CLA's experience in serving organizations that receive federal funds and demonstrates our firm's dedication to serving the government and nonprofit industry.



It is more important than ever to find qualified auditors who have significant experience with federal and state grants specific to the City and can enhance the quality of the City's single audit. Therefore, the single audit will be performed by a team of individuals who are managed by personnel who specialize in single audits in accordance with OMB's Uniform Guidance and the Wisconsin *State Single Audit Guidelines* and who can offer both knowledge and quality for the City. As part of our quality control process, the single audit will be reviewed by a firm Designated Single Audit Reviewer.

You'll need an audit firm experienced in performing single audits and a familiarity with the specific programs in which you are involved and will benefit from CLA's experience in this area.

Single Audit Resource Center (SARC) Award

CLA received the [Single Audit Resource Center \(SARC\) Award](#) for Excellence in Knowledge, Value, and Overall Client Satisfaction. SARC's award recognizes audit firms that provide an outstanding service to their clients based on feedback received from an independent survey.



The survey queried more than 10,000 nonprofit and government entities about the knowledge of their auditors, the value of their service, and overall satisfaction with their 2021 fiscal year-end audit. The SARC award demonstrates CLA's dedication to serving the government and nonprofit industry and maintaining the most stringent regulatory requirements in those sectors.



Deep industry connections

CLA actively supports industry education as a thought leader and industry speaker. We focus on supporting the educational needs of the industry through nationally sponsored trade events. Our team of professionals is sought after, both as educators and as experienced speakers who are invited to speak and teach at major professional events by leading trade associations, including those shown here.

We are also actively involved in and/or are members of the following professional organizations:

- American Institute of Certified Public Accountants (AICPA)
- AICPA’s State and Local Government Expert Panel
- AICPA’s Government Audit Quality Center (GAQC)
- Government Finance Officers Association (GFOA)
- Special Review Committee for the GFOA’s Certificate of Achievement for Excellence in Financial Reporting (Certificate) Program
- AICPA Single Audit Quality Task Force
- Association of Government Accountants

Our involvement in these professional organizations, combined with various technical services we subscribe to, allows use to be at the forefront of change in the constantly changing government environment. We take our responsibility for staying current with new accounting pronouncements, auditing standards, other professional standards and laws and regulations seriously.

Insight to strengthen your organization

When you’re ready to go beyond the numbers to find value-added strategies, we offer resources to help you respond to challenges and opportunities including:

- [National webinars](#) — Access complimentary professional development opportunities for your team.
- [Articles and white papers](#) — Stay current on industry information as issues arise.

Curious: *We care, we listen, we get to know you.*



Services approach

The CLA seamless assurance advantage (SAA)

SAA is an innovative approach to auditing that utilizes leading technologies, analytics, and audit methods to help solve client problems and create a seamless experience.



A different approach

SAA is unlike any conventional audit process. SAA does not depend on physical location. It reduces the time our professionals spend on site, creates fewer disruptions, enables more efficient use of resources (yours and ours), and allows for more impactful interactions with your people.



Insights through analytics

CLA uses strategic data analysis to examine whole data sets to gain a deeper understanding of your organization. Insights that were once impossible can now come into focus to help you measure performance, enhance strategic decision making, and understand your competitive opportunities.



Effective technology

CLA embraces technologies that help solve client problems and create a seamless experience. Assurance Information Exchange (AIE) is a web-based application developed by CLA to digitally request and obtain audit documents through a secure and efficient online portal.



Financial statement audit approach



Phase 1: Planning and strategy

The main objective of the planning phase is to identify significant areas and design efficient audit procedures.

- Conduct an entrance meeting – Jordan and staff will meet with the City personnel to agree on an outline of responsibilities and time frames
 - Establish audit approach and timing schedule
 - Determine assistance to be provided by the City personnel
 - Discuss application of generally accepted accounting principles
 - Address initial audit concerns
 - Establish report parameters and timetables
 - Progress reporting process
 - Establish principal contacts
- Gain an understanding of your operations, including any changes in organization, management style, and internal and external factors influencing the operating environment
- Identify significant accounts and accounting applications, critical audit areas, significant provisions of laws and regulations, and relevant controls over operations
- Determine the likelihood of effective Information Systems (IS) - related controls
- Perform a preliminary overall risk assessment
- Confirm protocol for meeting with and requesting information from relevant staff
- Establish a timetable for the fieldwork phase of the audit
- Determine a protocol for using TeamMate Analytics and Expert Analyzer (TeamMate), our data extraction and analysis software, to facilitate timely receipt and analysis of reports from management
- Compile an initial comprehensive list of items to be prepared by the City, and establish deadlines

We will document our planning through:

- **Entity profile** — This profile will help us understand the City's activities, organizational structure, services, management, key employees, and regulatory requirements.
- **Preliminary analytical procedures** — These procedures will assist in planning the nature, timing, and extent of auditing procedures that will be used to obtain evidential matter. They will focus on enhancing our understanding of the financial results and will be used to identify any significant transactions and events that have occurred since the last audit date, as well as to identify any areas that may represent specific risks relevant to the audit.
- **General risk analysis** — This will contain our overall audit plan, including materiality calculations, fraud risk assessments, overall audit risk assessments, effects of our IS assessment, timing, staffing, client assistance, a listing of significant provisions of laws and regulations, and other key planning considerations.



- **Account risk analysis** — This document will contain the audit plan for the financial statements, including risk assessment and the extent and nature of testing by assertion.
- **Prepared by client listing** — This document will contain a listing of schedules and reports to be prepared by the City personnel with due dates for each item.
- **Assurance Information Exchange (AIE)** — CLA uses a secure web-based application to request and obtain documents. This application allows clients to view detailed information, including due dates for all items CLA is requesting. Clients can attach electronic files and add commentary directly on the application.

A key element in planning this audit engagement will be the heavy involvement of principals and managers. We will clearly communicate any issues in a timely manner and will be in constant contact as to what we are finding and where we expect it will lead.

Using the information we have gathered and the risks identified, we will produce an audit program specifically tailored to the City that will detail the nature and types of tests to be performed. We view our programs as living documents, subject to change as conditions warrant.

Phase 2: Systems evaluation

We will gain an understanding of the internal control structure of the City for financial accounting and relevant operations. Next, we will identify control objectives for each type of control material to the financial statements, and then identify and gain an understanding of the relevant control policies and procedures that effectively achieve the control objectives. Finally, we will determine the nature, timing, and extent of our control testing and perform tests of controls. This phase of the audit will include testing of certain key internal controls:

- Electronic data, including general and application controls reviews and various user controls
- Financial reporting and compliance with laws and regulations

We will test controls over certain key cycles, not only to gather evidence about the existence and effectiveness of internal control for purposes of assessing control risk, but also to gather evidence about the reasonableness of an account balance. Our use of multi-purpose tests allows us to provide a more efficient audit without sacrificing quality.

Our assessment of internal controls will determine whether the City has established and maintained internal controls to provide reasonable assurance that the following objectives are met:

- Transactions are properly recorded, processed, and summarized to permit the preparation of reliable financial statements and to maintain accountability over assets
- Assets are safeguarded against loss from unauthorized acquisition, use, or disposition
- Transactions are executed in accordance with laws and regulations that could have a direct and material effect on the financial statements

We will finalize our audit programs during this phase. We will also provide an updated prepared by client listing based on our test results and anticipated substantive testing.

During the internal control phase, we will also perform a review of general and application IS controls for applications significant to financial statements to conclude whether IS general controls are properly designed and operating effectively.

Based on our preliminary review, we will perform an initial risk assessment of each critical element in each general control category, as well as an overall assessment of each control category. We will then assess the significant computer-related controls.



For IS-related controls we deem to be ineffectively designed or not operating as intended, we will gather sufficient evidence to support findings and will provide recommendations for improvement. For IS controls we deem to be effectively designed, we will perform testing to determine if they are operating as intended through a combination of procedures, including observation, inquiry, inspection, and re-performance.

Phase 3: Testing and analysis

The extent of our substantive testing will be based on results of our internal control tests. Audit sampling will be used only in those situations where it is the most effective method of testing.

After identifying individually significant or unusual items, we will decide the audit approach for the remaining balance of items by considering tolerable error and audit risk. This may include (1) testing a sample of the remaining balance; (2) lowering the previously determined threshold for individually significant items to increase the percent of coverage of the account balance; or (3) applying analytical procedures to the remaining balance. When we elect to sample balances, we will use TeamMate to efficiently control and select our samples.

Our workpapers during this phase will clearly document our work as outlined in our audit programs. We will provide the City with status reports and be in constant communication with the City to determine that all identified issues are resolved in a timely manner. We will hold a final exit conference with the City to summarize the results of our fieldwork and review significant findings.

Phase 4: Reporting and follow up

Reports to management will include oral and/or written reports regarding:

- Independent Auditors' Report
- Independent Auditors' Report on Internal Control Over Financial Reporting and on Compliance and Other Matters Based on an Audit of Financial Statements Performed in Accordance With *Government Auditing Standards*
- Independent Auditors' Report on Compliance for Each Major Federal and State Program, Report on Internal Control Over Compliance, and Report on the Schedule of Expenditures of Federal and State Awards Required by *the Uniform Guidance* and the *Wisconsin State Single Audit Guidelines*
- Management Letter, if applicable
- Written Communication to Those Charged with Governance, which includes the following areas:
 - Our responsibility under auditing standards generally accepted in the United States of America
 - Changes in significant accounting policies or their application
 - Unusual transactions
 - Management judgments and accounting estimates
 - Significant audit adjustments
 - Other information in documents containing the audited financial statements
 - Disagreements with the City
 - The City's consultations with other accountants
 - Major issues discussed with management prior to retention
 - Difficulties encountered in performing the audit
 - Fraud or illegal acts

Once the final reviews of working papers and financial statements are completed, our opinion, the financial statements, and management letter will be issued.

The City will be given a draft of any comments we propose to include in the management letter. Items not considered major may be discussed verbally with management instead of in the management letter. Our management letter will include items noted during our analysis of your operations.

We will make a formal presentation of the audit results to those charged with governance, if requested.

Single audit approach

The OMB’s Uniform Guidance (2 CFR Part 200) is effective for federal grants made on or after December 26, 2014. This affects how federal and state grants are managed and audited and impacts every organization that receives federal and state assistance. Grant compliance can be a confusing topic and many of our clients rely on their federal and state funding as a major revenue source, so it is important that they understand what these changes mean to their organization. As a leader in the industry, CLA was out in front of these changes and informed our clients of how to be proactive about these changes could impact their entity. CLA professionals are available to provide guidance and tools tailored to the City’s needs, and to assist in compliance with these rules.

The AICPA clarified auditing standard, AU-C 935 “Compliance Audits”, requires risk-based concepts to be used in all compliance audits including those performed in accordance with 2 CFR Part 200. Our risk-based approach incorporates this guidance.

We conduct our single audit in three primary phases, as shown, below:



Phase 1: Risk assessment and planning

The risk assessment and planning phase encompasses the overall planning stage of the single audit engagement. During this phase, we work closely with the City’s management to determine that programs and all clusters of programs are properly identified and risk-rated for determination of the major programs for testing. We also review the forms and programs utilized in the prior year to determine the extent of any changes which are required.

We accomplish this by following the methodology below:

- Determine the threshold to distinguish between Type A and B programs, including the effect of any loans and loan programs

- Utilizing the preliminary Schedule of Expenditure of Federal and State Awards, we can identify the Type A and significant Type B programs (25% of Type A threshold) in accordance with the Uniform Guidance and the *Wisconsin State Single Audit Guidelines*
- Identify the programs tested and the findings reported for the past two fiscal years. Determine and document the program risk based on the past two single audits
- Prepare and distribute Type B program questionnaires to determine risk associated with Type B programs
- Determine the major programs to be tested for the current fiscal year based on the previous steps
- Based on our determination of the major programs, we obtain the current year compliance supplement to aid in the determination of Direct and Material Compliance requirements, and customize the audit program accordingly
- Determine the preferred methods of communication during the audit

Phase 2: Major program testing

We determine the programs to be audited based on the risk assessment performed in the planning phase. We perform the audit of the programs in accordance with UG and the *Wisconsin State Single Audit Guidelines*.

To accomplish this, we perform the following:

- Schedule an introductory meeting and notify the City's management of the major programs for the current fiscal year
- Plan and execute the testing of the expenditures reported on the Schedule of Expenditures of Federal and State Awards
- Perform tests of compliance and internal controls over compliance for each major program identified
- Schedule periodic progress meetings to determine that schedules are adhered to and identify issues as they arise
- Conduct entrance and exit conference meetings with each grant manager

Phase 3: Final assessment and reporting

We re-perform the steps noted in the preliminary assessment and planning stage once the final Schedule of Expenditures of Federal and State Awards is received to determine if additional major programs were identified.

Based on the final determination of the programs we perform the following:

- Identify Type A and significant Type B programs which were not previously identified
- Re-assess the risk and determine if we are required to audit additional programs
- Perform compliance testing at the entity wide level related to procurement and cash management requirements
- Perform testing to validate the status of prior year findings for those programs not selected for audit.
- Prepare the Schedule of Findings and Questioned Costs
- Conduct exit conference with the City's management to review drafts of required reports:
 - Independent Auditors' Report on Internal Control over financial reporting and on compliance and other matters based on an audit of Financial Statements Performed in Accordance with *Government Auditing Standards*
 - Independent Auditors' Report on Compliance for Each Major Federal and State Program, Report on Internal Control Over Compliance, and Report on the Schedule of Expenditures of Federal and State Awards Required by the *Uniform Guidance* and the *Wisconsin State Single Audit Guidelines*

Throughout the single audit, we maintain communication through periodic progress meetings with those designated by the City. These meetings will be on a set schedule, but as frequently as the City determines. During these meetings, we discuss progress impediments and findings as they arise.



Commitment to communication with management

Continual communication starts when an engagement letter is issued and continues throughout the remainder of the year. This includes the exchange of ideas and advice as changes are considered or implemented by the entity or the accounting profession. Our commitment to this practice encourages open lines of communication and often prevents or mitigates service delivery issues.

During the engagement, we will hold regular status meetings with the City to address and understand day-to-day operations, results, and outlying issues. Tracking and formally reporting the engagement status can:

- Provide a consistent technique for monitoring progress against plan
- Identify issues quickly to allow for timely corrective action
- Provide an objective rather than subjective evaluation of status
- Provide timely information on a regular basis
- Assist with obtaining buy-in of audit recommendations on a timely basis

Expectations of the City

We request that the City provide access to all records required for the audits and other requirements of the contract. In addition, we request that you assign a “project coordinator” through whom we will communicate and coordinate activities. We do not foresee needing the City’s staff other than during normal business hours.



To assist in this process, we will provide a detailed Prepared by Client list early in the engagement. We will ask that your accounting staff provide us with standard schedules, as well as additional requested supporting items. We anticipate that your accounting personnel will need to locate and submit to us certain invoices, vouchers, cancelled checks, and other documents and records. We are extremely flexible as to the format in which we receive this information and will determine through the use of the latest technology that your personnel will not be asked to perform any unnecessary or extensively disruptive tasks.

We will depend on your staff to provide us with as much information as possible, in an effort to limit everyone’s time on the engagement and, ultimately, to save your organization money.

Use of technology in the audit

We’re reimagining the audit process through technology to elevate your experience!



Assurance Information Exchange (AIE) — CLA offers a secure web-based application to request and obtain documents necessary to complete client engagements. This application allows clients to view detailed information, including due dates for items that CLA requests. Additionally, the application allows clients to attach electronic files and add commentary related to the document requests directly on the application. AIE is provided at no additional cost, subject to the terms of the Assurance Information Exchange Portal Agreement.

TeamMate Analytics and Expert Analyzer (TeamMate) — To analyze and understand large data sets, we use TeamMate Analytics and Expert Analyzer. We customize the application by industry in order to perform the most applicable procedures. This allows us to go beyond sampling and instead analyze the entire general ledger for targeted anomalies. Far beyond the audit application, our six-phase process of Risk Assessment, Data Analytics and Review (RADAR) can also provide actionable insights to help you understand your entity better.

Microsoft® Teams — Our services approach focuses on impactful interactions. We’ve said goodbye to the days of setting up camp in our clients’ conference rooms for weeks on end. We know our clients have organizations to run, so our interactions have purpose. To assist with communications when we are not onsite, we utilize tools such as Microsoft Teams, which allow for two-way screen sharing and video. We’ve found this helps minimize disruptions in our clients’ environments while continuing to effectively communicate with each other.

Data analytics

In addition to standard auditing methodology, a distinguishing aspect of CLA’s audit services incorporates the power of data analytics to multiply the value of the analyses and the results we produce for clients. CLA’s data methodology is a six-phase, systematic approach to examining an organization’s known risks and identifying unknown risks. Successful data analysis is a dynamic process that continuously evolves throughout the duration of an engagement and requires collaboration of the engagement team.

Data analytics are utilized throughout our audit process, our **Risk Assessment, Data Analytics and Review (“RADAR”)** is a specific application of general ledger data analytics that has been implemented on all audit engagements. RADAR is an innovative approach created and used only by CLA that aims to improve and replace traditional preliminary analytics that were being performed.

The phases in our data analytics process are as follows:

1. Planning

In the planning stage of the engagement, the use of data analysis is considered and discussed to determine that analytics are directed and focused on accomplishing objectives within the risk assessment. Areas of focus, such as journal entries, cash disbursements, inventory, and accounts receivable are common.

2. Expectations

We consider the risks facing our client and design analytics to address these risks. Through preliminary discussions with management and governance, we develop and document expectations of financial transactions and results for the year. These expectations will assist in identifying anomalies and significant audit areas in order to assess risk.



3. Data acquisition

Sufficient planning, a strong initial risk assessment, and an adequate understanding of your systems will serve as the foundation necessary to prepare our draft data request list. We will initially request information in written format and conduct follow-up conversations helping CLA practitioners share a mutual understanding of the type of data requested and the format required. If there are going to be any challenges/obstacles related to obtaining data, or obtaining data in the preferred format, they will generally be discovered at this point.

4. Technical data analysis

Technical analysis of the data requires the skillful blend of knowledge and technical capability. Meaningful technical analysis provides the engagement team with a better understanding of the organization. The additional clarity assists the engagement team to better assess what is “normal” and, in turn, be better suited to spot anomalies, red flags, and other indications of risk. Analytics generally fall into five categories, each looking into the data set in a different way and deployed with a different purpose.



5. Interpret results and subsequent risk assessment

Trends and anomalies will be identified through the performance of the above referenced analytics. Comments regarding the interpretation of those trends and anomalies will be captured. When trends are identified, they are reconciled against expectations. For anomalies identified, the approach to further audit procedures will be considered.

6. Response and document

The last process is to capture responses and determine that our procedures are properly documented. Abstracts, charts, or summaries of both trends and anomalies are retained in audit documentation to support our identification of risks. Our analysis can be tailored and customized to help analyze an array of information, including client-specific and proprietary data. Key benefits of data analytics include:

- Built-in audit functionality including powerful, audit specific commands and a self-documenting audit trail
- 100% data coverage, which means that certain audit procedures can be performed on entire populations, and not just samples
- Unlimited data access allows us to access and analyze data from virtually any computing environment
- Eliminates the need to extrapolate information from errors (a common effort when manually auditing data) and allows for more precise conclusions

3. References

Our clients say it best. And their independent, authentic perspective is invaluable in learning about the experience you'll have when working with us. We encourage you to connect with our clients to hear it firsthand.

Village of Caledonia, Wisconsin	
Name of the person	Kathy Kasper
Title of the person	Village Administrator
Mailing address	5043 Chester Lane, Racine, Wisconsin 53402
Contact information	kkasper@caledonia-wi.gov (262) 835-6422
Project lead	Jordan Boehm, CPA

Village of Brown Deer, Wisconsin	
Name of the person	Derrick Danner
Title of the person	Finance Director\Treasurer
Mailing address	4800 W. Green Brook Drive, Brown Deer, Wisconsin 53223
Contact information	ddanner@browndeerwi.org (414) 371-3046
Project lead	Jordan Boehm, CPA

Waukesha County, Wisconsin	
Name of the person	Danielle Igielski, CPA
Title of the person	Accounting Services Manager
Mailing address	515 W. Moreland Blvd., Waukesha, Wisconsin 53188
Contact information	Dlgielski@waukeshacounty.gov (262) 548-7020
Project lead	Jordan Boehm, CPA



Columbia County, Wisconsin	
Name of the person	Shonna Neary, CPA
Title of the person	Comptroller
Mailing address	112 E. Edgewater St., Portage, Wisconsin 53901
Contact information	shonna.neary@columbiacountywi.gov (608) 742-9848
Project lead	Jordan Boehm, CPA

City of Wauwatosa, Wisconsin	
Name of the person	John Ruggini
Title of the person	Finance Director
Mailing address	7725 W. North Ave., Wauwatosa, Wisconsin 53213
Contact information	jruggini@wauwatosa.net (414) 479-8962
Project lead	Jake Lenell, CPA

Transparent: We place honesty and integrity at the center of all communication. We welcome you to start an open and candid conversation with those who know us best.



4. Cost Summary

Having upfront conversations builds relationships.

Throughout this proposal, you’ve seen the value we can provide your organization, helping you uncover revenue opportunities and put dollars in your pocket. While we are addressing your compliance needs, our insight and solutions also represent a return on your investment.

Based on our understanding of your requirements, we propose the following fees for the items included in the *Scope of Financial Auditing Services* section of the City’s RFP #23-005 *Professional Services – Financial Auditing Services*:

Professional Services	Year 1	Year 2	Year 3	Year 4	Year 5
Financial statement audit	\$63,490	\$66,005	\$68,520	\$71,328	\$74,199
Technology and client support fee (5%)	\$3,175	\$3,300	\$3,426	\$3,566	\$3,710
Total	\$66,665	\$69,305	\$71,946	\$74,894	\$77,909

Based on our understanding of your requirements, we propose the following fees for each major federal and state single audit program as requested in the City’s RFP #23-005 *Professional Services – Financial Auditing Services*:

Major Federal Program	Year 1	Year 2	Year 3	Year 4	Year 5
Major Federal Program	\$8,500	\$8,840	\$9,200	\$9,560	\$9,940
Technology and client support fee (5%)	\$425	\$442	\$460	\$478	\$497
Total	\$8,925	\$9,282	\$9,660	\$10,038	\$10,437

Major State Program	Year 1	Year 2	Year 3	Year 4	Year 5
Major Federal Program	\$4,500	\$4,680	\$4,870	\$5,060	\$5,260
Technology and client support fee (5%)	\$225	\$234	\$244	\$253	\$263
Total	\$4,725	\$4,914	\$5,114	\$5,313	\$5,523

For example, if the City were to have one major federal programs and one major state program subject to testing in accordance with the requirements of the Uniform Guidance and the Wisconsin *State Single Audit Guidelines*:

Single Audit	Year 1	Year 2	Year 3	Year 4	Year 5
Major Federal Program	\$8,500	\$8,840	\$9,200	\$9,560	\$9,940
Major State Program	\$4,500	\$4,680	\$4,870	\$5,060	\$5,260
Technology and client support fee (5%)	\$650	\$676	\$704	\$731	\$760
Total	\$13,650	\$14,196	\$14,774	\$15,351	\$15,960

Our fixed-fee quote is designed with an understanding that:

- The scope of the single audit under the requirements of the Uniform Guidance and the Wisconsin *State Single Audit Guidelines* changes each year. In addition, the major federal and state programs subject to audit have different compliance testing requirements resulting in scopes of work to complete the testing being different. Upon completion of the major program determination of federal and state grants, we will work with the City to determine the hours and fee specific to each program. We have included the not-to exceed federal and state single audit fee for each major program based on a complex program which requires more hours to complete our services as requested in the City’s RFP #23-005 *Professional Services – Financial Auditing Services*.
- The City personnel will provide documents and information requested in a timely fashion.
- The operations of your organization do not change significantly and do not include any future acquisitions or significant changes in your business operations.
- There are not significant changes to the scope, including no significant changes in auditing, accounting, or reporting requirements.

The 5% technology and client support fee supports our continuous investment in technology and innovation to enhance your experience and protect your data.



Fee increase

Our fees are based on professional standards and regulations currently in effect and barring any changes in the nature or requirements of the engagement, our annual fees will increase in accordance with the increases in our payroll and overhead costs. In addition, costs could increase due to substantial changes in your office locations, asset size and/or operational structure. If fee increases are expected outside of the ranges provided above, we would discuss with management prior to the completion of the work.

No surprises

Our clients don't like fee surprises. Neither do we. If changes occur, we will discuss a revised fee proposal with you before beginning any work. For any "out-of-scope" work, we will provide an estimate for your approval.

We're invested in our relationships and strongly encourage intentional and frequent communication. Contact us year-round as changes or questions arise — we do not bill for routine inquiries or advice.

Hourly rates for additional services

The table below shows our standard hourly billing rates by classification:

Staff Level	Year 1	Year 2	Year 3	Year 4	Year 5
Principal\Signing Director	\$273	\$284	\$295	\$307	\$320
Manager\Director	\$175	\$182	\$189	\$197	\$204
Senior	\$126	\$131	\$136	\$141	\$147
Associate	\$105	\$109	\$113	\$118	\$123

We are committed to creating a long-standing relationship. If you have concerns about the fee structure, give us a call and let's discuss.

Transparent: Clear, authentic communication and market-based fees.



Appendix



A. Your service team





Jordan Boehm, CPA

CLA (CliftonLarsonAllen LLP)

Principal
Milwaukee, Wisconsin

414-721-7510
jordan.boehm@CLAconnect.com



Profile

Jordan has been a member of the CLA Regulated Industries Team for more than 11 years with an industry focus on governmental and nonprofit entities. Jordan focuses specifically on the challenges that governmental and nonprofit entities face and assisting them in meeting those challenges through an array of capabilities including assurance, consulting, outsourcing, and advisory services. These services are specifically tailored to the needs of the entities to ensure that the approach is customized to achieve the best possible outcome.

Technical experience

- Responsible for the performance of financial statement audits, Uniform Guidance audits, and State of Wisconsin single audits for governmental and nonprofit entities
- Member of the CLA Audit Innovation Team that assists in the maintenance and improvement of the CLA audit methodology
- Instructor for CLA University's LEAP Program for individuals in the first four years of their career
- Technical speaker for the Wisconsin Government Finance Officers Association (WGFOA)

Education and professional involvement

- Bachelor of business administration, accounting, and finance from University of Wisconsin-Milwaukee, Milwaukee, Wisconsin
- American Institute of Certified Public Accountants
- Wisconsin Institute of Certified Public Accountants
- Wisconsin Institute of Certified Public Accountants – Editorial Advisory Committee
- Government Finance Officers Association
- Wisconsin Government Finance Officers Association
- Certified Public Accountant in the state of Wisconsin

Continuing professional education

- American Institute of Certified Public Accountants – Government Conference
- Government Finance Officers Association Conference and GAAP update
- Wisconsin Government Finance Officers quarterly conferences (attendee and presenter)
- Programs sponsored by CLA (attendee and presenter)
- Adheres to all applicable AICPA, WICPA, and GAS requirements



Civic organizations

- Nonprofit Center of Milwaukee, *Past Finance Committee Member*
- Vince Lombardi Cancer Foundation, *Past Speaker and Volunteer*

[CLAconnect.com](https://www.claconnect.com)

CPAS | CONSULTANTS | WEALTH ADVISORS

CLA (CliftonLarsonAllen LLP) is an independent network member of CLA Global. See [CLAglobal.com/disclaimer](https://www.claglobal.com/disclaimer).
Investment advisory services are offered through CliftonLarsonAllen Wealth Advisors, LLC, an SEC-registered investment advisor.





Michael T. Anderson, CPA

CLA (CliftonLarsonAllen LLP)

Manager
Milwaukee, Wisconsin

414-721-7541
michael.anderson@CLAconnect.com



Profile

Michael has been a member of the CLA regulated industry team for eight years, with an industry focus on governmental and nonprofit higher education entities. He has worked with local government clients throughout Wisconsin as well as governmental entities on the East coast.

Technical experience

- Audits of state and local governments
- Audits of school districts, technical college districts, and nonprofit higher education entities
- Financial statement consulting and preparation for governmental and nonprofit entities
- Single audits in accordance with Uniform Grant Guidance and state single audit requirements

Education and professional involvement

- Bachelor of arts in business administration, accounting and finance, from Wisconsin Lutheran College, Milwaukee, Wisconsin
- American Institute of Certified Public Accountants
- Wisconsin Government Finance Officers Association
- Certified Public Accountant, Wisconsin

Continuing professional education

- Wisconsin Government Finance Officers quarterly conferences
- Programs sponsored by CLA (attendee and presenter)
- Adheres to all applicable AICPA, WICPA, and GAS requirements

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CPAs | CONSULTANTS | WEALTH ADVISORS

CLA (CliftonLarsonAllen LLP) is an independent network member of CLA Global. See CLAGlobal.com/disclaimer. Investment advisory services are offered through CliftonLarsonAllen Wealth Advisors, LLC, an SEC-registered investment advisor.





Tori Nelsen

CLA (CliftonLarsonAllen LLP)

Senior
Milwaukee, Wisconsin

262-641-2272
tori.nelsen@CLAconnect.com



Profile

Tori has more than five years of experience with governmental, commercial, and not for profit entities. She has worked with local governmental clients throughout Minnesota and Wisconsin. She has also provided compliance audits to various entities.

Technical experience

- Audits of local governments, including cities, counties, villages, towns, utilities and special districts
- Audits of housing authorities and school districts
- Single audits in accordance with *Uniform Grant Guidance* and state single audit requirements

Education and professional involvement

- Bachelor of Business Administration in Accounting with a minor in Spanish from St. Norbert College, De Pere Wisconsin

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CPAS | CONSULTANTS | WEALTH ADVISORS

CLA (CliftonLarsonAllen LLP) is an independent network member of CLA Global. See [CLAglobal.com/disclaimer](https://www.claglobal.com/disclaimer).
Investment advisory services are offered through CliftonLarsonAllen Wealth Advisors, LLC, an SEC-registered investment advisor.



B. Quality control procedures and peer review report



In the most recent peer review report, dated November 2022, we received a rating of pass, which is the most positive report a firm can receive. We are proud of this accomplishment and its strong evidence of our commitment to technical excellence and quality service. The full report is provided on the following page.

- In addition to an external peer review, we have implemented an intensive internal quality control system to provide reasonable assurance that the firm and our personnel comply with professional standards and applicable legal and regulatory requirements. Our quality control system includes the following:
- A quality control document that dictates the quality control policies of our firm. In many cases, these policies exceed the requirements of standard setters and regulatory bodies. Firm leadership promotes and demonstrates a culture of quality that is pervasive throughout the firm's operations. To monitor our adherence to our policies and procedures, and to foster quality and accuracy in our services, internal inspections are performed annually.
- Quality control standards as prescribed by the AICPA. The engagement principal is involved in the planning, fieldwork, and post-fieldwork review. In addition, an appropriately experienced professional performs a risk-based second review of the engagement prior to issuance of the reports.
- Hiring decisions and professional development programs designed so personnel possess the competence, capabilities, and commitment to ethical principles, including independence, integrity, and objectivity, to perform our services with due professional care.
- An annual internal inspection program to monitor compliance with CLA's quality control policies. Workpapers from a representative sample of engagements are reviewed and improvements to our practices and processes are made, if necessary, based on the results of the internal inspection.
- Strict adherence to the AICPA's rules of professional conduct, which specifically require maintaining the confidentiality of client records and information. Privacy and trust are implicit in the accounting profession, and CLA strives to act in a way that will honor the public trust.
- A requirement that all single audit engagements be reviewed by a designated single audit reviewer, thereby confirming we are in compliance with the standards set forth in the *Uniform Guidance*.

Report on the Firm's System of Quality Control

To the Principals of CliftonLarsonAllen LLP
and the National Peer Review Committee

We have reviewed the system of quality control for the accounting and auditing practice of CliftonLarsonAllen LLP (the "Firm") applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended May 31, 2022. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants ("Standards").

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards, may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported on in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The Firm is responsible for designing and complying with a system of quality control to provide the Firm with reasonable assurance of performing and reporting in conformity with the requirements of applicable professional standards in all material respects. The Firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported on in conformity with the requirements of applicable professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of and compliance with the Firm's system of quality control based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including compliance audits under the Single Audit Act; audits of employee benefit plans; audits performed under FDICIA; and examinations of service organizations (SOC 1[®] and SOC 2[®] engagements).

As a part of our peer review, we considered reviews by regulatory entities as communicated by the Firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of CliftonLarsonAllen LLP applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended May 31, 2022, has been suitably designed and complied with to provide the Firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. CliftonLarsonAllen LLP has received a peer review rating of *pass*.

Cherry Bekaert LLP

Cherry Bekaert LLP
Charlotte, North Carolina
November 18, 2022

**CITY OF WEST ALLIS
RESOLUTION R-2023-0728**

**RESOLUTION GRANTING A PRIVILEGE TO GREBES' BAKERIES, INC. FOR
PROPERTY LOCATED AT 5132-5202 W. LINCOLN AVE. TAX KEY NO. 474-0008-
003**

WHEREAS, Grebes' Bakeries, Inc. requests from the City of West Allis a privilege to place an obstruction beyond a lot line within a highway as allowed by Wis. Stat. 66.0425, consisting of a "Cruller Crossing" sign posted on the paved median within the crosswalk perpendicular to subject property located at 5132-5202 W. Lincoln Ave., in the City of West Allis, WI ("Privilege"); and,

WHEREAS, by receiving this Privilege, the applicant assumes primary liability for damages to person or property by reason of the granting of this Privilege, is obligated to remove an obstruction or excavation upon 10 days' notice by the City and waives the right to contest in any manner the validity of this law or the amount of compensation charge; and

WHEREAS, the applicant is not required to annually submit to the City proof of insurance consistent with coverage amounts required by the city attorney's office; and

WHEREAS, the City requires the applicant to file a bond of \$500.00 that runs to the City and to third parties that may be injured; and that secures the performance of the conditions specified in this privilege; and

WHEREAS, compensation of \$50.00 for this Privilege shall be paid into the general fund; and

WHEREAS, the holder of this Privilege is not entitled to damages for removal of an obstruction or excavation, and if the holder does not remove the obstruction or excavation upon due notice, it shall be removed at the holder's expense; and

WHEREAS, third parties whose rights are interfered with by the granting of this Privilege have a right of action against the holder of this Privilege only;

NOW THEREFORE, be it resolved by the Council of the City of West Allis, in the State of Wisconsin, that the City of West Allis grants to Grebes' Bakeries, Inc. a privilege to place an obstruction beyond a lot line within a highway as described above and located adjacent to 5132-5202 W. Lincoln Ave., in the City of West Allis, WI.

SECTION 1: **ADOPTION** "R-2023-0728" of the City Of West Allis Municipal Resolutions is hereby *added* as follows:

ADOPTION

R-2023-0728(Added)

PASSED AND ADOPTED BY THE CITY OF WEST ALLIS COUNCIL

_____.

	AYE	NAY	ABSENT	ABSTAIN
Ald. Vince Vitale	_____	_____	_____	_____
Ald. Ray Turner	_____	_____	_____	_____
Ald. Tracy Stefanski	_____	_____	_____	_____
Ald. Marty Weigel	_____	_____	_____	_____
Ald. Suzzette Grisham	_____	_____	_____	_____
Ald. Danna Kuehn	_____	_____	_____	_____
Ald. Thomas Lajsic	_____	_____	_____	_____
Ald. Dan Roadt	_____	_____	_____	_____
Ald. Rosalie Reinke	_____	_____	_____	_____
Ald. Kevin Haass	_____	_____	_____	_____

Attest

Presiding Officer

Rebecca Grill, City Clerk, City Of
West Allis

Dan Devine, Mayor, City Of West
Allis

**CITY OF WEST ALLIS
RESOLUTION R-2023-0729**

**RESOLUTION DECLARING THE WEST ALLIS DOWNTOWN SOUP-ER
WEDNESDAY SOUP CRAWL SCHEDULED FOR WEDNESDAY, JANUARY 17,
2024 AS A COMMUNITY EVENT**

WHEREAS, the Promotions Committee of the Downtown West Allis Business Improvement District (BID) plans to hold their West Allis Soup-er Wednesday Soup Crawl on Wednesday, January 17, 2024 from 4:30 p.m. to 8 p.m.; and

WHEREAS, this will be a pre-paid event and limited to 350 attendees.

NOW THEREFORE, BE IT RESOLVED, that the Common Council of the City of West Allis declares the West Allis Downtown Soup-er Wednesday Soup Crawl a Community Event.

SECTION 1: **ADOPTION** “R-2023-0729” of the City Of West Allis Municipal Resolutions is hereby *added* as follows:

ADOPTION

R-2023-0729(*Added*)

PASSED AND ADOPTED BY THE CITY OF WEST ALLIS COUNCIL

_____.

	AYE	NAY	ABSENT	ABSTAIN
Ald. Vince Vitale	_____	_____	_____	_____
Ald. Ray Turner	_____	_____	_____	_____
Ald. Tracy Stefanski	_____	_____	_____	_____
Ald. Marty Weigel	_____	_____	_____	_____
Ald. Suzzette Grisham	_____	_____	_____	_____
Ald. Danna Kuehn	_____	_____	_____	_____
Ald. Thomas Lajsic	_____	_____	_____	_____
Ald. Dan Roadt	_____	_____	_____	_____
Ald. Rosalie Reinke	_____	_____	_____	_____
Ald. Kevin Haass	_____	_____	_____	_____

Attest

Presiding Officer

Rebecca Grill, City Clerk, City Of
West Allis

Dan Devine, Mayor, City Of West
Allis



DOWNTOWN
WEST ALLIS
INCORPORATED

7231 W. GREENFIELD AVE.. SUITE 201 · WEST ALLIS, WI 53214
PHONE (414) 774-2676 · FAX (414) 774-7728
WWW.WESTALLISDOWNTOWN.COM

December 1, 2024

Mayor Dan Devine and Common Council Members
City of West Allis, City Hall
7525 W. Greenfield Ave.
West Allis, WI 53214

Dear Honorable Mayor Devine and Common Council Members:

The Promotions Committee of the ***Downtown West Allis Business Improvement District (DWABID)***, in ***partnership with area businesses***, is looking to, once again, host an event entitled "***West Allis Downtown Soup-er Wednesday Soup Crawl.***" ***This event will be held on Wednesday, January 17, 2024, from 4:30 pm to 7:30 pm.***

This event will be similar to our previous crawls we hosted. We are hoping to attract visitors to our Downtown by providing at least twelve different stops where they will be able to sample up to twelve different soups. To make this an appealing event, we ask you to declare our **West Allis Downtown Soup-er Wednesday Soup Crawl** as a "Community Event."

Barricades for this event are not required. Visitors will park their vehicles in one of the municipal lots and walk to their destinations. This will be a pre-paid event and limited to three hundred-fifty attendees.

Our organization holds a one-million-dollar event insurance policy with the City of West Allis listed as an additional insured. (See enclosed.)

Soup-er Wednesday Soup Crawl is part of an overall event entitled "West Allis Winter Week." We will be working with other organizations such as the West Allis Library, West Allis Historical Society, West Allis Senior Center, Liberty Heights Neighborhood Associations and West Allis Rotary promoting activities and community spirit throughout the entire week.

Downtown West Allis extends its thanks to Mayor Devine and the Common Council for their continued support and consideration in this matter. If you have any questions, please call 414-774-2676.

Sincerely,

Donald Falk
Downtown West Allis
Promotions Committee Chair

Encl.

cc: Peter Feldhusen, Alderperson Marty Weigel & Alderperson Tracy Stefanski and Dave Wepking



A MAIN STREET COMMUNITY A 501(C) NON-PROFIT CORPORATION
BUILDING A POSITIVE IMAGE THAT ENCOURAGES CUSTOMER GROWTH AND
WELCOMES COMMUNITY INVOLVEMENT



**CITY OF WEST ALLIS
RESOLUTION R-2023-0730**

**RESOLUTION ESTABLISHING THE 2024 SANITARY SEWER USER CHARGE—
MMSD PORTION**

WHEREAS, Section 1.07(4)(e) authorizes the Common Council to revise sanitary sewer user charges, as necessary, to insure that the system generates adequate revenues to pay the cost of operation and maintenance, including replacement of the Sanitary Sewer Collection System; and,

WHEREAS, the City Sanitary Sewer Utility revenues consist of two quarterly user charges: (1) the City Sewer Charge which covers the operation and maintenance of the City's sewer collection system, and (2) the MMSD Charge which covers the cost of sewage treatment by the Milwaukee Metropolitan Sewerage District (MMSD) and conveyance to their treatment facilities; and,

WHEREAS, the 2023 City Sewer Charge was reviewed during the 2024 budget process and no rate increase was necessary; and,

WHEREAS, MMSD charges the City of West Allis for the use of its sanitary sewer collection system and sewage treatment facilities; and,

WHEREAS, the City of West Allis passes on these charges from MMSD, including the annual Household Hazardous Waste Charge, directly to all city users of the sanitary sewer collection system via a quarterly utility bill; and

WHEREAS, MMSD has increased its fees to the City of West Allis for service on and after January 1, 2024 as outlined in their 2024 Cost Recovery Procedures Manual.

NOW THEREFORE, BE IT RESOLVED by the Common Council of the City of West Allis that the 2024 MMSD Sanitary Sewer User Charge be and is hereby established as follows, said rates to be effective for service on and after January 1, 2024:

Residential-Single Family: \$40.23 per quarter

Residential-Duplex: \$69.46 per quarter

Commercial, Industrial, Gov't: \$11.00 per connection, plus \$2.21 per ccf of water used (ccf = hundred cubic feet)

BE IT FURTHER RESOLVED that Utility Billing Staff be and are hereby directed to notify each user of the Sanitary Sewer Collection System of the aforesaid rate increase as provided in Section 1.07(4)(f) of the Revised Municipal Code.

SECTION 1: **ADOPTION** “R-2023-0730” of the City Of West Allis
Municipal Resolutions is hereby *added* as follows:

ADOPTION

R-2023-0730(*Added*)

PASSED AND ADOPTED BY THE CITY OF WEST ALLIS COUNCIL

_____.

	AYE	NAY	ABSENT	ABSTAIN
Ald. Vince Vitale	_____	_____	_____	_____
Ald. Ray Turner	_____	_____	_____	_____
Ald. Tracy Stefanski	_____	_____	_____	_____
Ald. Marty Weigel	_____	_____	_____	_____
Ald. Suzzette Grisham	_____	_____	_____	_____
Ald. Danna Kuehn	_____	_____	_____	_____
Ald. Thomas Lajsic	_____	_____	_____	_____
Ald. Dan Roadt	_____	_____	_____	_____
Ald. Rosalie Reinke	_____	_____	_____	_____
Ald. Kevin Haass	_____	_____	_____	_____

Attest

Presiding Officer

Rebecca Grill, City Clerk, City Of
West Allis

Dan Devine, Mayor, City Of West
Allis

**CITY OF WEST ALLIS
RESOLUTION R-2023-0731**

**RESOLUTION RELATIVE TO AUTHORIZING THE INTRADEPARTMENTAL
TRANSFER IN EXCESS OF \$10,000 BECAUSE OF ONE-TIME BUDGET
DEFICIENCIES IN VARIOUS ACCOUNTS**

WHEREAS, Account # 100-2101-521.30-04 was budgeted at \$73,360 in 2023, and an unusually high amount of medical bills to test the blood of impaired drivers was incurred, as well as a one-time city approved project to convert numerous paper records to digital records occurred, and

WHEREAS, Account # 100-2101-521.30-04 was over budget by approximately \$32,500, and

WHEREAS, Account # 100-2101-521-51.11 did not have an authorized budget in 2023, however an accounting decision was made to code various computer related equipment, which was used to improve department efficiencies, to this account, and

WHEREAS, Account # 100-2101-521-51.11 was over budget by approximately \$9,000, and

WHEREAS, Account # 100-2107-521-60.01 is utilized to purchase critical safety equipment such as bullet resistant vests and stop sticks, and

WHEREAS, Account #100-2107-521-60.01 was funded at \$38,500 in 2023, and an unusually high number of bullet resistant vests expired, and had to be replaced during 2023, and

WHEREAS, Account #100-2107-521-60.01 was also used to purchase an unusually high amount of Stop Stick devices which are critical to aid officers in stopping vehicle pursuits in a safe manner, and

WHEREAS, Account #100-2107-521-60.01 was over budget by approximately \$48,000, and

WHEREAS, Account # 100-2102-521-11-01 is the patrol salary account, and due to police officer vacancies in 2023, is accurately forecasted to have an adequate amount of excess revenue to fund this transfer request, and

WHEREAS, City policy 1108 allows for intradepartmental account transfers from the regular salary accounts with Common Council approval,

NOW THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the City of West Allis that the request to transfer no more than \$89,500 from Account #100-2102-521-11.01 to Account # 100-2101-521.30-04 (\$32,500), Account # 100-2101-521-51.11 (\$9,000), and Account # 100-2107-521-60.01 (\$48,000) is hereby authorized.

SECTION 1: **ADOPTION** “R-2023-0731” of the City Of West Allis Municipal Resolutions is hereby *added* as follows:

ADOPTION

R-2023-0731(*Added*)

PASSED AND ADOPTED BY THE CITY OF WEST ALLIS COUNCIL

_____.

	AYE	NAY	ABSENT	ABSTAIN
Ald. Vince Vitale	_____	_____	_____	_____
Ald. Ray Turner	_____	_____	_____	_____
Ald. Tracy Stefanski	_____	_____	_____	_____
Ald. Marty Weigel	_____	_____	_____	_____
Ald. Suzzette Grisham	_____	_____	_____	_____
Ald. Danna Kuehn	_____	_____	_____	_____
Ald. Thomas Lajsic	_____	_____	_____	_____
Ald. Dan Roadt	_____	_____	_____	_____
Ald. Rosalie Reinke	_____	_____	_____	_____
Ald. Kevin Haass	_____	_____	_____	_____

Attest

Presiding Officer

Rebecca Grill, City Clerk, City Of West Allis

Dan Devine, Mayor, City Of West Allis

**CITY OF WEST ALLIS
RESOLUTION R-2023-0741**

**RESOLUTION APPROVING THE TERMS & CONDITIONS FOR AN ECONOMIC
DEVELOPMENT LOAN TO LAS CAZUELAS LLC D/B/A LAS CAZUELAS
RESTAURANT TO BE LOCATED AT 6738 W. GREENFIELD AVE. UNDER THE
NATIONAL AVENUE COMMERCIAL CORRIDOR INSTORE FORGIVABLE
LOAN PROGRAM IN AN AMOUNT UP TO \$50,000**

WHEREAS, Sandy Brissa Hurtado, owner of Las Cazuelas LLC d/b/a Las Cazuelas Restaurant, a limited liability corporation created under the laws of Wisconsin has applied for a loan from the City of West Allis in the amount of Fifty Thousand and 00/100 Dollars (\$50,000), under the National Avenue Commercial Corridor InStore Forgivable Loan Program, for equipment and inventory for the remodeling of the business located at 6738 W. Greenfield Ave. West Allis; and,

WHEREAS, the Economic Development Program has reviewed the loan request from Sandy Brissa Hurtado, owner of Las Cazuelas LLC d/b/a Las Cazuelas Restaurant, and has determined that the Project is eligible for funding under the National Avenue Commercial Corridor InStore Forgivable Loan Program; and,

WHEREAS, the Economic Development Loan Task Force has recommended approval of a National Avenue Commercial Corridor InStore Forgivable Loan for the purpose of completing the Project.

NOW THEREFORE, BE IT RESOLVED by the Common Council of the City of West Allis that it hereby approves the terms and conditions of the Loan in an amount not to exceed Fifty Thousand and 00/100 Dollars (\$50,000) to Sandy Brissa Hurtado, owner of Las Cazuelas LLC d/b/a Las Cazuelas Restaurant, in accordance with the terms and conditions outlined in the Commitment Letter attached as Exhibit A hereto and incorporated herein by reference.

BE IT FURTHER RESOLVED that the City Attorney is hereby authorized to prepare loan documents required by the aforesaid commitment.

BE IT FURTHER RESOLVED that the City Attorney be and is hereby authorized to make such non-substantive changes, modifications, additions and deletions to and from the loan documents, including any and all attachments, exhibits, addendums and amendments, as may be necessary and proper to correct inconsistencies, eliminate ambiguity and otherwise clarify and supplement said provisions to preserve and maintain the general intent thereof, and to prepare and deliver such other and further documents as may be reasonably necessary to complete the transactions contemplated therein.

BE IT FURTHER RESOLVED that the proper City Officers, or any of their authorized deputies, as necessary, are authorized on behalf of the City to execute the aforesaid loan documents.

BE IT FURTHER RESOLVED that the Economic Development Executive Director is authorized to modify the terms of the loan agreement or documents if within the original intent of the loan or will help the business to achieve the goals of the loan.

BE IT FURTHER RESOLVED that this loan is funded by the Community Development Block Grant Program.

SECTION 1: **ADOPTION** “R-2023-0741” of the City Of West Allis Municipal Resolutions is hereby *added* as follows:

A D O P T I O N

R-2023-0741(*Added*)

PASSED AND ADOPTED BY THE CITY OF WEST ALLIS COUNCIL

_____.

	AYE	NAY	ABSENT	ABSTAIN
Ald. Vince Vitale	_____	_____	_____	_____
Ald. Ray Turner	_____	_____	_____	_____
Ald. Tracy Stefanski	_____	_____	_____	_____
Ald. Marty Weigel	_____	_____	_____	_____
Ald. Suzzette Grisham	_____	_____	_____	_____
Ald. Danna Kuehn	_____	_____	_____	_____
Ald. Thomas Lajsic	_____	_____	_____	_____
Ald. Dan Roadt	_____	_____	_____	_____
Ald. Rosalie Reinke	_____	_____	_____	_____
Ald. Kevin Haass	_____	_____	_____	_____

Attest

Presiding Officer

Rebecca Grill, City Clerk, City Of
West Allis

Dan Devine, Mayor, City Of West
Allis



December 12, 2023

Sandy Brissa Hurtado
11915 N Ridgeway Ave.
Mequon, WI 53097

Dear Sandy Brissa Hurtado,

Pursuant to your application and information provided by you regarding the purchase of operating equipment for the establishment of a restaurant to be located at 6738 W. Greenfield Ave. the Common Council of the City of West Allis ("City") hereby agrees to make a loan to you, in accordance with the federal Community Development Block Grant regulations and the following specific terms and conditions:

1. Borrower. The Borrower shall be Sandy Brissa Hurtado, owner of Las Cazuelas LLC, a Wisconsin Limited Liability Company, d/b/a Las Cazuelas, LLC who reside at 11915 N Ridgeway Ave. Mequon, WI 53097
2. Guarantors. Sandy Brissa Hurtado
3. Project. Loan proceeds are to be used for the purchase of operating equipment for the establishment of a business located at 6738 W. Greenfield Ave. West Allis, WI 53214.
4. Loan Amount. The loan amount shall not exceed Fifty Thousand Dollars (\$50,000) comprised of the following:
 - A. \$50,000 Forgivable Loan under draft concept for Instore Program that will be used for National Avenue Commercial Corridor. Funding source – CDBG. Disbursement of the aggregate principal will be at loan closing with proper paid invoices or purchase orders. The loan will be evidenced by a note payable by the Borrower to the City. The loan will have monthly interest payments with a pro-rated portion of principal forgiven at anniversary of occupancy.
5. Interest Rate. (To be computed on basis of 360-day year.) The interest rate shall be the Federal Funds Rate plus 200 basis points. Today, the interest rate is seven and one half percent (7.5%) per annum. In the event of default, all unpaid principal and interest shall bear interest at the rate of eighteen percent (18.0 %) per annum until paid.
6. Term. The term of this loan shall be five (5) years.
7. Payments. Payments will be as follows:
 - No interest and principal payments for the first 6 months following the date of closing.
 - Interest only payments on the Instore Program Note during term of the loan.

8. Late Charge. A late charge not to exceed one percent (1%) on each dollar of each payment, which is more than ten (10) days in arrears may be collected provided that no such charge shall exceed the maximum amount which may be charged according to law.
9. Security. As security for the loan, the Borrower will deliver to the City:
 - A. A first General Business Security Agreement on the assets purchased with City of West Allis funds for Las Cazuelas at the 6378 W. Greenfield Ave. West Allis, WI 53214 location.
 - B. An Unlimited Personal Guarantee from Sandy Brissa Hurtado in an amount equal to the outstanding balance due on the loan
10. Loan Processing Fee. A non-refundable fee of Five Hundred Dollars (\$500.00) to be paid upon acceptance and delivery of this Commitment. (Borrower may elect to include this fee in the terms of the note). The fee is compensation to the City for making the loan and shall be fully and completely earned upon acceptance of this Commitment by the Borrower.
11. Maturity Date. This loan shall mature in January 31, 2029.
12. Closing Date. The loan shall close on or before January 31, 2024.
13. Prepayment Privilege. The loan may be prepaid, in whole or in part, at any time without penalty or restriction.
14. Job Creation/Retention. Borrower agrees to the following:

To create three (3) full-time equivalent permanent positions over the next two (2) years of which at least fifty-one percent (51%) or two (2) or more positions are to be held by low-to-moderate income persons. (Attachment A).
16. General Conditions. All the terms and conditions contained in the attached "General Conditions" (Attachment B) for economic development loans and "Federal Requirements" (Attachment C) are incorporated into this Commitment.
17. Acceptance. Except as provided in the General Conditions, this Commitment shall be deemed binding upon the City if the City receives an unqualified acceptance by the Borrower of the terms and provisions contained herein, evidenced by the Borrower properly executing this document below and delivering it to the office of the undersigned on or before January 31, 2024, along with the non-refundable loan processing fee and the written guarantee of the loan by Sandy Brissa Hurtado. If not so accepted, the City shall have no further obligation hereunder.
18. Upon the annual financial review of the business, a portion of Instore Note will be forgiven or in default repaid, as prorated below:

Year 0-1:	100% of eligible loan funds
Year 1-2:	80% of eligible loan funds
Year 2-3:	60% of eligible loan funds
Year 3-4:	40% of eligible loan funds
Year 4-5:	20% of eligible loan funds

Sandy Brissa Hurtado
Las Cazuelas
December 12, 2023
Page 3

Patrick Schloss,

By: _____
Executive Director

ACCEPTANCE

The foregoing Commitment, as well as the terms and conditions referred to therein, are hereby accepted.

Las Cazuelas, LLC

Date: _____

By: _____
Sandy Brissa Hurtado, Owner

Received Acceptance and Loan Processing Fee:

By: _____
Shaun Mueller
Development Project Manager

Date: _____
Attachments

Attachment A

Economic Development Program/Loan Program
Project Beneficiary Profile



West Allis is able to offer this service/program through a grant from the federal government. One requirement of this grant is that the City keeps track of all the individuals this program assists by family size and income level. To help with this requirement, we ask for your assistance. Please complete the information required below so that we may track the individuals we are assisting through this program. Please be aware the information is completely confidential and will not be released but is for record keeping and required federal reporting purposes only. Thank you for your cooperation.

Name: _____ Address: _____
 Phone #: _____

RACE: (You MUST mark one)

White Black/African American
 Asian American Indian/Alaskan Native
 Native Hawaiian/Other Pacific Islander American Indian/Alaskan Native and White
 Asian & White Black/African American and White
 American Indian/Alaskan and Black/African
 Other Multi-Racial

ETHNICITY: (You MUST mark one) Hispanic Non-Hispanic

Family Size and Income Levels (2022): (Please circle one)

Below you will find a chart listing the various income levels. Find your family* size along the top of each column. Then circle the lowest income ** amount which exceeds your family income.

Income Level	1 person	2 person	3 person	4 person	5 person	6 person	7 person	8 person
Extremely Low	19,850	22,650	25,500	28,300	30,600	32,850	35,100	37,400
Low	33,050	37,800	42,500	47,200	51,000	54,800	58,550	62,350
Moderate	39,660	45,360	51,000	56,640	61,200	65,760	70,260	74,820
Non-Low/Moderate	52,850+	60,400+	67,950+	75,550+	81,550+	87,600+	93,650+	99,700+

Female Head of Household – (please circle) Yes or No

* "Family" means all persons residing in the same household.
 ** "Income" means that of all members of the family over 18 years of age. However, unearned income (such as income from trust funds or investments) must be included regardless of the age of the beneficiary. Income includes wages, pensions, social security benefits, rents, and interest from any asset.

I understand that the information provided in this certification is subject to verification by the City of West Allis and/or HUD.

 Signature

Economic Development Project/Loan Program
Employee Income Data Form

Employer:

After the new and current employees have completed the "Employee Income Certification Form," please provide the following information for all employees (new, current, retained, terminated) that were hired as a result of the Economic Development Project/Loan Program project.

1. **Name and Address of Employer:**
Name: _____
Address: _____
City: _____ State: _____ Zip: _____

2. **Name and Address of Employee:**
Name: _____
Address: _____
City: _____ State: _____ Zip: _____

3. **Employee Identification Number (or S.S.#):** _____

4. **Job Title:** _____

- 5a. **Date Hired:** _____
- 5b. **Date Terminated, if applicable:** _____
- 5c. **Date Retained:** _____
- 5d. **Date Replacement Hired:** _____

6. **Average Hours Per Week Worked:** _____
____ Full time or ____ Part time

7. **When hired, was the employee LMI (Low and Moderate Income)?**
Yes _____ No _____

Are there employer sponsored healthcare benefits? _____
Were you unemployed prior to employment? _____

8. **Category of work (Please Circle One)**
Office & Manager Craft Workers (skilled)
Technicians Operators (Semi skilled)
Sales Laborers
Office & Clerical Service Worker

ATTACHMENT B
CITY OF WEST ALLIS
ECONOMIC DEVELOPMENT
LOANS GENERAL CONDITIONS
(EQUIPMENT)

BORROWER: Las Cazuelas, LLC

COMMITMENT: December 12, 2023

LOAN AMOUNT \$50,000

In addition to the other terms and conditions set forth in the Commitment, the Loan is subject to the following general requirements, terms and conditions and borrower representations:

1. Closing. Closing is defined as the execution and delivery of the Note and other required Loan Documents by and between the City and the Borrower. Time is of the essence with respect to the closing date. There can be no extensions of the closing date unless applied for in writing and granted in writing at least ten (10) days prior to the original closing date.

2. Job Creation. Within two years of closing, the Project will create or have created at least the number of permanent, full-time jobs for low to moderate income persons indicated in the Commitment Letter. The Borrower will agree that the jobs created will be held by low to moderate income persons and that it will provide training for any of those jobs requiring special skills or education; and, will give to the City, upon demand, such information as the City may deem necessary to document this requirement. A low to moderate income person is defined as a member of a low to moderate income family within the current applicable income limits for the section 8 Rental Assistance Program administered by the City.

3. Need for Assistance. Borrower represents that the Project would not be undertaken unless the public funding on which it is based becomes available, as the Borrower can maximally raise only a portion of the debt and equity funds necessary to complete the Project.

4. Federal Regulations. Throughout the term of the Loan, the Borrower will comply with all applicable federal regulations set forth on Exhibit F.

5. Loan Documentation. Borrower shall execute and deliver to the City and Economic Development Loan Agreement, and all other Loan documents which the City shall deem necessary or require relative to the completion of the Loan. Such documents shall be in form, substance and content satisfactory to the City. All documents and data pertaining to the legal aspects of the transaction are subject to the approval of the City Attorney. Borrower shall provide such other documentation and/or assurances as the City or its Attorney may reasonably require.

6. Other Documentation. Prior to closing, to the extent required by the City, the Borrower shall furnish to the City in form and content acceptable to the City:
 - (a) Current reports of the Wisconsin Department of Financial Institutions evidencing all perfected security interests in the Project equipment and fixtures and copies of all financing statements filed in connection therewith.

 - (b) All appropriate documents evidencing the existence and good standing of the Borrower and any guarantors and resolutions authorizing the Project and the Loan and directing the appropriate officers or partners of the Borrower, as the case may be, to execute and deliver the Loan documents.

 - (c) Evidence from the appropriate governmental authorities and such other evidence, certificates or opinions as the City may require showing or stating that the Borrower's business facilities

and operations will comply with all applicable zoning, building, health, environmental, safety and other laws, rules and regulations.

(d) Such policies or other evidence of coverage acceptable to the City of all insurance required under the Loan Documents.

(e) A certified copy of each license, permit and franchise agreement necessary or required to conduct the Borrower's business operation.

(f) All Loan Documents which the City shall deem necessary or require relative to the completion of the subject Loan, including the Note, security agreements and such financing statements as are required for the perfection thereof.

7. Legal Matters. The Borrower's counsel shall furnish opinions satisfactory to the City that the Borrower is legally existing and is in good standing in all jurisdictions where it transacts business; that the Loan Documents are legal, binding and enforceable in accordance with their terms; that the Loan Documents, and the Borrower's obligations thereunder, do not contravene the terms and conditions of any agreement to which the Borrower is a party or by which the Borrower is bound; and that there are no judicial or administrative actions, suits or proceedings pending or threatened against or affecting the Borrower or the Project. The Borrower shall cause counsel for the guarantors to deliver to the City legal opinions covering the same matter for the Guarantors. Such opinions shall be dated as of closing.

8. Costs. All costs and expenses incidental to the making, administration and enforcement of the Loan, including fees and expenses of the City's counsel, if any, shall be paid by the Borrower, whether or not the Loan closes.

9. Adverse Change. The City shall not be obligated to close the Loan if, as of the

closing date, there shall be a material adverse change in the value of the business or financial condition of the Borrower or of any guarantor.

10. Bankruptcy. The City shall not be obligated to close the Loan if prior to closing the Borrower or any guarantor or any party who has a financial or business interest in or relationship with the Borrower becomes insolvent or the subject of state insolvency proceedings or a receiver, trustee or custodian or other similar official is appointed for, or takes possession of any part of the property of such party or any such party takes any action to become, or is named, the subject of proceedings under the federal bankruptcy code or state receivership statutes.

11. Transfer Restriction. Except as otherwise provided in the Commitment, the Loan documents shall provide that, during the term of the Loan, or any extension thereof, if any, or any part thereof, nor any sale, assignment, pledge, transfer or grant of any interest or right in any shares of stock or partnership interest in the Borrower shall be made without the prior written consent of the City, said consent shall not be unreasonably withheld. The Borrower will continuously maintain its existence and right to do business in the City of West Allis.

12. Other Liens and Fixtures. Except as otherwise provided in the Commitment, the Loan documents shall provide that the Borrower shall not create, nor permit to exist, any liens on, or security interest in, any Project equipment, except the lien of the City,

13. Insurance and Condemnation Proceeds. Except as otherwise provided in the Commitment, the Loan documents shall provide that all insurance and condemnation proceeds shall be applied to the Note, whether or not then due and payable.

14. Environmental Matters. Borrower represents and warrants to the City that to the

best of Borrower's knowledge and belief, and after reasonable inquiry, that its business operations and facilities have not violated, do not nor will they violate any environmental laws, regulations, ordinances, orders or similar governmental restrictions; and the facility is not within a government identified area of contamination; and the facility and any site in the vicinity of the same are not nor have been the site of any oil, hazardous waste or other toxic substance or storage.

15. Use of Funds. The Borrower will use the proceeds of the Loan in the manner set forth in the Commitment Letter.

16. Prohibition Against the Borrower's Assignment. The Commitment is not assignable or transferable by the Borrower.

17. Not Joint Venture. The City shall not be deemed to be a partner or joint venturer with the Borrower and Borrower shall indemnify and hold the City harmless from any and all damages resulting from such a construction or alleged construction of the relationship of the parties.

18. Entire Agreement. The Commitment shall supersede all prior written or oral understandings with respect thereto; provided, however, that all written and oral representations of the Borrower, any principal of the Borrower or any guarantor to the City shall be deemed to have been made to induce the City to make the Loan. No modification or waiver of any provision of the Commitment shall be effective unless it is in writing signed by the City.

19. Compliance with Laws. The Borrower shall comply fully with all applicable local, state and federal laws, ordinances, rules and regulations relating to the operation and management of its business, including, without limitation, all such legal matters relating to zoning, subdivision, safety of construction, building codes, land use, environmental protection and conservation. The Borrower shall

immediately notify the City in writing of any notice received from any governmental entity indicating that the Borrower is, or may be in violation of such laws, ordinances, rules or regulations.

20. Complete Performance and Waiver. If the Borrower fails to comply fully with the provisions of this Commitment, the City shall be under no obligation to close the Loan. The waiver by the City of any of the conditions contained herein shall be in writing.

21. Duration of Commitment. If timely accepted, the Commitment shall remain in full force and effect until the closing date as originally scheduled in the Commitment. If the closing does not occur by the closing date or is not extended in accordance with the terms of the Commitment, the City shall have no further obligation under the Commitment.

22. Wisconsin Law. The subject Loan is to be governed by and shall be construed according to the laws of the State of Wisconsin. Any action regarding the subject loan shall be brought and maintained in the federal or state courts in Milwaukee County, Wisconsin.

23. Financial and Other Data. Prior to closing, the Borrower and each guarantor shall furnish to the City:

(a) Organizational Documents. If a corporation, its articles of incorporation, by-laws, certificate of good standing and a list of current officers and directors; if a partnership, its partnership agreement and certificate of limited partnership (if a limited partnership) and a list of current partners; and

(b) Financial Statements. Current statements of financial condition and earnings.

24. Representation. The Borrower represents to the City that all information

Sandy Brissa Hurtado
Las Cazuelas
December 12, 2023
Page 12

provided to the City to induce the City to issue the Commitment is true and correct.

City

Borrower

ATTACHMENT C
CITY OF WEST ALLIS
ECONOMIC DEVELOPMENT
LOAN
FEDERAL REQUIREMENTS

BORROWER: Las Cazuelas, LLC

COMMITMENT: December 12, 2023

LOAN AMOUNT: \$50,000

This Loan is funded with Federal Community Development Block Grant Funds. Borrower will fully comply with the following statutes, laws, rules, regulations and other requirements during the term of the Loan.

I. Non-Discrimination.

A. Title VI of the Civil Rights Act of 1964 (Pub. L. 86-352), and implementing regulations issued at 24 CFR Part 1, which provide that no person in the United States shall, on the grounds of race, color or national origin, be excluded from participation in, denied the benefits of or otherwise subjected to discrimination under any program or activity for which the person receives federal financial assistance and will immediately take measures necessary to effectuate this assurance.

B. Section 109 of the Housing and Community Development Act of 1969, as amended, and the regulations issued at 24 CFR 570.601, which provide that no person in the United States shall, on the grounds of race, color, national origin or sex, be excluded from participation in, denied the benefits of or subject to discrimination under any program or activity funded in whole or in part with funds provided under 24 CFR PART 570.

C. Section 504 of the Rehabilitation Act of 1973, as amended (Pub. L. 93-112), and implementing regulations when published for effect. Section 504 provides that no qualified handicapped person shall, on the basis of handicap, be excluded from participation in, denied the benefits of or otherwise subjected to discrimination under any program or activity which received or benefits from federal financial assistance.

D. Title I of the Americans with Disabilities Act of 1990, as amended (Pub. L. 101-336), and implementing regulations. The Act prohibits discrimination against any qualified individual with a disability because of his or her disability in regard to job application procedures, the hiring, advancement, or discharge of employees, employee compensation, job training, and other terms, conditions, and privileges of

employment.

II. Equal Employment Opportunity. (All Loans Exceeding \$10,000). Executive Order 11246, as amended by Executive Order 11375, and as supplemented in Department of Labor Regulations (41 CFR Part 60).

A. The Borrower will not, in carrying out the Project, as defined in the Loan Agreement, discriminate against any employee because of race, color, religion, sex, handicap, national origin, or other protected status. It will take affirmative action to insure that applicants for employment are employed, and that employees are treated during employment without regard to their race, color, religion, sex, handicap, national origin, or other protected status. Such action shall include, but not be limited to, the following: employment, upgrading, demotion or transfer, recruitment or recruitment advertising, layoff or termination, rates of pay or other forms of compensation and selection for

training, including apprenticeship. The Borrower shall post in conspicuous places, available to employees and applicants for employment, notices to be provided by HUD setting forth the provisions of this non-discrimination clause.

B. The Borrower will, in all solicitations or advertisements for employees placed by or on its behalf, state that all qualified applicants will receive consideration for employment without regard to race, color, religion, sex, handicap, national origin, or other protected status.

C. The Borrower will incorporate the foregoing requirements of this section in all of its contracts for Project work, except contracts for standard commercial supplies or raw materials or contracts covered under 24 CFR Part 570 and will require all of its contracts for such work to incorporate such requirements in all subcontracts for work done with funds provided under 24 CFR Part 570.

III. Employment Opportunities For Low Income Residents. Section 3 of the Housing and Urban Development Act of 1968, as amended, and implementing regulations at 24 CFR Part 135, requiring that to the greatest extent feasible, opportunities for training and employment be given to lower income residents of the Project area and contracts for work in connection with the Project be awarded to eligible business concerns which are located in or owned in substantial part by persons residing in the area of the Project.

IV. Age Discrimination Prohibited. The Age Discrimination Act of 1975, as amended, (Pub. L. 94-135), and implementing regulations (when published for effect).

V. Drug-Free Work Place. Borrowers certify that they will provide a drug-free work place and will otherwise comply with the Drug-Free Work Place Act of 1988, as amended, and the regulations promulgated thereunder.

VI. Federal Management and Budget Requirements and Procurement Standards.

A. The regulations, policies, guidelines and requirements of OMB Circular Nos. A-102, Revised, and A-87, as they relate to the acceptance and use of federal funds under 24 CFR Part 570.

B. All requirements imposed by HUD concerning special requirements of law, program requirements and other administrative requirements approved in accordance with OMB No. A-102, Revised.

C. OMB Circular A-110.

VII. Environmental Review. Borrowers will cooperate with the City in carrying out the following:

A. Consent to assume the status of a responsible federal official for environmental review, decision making and action pursuant to the National Environmental Policy Act of 1969, and the other authorities listed in Part 58, insofar as the provisions of such act or other authorities apply to 24 CFR Part 570.

B. Are authorized to accept the jurisdiction of the federal courts for the purpose of enforcement of his/her responsibilities as such official.

VIII. Historic Preservation. Borrowers will comply with the requirements for historic preservation, identification and review set forth in section 106 of the National Historic Preservation Act of 1966 (16 U.S.C. 470), Executive Order 11593, and the Archeological and Historic Preservation Act of 1974 (16 U.S.C. 469a, et seq.), regulations of the Advisory Council on Historic Preservation at 36 CFR 801, and any other regulations promulgated pursuant to section 21 of the Housing and Community Development Act of 1974, as amended.

IX. Relocation. The relocation requirements of Title II and the acquisition requirements of Title III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970, implementing regulations at 24 CFR Part 42, and the special provisions of section 570.457, concerning the relocation of residential tenants not covered by the Uniform Act.

X. Labor Standards. The labor standards requirements as set forth in section 570.605 and HUD regulations issued to implement such requirements.

XI. Flood Insurance. The flood insurance purchase requirements of section 102(a) or the Flood Disaster Protection Act of 1973 (Pub. L. 93-234).

XII. Facilities. The Borrower will insure that the facilities under its ownership, lease or supervision which shall be utilized in the accomplishment of the Project are not listed on the Environmental Protection Agency's (EPA) list of violating facilities, and that it will notify HUD of the receipt of any communication from the Director of the EPA Office of Federal Activities, indicating that a facility to be used in the Project is under consideration for listing by the EPA.

XIII. Davis-Bacon. The Project may be subject, in whole or in part, to Federal Fair Labor Standards provisions in accordance with the Davis-Bacon Act, as amended (40 U.S.C. section 276a-276a-5), and implementing regulations issued at 24 CFR 570.603; and, the Borrower will agree that any such work will be done in accordance with such laws and regulations.

XIV. Fraud. The Borrower has not knowingly and willingly made or used a document or writing containing any false, fictitious or fraudulent statement or entry. It is provided in 18 U.S.C. 1001 that whoever does so within the jurisdiction of any department or agency of the United States shall be fined not more than Ten Thousand Dollars (\$10,000) or imprisoned for not more than five (5) years, or both.

XV. Remedies for Noncompliance. In the event of Borrowers' noncompliance with any of the provisions of these FEDERAL REQUIREMENTS, the City shall impose such sanctions as it may determine to be appropriate, including, but not limited to:

- A. Withholding of payments under the Loan Agreement until Borrower complies; and/or
- B. Immediate cancellation, termination or suspension of the Loan Agreement, in whole or in part.
- C. Other remedies that may be legally available.

City

Borrower

**CITY OF WEST ALLIS
RESOLUTION R-2023-0742**

**RESOLUTION TO CONSIDER A MEMORANDUM OF UNDERSTANDING
BETWEEN THE CITY OF WEST ALLIS AND FIRST-RING INDUSTRIAL
REDEVELOPMENT ENTERPRISE, INC. FOR THE CAPITAL CATALYST GRANT
PROGRAM**

WHEREAS, the City of West Allis (“City”) recognizes the importance of attracting and providing resources to grow small businesses throughout the community; and,

WHEREAS, the City currently provides assistance growing businesses through the Economic Development loan programs utilizing Community Development Block Grant, Tax Increment Financing, or economic development small business funds from First Ring Industrial Redevelopment Enterprises, Inc. (“FIRE”); and,

WHEREAS, the City applied to the Wisconsin Economic Development Corporation for a grant from the Capital Catalyst Grant Program in the amount of \$300,000, see attached grant contract; and,

WHEREAS, the Capital Catalyst Fund Program has the potential for the City, by itself or partnerships, to leverage additional funds to support start-up businesses in West Allis.

WHEREAS, this Agreement outlines that FIRE would provide the City the required match up to \$300,000 and the City would administer, complete reporting, and implement the Capital Catalyst Grant Program; and,

WHEREAS, City staff worked with FIRE to draft an MOU that is hereby attached for reference as Exhibit A – Memorandum of Understanding CCGP, and,

WHEREAS, the Economic Development staff recommends the Agreement that the City applied to WEDC for a Capital Catalyst Program FY 2022-2023.

NOW THEREFORE, BE IT RESOLVED, that the Common Council of the City of West Allis hereby approves a Memorandum of Understanding between the City of West Allis and First-Ring Industrial Redevelopment Enterprise for Capital Catalyst Grant Program

BE IT FURTHER RESOLVED, that the City Attorney be and is hereby authorized to make such non-substantive changes, modifications, additions and deletions to and from the various provisions of the Memorandum of Understanding, including any and all attachments, exhibits, addendums and amendments, as may be necessary and proper to correct inconsistencies, eliminate ambiguity and otherwise clarify and supplement said provisions to preserve and maintain the general intent thereof, and to prepare and deliver such other and further documents as may be reasonably necessary to complete the transactions contemplated therein.

SECTION 1: **ADOPTION** “R-2023-0742” of the City Of West Allis
Municipal Resolutions is hereby *added* as follows:

ADOPTION

R-2023-0742(*Added*)

PASSED AND ADOPTED BY THE CITY OF WEST ALLIS COUNCIL

_____.

	AYE	NAY	ABSENT	ABSTAIN
Ald. Vince Vitale	_____	_____	_____	_____
Ald. Ray Turner	_____	_____	_____	_____
Ald. Tracy Stefanski	_____	_____	_____	_____
Ald. Marty Weigel	_____	_____	_____	_____
Ald. Suzzette Grisham	_____	_____	_____	_____
Ald. Danna Kuehn	_____	_____	_____	_____
Ald. Thomas Lajsic	_____	_____	_____	_____
Ald. Dan Roadt	_____	_____	_____	_____
Ald. Rosalie Reinke	_____	_____	_____	_____
Ald. Kevin Haass	_____	_____	_____	_____

Attest

Presiding Officer

Rebecca Grill, City Clerk, City Of
West Allis

Dan Devine, Mayor, City Of West
Allis

**CAPITAL CATALYST GRANT AGREEMENT
BETWEEN
THE WISCONSIN ECONOMIC DEVELOPMENT CORPORATION
AND
CITY OF WEST ALLIS**

This Agreement is entered into pursuant to Chapter 238 of the Wisconsin Statutes between the Wisconsin Economic Development Corporation (“WEDC”), a public body corporate and politic authorized to grant funds for the purpose of economic development pursuant to Chapter 238 of the Wisconsin statutes, and City of West Allis (“Recipient”), located at 7525 West Greenfield Avenue, West Allis, Wisconsin. Certain capitalized terms used herein are defined in Section 1 of this Agreement.

WITNESSETH

WHEREAS, the Recipient has submitted an Application to WEDC, requesting funds from WEDC’s Capital Catalyst Program;

WHEREAS, the Recipient’s Application states the Recipient plans to capitalize and manage an Investment Seed Fund to make Awards to high-growth startups and emerging growth companies in Wisconsin;

WHEREAS, WEDC has determined the Recipient is an eligible recipient of Capital Catalyst Funds; and

WHEREAS, in reliance upon the Recipient’s Application, WEDC has approved the Recipient for up to Three Hundred Thousand Dollars (\$300,000) in Capital Catalyst Funds.

NOW, THEREFORE, for valid consideration, the receipt of which is hereby acknowledged, and in consideration for the promises and covenants in this Agreement, WEDC and the Recipient agree as follows:

1. Definitions. For purposes of this Agreement, the following terms have the following meanings:

(a) “Agreement” means this agreement, to include all documents required to be delivered contemporaneously with the execution and delivery of this Agreement, and the attached Exhibits, together with any future amendments executed in compliance with Section 21 of this Agreement.

(b) “Application” means the materials submitted by the Recipient to WEDC relating to this allocation of Capital Catalyst Funds.

(c) “Award” means the grants and loans the Recipient makes to Eligible Businesses in accordance with the Application and the terms of this Agreement.

(d) “Capital Catalyst Funds” means the grant monies the Recipient is eligible to receive from WEDC’s Capital Catalyst Program in accordance with this Agreement.

(e) “Effective Date” means the date on which this Agreement is fully executed by both parties.

(f) “Eligible Business” means high-growth startups and emerging growth companies that are located in or will locate in Wisconsin, and that meet the requirements of the Recipient’s investment strategy.

(g) “Eligible Project Costs” means costs for which Capital Catalyst Funds and Matching Funds may be used, as outlined in Section 3(b) of this Agreement, which the Recipient incurs between the Project Start Date and Project End Date.

(h) “Investment Seed Fund” means the Recipient’s fund or program, funded with Capital Catalyst Funds and Matching Funds, through which the Recipient make Awards to Eligible Businesses.

(i) “Leverage” means all funding provided for the Project other than Capital Catalyst Funds, including Matching Funds.

(j) “Matching Funds” means non-WEDC funds secured by the Recipient to meet WEDC’s minimum 1:1 match requirement of the Capital Catalyst Funds under this Agreement. Eligible Matching Funds must be incurred between the Project Start Date and the Project End Date. In order to receive the full amount of Capital Catalyst Funds contemplated under this Agreement, Matching Funds must be at least, Three Hundred Thousand Dollars (\$300,000).

(k) “Program Guidelines” means the WEDC approved rules and eligibility requirements for the Capital Catalyst Program in force as of the Effective Date.

(l) “Project” means the Recipient offering grants and loans to West Allis entrepreneurs and small businesses, in accordance with the Recipient’s Application and the terms of this Agreement.

(m) “Project End Date” means October 31, 2024, the date by which the Project will be complete and the last day which the Recipient may incur costs against the Capital Catalyst Funds and Matching Funds.

(n) “Project Start Date” means July 17, 2023, the date on which the Project begins and the Recipient may start incurring costs against the Capital Catalyst Funds and Matching Funds.

(o) “Recipient” means City of West Allis.

(p) WEDC” means the Wisconsin Economic Development Corporation, together with its successors and assigns.

2. Capital Catalyst Funds. Subject to the terms and conditions set forth in this Agreement, Program Guidelines and in Wisconsin law, WEDC shall provide to the Recipient a grant of up to Three Hundred Thousand Dollars (\$300,000) in Capital Catalyst Funds.

3. Recipient's Obligations. The Recipient will:

(a) Complete the Project as contemplated by the Application and in accordance with the terms of this Agreement.

(b) Use Capital Catalyst Funds and Matching Funds for Eligible Project Costs incurred between the Project Start Date and Project End Date, as outlined in the following Budget:

USES		SOURCES			TOTAL
Budget Code	Eligible Project Costs	Capital Catalyst Funds	Private Funds	Public Funds	
0411	Awards to Eligible Businesses	\$300,000	\$50,000	\$250,000	\$600,000

(i) Eligible Project Costs to be applied to Capital Catalyst Funds and Matching Funds include specifically providing Awards to Eligible Businesses.

(c) Secure Matching Funds from non-WEDC sources sufficient to achieve a 1:1 match requirement of the Capital Catalyst Funds under this Agreement. In order for the Recipient to receive the full amount of Capital Catalyst Funds contemplated under this Agreement, Matching Funds must be at least, Three Hundred Thousand Dollars (\$300,000).

(d) Operate the Investment Seed Fund consistent with the Application.

(e) Use any returns on Awards capitalized by the Investment Seed Fund for additional Awards to Eligible Businesses, and/or distribution to WEDC and the Recipient in proportion to the Matching Funds, and/or other purposes approved by WEDC.

(f) Not make Awards from the Capital Catalyst Funds or Matching Funds that support expenses related to the relocation of a business between communities in Wisconsin.

(g) At WEDC's request, provide occasional assistance and counsel to communities and organizations receiving similar WEDC funding in order to drive a statewide initiative of entrepreneurial support.

(h) Establish a segregated account to receive and hold the Investment Seed Fund.

(i) Provide reports to WEDC as further described in Section 6 of this Agreement, in such form as required by WEDC, including survey results of Eligible Businesses' employment, salaries, capital leverage and revenue on a periodic basis after receiving the Award.

4. Release of Funds. WEDC will release the Capital Catalyst Funds contemplated by this Agreement on a disbursement basis. The Recipient may request Capital Catalyst Funds in One (1) or more disbursement and each disbursement will be contingent on the following:

(a) The Recipient submitting to WEDC a request for payment in such form as may be required by WEDC, a sample of which is attached to this Agreement as Exhibit A.

(b) The Recipient creating a Bill.com account unless the Recipient has an existing account with Bill.com. Instructions for creating a Bill.com account will be provided by WEDC under

separate cover. The Recipient shall provide their Payment Network ID to WEDC with each request for payment.

(c) The Recipient submitting to WEDC a summary report of the Awards made to Eligible Businesses incurred against both the Capital Catalyst Funds and Matching Funds. The amount of Matching Funds incurred for any request must be in an amount pro rata with the amount incurred against the Capital Catalyst Funds being requested.

(d) The Recipient submitting to WEDC documentation evidencing the Awards made to Eligible Businesses incurred against the Capital Catalyst Funds Funds and Matching Funds covered by this request, including the following information for each Award:

- (i) Eligible Business name and contact information;
- (ii) Description of the Eligible Business;
- (iii) Amount of Award; and,
- (iv) Date of Award.

(e) The Recipient being in compliance with this Agreement, and with any other agreements by and between the Recipient and WEDC.

(f) The Recipient requesting all Capital Catalyst Funds no later than December 31, 2024.

5. Reporting. The Recipient shall provide reports to WEDC according to the following requirements:

(a) Quarterly performance reports, due according to the Schedule of Reporting set forth in Section 5(c) below, in such form as required by WEDC. The report must include the following:

- (i) Bank statement, including a transaction history for the period, for the account holding the Investment Seed Fund.
- (ii) A statement detailing any changes to the investment strategy, investment committee, fund management, application process/criteria, or funding strategy/selection criteria made since the Recipient's previous reporting period, as well as information detailing the amount and use of any returns on investments and/or loan repayments, if applicable.
- (iii) A completed "Capital Catalyst – Business Reporting – Quarterly" form, for each Eligible Business that received an Award from the Investment Seed Fund during the period covered by the quarterly report.

(b) Annual performance reports, due according to the Schedule of Reporting set forth in Section 5(c) below, in such form as required by WEDC. The report must include aggregate ownership demographics of the businesses assisted and information required by WEDC to determine Project performance which will include, at a minimum, a financial overview and narrative summary on the progress of the Project to date, Project expenditures, and the Recipient's progress on achieving the goals related to the following Project-specific metrics:

Metric	Goal*
Pass-Through Businesses Assisted (Financial)	7
Pass-Through Job Creation	7
Pass-Through Leverage Total	\$0
Leverage - Total	\$300,000

*These goals represent anticipated Project outcomes and failure to achieve these goals will not constitute an Event of Default, unless they are noted as a requirement elsewhere in the Agreement.

(c) Schedule of Reporting:

PERIOD COVERED	DOCUMENTATION	DUE DATE
See Section 6 Below	Schedule of Expenditures	See Section 6 Below
July 17, 2023-September 30, 2023	Quarterly Report	January 1, 2024
October 1, 2023-December 31, 2023	Quarterly Report	March 1, 2024
January 1, 2024-March 31, 2024	Quarterly Report	June 1, 2024
April 1, 2024-June 30, 2024	Quarterly Report	September 1, 2024
July 17, 2023-June 30, 2024	Annual Report	September 1, 2024
July 1, 2024-September 30, 2024	Quarterly Report	December 1, 2024
October 1, 2024-December 31, 2024	Quarterly Report	March 1, 2025
January 1, 2025-March 31, 2025	Quarterly Report	June 1, 2025
April 1, 2025-June 30, 2025	Quarterly Report	September 1, 2025
July 1, 2024-June 30, 2025	Annual Report	September 1, 2025
July 1, 2025-June 30, 2026	Annual Report	September 1, 2026
July 1, 2026-June 30, 2027	Annual Report	September 1, 2027
July 1, 2027-June 30, 2028	Annual Report	September 1, 2028

(g) Within Thirty (30) days, notify WEDC in writing of any event or occurrence that may adversely impact the completion of the Project as represented in Recipient’s Application. Adverse impacts include, but are not limited to, lawsuits, regulatory intervention, and inadequate capital to complete the Project.

6. Schedule of Expenditures. Consistent with Wis. Stat. § 238.03(3)(a), the Recipient must submit to WEDC, within 120 days after the end of the Recipient’s fiscal year in which any grant or loan funds were expended, a schedule of expenditures of the grant or loan funds, including expenditures of any matching cash or in-kind match, signed by the director or principal officer of the recipient to attest to the accuracy of the schedule of expenditures. The Recipient shall engage an independent certified public accountant to perform procedures, approved by WEDC and consistent with applicable professional standards of the American Institute of Certified Public Accountants, to determine whether the grant or loan funds and any matching cash or in-kind match were expended in accordance with the grant or loan contract.

The Recipient must make available for inspection the documents supporting the schedule of expenditures.

7. Event of Default. The occurrence of any one or more of the following events constitute an “Event of Default” for the purposes of this Agreement:

(a) The Recipient ceases the Project within Five (5) years of the Effective Date of this Agreement and commences substantially the same economic activity outside of Wisconsin.

(b) The Recipient supplies false or misleading information to WEDC in connection with this Agreement, without providing a satisfactory explanation, in WEDC’s sole discretion, for the false or misleading information.

(c) The Recipient fails to comply with or perform, in any material respect, any of its obligations under this Agreement, without providing a satisfactory explanation, in WEDC’s sole discretion, for the noncompliance.

(d) The Recipient is in default under any other agreement between WEDC and the Recipient.

8. Remedies in Event of Default.

(a) Upon the occurrence of any Event of Default, WEDC shall send a written notice of default to the Recipient, setting forth with reasonable specificity the nature of the default. If the Recipient fails to cure any such Event of Default to the reasonable satisfaction of WEDC within Thirty (30) calendar days, WEDC may extend the cure period if WEDC determines, in its sole discretion, that the Recipient has begun to cure the Event of Default and diligently pursues such cure, or, without further written notice to the Recipient, declare the Recipient in default. The cure period will in no event be extended more than Ninety (90) days. In the Event of Default, WEDC shall terminate the Agreement and recover from the Recipient:

(i) One Hundred Percent (100%) of the funds disbursed to the Recipient under this Agreement;

(ii) All court costs and attorneys’ fees incurred by WEDC in terminating this Agreement and recovering the amounts owed by the Recipient under this provision; and

(iii) A financial penalty of up to One Percent (1%) of the Capital Catalyst Funds.

(b) These amounts must be paid to WEDC within Thirty (30) calendar days of demand by WEDC hereunder. If the Recipient fails to pay these amounts to WEDC as and when due, the Recipient will be liable for the full unpaid balance plus interest at the annual rate of up to Twelve Percent (12%) from the date of the notice of Event of Default.

(c) Upon an Event of Default, WEDC shall, without further notice, withhold the remaining disbursements of the Capital Catalyst Funds.

9. Recipient's Warranties and Representations. In addition to the other provisions of this Agreement, the Recipient hereby warrants and represents to the best of its knowledge that as of the Effective Date and as long as Recipient has obligations under this Agreement:

(a) The Recipient is in compliance with all laws, regulations, ordinances and orders of public authorities applicable to it, the violation of which would have a material adverse effect on the Recipient's ability to perform its obligations under this Agreement or to otherwise engage in its business.

(b) The Recipient is not in default under the terms of any loan, lease or financing agreements with any creditor where such default would have a material adverse effect on the Recipient's ability to fulfill its obligations under this Agreement.

(c) The financial statements and other information provided by the Recipient to WEDC are complete and accurate in accordance in all material respects with Generally Accepted Accounting Principles where applicable and have been relied on by WEDC in deciding whether to enter into this Agreement with the Recipient.

(d) There are no actions, suits or proceedings, whether litigation, arbitration, or administrative, pending or threatened against or affecting the Recipient or the Project which, if adversely determined, would individually or in the aggregate materially impair the ability of the Recipient to perform any of its obligations under this Agreement or adversely affect the financial condition or the assets of the Recipient.

(e) The Recipient is unaware of any conditions which could subject it to any damages, penalties or clean-up costs under any federal or state environmental laws which would have a material adverse effect on the Recipient's ability to comply with this Agreement.

(f) The Recipient has, or will acquire before commencing any work for which they are required, all necessary permits, licenses, certificates or other approval, governmental or otherwise, necessary to operate its business and own and operate its assets, all of which are in full force and effect and not subject to proceedings to revoke, suspend, forfeit or modify.

(g) The Recipient has filed when due all federal and state income and other tax returns required to be filed by the Recipient and has paid all taxes shown thereon to be due. The Recipient has no knowledge of any uncompleted audit of the returns or assessment of additional taxes thereon.

(h) The Recipient and the undersigned officer thereof has all necessary or requisite power and authority to execute and deliver this Agreement.

(i) The execution and delivery by the Recipient of this Agreement has been duly authorized by all necessary action of the Recipient and no other proceedings on the part of the Recipient are necessary to authorize this Agreement or to consummate the transactions contemplated hereby.

(j) The Recipient has available or has the capacity to secure funds necessary to cover, as and when incurred, the costs and expenditures necessary for completion of the Project, as identified in the Application and this Agreement.

(k) The Recipient is not making these representations and warranties specifically based upon information furnished by WEDC.

(l) These warranties and representations herein are true and accurate as of the Effective Date of this Agreement, and will survive the execution thereof.

(m) The information disclosed to WEDC in the course of WEDC's evaluation of the Recipient's eligibility for the Program does not contain any untrue statement of a material fact or omit to state a material fact necessary in order to make the statements contained therein, taken as a whole and in light of the circumstances under which they were made, not misleading.

10. Wisconsin Public Records Law. The Recipient understands that this Agreement and other materials submitted to WEDC may constitute public records subject to disclosure under Wisconsin's Public Records Law, Wis. Stats. §§ 19.31-.39, and any successor statutes and regulations.

11. Additional Requirements.

(a) Project and Financial Records. The Recipient shall prepare, keep and maintain such records as may be reasonably required to validate the Recipient's performance under this Agreement, whether held by the Recipient or by a third-party conducting Project-related activities on behalf of the Recipient, and the performance reports provided to WEDC. All of the Recipient's financial records must be complete and accurate, and prepared, kept, and maintained in accordance with Generally Accepted Accounting Principles. The Recipient shall provide financial and project records to WEDC during the term of this Agreement as may be requested by WEDC. Such materials must be retained by the Recipient for a period of at least Three (3) years after September 1, 2028.

(b) Inspection.

(i) WEDC and its respective agents, shall, upon Forty-Eight (48) hours' advance written notice to the Recipient, have the right to enter the Recipient's premises, during normal business hours, to inspect the Recipient's operations documentation relating to this Agreement, provided, however, that such access does not unreasonably disrupt the normal operations of the Recipient.

(ii) The Recipient shall produce for inspection, examination, auditing and copying, upon reasonable advance notice, any and all records which relate to this Agreement, whether held by the Recipient or by a third-party conducting Project-related activities on behalf of the Recipient.

(iii) WEDC reserves the right to conduct physical site visits of the Project during the term of this Agreement.

(c) Authorization to Receive Confidential Information. The Recipient hereby authorizes WEDC to request and receive confidential information that the Recipient has submitted to, including any adjustments to such information by, the Wisconsin Department of Revenue ("DOR") and the Wisconsin Department of Workforce Development ("DWD"), and to use such information solely for the purposes of assessing the Recipient's performance for the duration of the Project and

ensuring that WEDC is properly administering or evaluating economic development programs. With regard to the information contained in the DWD unemployment insurance files, WEDC may access the following for the Eight (8) most recent quarters: the quarterly gross wages paid to the Recipient's employees; the monthly employee count; and the Recipient's FEIN, NAICS code, and legal and trade names. The Recipient also authorizes WEDC to share information submitted to WEDC by the Recipient with the DOR and DWD and to redisclose to the public the information received from the DOR and DWD used to evaluate the Recipient's performance under its specific economic development program and the impact of WEDC economic development programs. Records exempted from the public records law by Wis. Stat. § 19.36(1) will be handled by WEDC in accordance with that law.

(d) Consolidation or Merger. During the term of this Agreement, the Recipient shall provide written notice to WEDC within Thirty (30) days of any consolidation or merger with or into any other unrelated corporation or business entity.

(e) Public Announcement. The Recipient agrees to cooperate with WEDC in making a public announcement of this Agreement.

(f) Insurance. The Recipient covenants that it will maintain insurance in such amounts and against such liabilities and hazards as customarily is maintained by other companies operating similar businesses.

(g) Online Portal, Document Delivery, and Bill.com. Recipient agrees to respond timely to any invitation sent by WEDC to create an online account for use with WEDC's online customer portal ("Portal"). Upon opening the account, Recipient hereby agrees to use the Portal to submit any required performance reports, schedule of expenditures and supporting documentation, unless WEDC directs otherwise. Recipient further agrees to identify appropriate assigned users, duly authorized by Recipient, to serve as contacts, to execute necessary documents, and to support specific tasks Recipient must complete in the Portal. WEDC may, in its sole discretion, rely on any document, performance report, schedule of expenditures, financial statement, tax return, agreement or other communication ("Document") physically delivered to WEDC by mail, hand delivery, delivery service, email, facsimile, the Portal or other electronic means which WEDC in good faith believes was sent by Recipient or any representatives or employees of Recipient. WEDC may treat any Document as genuine and authorized to the same extent as if it was an original document validly executed or authenticated as genuine by Recipient. WEDC may from time to time in its sole discretion reject any such Document and require a signed original or require Recipient to provide acceptable authentication of any such Document before accepting or relying on the same. Recipient understands and acknowledges that there is risk that Documents sent by electronic means may be viewed or received by unauthorized persons and Recipient agrees by sending Documents by electronic means that Recipient shall be deemed to have accepted this risk and the consequences of any such unauthorized disclosure. Recipient also agrees to create an account with Bill.com and provide a Payment Network ID in order to receive any payments from WEDC. Recipient accepts any risk associated with creating an account with Bill.com and releases WEDC from any liability related thereto.

12. Conflicts. In the event of any conflict between the provisions of this Agreement and any accompanying documents, the terms of this Agreement control.

13. Choice of Law. THIS AGREEMENT AND ALL MATTERS RELATING TO IT OR ARISING FROM IT – WHETHER SOUNDING IN CONTRACT LAW OR OTHERWISE – WILL BE GOVERNED BY, AND MUST BE CONSTRUED AND ENFORCED PURSUANT TO, THE LAWS OF THE STATE OF WISCONSIN.

14. Venue, Jurisdiction. Any judicial action relating to the construction, interpretation, or enforcement of this Agreement, or the recovery of any principal, accrued interest, court costs, attorney’s fees and other amounts owed hereunder, will be brought and venued in the U.S. District Court for the Western District of Wisconsin or the Dane County Circuit Court in Madison, Wisconsin. **EACH PARTY HEREBY CONSENTS AND AGREES TO JURISDICTION IN THOSE WISCONSIN COURTS, AND WAIVES ANY DEFENSES OR OBJECTIONS THAT IT MAY HAVE ON PERSONAL JURISDICTION, IMPROPER VENUE OR FORUM NON CONVENIENS.**

15. Waiver of Right to Jury Trial. EACH PARTY WAIVES ITS RIGHT TO A JURY TRIAL IN CONNECTION WITH ANY JUDICIAL ACTION OR PROCEEDING THAT MAY ARISE BY AND BETWEEN WEDC AND THE RECIPIENT CONCERNING OR RELATING TO THE CONSTRUCTION, INTERPRETATION OR ENFORCEMENT OF THIS AGREEMENT, OR THE RECOVERY OF ANY PRINCIPAL, ACCRUED INTEREST, COURT COSTS, ATTORNEYS’ FEES AND OTHER AMOUNTS THAT MAY BE OWED BY THE RECIPIENT HEREUNDER. THIS JURY TRIAL WAIVER CONSTITUTES A SUBSTANTIAL CONSIDERATION FOR AND INDUCEMENT TO THE PARTIES TO ENTER INTO THIS AGREEMENT.

16. Limitation of Liability. RECIPIENT HEREBY WAIVES ANY RIGHT IT MAY HAVE TO CLAIM OR RECOVER FROM WEDC ANY SPECIAL, EXEMPLARY, PUNITIVE, CONSEQUENTIAL, OR DAMAGES OF ANY OTHER NATURE OTHER THAN ACTUAL DAMAGES INCURRED OR SUFFERED BY RECIPIENT.

17. Severability. If any provision of this Agreement is held invalid or unenforceable by any Governmental Body of competent jurisdiction, such invalidity or unenforceability will not invalidate the entire Agreement. Instead, this Agreement will be construed as if it did not contain the particular provision or provisions held to be invalid or unenforceable, and an equitable adjustment will be made and necessary provisions added so as to give effect to the intention of the parties as expressed in this Agreement at the time of the execution of this Agreement and of any amendments to this Agreement. In furtherance of and not in limitation of the foregoing, the parties expressly stipulate that this Agreement will be construed in a manner that renders its provisions valid and enforceable to the maximum extent (not exceeding its express terms) possible under applicable law. “Governmental Body” means any federal, state, local, municipal, foreign or other government; courts, arbitration commission, governmental or quasi-governmental authority of any nature; or an official of any of the foregoing.

18. WEDC Not a Joint Venturer or Partner. WEDC shall not, under any circumstances, be considered or represented to be a partner or joint venturer of the Recipient or any beneficiary thereof.

19. Captions. The captions in this Agreement are for convenience of reference only and will not define or limit any of the terms and conditions set forth herein.

20. No Waiver. No failure or delay on the part of WEDC in exercising any power or right under this Agreement will operate as a waiver, nor will any single or partial exercise of any such power or right preclude any other exercise of any other power or right.

21. Entire Agreement. This Agreement embodies the entire agreement of the parties concerning WEDC's and the Recipient's obligations related to the subject of this Agreement. This Agreement may not be amended, modified or altered except in writing signed by the Recipient and WEDC. This Agreement supersedes all prior agreements and understandings between the parties related to the subject matter of this agreement.

[Signature Page Follows]

IN WITNESS WHEREOF, WEDC and the Recipient have executed and delivered this Agreement effective the date set forth next to WEDC's signature below.

WISCONSIN ECONOMIC DEVELOPMENT CORPORATION

By:  _____ 11/16/2023
~~Melissa L. Hughes, Secretary and CEO~~ Samuel H. Ridders, Deputy Secretary & COO Date

CITY OF WEST ALLIS

By:  _____ 11/13/2023
Patrick Schloss, Executive Director Date

Notices to the Recipient hereunder must be in writing and will be deemed to have been given: (i) at the time it is sent, as recorded by WEDC's system, when sent by electronic mail during a business day or, if sent after the close of normal business hours on a business day or sent on a non-business day, at the start of normal business hours on the next business day or (ii) Three (3) Business Days after deposit in the United States mail, certified and with proper postage prepaid, addressed as follows:

City of West Allis
7525 W. Greenfield Ave.
West Allis, WI 53214
Attn: Kali Decker
Email: kdecker@westalliswi.gov

Notices to WEDC hereunder must be in writing and will be deemed to have been given: (i) at the time it is sent, as recorded by Recipient's system, when sent by electronic mail during a business day or, if sent after the close of normal business hours on a business day or sent on a non-business day, at the start of normal business hours on the next business day or (ii) Three (3) Business Days after deposit in the United States mail, certified and with proper postage prepaid, addressed as follows:

Wisconsin Economic Development Corporation
Division of Credit & Risk
P.O. Box 1687
Madison, WI 53701
Attn: Capital Catalyst Program
Contract # CC FY24-53691
Email: legal@wedc.org

**EXHIBIT A
REQUEST FOR WEDC PAYMENT**

Award Number: CC FY24-53691		Rep:	Recipient: City of West Allis
FEIN #	Bill.com Payment Network ID (PNI):		Request Number:
Program: Capital Catalyst			Award Type: Grant
Funding Period Covered by this Request From: _____ To: _____			

PROJECT EXPENSES INCURRED/PAID DURING THIS PERIOD (see attachment)

Budget Code	Description Line Item	WEDC Funding This Period	+	Matching Funding This Period	=	Total This Period
0411	Awards to Eligible Businesses					
TOTAL:						

- Check here if this is the Final Request for Payment. If there is a balance remaining on the Project it may be lapsed.

PAYMENT/PROJECT EXPENSE/MATCH DESCRIPTION - Disbursement

Prior to the release of funds, the following requirements must be met (to be initialed by WEDC staff):

- The Recipient creating a Bill.com account unless the Recipient has an existing account with Bill.com. Instructions for creating a Bill.com account will be provided by WEDC under separate cover. The Recipient shall provide their Payment Network ID to WEDC with each request for payment. _____
- The Recipient submitting to WEDC a summary report of the Awards made to Eligible Businesses incurred against both the Capital Catalyst Funds and Matching Funds. The amount of Matching Funds incurred for any request must be in an amount pro rata with the amount incurred against the Capital Catalyst Funds being requested. _____
- The Recipient submitting to WEDC documentation evidencing the Awards made to Eligible Businesses incurred against the Capital Catalyst Funds Funds and Matching Funds covered by this request, including the following information for each Award: Eligible Business name and contact information; Description of the Eligible Business; Amount of Award; and, Date of Award. _____
- The Recipient being in compliance with this Agreement, and with any other agreements by and between the Recipient and WEDC. _____
- The Recipient requesting all Capital Catalyst Funds no later than December 31, 2024. _____

I hereby certify that the expenses reported on this form are in accordance with the terms of the Agreement and that complete and accurate records are being kept to substantiate such expenses.

Authorized Recipient Signature

Date

WEDC Division VP or Designee

Date

WEDC Servicing

Date

WEDC Controller or Finance Department

Date

Retain a copy of the completed form for your records and email a copy of the original and documentation to:
disbursements@wedc.org. The hard copy may be required to be sent upon request.

EXHIBIT A
Memorandum of Understanding
Between the City of West Allis and First-Ring Industrial Redevelopment Enterprise, Inc.

THIS Memorandum of Understanding (“MOU”) has been created and entered on this ____ day of _____, 2023 by and between the following parties: **CITY OF WEST ALLIS**, a municipal corporation, organized under the law of the State of Wisconsin within Milwaukee County, located at West Allis City Hall, 7525 W. Greenfield Ave., West Allis, WI 53214 (“City”), and **First-Ring Industrial Redevelopment Enterprise, Inc.**, a Wisconsin nonstock corporation and regional Community Development Entity, formed in 2007, located at 119324 W. Hayes Ave., West Allis, WI 53227 (“FIRE”).

1. Background.

In spring of 2023, the City and FIRE, agreed to apply to the Wisconsin Economic Development Corporation (WEDC) for the Capital Catalyst Grant Program (“CCGP”). Together, each party recognized the importance of attracting and providing resources to grow small businesses throughout the community.

The CCGP program is structured by WEDC to deploy capital to spur new business generation, stimulate entrepreneurship, and foster job creation.

WEDC awarded the partnership between City and FIRE, \$300,000 to invest as matching loans, grants, or equity in growing, fast paced, small businesses investments. FIRE has agreed to provide the required 1:1 match for the establishment of the loan fund.

2. Purpose.

The purpose of the MOU is to establish the terms and conditions under which each Party will collaborate to establish and manage the CCGP program to promote economic development and supporting entrepreneurship.

The City recognizes that collaboration with and support of FIRE is in line with its strategic goals for Economic Development and the City. The support of Capital Catalyst Grant program at the full discretion of the Common Council and the FIRE Board.

3. Roles and Responsibilities.

The City and FIRE desire to clarify by this MOU, the scope and extent of responsibilities associated with the loan fund. Both Parties have agreed on the following terms and conditions with respect to the services to be provided:

- A. **Statement of Cooperation.** The City and FIRE agree to mutually work together to support the economic mission of the City of West Allis and to partner with the City on the goals of the Capital Catalyst Grant fund.

B. City Responsibilities.

- i. The City, through the Economic Development Program, will process the loan intake process, screen loan applicants and conduct all marketing, underwriting, reporting, and administration of the CCGP.
- ii. The City will be responsible for all accounting, payment tracking, communications with applicants or future borrowers.
- iii. Throughout the course of the grant from WEDC, the City's Economic Development Program will consult and share information about potential applicants or borrowers. This may include reviewing financial accounting statements, audits, and balance sheets.
- iv. If possible, the City may provide portions of the required match utilizing other City lending programs.
- v. City Finance staff will work with the appropriate representatives on FIRE regarding the required match investment.
- vi. The City shall be contracted entity with WEDC responsible for the CCGP program and all necessary reporting requirements.
- vii. The City shall provide copies of reports to FIRE that include leverage investment, job creation, demographics, other community growth metrics, etc.
- viii. The City will utilize the financial resources provided by FIRE for economic development projects that promote job creation, business development and neighborhood revitalization.

C. FIRE Responsibilities.

- i. FIRE will provide the required \$300,000 match to support the CCGP Program.
- ii. FIRE will assist in promoting the CCGP program.
- iii. FIRE will provide insight or comment relative to applications received and to loan packets presented to the City on prepared

4. Loan, Grant or Investment Terms.

A. Loans:

- i. The CCGP program will offer loans to eligible individuals/businesses at a below market interest rate to captivate growth and expedite deployment of funds.
- ii. The interest rate will be Effective federal funds rate as published by the federal reserve bank of New York. Published as 5.50% as of December 5, 2023.
- iii. The Loan Committee may change the interest rate subject to credit worthy underwriting, overall feasibility of the project, industry trends, and available market information.
- iv. The maximum loan amount per applicant is \$150,000
- v. Repayments terms will be up to 20 years with amortization up to 25 years.

B. Grants:

- i. The CCGP program may provide small business grants with the goal of no more than 15% of the overall fund.
- ii. The grant size shall not exceed \$30,000.
- iii. The CCGP grants will be underwritten similar to a loan and conditioned as a loans.
- iv. Grants are based on the availability of funds.

C. Equity Investments.

- i. The CCGP has the option to make equity investments in either start-up or early start-up businesses.
- ii. The size of equity investment may be between \$50,000 to \$150,000.

5. Investment Criteria for Loans, Grants, and Equity.

A. Loan Eligibility.

- i. Applicants must meet the following eligibility to qualify for a loan:
 - i. Creditworthiness
 - ii. Business viability
 - iii. Market conditions
 - iv. Overall business strategy

B. Grant Eligibility.

- i. Applicants must meet the following eligibility to quality for a grant:
- ii. Meet the criteria for a loan
- iii. Demonstrate challenges to raise equity
- iv. Ability to advance “but for” the availability of a grant
- v. Grants are available for 1. start-up food production enterprises with limited access to private lending, 2. start-up software businesses, and 3. advanced manufacturing.
- vi. Businesses that create jobs at above the local median household income.

C. Equity Eligibility.

- i. Applicants must meet the following for an equity investment:
- ii. Meet the criteria for a loan.
- iii. Demonstrate ability to raise equity.
- iv. Ability to advance “but for” the availability of a grant.
- v. Grants are available for 1. start-up food production enterprises with limited access to private lending, 2. start-up software businesses, and 3. advanced manufacturing
 - i. Businesses that create jobs at above the local median household income.
 - ii. Project must demonstrate a 10% return year over year.

6. Fund Income.

- A. All loan repayments or profit from equity will be returned to the fund until all obligation are satisfied with WEDC.
- B. Upon the fund having a balance of \$150,000 of interest income the City shall make annual installment payments of \$25,000 to FIRE for the original \$300,000 match investment.

7. **Bank Account.**

- A. The City will administer all collection and loan funding activities from a CCGP Fund Banking Account.
- B. The City will create a CCGP Fund Banking Account to manage the overall fund.
- C. FIRE will provide \$300,000 to the CCGP Fund Banking Account to demonstrate to the WEDC that the required match is available.
- D. The City's finance team shall administer the CCGP Fund Banking Account and shall seek the WEDC repayments as part of each funded activity.
- E. The City's Economic Development Team shall be signature party for the CCGP Fund Banking Account.
- F. If the Fund is dissolved by each Party, the CCGP Fund Banking Account shall be closed and all funds disbursed 50/50.
- G. If proceeds are not disbursed within the timeframe of the MOU, FIRE proceeds will be returned.

8. **Report and Monitoring.**

- A. Parties agree to provide regular reports on the status of the RLF, including the number of loans disbursed, repayments received, etc.
- B. FIRE has the right to conduct periodic audits or reviews of the RLF operations.

9. **Timeframe:** Program will commence in 2023 and extend until both parties dissolve the CCGP fund. The MOU will be effective as of the date stated above written and shall be automatically renewed and annually unless terminated by either party.

10. **Amendments:** Amendments to this Agreement shall be signed and approved by each party.

11. **Governing Law:** The MOU shall be governed by and construed in accordance with the laws of Wisconsin.

Signatures on the next page

IN WITNESS WHEREOF, the parties hereto have caused this Agreement to be duly executed as of the date, month, and year first above written.

CITY OF WEST ALLIS

**FIRST-RING INDUSTRIAL
REDEVELOPMENT
ENTERPRISE, INC.**

BY: _____
Dan Devine, Mayor

BY: _____
John F. Stibal, President

Approved as to form:

BY: _____
Kail Decker, City of West Allis Attorney

**CITY OF WEST ALLIS
RESOLUTION R-2023-0745**

RESOLUTION TO REPEAL POLICY RELATED TO WATER UTILITY BILLING

REPEALING POLICY 1209

WHEREAS, the Finance Division is no longer responsible for utility billing; and

WHEREAS, the City Water Utility is already required to follow billing procedures prescribed by the Public Service Commission of Wisconsin;

NOW THEREFORE, be it resolved by the Council of the City Of West Allis, in the State of Wisconsin, as follows:

SECTION 1: **REPEAL** “1209 Water Utility Billing” of the City Of West Allis Policies & Procedures is hereby *repealed* as follows:

R E P E A L

~~1209 Water Utility Billing~~ (Repealed)

1. **PURPOSE:**
To describe the procedures to be followed by the Finance Division for Water Utility, Sewer Fund and Storm Water Fund billing.
2. **ORGANIZATIONS AFFECTED:**
This policy applies to all City of West Allis departments, boards, commissions, and the general public.
3. **POLICY:**
It is the policy of the Finance Division to follow a uniform set of procedures when users are billed for Water Utility, City and Metropolitan Sewer Funds and Storm Water Management Fund services.
4. **REFERENCES:**
Sections 15.01 and 15.02, City of West Allis Revised Municipal Code. Common Council Resolution No. 9416, November 11, 1958. Sections 1.07, 1.11, and 1.075, City of West Allis Municipal Code. Water Utility rates are approved by Public Service Commission and approved by the Common Council. Metropolitan Sewer service charges outside of local charges are determined by the Milwaukee Metropolitan Sewerage Commission and are approved by the Common Council. City Sewer service charges and Storm Water Fund charges are approved by the Common Council annually or as required.
5. **PROCEDURES:**
 - a. **RESPONSIBILITY** The Finance Division shall be responsible for administering Water Utility, City and Metropolitan Sewer Funds and Storm

Water Management Fund billings.

b. GENERAL POLICIES

- i. Water meters are read as regularly as possible, at quarterly intervals.
- ii. Bills are sent out by the Finance Division thirty days after the end of each quarterly billing period.
- iii. Financial records of the Water Utility, City and Metropolitan Sewer Funds and Storm Water Management Fund are maintained in the offices of the Finance Division. The Water Utility records are in compliance with the uniform system of accounts prescribed by the Public Service Commission.

~~Effective Date: 1/1/82~~

~~Revision Date: 3/1/99~~

PASSED AND ADOPTED BY THE CITY OF WEST ALLIS COUNCIL

_____.

	AYE	NAY	ABSENT	ABSTAIN
Ald. Vince Vitale	_____	_____	_____	_____
Ald. Ray Turner	_____	_____	_____	_____
Ald. Tracy Stefanski	_____	_____	_____	_____
Ald. Marty Weigel	_____	_____	_____	_____
Ald. Suzzette Grisham	_____	_____	_____	_____
Ald. Danna Kuehn	_____	_____	_____	_____
Ald. Thomas Lajsic	_____	_____	_____	_____
Ald. Dan Roadt	_____	_____	_____	_____
Ald. Rosalie Reinke	_____	_____	_____	_____
Ald. Kevin Haass	_____	_____	_____	_____

Attest

Presiding Officer

Rebecca Grill, City Clerk, City Of
West Allis

Dan Devine, Mayor, City Of West
Allis

**CITY OF WEST ALLIS
RESOLUTION R-2023-0748**

**RESOLUTION RELATING TO REAUTHORIZATION OF WORKER'S
COMPENSATION SELF-INSURANCE FOR THE THREE-YEAR PERIOD (2024-
2026)**

WHEREAS, the City of West Allis, Wisconsin, is a qualified political subdivision of the State of Wisconsin; and

WHEREAS, the Wisconsin Worker's Compensation Act (Act) provides that employers covered by the Act either insure their liability with worker's compensation insurance carriers authorized to do business in Wisconsin, or to be exempted (self-insured) from insuring liabilities with a carrier and thereby assuming the responsibility for its own worker's compensation risk and payment; and

WHEREAS, the State and its political subdivisions may self-insure worker's compensation without a special order from the Department of Workforce Development (Department) if they agree to report faithfully all compensable injuries and agree to comply with the Act and rules of the Department; and

WHEREAS, every three (3) years each self-insured political subdivision must provide the Wisconsin Department of Workforce Development with a copy of a resolution passed by the governing body, which restates its intent and agreement to self-insure under Wisconsin Administrative Code DWD 80.60; and

WHEREAS, the City last passed this type of resolution in January 2021.

NOW THEREFORE, be it ordained by the Council of City Of West Allis, in the State of Wisconsin, as follows: that it reconfirms the following for the three-year period (2024 through 2026): (1) To provide for the continuation of a self-insured worker's compensation program that is currently in effect. (2) To authorize the City Clerk to forward certified copies of this resolution to the Worker's Compensation Division, Wisconsin Department of Workforce Development.

SECTION 1: **ADOPTION** "R-2023-0748" of the City Of West Allis Municipal Resolutions is hereby *added* as follows:

ADOPTION

R-2023-0748(*Added*)

PASSED AND ADOPTED BY THE CITY OF WEST ALLIS COUNCIL

_____.

	AYE	NAY	ABSENT	ABSTAIN
Ald. Vince Vitale	_____	_____	_____	_____
Ald. Ray Turner	_____	_____	_____	_____
Ald. Tracy Stefanski	_____	_____	_____	_____
Ald. Marty Weigel	_____	_____	_____	_____
Ald. Suzzette Grisham	_____	_____	_____	_____
Ald. Danna Kuehn	_____	_____	_____	_____
Ald. Thomas Lajsic	_____	_____	_____	_____
Ald. Dan Roadt	_____	_____	_____	_____
Ald. Rosalie Reinke	_____	_____	_____	_____
Ald. Kevin Haass	_____	_____	_____	_____

Attest

Presiding Officer

Rebecca Grill, City Clerk, City Of
West Allis

Dan Devine, Mayor, City Of West
Allis

**CITY OF WEST ALLIS
RESOLUTION R-2023-0749**

**RESOLUTION TO APPROVE BID OF VISU-SEWER FOR SANITARY SEWER
LINING, SPOT LINING, & GROUTING IN VARIOUS LOCATIONS IN THE CITY
OF WEST ALLIS IN THE AMOUNT OF \$409,863.25**

WHEREAS, The Board of Public Works reports that it duly advertised for bids for the furnishing of certain materials and the performance of all work required for the improvements in a certain area as hereinafter described; that the bids received as shown on the attached bid report were reasonable and hereby recommends and deems it to be for the best interests of the City of West Allis that the bid of Visu -Sewer for 2023 Project No. 17 be accepted.

NOW THEREFORE, BE IT RESOLVED By the Common Council of the City of West Allis that the bid of Visu-Sewer for 2023 Project No. 17 for sanitary sewer lining, spot lining, grouting, and manhole grouting in:

Various Locations within the City of West Allis

(PLAN FILE NOS. X- X-941)

for the sum of Four Hundred, Nine Thousand, Eight Hundred Sixty-three and 25/100 dollars (\$409,863.25) be accepted, and the proper City officers are hereby authorized and directed to enter into contractual relations with said contractor for the performance of said work, in accordance with the prices submitted in their proposal and with the specifications of the City of West Allis, and that all other bids received for same be rejected; and,

BE IT FURTHER RESOLVED That said improvements be installed with funding by Sanitary Sewer Funds.

SECTION 1: **ADOPTION** “R-2023-0749” of the City Of West Allis Municipal Resolutions is hereby *added* as follows:

ADOPTION

R-2023-0749(*Added*)

PASSED AND ADOPTED BY THE CITY OF WEST ALLIS COUNCIL

_____.

	AYE	NAY	ABSENT	ABSTAIN
Ald. Vince Vitale	_____	_____	_____	_____
Ald. Ray Turner	_____	_____	_____	_____
Ald. Tracy Stefanski	_____	_____	_____	_____
Ald. Marty Weigel	_____	_____	_____	_____
Ald. Suzzette Grisham	_____	_____	_____	_____
Ald. Danna Kuehn	_____	_____	_____	_____
Ald. Thomas Lajsic	_____	_____	_____	_____
Ald. Dan Roadt	_____	_____	_____	_____
Ald. Rosalie Reinke	_____	_____	_____	_____
Ald. Kevin Haass	_____	_____	_____	_____

Attest

Presiding Officer

Rebecca Grill, City Clerk, City Of
West Allis

Dan Devine, Mayor, City Of West
Allis

**CITY OF WEST ALLIS
RESOLUTION R-2023-0750**

**RESOLUTION TO APPROVE BID OF BLD SERVICES LLC FOR SANITARY
SEWER CONNECTION LINERS IN VARIOUS LOCATIONS IN THE CITY OF
WEST ALLIS IN THE AMOUNT OF \$164,715**

WHEREAS, The Board of Public Works reports that it duly advertised for bids for the furnishing of certain materials and the performance of all work required for the improvements in a certain area as hereinafter described; that the bids received as shown on the attached bid report were reasonable and hereby recommends and deems it to be for the best interests of the City of West Allis that the bid of BLD Services LLC for 2023 Project No. 16 be accepted.

NOW THEREFORE, BE IT RESOLVED By the Common Council of the City of West Allis that the bid of BLD Services LLC for 2023 Project No. 16 for installation of connection liners in the sanitary sewer system in:
Various Locations within the City of West Allis

(PLAN FILE NOS. X-940)

or the sum of One Hundred, Sixty-four Thousand, Seven Hundred Fifteen and 00/100 dollars (\$164,715) be accepted, and the proper City officers are hereby authorized and directed to enter into contractual relations with said contractor for the performance of said work, in accordance with the prices submitted in their proposal and with the specifications of the City of West Allis, and that all other bids received for same be rejected; and,

BE IT FURTHER RESOLVED That said improvements be installed with funding by Sanitary Sewer Funds.

SECTION 1: **ADOPTION** “R-2023-0750” of the City Of West Allis
Municipal Resolutions is hereby *added* as follows:

ADOPTION

R-2023-0750(*Added*)

PASSED AND ADOPTED BY THE CITY OF WEST ALLIS COUNCIL

_____.

	AYE	NAY	ABSENT	ABSTAIN
Ald. Vince Vitale	_____	_____	_____	_____
Ald. Ray Turner	_____	_____	_____	_____
Ald. Tracy Stefanski	_____	_____	_____	_____
Ald. Marty Weigel	_____	_____	_____	_____
Ald. Suzzette Grisham	_____	_____	_____	_____
Ald. Danna Kuehn	_____	_____	_____	_____
Ald. Thomas Lajsic	_____	_____	_____	_____
Ald. Dan Roadt	_____	_____	_____	_____
Ald. Rosalie Reinke	_____	_____	_____	_____
Ald. Kevin Haass	_____	_____	_____	_____

Attest

Presiding Officer

Rebecca Grill, City Clerk, City Of
West Allis

Dan Devine, Mayor, City Of West
Allis

**CITY OF WEST ALLIS
RESOLUTION R-2023-0763**

**RESOLUTION TO DECLARE THE USE OF THE FIELDHOUSE AND A PORTION
OF LIBERTY HEIGHTS PARK BY THE LIBERTY HEIGHTS PARK
NEIGHBORHOOD ASSOCIATION FOR ICE SKATING ON VARIOUS DATES IN
JANUARY THROUGH MARCH OF 2024, AS A COMMUNITY EVENT**

WHEREAS, the Common Council of the City of West Allis declares the use of the fieldhouse and a portion of Liberty Heights Park by the Liberty Heights Park Neighborhood Association for ice skating on various dates in January through March of 2024 as a community event and will provide the necessary permits to host the events and other support as necessary; and,

WHEREAS, by being a City sponsored event, the City of West Allis agrees to waive all permit fees for holding such an event;

NOW THEREFORE, BE IT RESOLVED, that the Common Council of the City of West Allis declares the use of the fieldhouse and a portion of Liberty Heights Park by the Liberty Heights Park Neighborhood Association for ice skating as a community event for various dates in January through March of 2024.

SECTION 1: **ADOPTION** “R-2023-0763” of the City Of West Allis Municipal Resolutions is hereby *added* as follows:

ADOPTION

R-2023-0763(*Added*)

PASSED AND ADOPTED BY THE CITY OF WEST ALLIS COUNCIL

_____.

	AYE	NAY	ABSENT	ABSTAIN
Ald. Vince Vitale	_____	_____	_____	_____
Ald. Ray Turner	_____	_____	_____	_____
Ald. Tracy Stefanski	_____	_____	_____	_____
Ald. Marty Weigel	_____	_____	_____	_____
Ald. Suzzette Grisham	_____	_____	_____	_____
Ald. Danna Kuehn	_____	_____	_____	_____
Ald. Thomas Lajsic	_____	_____	_____	_____
Ald. Dan Roadt	_____	_____	_____	_____
Ald. Rosalie Reinke	_____	_____	_____	_____
Ald. Kevin Haass	_____	_____	_____	_____

Attest

Presiding Officer

Rebecca Grill, City Clerk, City Of
West Allis

Dan Devine, Mayor, City Of West
Allis



Liberty Heights Park

NEIGHBORHOOD ASSOCIATION

Working together to foster a sense of community.

December 6, 2023

Mayor Dan Devine and Common Council Members
 City of West Allis, City Hall
 7525 West Greenfield Avenue
 West Allis, WI 53214

Dear Honorable Mayor Devine and Common Council Members:

The Liberty Heights Park Neighborhood Association would like to request use of Liberty Heights Park to provide ice skating to the public again for 2024. We provided this event the last two winters, with great success, and would like to offer it to the community again this year.

We are requesting that the city and Department of Public Works would assist in this community event. We are requesting assistance in staging the ice rink again in the open space just northeast of the facility. We would need assistance from the Water Division to fill the ice rink using applicable water at that location. During these scheduled events, we would like to request access to the Liberty Heights facility for children and parents to have restroom access, an area to warm up, and a place for us to loan out ice skates and hockey equipment. As Mr. Wepking informed us, the facility would be limited in heat given current equipment issues. We would continue to use only the designated area within the facility, specified by the Director, and assist with refuse/cleaning inside the facility and outside area during these events.

We have discussed this event with Alderman Turner, and he is in support of this event. We are requesting that any applicable fees be waived to support this event. Please feel free to reach out to us if you have any question or need further information.

Listed below are the dates and times we are requesting use of the Liberty Heights Park for these ice skating events. These days/times are dependent upon weather and volunteer availability, and we will be in contact with DPW about any changes.

Saturday, January 20, 2024	6:00 PM - 8:00 PM	Fire & Ice @ Liberty Heights Park Winter Week Event
Saturdays from January 27 – March 2, 2024	1:00 PM - 3:00 PM	Open Skating
Tuesdays and Thursdays from January 23 – February 29, 2024	4:00 PM - 6:00 PM	Open Skating
Wednesdays from January 24 – February 28, 2024	4:00 PM - 6:00 PM	Open Skating – Hockey

Sincerely,

Tasha Cowap
 LHPNA Board President

Cc: Dave Wepking, Cindy Rauch, Alderman Ray Turner



(414) 502-8253



libertyheightsparkneighborhood@gmail.com



<https://www.facebook.com/LHPNA.WA>

**CITY OF WEST ALLIS
RESOLUTION R-2023-0765**

**RESOLUTION AUTHORIZING THE PURCHASE OF PLACER.AI SOFTWARE
PLATFORM FROM PLACER LABS, INC. IN THE AMOUNT OF \$25,000
RELATIVE TO ECONOMIC DEVELOPMENT AND PLANNING ACTIVITIES.**

WHEREAS, the Economic Development program survey leading real estate professionals and economic development practitioners about various services that provide information about trade areas, trips and visits within an area, customer insights, etc.; and,

WHEREAS, Placer.ai. was recognized as a leader in providing the level of platform that is user friendly to use data for marketing, economic development recruitment, and planning activities; etc.; and,

WHEREAS, the Economic Development program is recommending a contract with Placer Labs, Inc. to provide data and competitive insights and reports to advance recruitment and community advantages to increase customer visits to West Allis; and,

WHEREAS, the funds for the service will be from the Economic Development FIRE 2024 budget.

NOW THEREFORE, BE IT RESOLVED, by the Common Council of the City of West Allis that it hereby approves the authorizing the purchase of Placer.ai software platform from Placer Labs, Inc. in the amount of \$25,000 purchase of a software platform for economic development and planning activities.

Be It Further Resolved that the Economic Development Executive Director, or his designee, be and is hereby authorized and directed to execute and deliver a contract with Placer Labs, Inc. hereby attached and made a part hereof.

Be It Further Resolved, the Common Council approves the sum of \$25,000 be and hereby appropriated from the Economic Development FIRE program budget.

Be It Further Resolved, the City Attorney be and is hereby authorized to make such non-substantive changes, modifications, additions and deletions to and from the various provisions of the Contract, including any and all attachments, exhibits, addendums and amendments, as may be necessary and proper to correct inconsistencies, eliminate ambiguity and otherwise clarify and supplement said provisions to preserve and maintain the general intent thereof, and to prepare and deliver such other and further documents as may be reasonably necessary to complete the transactions contemplated therein.

SECTION 1: **ADOPTION** “R-2023-0765” of the City Of West Allis
Municipal Resolutions is hereby *added* as follows:

ADOPTION

R-2023-0765(*Added*)

PASSED AND ADOPTED BY THE CITY OF WEST ALLIS COUNCIL

_____.

	AYE	NAY	ABSENT	ABSTAIN
Ald. Vince Vitale	_____	_____	_____	_____
Ald. Ray Turner	_____	_____	_____	_____
Ald. Tracy Stefanski	_____	_____	_____	_____
Ald. Marty Weigel	_____	_____	_____	_____
Ald. Suzzette Grisham	_____	_____	_____	_____
Ald. Danna Kuehn	_____	_____	_____	_____
Ald. Thomas Lajsic	_____	_____	_____	_____
Ald. Dan Roadt	_____	_____	_____	_____
Ald. Rosalie Reinke	_____	_____	_____	_____
Ald. Kevin Haass	_____	_____	_____	_____

Attest

Presiding Officer

Rebecca Grill, City Clerk, City Of
West Allis

Dan Devine, Mayor, City Of West
Allis



PLACER LABS, INC.

ORDER FORM

City of West Allis, WI Address:	(“Customer”) 7525 W Greenfield Avenue West Allis, WI 53214	Placer Labs, Inc. Address:	(“Placer”) 440 N Barranca Ave., #1277 Covina, CA 91723
Contact Person:	Patrick Schloss	Contact Person	Bryce Brill
Email:	pschloss@westalliswi.gov	Billing Contact Person:	Melissa Anderson
Phone:	414-302-8468	Billing Email*:	billing@placer.ai
Billing Contact Email:	pschloss@westalliswi.gov	Billing Phone*:	415-228-2444

*Not for use for official notices.

1. Services.

The services provided under this Order Form (the “**Services**”) include:

- Access, via Placer Venue Analytics Platform (“**Placer’s Platform**”), to all major venues within the United States
- Access, via Placer’s Platform, to reports, including Visits, Trade Areas, Customer Journey, Customer Insights, Dwell Times, and Visitation by Hour/Day
- Actionable insights include:
 - Accurate foot traffic counts and dwell time
 - True Trade Areas displaying frequent-visitors-density by home and work locations
 - Customers’ demographics, interests, and time spent at relevant locations
 - Where customers are coming from and going to, and the routes they take
 - Benchmarking of Foot Traffic, Market Share, Audiences, and other key metrics
 - Competitive insights
 - Void Analysis Reports
- Access to Xtra reports per ad hoc needs; in Excel, KML, Tableau, and other formats: Quarterly Maximum of 26 credits; Annual Maximum of 104 credits
- Premier Customer Support
 - Regular meetings with Placer's Customer Success Team
 - Live, Virtual Training support as reasonably needed
- Access to STI Demographics Bundle + Mosaic Data Set, and AGS CrimeRisk. The applicable Advanced Demographics and Psychographics are generated using the Input Datasets from the data vendors as set forth below:

Description	Input Datasets Used
STI Demographics Bundle	PopStats
	Spending Patterns
	Workplace
	Market Outlook
Experian Mosaic	Mosaic Segmentation
AGS CrimeRisk	CrimeRisk

2. Permitted Uses

The data, information and materials accessible via the Services are referred to as “**Placer Data**”. Customer may use Placer Data solely for the following purposes (“**Permitted Uses**”): (a) Customer may use Placer Data for Customer’s

internal business purposes; and (b) Customer may incorporate Placer Data into Research Data, as described and subject to the restrictions below.

“**Research Data**” means datasets and other materials created by Customer that result in any part from Customer’s use of Placer Data. The Customer may share Research Data with current and potential customers, and in marketing materials; provided that the Customer shall cite Placer as a provider of such information (for such purpose only, Placer grants Customer the rights to use the Placer.ai name and logo, provided that any such use of the Placer.ai name and logo must clearly indicate that Placer is the provider of data only, and is not involved in any analysis, conclusion, recommendation). Customer shall not, directly or indirectly, resell, distribute, sublicense, display or otherwise provide Placer Data to any third parties, except that Customer may display Placer Data as part of Research Data.

3. Term and Termination.

Initial Term: The initial term of this Order Form will begin as of January 1, 2023, and will continue for 12 consecutive months thereafter (the “**Initial Term**”). Each renewal or additional term, if any, is referred to as “**Additional Term**,” and the Initial Term and any Additional Terms are referred to collectively as the “**Term**.”

Additional Term: Following expiration of the Initial Term, this Order Form shall be automatically renewed for additional periods of the same duration as the Initial Term, unless either party provides written notice of non-renewal at least thirty (30) days prior to the expiration of the then-current term.

Termination: Either party may terminate this Order Form upon thirty (30) days’ notice if the other party materially breaches any of the terms or conditions of this Order Form or the Agreement (as defined below), and the breach remains uncured during such thirty (30) days. In addition, Placer may immediately suspend Customer’s access to the Services, or terminate the Order Form, in the event of non-payment by the Customer or breach by Customer of any restrictions regarding usage of the Services.

4. Fees.

\$25,000/year invoiced: in full upon signing this Order Form.

Invoice sent electronically to Customer’s billing contact email via NetSuite.

Customer shall pay the fees set forth above in this Order Form.

Unpaid amounts are subject to a finance charge of 1.5% per month on any outstanding balance, or the maximum permitted by law, whichever is lower, plus all expenses of collection.

Customer is responsible for all applicable taxes arising directly from the Services other than U.S. taxes based on Placer’s net income.

If Customer believes that Placer has billed Customer incorrectly, Customer must contact Placer no later than sixty (60) days after the closing date on the first billing statement in which the error or problem appeared in order to receive an adjustment or credit. Inquiries should be directed to Placer’s customer support department at support@placer.ai.

Placer may increase the Fees any time following the Initial Term (but not more frequently than once in any twelve (12) month period). The amount of such annual increase will equal the greater of CPI or five percent (5%) per annum.

In the event of any termination, Customer will pay in full for the Services.

All billing will be sent via electronic invoice to the Customer contact indicated above. Customer shall pay all fees within thirty (30) days of the invoice date.

5. Support.

Placer will use commercially reasonable efforts to provide customer service and technical support in connection with the Services on weekdays during the hours of 9:00 A.M. through 5:00 P.M. Pacific Time, with the exclusion of federal holidays. For any such support, please contact us at support@placer.ai.

6. Mutual NDA.

Each party (the “**Receiving Party**”) understands that the other party (the “**Disclosing Party**”) has disclosed or may disclose business, technical or financial information relating to the Disclosing Party’s business (hereinafter referred to as “**Proprietary Information**” of the Disclosing Party). Proprietary Information of Placer includes, without limitation, non-public information regarding features, functionalities and performance of, and pricing for, the Services. The Receiving Party agrees: (i) to take reasonable precautions to protect such Proprietary Information, and (ii) not to use (except in performance of the Services or as otherwise permitted by the Agreement) or disclose to any third party any Proprietary Information. The foregoing shall not apply with respect to any information that the Receiving Party can document (a) is or becomes generally available to the public, (b) was in the possession of or known to the Receiving Party, prior to disclosure thereof by the Disclosing Party, without any restrictions or confidentiality obligations, (c) was rightfully disclosed to it, without any restrictions or confidentiality obligations, by a third party, (d) was independently developed without use of any Proprietary Information of the Disclosing Party, or (e) is required to be disclosed by law, provided that the Receiving Party provides the Disclosing Party with prompt written notice of such requirement and reasonably cooperates with the Disclosing Party to limit or challenge such requirement. These provisions regarding Proprietary Information shall apply in perpetuity and shall survive any termination of the Order Form or the Agreement.

7. Miscellaneous.

All notices under the Order Form and the Agreement will be in writing and will be deemed to have been duly given (a) upon delivery by a recognized delivery service (e.g., FedEx) with delivery confirmation, (b) upon receipt, if sent by U.S. certified or registered mail, return receipt requested, or (c) when sent via email, if sent during normal business hours of the recipient, and on the next business day if sent after normal business hours of the recipient. Notices shall be sent to the addresses set forth in the Order Form, which addresses may be subsequently modified by written notice given in accordance with these provisions.

Customer grants Placer the right to use Customer’s company name and company logo, for Placer’s promotional purposes.

This Order Form is entered into by and between Customer and Placer effective as of the date of the last signature below. This Order Form and use of the Services are governed by, and Customer and Placer agree to, the License Agreement located at <https://www.placer.ai/placer-license-agreement/> (the “**Agreement**”); provided, however, that in the event of any conflict between this Order Form and the Agreement, this Order Form shall control. Unless otherwise defined in this Order Form, capitalized terms herein have the same meaning as in the Agreement.

“**Customer**”

City of West Allis, WI
By:

“**Placer**”

Placer Labs, Inc.
By:

Name:
Title:
Date:

Name:
Title:
Date:

**CITY OF WEST ALLIS
RESOLUTION R-2023-0766**

**RESOLUTION TO AUTHORIZE THE DIRECTOR OF PUBLIC WORKS TO
AMEND AN EXISTING AGREEMENT WITH MEAD & HUNT INC. (FORMERLY
SYMBIONT INC.) FOR GIS SUPPORT SERVICES RELATED TO THE CREATION
OF VARIOUS GIS APPLICATIONS IN AN AMOUNT NOT TO EXCEED \$45,000
AND TO AUTHORIZE THE TRANSFER OF SALARY FUNDS FROM ACCOUNT
NUMBER 100-4218-531.11-01**

WHEREAS, the City has an existing agreement with Mead & Hunt Inc. for GIS services for the design of various GIS applications in the amount of \$7,500; and,

WHEREAS, the City previously amended the agreement amount from \$7,500 to an additional \$24,050. The City will need further assistance from Mead & Hunt Inc. to provide GIS services and create various applications to aid the operational needs of the Department of Public Works.

NOW THEREFORE, BE IT RESOLVED by the Mayor and Common Council of the City of West Allis that up to \$45,000 is hereby approved for Mead & Hunt Inc. for the creation of a various GIS applications to assist with meeting departmental needs; and,

BE IT FURTHER RESOLVED that the Director of Public Works is hereby authorized to enter into an amended agreement for the creation of various GIS applications with Mead & Hunt Inc.; and,

BE IT FURTHER RESOLVED that funding for the amended professional services agreement will be charged to transferred 2023 salary funds in account number 100-4001-533.30-04 (Professional Services/ Other), and that a transfer of salary funds is authorized to this account from salary account number 100-4218-531.11-01.

SECTION 1: **ADOPTION** “R-2023-0766” of the City Of West Allis Municipal Resolutions is hereby *added* as follows:

ADOPTION

R-2023-0766(*Added*)

PASSED AND ADOPTED BY THE CITY OF WEST ALLIS COUNCIL

_____.

	AYE	NAY	ABSENT	ABSTAIN
Ald. Vince Vitale	_____	_____	_____	_____
Ald. Ray Turner	_____	_____	_____	_____
Ald. Tracy Stefanski	_____	_____	_____	_____
Ald. Marty Weigel	_____	_____	_____	_____
Ald. Suzzette Grisham	_____	_____	_____	_____
Ald. Danna Kuehn	_____	_____	_____	_____
Ald. Thomas Lajsic	_____	_____	_____	_____
Ald. Dan Roadt	_____	_____	_____	_____
Ald. Rosalie Reinke	_____	_____	_____	_____
Ald. Kevin Haass	_____	_____	_____	_____

Attest

Presiding Officer

Rebecca Grill, City Clerk, City Of
West Allis

Dan Devine, Mayor, City Of West
Allis



December 6, 2023

Mr. Mike Brofka
Assistant Director - DPW Administrative Office
City of West Allis
6300 W. McGeoch Avenue
West Allis, WI 53219

**RE: Proposal for Public Works GIS Solutions
City of West Allis, Wisconsin | Department of Public Works
Mead & Hunt Proposal No. M4666680-240185.01 Revision 1**

Dear Mr. Brofka,

Mead & Hunt, Inc. (Mead & Hunt) appreciates the opportunity to provide continuing geographic information system (GIS) support and technical services to the City of West Allis, Wisconsin (West Allis) Department of Public Works (DPW) for the development of several GIS solutions to support improvements to the Public Works department GIS system

| PROJECT UNDERSTANDING/BACKGROUND

This proposal offers a continuation of GIS support and technical services to West Allis. We look forward to assisting West Allis DPW in achieving its GIS system goals.

| SCOPE OF WORK FOR GIS SERVICES

Mead & Hunt's GIS services may include:

- GIS server administration and upgrades
- GIS system application updates (e.g., HUB, ArcGIS Online, Portal)
- Geodatabase enhancements and layer development
- Utility system data management and enhancements
- Mobile GIS application implementation and configuration
- Dashboard development
- Storymap development
- Survey 123 configuration
- Rest services configuration
- Script updates/model development
- Staff training
- Technical support and troubleshooting

For additional information on the Scope of Work and Estimated Costs, see Attachment A. The Assumptions and Exclusions inherent in Mead & Hunt's proposed GIS services are included in Attachment B.

Mead & Hunt will work collaboratively with West Allis to establish future GIS priorities and define task-specific levels of effort as GIS support services are identified and executed.

| COMPENSATION

Mead & Hunt will complete the above-described Scope of Work on a time and materials basis not to exceed \$35,000, without additional written authorization from West Allis. These estimated fees are not a minimum level of service and will not be billed if support is not requested.

The costs in this proposal exclude any sales and use tax, goods and services tax, gross receipts tax, value-added tax, or similar taxes. Upon award of the contract, and prior to work starting, Mead & Hunt requires that West Allis provide either a signed tax exemption certificate, or the applicable sales tax rate, for the project. The final cost of the project will increase to include the cost of all applicable taxes if exemptions do not apply.

| TERMS AND CONDITIONS

The Scope of Work and Compensation stated in this proposal are valid for a period of 30 days from date of submission. If authorization to proceed is not received during this period, this proposal may be withdrawn or modified by Mead & Hunt.

Signatures of authorized representatives of West Allis and Mead & Hunt shall convert this proposal to an Agreement between the two parties, and receipt of one signed copy shall be considered authorization to proceed with the work described in the Scope of Work. All services shall be performed in accordance with the agreement attached as Attachment C, hereto.

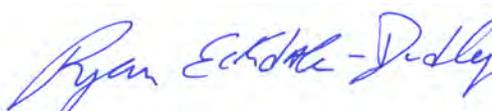
We appreciate the opportunity to offer our continued GIS services. We welcome any questions regarding this proposal and look forward to our continued collaboration with you.

Sincerely,

MEAD & HUNT, INC.



Kyle Engelking
GIS Supervisor



Ryan Eckdale-Dudley, GISP
GIS Market Leader

MEAD & HUNT PROPOSAL NO. M4666680-240185.01 Revision 1

WEST ALLIS PUBLIC WORKS GIS SOLUTIONS ACCEPTED BY:

CLIENT: _____

SIGNATURE: _____

TITLE: _____

DATE: _____

Mead & Hunt. considers the project approach, design, pricing, data, and other business considerations contained in this proposal to be proprietary and confidential business information to be used solely for the purpose of evaluating the proposal. This document and the information contained herein shall not be used for any purpose other than as stated above and shall not be used, duplicated, or disclosed to any other party without Mead & Hunt's prior written consent.



Attachment A
Scope of Work
and
Cost Estimate

PROJECT BACKGROUND

The Scope of Work is based on ongoing efforts to support the City of West Allis (West Allis) Information Technology Department in implementing GIS datasets and solutions specific to the West Allis Public Works department priorities and organizational initiatives. For purposes of simplicity individual tasks and deliverables are organized by division.

SCOPE OF WORK

Outlined below are anticipated tasks associated with GIS support services.

- Geodatabase enhancements and development
- Feature Class (FC) development, configuration, and population
- Feature/Map Service Creation
- Web Map (WM) configuration
- GIS viewer creation and updates
- Mobile GIS application Implementation and configuration using Field Maps (FM)
- Dashboard (DB) development
- Staff training Technical support and troubleshooting

Task 1 | General

Storm Cleanup & Response

Feature Class (FC) Development	<ul style="list-style-type: none"> • West Allis will provide Mead & Hunt with layer schema requirements. <ul style="list-style-type: none"> ◆ FC fields, domains, etc. ◆ Maintenance tables • Mead & Hunt will build Storm Cleanup and Response FCs per West Allis specifications. • FCs will be loaded into the West Allis Enterprise GIS database. • FC templates will be configured for editing requirements. • FCs will be published as (feature/map service). • Mead & Hunt will work with West Allis staff to integrate the appropriate desktop/browser editing capabilities.
Field Map (FM) Configuration	<ul style="list-style-type: none"> • Mead & Hunt will configure/update Storm Cleanup & Response WM per West Allis specifications to function properly in ESRI Field Maps. <ul style="list-style-type: none"> ◆ Integration of appropriate layer(s) ◆ Symbology, labeling, transparency, etc. • Mead & Hunt will configure Storm Cleanup & Response FM per West Allis specifications.

SCOPE OF WORK AND ESTIMATED COSTS

	<ul style="list-style-type: none"> ◆ Form (formatting, input, type, required, default values, conditional visibility) ● Mead & Hunt will demo Storm Cleanup & Response FM to West Allis. If required, additional modifications will be made per feedback from West Allis staff.
Dashboard (DB) Development	<ul style="list-style-type: none"> ● Mead & Hunt will work collaboratively with West Allis staff on defining the requirements of the Storm Cleanup & Response DB. However, we anticipate the scope may include the configuration of one Storm Cleanup & Response DB. ● A single WM will be configured for each DB. ● DB will be built using consistent branding and appearance. ● DB will be integrated with Storm Cleanup & Response FCs and may include integration of the following DB components. ● Header, side panels, maps, serial charts, pie charts, indicators, gauge, lists, details, rich text, embedded content, supplemental GIS content. ● Mead & Hunt will demo Storm Cleanup & Response DB to West Allis. If required, additional modifications will be made per feedback from West Allis staff.
Other	<ul style="list-style-type: none"> ● Content (Data, Apps, Solutions) will be delivered in a consistent manner. <ul style="list-style-type: none"> ◆ Thumbnails, description, tags, etc. ● Future modifications and technical support will be provided on a time and materials basis. ● Schedule TBD.

Task 2 | Building & Sign Division

Signs, Event Setup

Feature Class (FC) Development	<ul style="list-style-type: none"> ● West Allis will provide Mead & Hunt with layer schema requirements and/or modifications. <ul style="list-style-type: none"> ◆ Feature class fields, domains, etc. ◆ Related maintenance tables ● Mead & Hunt will build/update Sign, Event setup FCs per West Allis specifications. ● West Allis will provide Mead & Hunt with the existing GIS layer and historic maintenance data (if either exists). <ul style="list-style-type: none"> ◆ Mead & Hunt will load existing data and maintenance records into the new FC. ● FCs will be loaded into the West Allis Enterprise GIS database. ● FC templates will be configured for editing requirements. ● FCs will be published as (feature/map service).
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SCOPE OF WORK AND ESTIMATED COSTS

	<ul style="list-style-type: none"> • Mead & Hunt will work with West Allis staff to integrate the appropriate desktop/browser editing capabilities.
Field Map (FM) Configuration	<ul style="list-style-type: none"> • Mead & Hunt will configure Sign, Event Setup WM per West Allis specifications to function properly in ESRI Field Maps. <ul style="list-style-type: none"> ♦ Integration of appropriate layer(s): symbology, labeling, transparency, etc. • Mead & Hunt will configure Sign, Event Setup FM per West Allis specifications. <ul style="list-style-type: none"> ♦ Form (formatting, input, type, required, default values, conditional visibility) • Mead & Hunt will demo Sign, Event Setup FM to West Allis; If required, additional modifications will be made per feedback from West Allis staff.
Dashboard (DB) Development	<ul style="list-style-type: none"> • Mead & Hunt will work collaboratively with West Allis staff on defining the requirements of the Sign, Event Setup DBs. However, we anticipate the scope may include the configuration of one-two Sign, and one Event Setup specific DBs. • A single WM will be configured for each DB. • DB will be built using consistent branding and appearance. • DB will be integrated with Sign, Event Setup FCs and may include integration of the following DB components. <ul style="list-style-type: none"> ♦ Header, side panel, maps, serial charts, pie charts, indicators, gauge, lists, details, rich text, embedded & supplemental content • Mead & Hunt will demo Sign, Event Setup DBs to West Allis. If required, additional modifications will be made per feedback from West Allis staff. • Dashboards will be combined into a single (Building & Sign Division Dashboards App) for simplified access.
Other	<ul style="list-style-type: none"> • Content (Data, Apps, Solutions) will be delivered in a consistent manner. <ul style="list-style-type: none"> ♦ Thumbnails, description, tags, etc. • Future modifications and technical support will be provided on a time and materials basis. • Schedule TBD.

Task 3 | Electrical Division

Traffic Signals

Feature Class (FC) Development	<ul style="list-style-type: none"> • West Allis will provide Mead & Hunt with layer schema requirements. <ul style="list-style-type: none"> ♦ Feature class fields, domains, etc. ♦ Maintenance tables • Mead & Hunt will build Traffic Signal FC per West Allis specifications.
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SCOPE OF WORK AND ESTIMATED COSTS

	<ul style="list-style-type: none"> • West Allis will provide Mead & Hunt with the existing GIS layer and historic maintenance data (if either exists). • Mead & Hunt will load existing data and maintenance records into the new FC. • FC will be loaded into West Allis Enterprise GIS database. • FC templates will be configured for editing requirements. • FC will be published as (feature/map service). • Mead & Hunt will work with West Allis staff to integrate the appropriate desktop/browser editing capabilities.
Field Map (FM) Configuration	<ul style="list-style-type: none"> • Mead & Hunt will configure/update Traffic Signal WM per West Allis specifications to function properly in ESRI Field Maps. <ul style="list-style-type: none"> ♦ Integration of appropriate layer(s) ♦ Symbology, labeling, transparency, etc. • Mead & Hunt will configure Traffic Signal FM per West Allis specifications. <ul style="list-style-type: none"> ♦ Form (formatting, input, type, required, default values, conditional visibility) • Mead & Hunt will demo Traffic Signal FM to West Allis; If required, additional modifications will be made per feedback from West Allis staff.
Dashboard (DB) Development	<ul style="list-style-type: none"> • Mead & Hunt will work collaboratively with West Allis staff on defining the requirements of the Traffic Signal DB. However, we anticipate scope may include the configuration of one Traffic Signal specific DB. • A single WM will be configured for each DB. • DB will be built using consistent branding and appearance. • DB will be integrated with Traffic Signal FC and may include integration of the following DB components. <ul style="list-style-type: none"> ♦ Header, side panel, maps, serial charts, pie charts, indicators, gauge, lists, details, rich text, embedded & supplemental content • Mead & Hunt will demo Traffic Signal DB to West Allis; If required, additional modifications will be made per feedback from West Allis staff.
Other	<ul style="list-style-type: none"> • Content (Data, Apps, Solutions) will be delivered in a consistent manner. <ul style="list-style-type: none"> ♦ Thumbnails, description, tags, etc. • Future modifications and technical support will be provided on a time and materials basis. • Schedule TBD.

Task 4 | Forestry Division

Landscape Beds

Feature Class (FC) Development	<ul style="list-style-type: none"> • West Allis will provide Mead & Hunt with layer schema requirements. <ul style="list-style-type: none"> ◆ Feature class fields, domains, etc. ◆ Maintenance tables • Mead & Hunt will build Landscape Beds FC per West Allis specifications. • FC will be loaded into the West Allis Enterprise GIS database. • FC templates will be configured for editing requirements. • FC will be published as (feature/map service). • Mead & Hunt will work with West Allis staff to integrate the appropriate desktop/browser editing capabilities
Field Map (FM) Configuration	<ul style="list-style-type: none"> • Mead & Hunt will configure Landscape Beds WM per West Allis specifications to function properly in ESRI Field Maps. • Integration of appropriate layer(s). <ul style="list-style-type: none"> ◆ Symbology, labeling, transparency, etc. • Mead & Hunt will configure Landscape Beds FM per West Allis specifications. <ul style="list-style-type: none"> ◆ Form (formatting, input, type, required, default values, conditional visibility) • Mead & Hunt will demo Landscape Beds FM to West Allis. If required, additional modifications will be made per feedback from West Allis staff.
Dashboard (DB) Development	<ul style="list-style-type: none"> • Mead & Hunt will work collaboratively with West Allis staff on defining the requirements of the Landscape Beds DB. However, we anticipate scope may include the configuration of one Landscape Beds specific DB. • A single WM will be configured for each DB. • DB will be built using consistent branding and appearance. • DB will be integrated with Landscape Beds FC and may include integration of the following DB components. <ul style="list-style-type: none"> ◆ Header, side panel, maps, serial charts, pie charts, indicators, gauge, lists, details, rich text, embedded & supplemental content • Mead & Hunt will demo Landscape Beds DB to West Allis; If required, additional modifications will be made per feedback from West Allis staff. • Dashboard will be combined into a single (Forestry Division App) for simplified access.

Attachment A

SCOPE OF WORK AND ESTIMATED COSTS

Other	<ul style="list-style-type: none"> • Content (data, apps, solutions) will be delivered in a consistent manner for thumbnails, descriptions, tags, etc. • Future modifications and technical support will be provided on a time and materials basis. • Schedule TBD.
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| Estimated Cost

West Allis Public Works GIS Support

Task	Description	Fee
1	General (Storm Response)	\$8,000
2	Building & Sign Division	\$11,500
	Signs	\$4,500
	Event Setup	\$7,000
3	Electrical Division	\$9,300
	Traffic Signals	\$9,300
4	Forestry Division	\$6,200
	Landscape Beds	\$6,200
Total Estimated Cost (time & materials not to exceed)		\$35,000



Attachment B **Assumptions** **and** **Exclusions**

| **ASSUMPTIONS**

In the development of our proposed scope of services, level of effort, and schedule, Mead & Hunt has made the following assumptions:

- The geodatabase model will be provided as an Esri file geodatabase.
- The proposed GIS services are specific to creating an Environmental Systems Research Institute (Esri)-based ArcGIS Online (AGOL) GIS system.
- The City of West Allis (West Allis) is responsible for purchasing and maintaining an AGOL subscription. Mead & Hunt will assist in this effort.
- West Allis will be responsible for populating asset attributes in the GIS.
- West Allis will complete any needed GPS or geographic corrections.
- West Allis will provide existing forms for guidance on what information needs to be collected for all workflows
- If West Allis requires desktop mapping capabilities, it will be responsible for purchasing a desktop license of ArcGIS.
- If subsequent review of asset information identifies additional effort is required to complete items not included in this Scope of Work, Mead & Hunt will provide West Allis with an estimated level of effort to complete prior to execution.

| **EXCLUSIONS**

The following exclusions apply to this proposal and are not included in the project cost:

- No GPS or geographic corrections will be made by Mead & Hunt. We anticipate West Allis will conduct any needed corrections.



Attachment C

Terms and Conditions

MEAD AND HUNT, INC.
PROFESSIONAL SERVICES TERMS AND CONDITIONS OF AGREEMENT

These Terms and Conditions of Agreement form the Agreement under which services are to be performed by Mead and Hunt, Inc. (hereinafter "Consultant") upon acceptance of the attached Proposal by the Client. The Scope of Work, Project Cost and Project Schedule sections of the attached Proposal are incorporated by reference into these Terms and Conditions of Agreement and are part of the Agreement.

Article 1. Scope of Work

It is understood that the Scope of Work and the Project Schedule defined in the Proposal are based, in part, on the information provided by the Client. If this information is incomplete or inaccurate, or if site conditions are encountered which materially vary from those indicated by the Client, or if the Client directs Consultant to change the original scope of work established by the Proposal, a written amendment to this Agreement equitably adjusting the costs and/or performance time thereunder, shall be executed by the Client and Consultant as soon as practicable in accordance with Article 30 below. In the event that the Client and Consultant cannot agree upon the terms and conditions of such amendment, either party may terminate this Agreement immediately upon written notice to the other in accordance with Article 10, Termination.

Consultant shall perform only the services specified in the Scope of Work portion of the Proposal or an amendment thereto as referenced above. Services provided by Consultant shall be subject to the provisions of this Agreement, including these Terms and Conditions of Agreement, any supplemental conditions incorporated herein, and any written amendments as referenced above. Consultant shall invoice its costs, and Client shall provide payment for all services provided in accordance with Article 2 below.

Article 2. Fees, Billing and Payment

Unless otherwise limited in the Proposal, purchase order, or work order, Consultant's fee estimate is effective for thirty (30) days from the date of the Proposal. Thereafter, Consultant shall have the right to modify its fee estimate.

The fees stated in a Proposal, purchase order, or work order constitute an estimate of the tasks and fees required to perform the Scope of Work. The scope of work often cannot be fully defined during the initial planning stages of a project. As the Project progresses, facts uncovered may reveal a change in direction, which may alter the Scope of Work. If Client requests modifications or changes in the Scope of Work related to the Project, or if the during Project development the Scope of Work changes resulting in changes to the estimated tasks and fees required to perform the Scope of Work, then the time of performance of the services by Consultant and the fees associated therewith shall be revised and accepted in accordance with Article 30 before Consultant undertakes any additional work beyond the originally defined Scope of Work.

The Client recognizes that Consultant's fee estimate does not include potentially applicable sales and use taxes. Tax-exempt certificates are to be provided by the Client in connection with the acceptance of the Proposal or the applicable work order or purchase order. Taxes will be added to all invoices as applicable,

unless/until a properly completed and valid tax-exemption form is received.

To the extent applicable, the Client recognizes meal costs will be charged based on per diem basis and construction managers and site engineers will charge hotel and meal costs on a per diem basis.

The Client recognizes that time is of the essence with respect to payment of Consultant's invoices, and that timely payment is a material part of the consideration of this Agreement.

Invoices will be submitted by Consultant monthly, and shall be due and payable within thirty (30) calendar days of the invoice date. If the Client objects to all or any portion of an invoice, the Client shall so notify Consultant within fourteen (14) calendar days of the invoice date, identify the cause of disagreement, and pay when due that portion of the invoice, if any, not in dispute. In the event that Consultant and the Client cannot resolve the dispute regarding invoiced amounts within thirty (30) days after receipt by Consultant of the aforementioned notice, the dispute shall be submitted to dispute resolution pursuant to Article 12, below.

Payment shall be made via electronic means (EFT/ACH) directly to Consultant. A remittance advice or payment notification to accountsreceivable@meadhunt.com is required. Where electronic means are not available or not feasible, payment shall be mailed to:

Mead and Hunt, Inc.
Attn: Accounts Receivable, Mead & Hunt
2440 Deming Way
Middleton, WI 53562

The Client shall pay an additional charge of one-and-one-half (1.5) percent (or the maximum percentage allowed by law, whichever is lower) of the invoiced amount per month for any payment received by Consultant more than thirty (30) calendar days from the date of the invoice, excepting any portion of the invoiced amount in dispute or resolved in favor of Client. Payment of invoices is in no case subject to unilateral discounting or setoffs by the Client.

Application of the percentage rate indicated above as a consequence of the Client's late payments does not constitute any willingness on Consultant's part to finance the Client's operation and no such willingness should be inferred.

If the Client fails to pay undisputed invoiced amounts within thirty (30) calendar days of the date of the invoice, Consultant may at any time, without waiving any other claim against the Client or the right to pursue any other remedy against the Client and without thereby incurring any liability to the Client, suspend this Agreement, as provided for in Article 9, Suspension, or terminate this Agreement, as provided for in Article 10, Termination.

Article 3. Confidentiality

Consultant and Client shall hold confidential all business or technical information marked as confidential or proprietary obtained from the other or its affiliates under this Agreement for a period of five (5) years after obtaining such information, and during that period shall not disclose such information without the other's consent except to the extent required for (1) performance of services under this Agreement; (2) compliance with professional standards of conduct for preservation of the public safety, health and welfare; (3) compliance with any law, regulation, ordinance, subpoena, court order or governmental request; or (4) protection of the disclosing party against claims or liabilities arising from performance of services under this Agreement. In the event disclosure may be required for any of the foregoing reasons, the disclosing party will, except where immediate notification is required by law or regulation or is, in the judgement of the receiving party's counsel required to limit that party's liability, notify the other party in advance of disclosure. The confidential information does not include any data or information which the receiving party can prove (a) was in the receiving party's lawful possession prior to its disclosure by the disclosing party; (b) is later lawfully obtained by the receiving party from a third party without notice to the receiving party of any obligation of confidentiality or other restrictions with respect to use thereof; (c) is independently developed by the receiving party; (d) is, or later becomes, available to the public through no breach of an obligation of confidentiality by the receiving party; or (e) is approved for disclosure in writing by the disclosing party. Notwithstanding anything to the contrary herein, one archive copy of confidential information or documents containing confidential information may be retained by legal counsel of receiving party for the sole purpose of identifying its obligations under this Agreement and any copy may be retained pursuant to any statute, regulation, administrative opinion or any similar legal requirement or to evidence compliance with a professional duty.

Article 4. Independent Contractor Relationship

The relationship between the Client and Consultant created under this Agreement is that of principal and independent contractor. Consultant shall serve as an independent contractor to the Client and shall be responsible for selecting the means and methods that services will be provided under this Agreement. It is specifically understood that, irrespective of any assignability provisions, Consultant may retain subcontractors to perform services usually and customarily performed by subcontractors. Should Consultant determine it appropriate or necessary to rely on a subcontractor where it is not customary to do so, Consultant shall obtain prior written approval or subsequent written confirmation from the Client.

Article 5. Standard of Care

Consultant will perform the Services in accordance with the standards of care and diligence normally practiced by consulting firms performing services of a similar nature in the same locale.

Article 6. Opinions on Cost

Consultant may be asked to provide opinions of probable construction cost or Project costs as part of the professional services under this Agreement. Consultant's opinions of cost are based on Consultant's

experience and judgment. Provided, however, Consultant cannot and does not guarantee that construction proposals, bids or actual project or construction costs will not exceed estimates provided by Consultant. Consultant is not responsible for variations between actual construction bids or costs and Consultant's opinions regarding probable construction costs.

Article 7. Timeliness of Performance

Consultant acknowledges that timely performance of its services is an important element of this Agreement. Consultant will put forth reasonable efforts to complete the work according to the schedule attached in the Proposal.

If Consultant discerns that the schedule shall not be met for any reason, it shall so notify the Client as soon as practically possible so that a mutually agreed on revised schedule can be established.

Article 8. Force Majeure

Consultant shall not be considered in default because of any delays in the completion of the work due to causes beyond the control and without the fault or negligence of Consultant or its subcontractors, including but not restricted to, an act of God or of a public enemy, civil unrest, fire, flood, area-wide strike, freight embargo, unusually severe weather, governmental action, pandemic, epidemic or supplier delay. In the event Consultant has knowledge of any actual or potential delay, Consultant shall notify Client in writing of such cases of delay and their probable extent and, upon such notification, Consultant's performance obligations hereunder shall be suspended.

Article 9. Suspension

Upon fourteen (14) calendar days written notice to Consultant, the Client may suspend Consultant's work.

If payment of Consultant's invoices is not maintained on a thirty (30) calendar-day current basis by the Client, Consultant may, by fourteen (14) calendar days' written notice to the Client, suspend further work until payment is restored to a current basis.

Suspension for any reason exceeding forty-five (45) calendar days shall, at Consultant's option, make this Agreement subject to renegotiation or termination, as provided for elsewhere in this Agreement. Any suspension shall extend the time schedule for performance in a manner that is satisfactory to both the Client and Consultant, and Consultant shall be compensated for services performed and charges incurred prior to the suspension date, regardless of the reason for the suspension.

Article 10. Termination

The Client or Consultant may terminate this Agreement with or without cause, and such termination shall be effective upon fourteen (14) days' written notice to the other party.

Either party may also terminate this Agreement upon written notice to the other party in the event that the other party becomes insolvent, files a petition in bankruptcy, is adjudicated bankrupt, has an assignee, referee, receiver or trustee appointed in any creditor action, has a petition in bankruptcy filed against it which is not vacated within thirty (30) days or suffers any action analogous thereto.

In the event such termination becomes necessary, the party effecting termination shall so notify the other party, and termination will become effective fourteen (14) calendar days after receipt of the termination notice. Irrespective of which party shall effect termination or the cause therefor, the Client shall within thirty (30) calendar days of termination remunerate Consultant for services rendered and costs reasonably incurred, in accordance with Consultant's fee schedule. Costs shall include those incurred up to the time of termination.

Article 11. Notice to Parties

All notices required or permitted under this Agreement shall be in writing and shall be made to the parties' below:

Consultant's Project Manager:

Kyle Engelking

6737 W Washington Street, Suite 3500

West Allis, WI 53214

Kyle.Engelking@meadhunt.com

Client Project Manager:

Mike Brofka

6300 W McGeoch Avenue

West Allis, WI 53219

mbrofka@westalliswi.gov

For Notices made pursuant to Article 12:

Legal Department: Mead and Hunt, Inc.

6737 W Washington Street, Suite 3500

West Allis, WI 53214

Sonya.Simon@meadhunt.com

For Notices made pursuant to Article 12:

Client Legal Department (optional)

Address

Address

Email

Article 12. Dispute Resolution

Client and Consultant shall provide written notice of a dispute within a reasonable time after the event giving rise to the dispute. Client and Consultant agree to negotiate any dispute between them in good faith for a period of thirty (30) days following such notice. Client and Consultant may agree to submit any dispute to mediation, but such mediation shall not be required as a prerequisite to initiating a lawsuit to enforce this Agreement. Either party shall have the right to litigate the claim, dispute or other matter in question in any state or federal court in the State in which the Project is located. In connection therewith, each party agrees to submit to the jurisdiction of such court.

In the event that legal action is brought by either party against the other in the Courts (including action to enforce or interpret any aspect of this agreement), each party shall be responsible for its own legal costs.

Client and Consultant agree to seek recourse only against each other as incorporated (or similar business entities) and not each other's officers, employees, directors or shareholders.

Article 13. Choice of Law

This Agreement shall be governed and construed in accordance with the laws of the State in which the Project is located, without reference to conflicts of law principles. Each party hereto consents to the exclusive jurisdiction of the state and federal courts in the State in which the Project is located for any actions, suits or proceedings arising out of or relating to this Agreement.

Article 14. Indemnification

Subject to the limitations provided in Article 15, Consultant agrees to indemnify and hold harmless Client, its directors, officers, stockholders, employees, agents, successors and assigns, from and against any and all claims, demands, causes of action, liability and costs which arise out of or result from any negligent act, omissions, or willful misconduct of Consultant or Consultant's employees, agents or subcontractors in the performance of services under this Agreement; provided, however, Consultant will not be obligated to indemnify Client with respect to costs or damages to the extent such costs or damages are caused by or incurred as a result of negligence or intentional misconduct of Client or Client's subcontractors, agents or employees.

Subject to the limitations provided in Article 15, Client agrees to indemnify and hold harmless Consultant, its directors, officers, stockholders, employees, agents, successors and assigns, from and against any and all claims, demands, causes of action, liability and costs which arise out of or result from any negligent act, omissions, or willful misconduct of Client or Client's subcontractors, employees or agents; provided, however, Client will not be obligated to indemnify Consultant with respect to costs or damages to the extent such costs or damages are caused by or incurred as a result of negligence or intentional misconduct of Consultant or Consultant's agents, employees, or subcontractors.

Article 15. Limitation of Liability

NEITHER PARTY WILL BE LIABLE FOR OR REQUIRED TO INDEMNIFY THE OTHER FOR SPECIAL OR CONSEQUENTIAL DAMAGES INCLUDING BUT NOT LIMITED TO, LOSS OF PROFITS, DELAY OR LIQUIDATED DAMAGES, LOSS OF INVESTMENT OR BUSINESS INTERRUPTION, REGARDLESS OF HOW CHARACTERIZED AND EVEN IF SUCH PARTY HAS BEEN ADVISED OF THE POSSIBILITY OF SUCH DAMAGES, WHICH ARISE FROM THE PERFORMANCE OF THIS AGREEMENT OR IN CONNECTION WITH THIS AGREEMENT, AND REGARDLESS OF THE FORM OF ACTION (WHETHER IN CONTRACT, TORT, NEGLIGENCE, STRICT LIABILITY OR OTHERWISE).

CLIENT AND CONSULTANT HAVE EVALUATED THE RISKS AND REWARDS ASSOCIATED WITH THIS PROJECT, INCLUDING CONSULTANT'S FEE RELATIVE TO THE RISKS ASSUMED, AND AGREE TO ALLOCATE CERTAIN OF THE RISKS SO, TO THE FULLEST EXTENT PERMITTED BY LAW, CONSULTANT'S LIABILITY, AND THAT OF ITS OFFICERS, DIRECTORS, EMPLOYEES, AGENTS, AND

SUBCONTRACTORS, ARISING OUT OF BREACH OF CONTRACT, BREACH OF WARRANTY, NEGLIGENCE OR ANY OTHER CAUSE OF ACTION, SHALL BE LIMITED TO \$100,000 OR CONSULTANT'S FEE, WHICHEVER IS GREATER.

Article 16. Insurance

Consultant shall maintain the following insurance coverage during the time it is performing services hereunder. Consultant disclaims any duty to defend Client. Client agrees that it shall not tender the defense of any claim arising out of or related to this Agreement to Consultant.

- A. Worker's Compensation:
of a form and in an amount as required by state law

- B. Employer's Liability:
\$1,000,000 each accident
\$1,000,000 disease, each employee
\$1,000,000 disease, policy limit

- C. Automobile Liability (including all owned, hired, and non-owned vehicles):
\$1,000,000 each accident

- D. Commercial General Liability (bodily injury and property damage — combined single limit):
\$1,000,000 each incident
\$2,000,000 annual aggregate

- E. Errors and Omissions:
\$5,000,000 each incident
\$10,000,000 annual aggregate

Article 17. Review of Contractors Work

In the course of performing services under this Agreement, Consultant may be asked to review drawings, specifications, or pay applications from contractors engaged to perform work in connection with the project for which the Proposal is submitted or to observe such contractor's construction as it progresses. Any such review shall be limited to a review of the general conformance with the design concept of the project and the general compliance with information given in the contractor's documents and as may otherwise be noted by Consultant on such drawings and specifications. Such review shall in no way limit the liability of the contractor or be deemed an indication that Consultant has accepted or approved the drawings, specifications or work in any manner.

Article 18. Construction Means and Methods, Safety, and Conduct

Unless otherwise expressly stated in Consultant's Proposal, this Agreement shall not be construed as

imposing upon or providing to Consultant the responsibility or authority to direct or supervise construction means, methods, techniques, sequence, or procedures of construction selected by the parties or subcontractors or the safety precautions and programs incident to the work of the parties or subcontractors.

Consultant shall be responsible for providing personal protective equipment and safety training for its own employees.

Client and Consultant understand their respective obligations to provide a respectful work environment for their employees. Both parties agree that harassment on the job (unwelcome verbal, physical or other behavior that is related to sex, race, age, or other protected class status) will not be tolerated and will be addressed in a timely manner and in compliance with anti-harassment laws.

Article 19. Ownership and Use of Documents and Concepts

Client acknowledges that Consultant reports, drawings, boring logs, field data, field notes, laboratory test data, calculations, estimates, and other similar documents ("Records") are instruments of professional services, not products.

Consultant will retain these Records for a period of three (3) years following completion of this project. During this time, Consultant will reasonably make available these records to the Client.

Electronic files may contain viruses which can be inadvertently transmitted. It is the sole responsibility of Client to check for viruses before loading the files, and Client is solely responsible for intercepting and disabling any viruses which could be inadvertently transmitted with the electronic files. Client hereby agrees to indemnify and hold Consultant harmless against all claims of any nature resulting from viruses transmitted with the electronic files.

Consultant shall not be responsible for any deviations, alterations, modifications or additions in the electronic data in comparison to the documents originally released by the Consultant to the Client. Consultant shall not be responsible for any reuse of the electronic data by Client or any other party for this project, or any other project without the prior express written consent of Consultant. Client shall defend, indemnify and hold completely harmless Consultant against any claims, damages, or losses arising out of any deviations, alterations, modifications, or additions in the electronic data in comparison to the documents originally released by the Consultant to the Client or any reuse of the electronic data without prior express written consent of Consultant.

All documents, including the electronic files that are transferred by Consultant to Client are Instruments of Service of Consultant created for this project only, and are not intended to be deemed a sale of the files and data, and NO REPRESENTATION OR WARRANTY IS MADE, EITHER EXPRESS OR IMPLIED, CONCERNING THE MERCHANTABILITY OF THE FILES AND DATA OR THEIR FITNESS FOR A PARTICULAR PURPOSE.

Copies of documents that may be relied upon by Client are limited to the originally released documents that

contain signatures and seals of the professional employee(s) of Consultant. Any damages resulting from deviations from such originally released and signed or sealed electronic files will be at the Client's sole risk.

Consultant is not responsible for damages arising out of the use by the Client or the Client's agents of any Consultant data or report for any purpose other than its original purpose as defined in the Proposal.

While Client agrees that any patentable or copyrightable concepts developed by Consultant as a result of this Agreement shall remain the sole and exclusive property of Consultant, Client shall retain a right, without the right to grant sublicenses under any patents or copyrights of Consultant, to use any information or recommendations generated by Consultant during the performance of this Agreement. Client shall have the right to assign such right to any party who buys from client the assets of Client relating to the information or recommendations generated by Consultant under this Agreement. Nothing in this Article 19 shall restrict Consultant from using any methods, techniques, or concepts developed by it under this Agreement for its benefit or the benefit of any third party.

Article 20. Subsurface Exploration

In those situations where Consultant performs subsurface exploration, the Client, to the extent of its knowledge, will furnish to Consultant information identifying the type and location of utilities and other man-made objects beneath the surface of the project site. Consultant will take reasonable precautions to avoid damaging these utilities or objects. Prior to penetrating the site's surface, Consultant will furnish Client a plan indicating the locations intended for penetration. Consultant will not be responsible for damages arising out of contact with unidentified subsurface utilities or objects.

Article 21. Extent of Study

Client recognizes that actual environmental or geological conditions may vary from conditions encountered at locations where Consultant makes visual observations, obtains samples, or performs other explorations as part of its services under this Agreement. Consultant's failure to discover potential environmental contamination, geological conditions or other conditions through appropriate techniques does not guarantee the absence of environmental contamination, geological conditions or other conditions at a site.

Article 22. Hazardous Substances

In the event that services performed under this Agreement involve hazardous substances, as defined in 40 CFR Part 302, including hazardous waste, whether or not such involvement was known or contemplated at the time this Agreement was made or when services performed by Consultant commenced under this Agreement, the following additional terms and conditions shall apply to this Agreement.

Any and all samples collected or received by Consultant or its subcontractors on behalf of the Client which contain hazardous substances including hazardous waste will be, after completion of testing and at Client's expense, either returned to the Client, or using a manifest signed by the Client as a generator, be transported to a location selected by the Client for final disposal. The Client shall pay all costs associated

with the storage, transport, and disposal of all such samples. The Client agrees and recognizes that Consultant is acting as a bailee and at no time assumes title to any such samples or substances.

Consultant warrants that when making hazardous waste determinations on behalf of Client, Consultant will use the standard of care and diligence normally practiced by consulting firms performing similar services in the same locale. Consultant, if requested by Client, will gather bids from various hazardous waste transporters and/or treatment, storage or disposal facilities (TSDFs) that are appropriately licensed or permitted by state, federal and/or local authorities to accept the waste generated by the Client. Client acknowledges that although Consultant may gather bids from various hazardous waste transporters or TSDFs, that Client has ultimately selected such transporter or TSDF. Client understands that Consultant has not conducted regulatory compliance audits on such transporters or TSDFs nor does Consultant make any other warranties or representations other than expressly written in this paragraph related to such transporters or TDSFs. Client acknowledges that Consultant at no time assumes title to waste generated from Client's facility or site.

Client acknowledges that Consultant has no responsibility as an operator, arranger, generator, treater, storer, transporter, disposer, emitter, discharger or releaser of hazardous substances, air or water pollutants, or other contaminants found or identified in conjunction with work performed hereunder.

Article 23. Third Party Rights

Except as specifically stated in this Agreement, this Agreement does not create any rights or benefits to parties other than Client and Consultant. The services provided by Consultant hereunder are for the Client only.

Article 24. Assignment

Neither party to this Agreement shall assign its duties and obligations hereunder without the prior consent of the other party except as provided in Article 4.

Article 25. Lien Notice

Consultant hereby notifies Client that persons or companies performing, furnishing, or procuring labor, services, materials, plans, or specifications for construction on Client's land may have lien rights on Client's land and buildings if not paid.

Article 26. Waiver

No waiver by either party of any term or condition set forth herein or the breach by the other party of any such term or condition, whether by conduct or otherwise, in any one or more instances, shall be deemed or construed as a further or continuing waiver of any such term, condition or breach or a waiver of any other term, condition or breach.

Article 27. Headings

The subject headings in this Agreement are for convenience only and are not determinative of the substance of the subject clause.

Article 28. Entire Agreement

The parties agree that this Agreement, together with proposals and attachments as referenced or incorporated herein, represents the entire and integrated agreement between the Client and Consultant and supersedes all prior communications, negotiations, representations, quotations, offers or agreements, either written or oral between the parties hereto, with respect to the subject matter hereof, and no agreement or understanding varying or extending this Agreement shall be binding upon either Party, other than by a written agreement signed by both the Client and Consultant. If additional documents represent the agreement of the parties, such documents must be itemized in Consultant's proposal. The parties agree that the provisions of these terms and conditions of this Agreement shall control over and govern as to any subsequent form or document signed by the Parties, such as Client's purchase orders, work orders, task orders, etc. and that such documents may be issued by Client to Consultant as a matter of convenience to the parties without altering any of the terms or provisions hereof.

Article 29. Severability

If any provision or part of a provision of this Agreement is declared to be invalid by any tribunal of competent jurisdiction, such part shall be deemed automatically adjusted, if possible, to conform to the requirements for validity, but if such adjustment is not possible, it shall be deemed deleted from this Agreement as though it had never been included herein. In either case, the balance of any such provision and of this Agreement shall remain in full force and effect.

Article 30. Contract Amendments

Any amendments to the Proposal or these Terms and Conditions of Agreement shall be executed by means of a written contract amendment, signed by the Client and Consultant. Changes to the Agreement will not become effective until the contract amendment has been signed by both parties. The contract amendment will document the specific changes to the Agreement along with any resulting adjustment in cost and/or schedule.

Article 31. Execution of Agreement

These Terms and Conditions of Agreement are cross referenced in Consultant's Proposal and are accepted when the Proposal is executed by the Client or when the Client authorizes Consultant to proceed with the Scope of Work. Client's representative represents that he/she is duly authorized to enter into and sign this Agreement. The parties agree that Consultant's Proposal may be executed by Client and delivered to Consultant via facsimile or other electronic means, and such facsimile or other electronic copy will constitute an original.

**CITY OF WEST ALLIS
RESOLUTION R-2023-0769**

**RESOLUTION TO AUTHORIZE A TRANSFER OF \$35,000 FROM THE STREET
SALARY AND WAGES 100-4218-535.11-01 ACCOUNT TO VARIOUS PUBLIC
WORKS MAINTENANCE ACCOUNTS AS SPECIFIED**

WHEREAS, the 2023 budget amount for account 100-4001-533.32-01 - Maintenance Contracts / Computer Equip/Software of \$37,950 has been exhausted due to increased service fees for the use of the Department of Public Works software, AssetWorks; and,

WHEREAS, the 2023 budget amount for account 100-4101-533.32-04 - Maintenance Contracts / Other was budgeted for the amount of \$45,000 has been used for several unscheduled maintenance issues relating to fire and elevator maintenance; and,

WHEREAS, the 2023 budget amount for account 100-4401-533.32-04 - Maintenance Contracts / Other of \$4,000 has been used due to expenses related to Inventory software used within the Public Works facility; and,

WHEREAS, funds for these repairs and maintenance are available due to unfilled positions in the Department of Public Works Street Division; and,

WHEREAS, additional funds are needed to continue the ongoing building maintenance and software support for the Department of Public Works.

NOW THEREFORE, BE IT RESOLVED, by the Mayor and Common Council of the City of West Allis that the Department of Public Works is authorized to transfer funds of \$35,000 from Street Salary and Wages account 100-4218-531.11-01 to be transferred to account 100-4001-533.32-01 - Maintenance Contracts / Computer Equip/Software for \$15,000 and for account 100-4101-533.32-04 - Maintenance Contracts / Other of \$15,000 and for account 100-4401-533-3204 - Maintenance Contracts / Other the amount of \$5,000 said transfer is hereby approved.

BE IT FURTHER RESOLVED that City Officers are authorized and directed to take appropriate action to implement said actions.

SECTION 1: **ADOPTION** “R-2023-0769” of the City Of West Allis Municipal Resolutions is hereby *added* as follows:

ADOPTION

R-2023-0769(*Added*)

PASSED AND ADOPTED BY THE CITY OF WEST ALLIS COUNCIL

_____.

	AYE	NAY	ABSENT	ABSTAIN
Ald. Vince Vitale	_____	_____	_____	_____
Ald. Ray Turner	_____	_____	_____	_____
Ald. Tracy Stefanski	_____	_____	_____	_____
Ald. Marty Weigel	_____	_____	_____	_____
Ald. Suzzette Grisham	_____	_____	_____	_____
Ald. Danna Kuehn	_____	_____	_____	_____
Ald. Thomas Lajsic	_____	_____	_____	_____
Ald. Dan Roadt	_____	_____	_____	_____
Ald. Rosalie Reinke	_____	_____	_____	_____
Ald. Kevin Haass	_____	_____	_____	_____

Attest

Presiding Officer

Rebecca Grill, City Clerk, City Of
West Allis

Dan Devine, Mayor, City Of West
Allis

**CITY OF WEST ALLIS
RESOLUTION R-2023-0770**

**RESOLUTION TO AMEND POLICY NO.1410 AND 1413 RELATING TO YEARS
OF EMPLOYMENT ELIGIBILITY AND MAXIMUM COVERAGE DURATION
FOR RETIREE HEALTH INSURANCE BENEFITS.**

NOW THEREFORE, be it resolved by the Council of the City Of West Allis, in the State of Wisconsin, as follows:

SECTION 1: **AMENDMENT** “1410 Total Benefit Package (TBP)” of the City Of West Allis Policies & Procedures is hereby *amended* as follows:

AMENDMENT

1410 Total Benefit Package (TBP)

1. PURPOSE

To describe the policies and procedures of the City of West Allis in regard to the Total Benefit Package (TBP) for employees.

2. ORGANIZATIONS AND PERSONS AFFECTED

This policy applies to all City of West Allis departments, boards, commissions, non-represented regularly appointed employees and part-time appointed employees holding a minimum of a 0.5 full-time equivalent (FTE) budgeted position (except rehired City of West Allis retirees who are not eligible to participate in the City’s active employee health and dental insurance programs), and Elected Officials.

3. ELIGIBILITY/EFFECTIVE DATE

- a. New Employees hired on and after November 1, 2018.
- b. Existing Employees who have selected the TBP; effective date January 1, 2019.
- c. Elected Officials – Terms of elective office which commence in 2019/2020.
- d. Members of the Police and Fire Department who change from sworn represented to sworn non-represented positions (selection of the TBP must take place within 30 days of appointment to non-represented position and will be effective on the date of the employee’s appointment to the position).

4. POLICY

It is the policy of the City to provide benefits for its regularly appointed active employees holding a minimum of a 0.5 FTE budgeted position.

5. REFERENCES

- a. Uniformed Services Employment and
- b. Reemployment Rights Act (USERRA)
- c. Wis. Stats. Sections 321.63, 321.64, and 321.65.
- d. City of West Allis Revised Municipal Code

- i. Section 2.76, 4.10 and 5.126
 - e. City of West Allis Policies and Procedures
 - i. #1205 - Payroll and Time Records
 - ii. #1412 - Holidays
 - iii. #1413 - Health and Dental Insurance – Legacy Plan
 - iv. #1448 - Family and Medical Leave Act
 - v. #1466 - Donation of Time
 - vi. #1469 - Voluntary Time Off
 - vii. #1472 - HIPAA Privacy Rules
 - viii. #1483 - Voluntary Benefit Programs
- 6. GOALS OF THE TOTAL BENEFIT PACKAGE (TBP)
 - a. Achieve a competitive Advantage in Recruiting and Retention
 - b. Reduce the City’s OPEB Liability
 - c. Mitigate health care cost increases to contribute to the long term financial sustainability for the City’s taxpayers
 - d. Meet needs of a diverse workforce
 - e. Reward desired behavior (accountability) with extra time off (more equitable to those that come to work every day)
 - f. Does not challenge employees’ integrity
 - g. Reduce Sick Leave Abuse
 - h. Ease of Administration
 - i. Employer Scheduling/Predictability (reduce unscheduled absences)
 - j. Employee Flexibility and Privacy
 - k. Elimination of awkward City accrual system for time off (on books before earned/pay back if not fully earned/end of employment payout calculations)
 - l. Employees more engaged at work since they can take off when needed for personal reasons
- 7. RESPONSIBILITIES
 - a. Mayor and Common Council.
 - i. Ensure funding within the City’s limited resources and state-imposed expenditure requirements.
 - b. City Administrator, Human Resources and Finance Departments.
 - i. Ensure that the policy is administered consistent with other City policies, procedures, and applicable laws and guidelines.
 - ii. Request appropriate funding.
 - iii. Regularly make recommendations for changes and updates consistent with the goals of the TBP and the criteria for Employee Benefit Committee activities.
 - iv. Communicate package details with employees and retirees as needed and if applicable.
 - c. Executive (Department Head), Deputy, Managerial and Supervisory employees.
 - i. Adhere to the guidelines provided in policy and procedure.
 - ii. Provide feedback and recommendations for changes which may enhance the overall efficiency and effectiveness of the TBP and

accomplishment of the TBP goals.

- iii. Provide oversight and accountability for employees and their use of benefits provided to maintain service delivery and continuity of services at required and expected levels.
 - iv. Make prudent decisions regarding exceptions to advance notice requirement.
- d. Employees.
- i. Provide timely notification regarding use of benefits provided in this TBP as required.
 - ii. Exercise careful, judicious, and responsible use of benefits which does not adversely impact the City's obligation to maintain service delivery and continuity of services at required and expected levels.
 - iii. Request all types of time off at least 48 hours in advance whenever possible. Exceptions to advance notice may be made occasionally in the event service delivery and continuity of services is not affected and in the case of illness or emergency.

8. PROCEDURES

a. Time Off.

i. Time Off Bank (TOB).

- (1) The City of West Allis offers a time off package which requires employees to carefully, judiciously, and responsibly plan their time away from work and maximize the time spent at work.
- (2) TOB may be used for vacation, personal time, illness, health care appointments, or time off to care for others.
- (3) The use of time off, including any and all increments, is approved at the sole discretion of the Department Head.
- (4) Time off must be scheduled and approved by the Department Head or designee, in advance, except in the case of illness or emergency.
- (5) Time Off shall be taken in increments consistent with Policy #1205 – Payroll & Time Records.
- (6) The TOB does not include scheduled holidays; holidays are administered through Policy #1412 - Holidays.
- (7) Elected Officials do not have a TOB.
- (8) Time off is allocated to employees in paid status based on years of service (exceptions only in the case of employment contract, hiring agreement, employee recognition program, performance management system, and lateral benefit considerations), based on the following schedules for regular full-time equivalent (1.0 FTE) employees:

Years of Service	Hours Per Month/Max Days per Year	TOB Max

Less than 5 years	16.67 hours/25 days	200 hours/25 days
5-10 years	20.00 hours/30 days	240 hours/30 days
10-25 years	23.33 hours/35 days	280 hours/35 days
25 years and over	26.67 hours/40 days	320 hours/40 days

Those employees holding a budgeted position of less than full-time shall have their time off hours prorated according to actual FTE.

- (9) Time off used in any calendar year shall not exceed the maximum hours allocated plus any hours awarded as part of a monthly recognition, a performance management program, or an attendance incentive.
 - (10) Time off shall not be used to extend employment. (See section 8(a)(xii) for exceptions for employees who convert to the TBP.)
 - (11) Time off is earned monthly and will be posted to an employee's TOB the first pay period following the end of the month in which the time off was earned.
 - (12) Employees must be in a paid status for the entire month to receive the time off allocation. "Paid status" in this paragraph includes use of the TOB or compensatory time off; holiday, bereavement or extended sick leave; unpaid FMLA leave; or any combination thereof.
 - (13) Upon voluntary separation from employment, for which proper notice has been given, (14 days of notice for all employees, except 30 days for employees in deputy, managerial or supervisory positions; and 60 days for department heads, or as outlined in employment agreements) or in the case of an employee's death, the unused TOB balance up to the employee's current TOB maximum will be paid out.
 - (14) In the case of involuntary separation, employees will not be paid out for the unused TOB balance.
- ii. Extended Sick Leave Bank (ESLB). An ESLB will be available for all employees with the opportunity to reach a balance of up to 720 hours. Use of time in the ESLB shall be limited to FMLA eligible events for the employee and their family members subject to the

provisions of FMLA regulations in 8(c)(ix). Employees may choose to convert up to 200 hours annually from their TOB into the ESLB subject to the established guidelines.

- iii. Negative Balance in the TOB. Full-time employees may, upon approval of the department head, borrow up to 40 hours of time off before it is earned and credited to the TOB. Upon separation of employment, any negative balance will be deducted from the final paycheck or billed to the employee if sufficient funds are not available on the final paycheck. Employees with budgeted positions of less than full-time may borrow hours prorated according to their FTE.
- iv. Lateral Service Credit.
 - (1) New employees (or existing employees who convert to the TBP) with experience relevant to their position with the City may be placed in a higher level 'years of service bank' that recognizes their previous relevant experience on a 2 for 1 basis with a 20 year maximum recognition (10 year "bump").
 - (2) Decisions regarding relevant experience and the lateral service credit will be made by the Department Head, the Human Resources Director, and the City Administrator.
 - (3) Employees awarded this credit will remain in this higher level until they work the requisite number of years to earn additional credit as outlined in the tables above, per their actual years of service with the City of West Allis.
 - (4) If a vacation adjustment had previously been awarded for relevant experience during an employee's tenure with the City of West Allis, and is more beneficial to the employee, he/she shall be afforded the additional time off awarded to him/her until the years of service with the City of West Allis matches the credit. At such time, time off will then be awarded consistent with the table above.
- v. Advanced Notice Required/Attendance Incentive. At least 48 hours' notice/request is required for employees to use time off except in the case of illness, injury or emergency. Employees who have two (2) or less unplanned events in a calendar year will receive additional hours of time off (eight (8) hours for full-time employees and prorated based on FTE for part-time employees). This additional time off is available for use in the calendar year following the year it was earned. Employees who have multiple unplanned events per calendar year may be subject to discipline.
- vi. Holidays. Holidays will be awarded consistent with Policy #1412 – Holidays, with the exception of random holidays which shall not be awarded to employees who are part of the TBP as these hours are already included in their TOB.
- vii. Bereavement Leave. Paid Bereavement leave is provided for employees who are in paid status consistent with the following – Up

to 10 days off for the death of a legally recognized spouse, child (adult or minor); Up to 5 days for the death of a brother, sister, mother, father; includes step and in law relationships for all listed relatives. Time off must be taken within six (6) months from date of death and documentation must be provided consistent with established guidelines.

viii. Jury Duty.

- (1) Leave of absence for jury duty will be granted to City employees.
- (2) An employee who receives notice of jury duty must notify his or her supervisor as soon as possible so that any necessary workplace arrangements may be made.
- (3) An eligible employee will receive his or her regular, straight time wage for serving on jury duty provided that payment received for jury duty, less any travel allowance, is turned in to the City Treasurer's Office.
- (4) An employee who works second or third shift and who serves a full day of jury duty shall not report for work either the night before jury duty or the night after jury duty (one or the other); said time to be determined in advance by the employee's supervisor.
- (5) An employee on jury duty shall work his or her scheduled hours when not required to physically report for jury duty, when not assigned to a case, when the jury is not convened, etc.
- (6) An employee shall notify his or her supervisor when he or she is released early from jury duty and the supervisor will determine whether the employee should report to work for the remainder of his or her shift, or, in the case of a second or third shift employee, for his or her entire next shift. If a second or third shift employee is able to work his or her normal shift (i.e. does not miss work because of jury duty), he or she shall keep the partial day of jury pay.
- (7) No overtime hours shall be incurred as a result of an employee's jury duty service. Hours served on jury duty shall not count as hours worked for the City for overtime pay purposes (e.g. if an employee serves eight hours on jury duty and then works for the City later in the day on an emergency callback, the employee may receive any applicable premium pay for the callback but shall otherwise be paid at straight time for those hours worked).

ix. Voluntary Unpaid Time Off.

- (1) An employee requesting voluntary time off shall make the request per established guidelines.
- (2) The form shall be submitted to the employee's Department

Head or designee for review.

- (3) If approved by the Department Head or designee, the form will be submitted to the Human Resources Director, and Finance Director for review.
- (4) If denied, the Department Head or designee shall advise the employee in person and by providing the original form listing the basis for denial. A copy of the form shall be submitted to Human Resources Department for inclusion in the employee's personnel file.
- (5) All leave in an employee's TOB must be exhausted in order for the employee to qualify for Voluntary Unpaid Time Off.
- (6) The maximum number of hours of voluntary time off an individual may request is forty (40) hours (one week) per calendar year. Part-time employees will have voluntary time off prorated based on FTE (full time equivalent); for example, a 0.5 FTE may receive up to twenty (20) hours per calendar year.
- (7) Any changes to approved voluntary time off must be resubmitted under these same procedures.
- (8) Voluntary time off shall be recorded on time records by using the abbreviation "VT".
- (9) The Human Resources Department will prepare reports summarizing the voluntary time off usage when requested.
- (10) In granting such voluntary time off, no overtime work shall be allowed to result for any other employee.
- (11) Voluntary time off shall in no way be considered an entitlement, related to any contract, rule, policy or procedure.
- (12) Voluntary time off may be cancelled by the Department Head.

x. Armed Services Training and Military Leave.

(1) General Policies.

(A) Employees of the City, who are now or hereafter become members of a uniformed service, shall be granted leaves of absence during any period of active or inactive training or duty in such service.

(B) Employees, except temporary employees as defined in the Reinstatement Section below, taking leave for military service have a right to be reemployed upon their return provided the employees:

- (a) Give the City advance written or verbal notice of their service and submit appropriate documentation, unless giving such notice is impossible, unreasonable, or precluded by military necessity;

- (b) Have five years or less of cumulative service in the uniformed services while with the City. Note: service during a declared national emergency and annual training in the Guard or Reserves is not counted toward the five-year cap;
 - (c) Return to work or apply for reemployment in a timely manner after conclusion of service; and,
 - (d) Have not been separated from service with a disqualifying discharge or under other than honorable conditions.
- (C) Except as set forth in Reserve or National Guard Section below, employees shall not be entitled to any wages while absent for military service. For a period of up to forty-five (45) consecutive days said employees shall be entitled to all other benefits of City employment. Employees on military leave may, but cannot be required to, use their TOB. [Employees are entitled to the rights and benefits that the City provides to other employees who are on leave of absence with similar seniority, status and pay.] Should an employee opt not to use previously accrued paid leave, the time off shall be documented as unpaid Military Leave (coded as “VM” for City timekeeping purposes).
- (D) Health Insurance. Employees called up to active military service beyond the forty-five (45) days referenced in 8(a)(x)(B)(c), directly above, shall be provided health insurance coverage in accordance with the provisions this policy.
- (E) Pension Benefits. For Wisconsin Retirement System (WRS) purposes, an employee leaving their job to perform military service is placed on unpaid military leave of absence. Neither the City nor the employee is required to make WRS contributions during the employee’s military leave of absence. The City will make applicable employer-required contributions upon the employee’s return from active military duty and reemployment with the City. Once an employee who is responsible for making the WRS employee-required contributions is no longer on active military duty and is reemployed with the City, the employee may choose whether they will make up none, some or all of the missed WRS employee required

contributions. Any “make up” contributions shall be made beginning with the date of reemployment and ending on the earlier of: (1) three times the period of military service, or; (2) five years. The City shall make employer-required contributions to match the contributions made by the employee. The City will also fund any additional obligations, including interest that would have accrued on the employee- and employer-required contributions, once those contributions are made. Once the employee returns to work with the City, the City will submit the USERRA Certification form (ET-4560) with a copy of the employee’s DD-214 or, if the employee did not receive a DD-214, based on the employee’s length of military service, submit the employee’s military orders.

(2) Active Duty.

(A) Reinstatement. Employees, other than temporary employees who hold brief or non-recurrent positions and who have no reasonable expectation that their employment will continue indefinitely or for a significant period of time, are entitled to reemployment rights following uniformed service. Upon completion and release from active duty under honorable conditions, an employee shall be reinstated into the position held at the time of taking such leave of absence, with the same seniority, pay, status, and benefit rights they would have had if they had worked continuously, or to a position of like seniority, status, pay, benefits and salary advancement; provided however, that he or she is still qualified to perform the duties of his or her position or similar position. If he or she is not so qualified, he or she shall be employed in such position for which he or she shall be qualified at seniority, status, pay, benefits and salary advancement of the position held at the time of taking such leave. Any person occupying a probationary status upon commencing military leave shall revert to such status upon reinstatement. The positions of employees on military leave shall not be filled, except by appointment through the certification of the persons next eligible. The persons appointed to fill such positions during the absence of employees on military leave shall,

upon the latter's reinstatement, be transferred to similar positions, if one is available, or if not, their name shall be placed on the appropriate reinstatement lists in accordance with City policies, rules or regulations.

- (B) Application for Reemployment. For leaves of more than 180 days, employees must apply for reemployment within ninety (90) days of discharge from the military. For leaves of 31 to 180 days, employees must apply for reemployment within fourteen (14) days of discharge. For leaves of less than 31 days, employees must apply for reemployment the next full workday plus 8 hours for safe travel. Employees who fail to report for work within the prescribed time after completion of military service will be considered to have voluntarily terminated their employment.
 - (C) Nothing contained herein shall be construed as limiting the authority of the City to require a person to provide proof of discharge under honorable conditions or any other pertinent administrative data.
- (3) Reserve or National Guard Training.
- (A) Pay for Training. Employees of the City, other than persons filling temporary appointments as described in the active duty reinstatement section above, who are required to attend training as members of the military service shall receive up to ten (10) days of pay per calendar year while attending said training. The first ten (10) days of leave taken will be applied in the sequential date order the leave is used within the calendar year. Employees' pay for the period of such leave, including travel time, shall be the difference between their salary or wages (without overtime), and basic military pay, if the military pay is the lesser. In the event the military pay meets or exceeds the employee's pay for the period of such leave, then no payment for salary or wages will be paid to the employee from the City. The Finance Director/Comptroller shall require the persons to furnish proof as to the number of days spent in active duty training, including travel time, and as to the amount of basic military pay by certified copy of the employees' orders, or in such other form as the Finance Director/Comptroller may in their judgment deem acceptable, within 30 calendar days of

reemployment. No adjustment in employees' total annual salary shall be made on account of the provisions of this section in reporting to the state retirement fund or group insurance board.

- (B) Employees shall not be entitled to any wages for any period of time beyond ten (10) days, but shall otherwise be entitled to all other benefits of City employment up to a period of forty-five (45) consecutive days.

xi. Donation of Time Off.

(1) General Policies.

- (A) A qualified absence shall include, but will not be limited to, an absence for medical and/or other catastrophic emergency needs of the employee or the employee's immediate family members, as defined by the Family and Medical Leave Act, or in the aftermath of a family member's death.
- (B) The recipient of the donated hours shall use the hours to extend paid leave time. The recipient, under no circumstances, shall be paid cash for the hours donated.
- (C) *Hours listed will be prorated based on FTE.
- (D) An employee wishing to donate vacation or random holiday time hours shall state their intention per established guidelines. The maximum number of hours donated by an individual shall be 24 hours.*
- (E) The number of hours donated to one employee for his/her use shall be up to 120 hours*. The City Administrator may grant an exception of up to an additional 40 hours.*
- (F) The application and use of the donated time in the case of death shall be limited to the relationships listed in the bereavement leave section and up to six (6) months after the date of death.
- (G) No employee may donate more than 40 hours of combined time for all employees per calendar year.
- (H) If the employee donating hours is paid at an hourly rate different from the recipient, the donation of hours shall be on an hour-for-hour basis without calculation of dollars between the accrual amounts of either the donating and/or receiving employee(s). Recipient employees shall be paid at their regular wage rate.
- (I) Donation transfer shall not result in overtime for the recipient.

- (J) Any donated time not used by the recipient for the purpose of the request shall be credited back to the donor.
- (2) Requests for Donation of Time.
 - (A) Qualifying Employee and Eligibility: An employee holding a budgeted position of 0.5 FTE (full time equivalent) or greater is eligible upon date of hire.
 - (B) An employee wishing to request donation of time must first exhaust all TOB time and compensatory time.
 - (C) The requestor shall state his/her intention in writing to the Human Resources Division. The request shall include whether or not the employee wishes to see exceptions as contained in sections 8(a)(xi)(1)(E) and (F).
- xii. Existing Employees Conversion to the TBP.
 - (1) Time Off Bank (TOB).
 - (A) Employees who have accrued vacation available at time of conversion shall have said hours placed in their TOB.
 - (B) Beginning January 1, 2019, all time off will be posted in an employee's TOB on a monthly basis, with the award of time occurring in the month after it is earned.
 - (C) Employees whose vacation was previously allocated based on anniversary date shall receive their prorated vacation in their TOB during January 2019 or the month they convert to the TBP, and will begin earning the monthly allotment in the following month.
 - (D) For the first three calendar years of existing employees' participation in the TBP, they will be allowed to exceed the TOB maximum balance and will be allowed to use more than the maximum allowed usage but in the case of voluntary separation no more than the TOB maximum shall be paid out.
 - (2) Extended Sick Leave Bank (ESLB).
 - (A) For employees who previously accrued 15 days of sick leave per year (Sickness Disability Program B): Up to a maximum of 720 hours will be transferred from the employee's accrued sick leave to the ESLB. No credit or compensation will be awarded for hours in excess of 720 hours.
 - (B) For employees with the Long Term Sick Leave Policy (Sickness Disability Program A): Up to 720

hours will be placed in the ESLB. Employees who have utilized time off in the past three years will have the hours initially credited reduced based on the following: Average hours used in last three years X.35; 720 – (average hours used X.35) = amount allocated to ESLB.

- (3) Negative Balance in the TOB. For the first calendar year of existing employees' participation in the TBP, exceptions to allow more than the 40 hour negative balance in the TOB may be made by the City Administrator based on special or unusual circumstances. Upon separation of employment, any negative balance will be deducted from the final paycheck or billed to the employee if sufficient funds are not available on the final paycheck.

b. Other Benefits.

i. Long Term Disability Insurance (LTDI).

- (1) Regular full-time and regular part-time employees holding a budgeted position of 0.5 FTE or greater, will be eligible for long-term disability insurance.
- (2) Coverage will be provided at 66 2/3% of the employee's pay for injuries or illnesses after a ninety (90)-calendar day waiting period.
- (3) The carrier must deem an employee's leave eligible. (If not eligible, the employee's circumstances may allow use of any combination of hours from the TOB, ESLB, negative TOB, and Voluntary Unpaid Time Off per policy.)
- (4) The City shall pay the full cost of the premium.
- (5) Long-term disability insurance is effective on the first of the month after ninety (90) (uninterrupted) calendar days of employment.

ii. Vision Insurance.

- (1) Group vision insurance may be made available to employees.
- (2) If offered, employees may select a plan from those made available.
- (3) If offered and elected, employees shall pay one hundred percent (100%) of the premium.

iii. Tuition Reimbursement.

- (1) An employee shall be eligible for the Tuition Reimbursement Program upon completion of probation.
- (2) Employees must be in paid status* while attending the program for which they are receiving reimbursement and current employment performance must be at "performing" level to qualify for tuition reimbursement. (*Exceptions may be made by the Human Resources Director and City

Administrator for those employees on LDTI.)

- (3) Eligible employees must remain employed with the City for six (6) months following completion of the approved program. If an employee resigns, retires or is involuntarily terminated prior to six (6) months, the employee shall repay the City the amount of the tuition reimbursement monies paid. The reimbursement will be subtracted from the final paycheck if funds are available or otherwise collected from the employee.
- (4) Qualified employees shall receive 50% reimbursement from the City, up to \$1,500 per year, with a maximum lifetime benefit of \$4,500 per employee. This amount is prorated based on budgeted FTE.
- (5) Reimbursement may be awarded for certificates, conferences, seminars, academic degrees involving subjects that will support the employee's development in their current position or other positions with the City of West Allis.
- (6) Attendance for certificate programs, conferences, or seminars may occur during the employee's regular work hours subject to approval by the employee's Department Head and the City Administrator.
- (7) Attendance in classes relating to the pursuit of an academic degree may in no case occur during the employee's regular work hours; however, hours may be adjusted if the operations of the department and employee's job allow.
- (8) Employees must receive advance approval from both their Department Head and the Human Resources Director utilizing the Tuition Reimbursement Request Form as established.
- (9) In the case of courses toward an academic degree, a grade of a "C" or equivalent is required. For other attendance, employees must provide documentation of successful completion of the course. All documentation must be submitted within 30 days of completion to be eligible for reimbursement. Reimbursement will not be provided for programs not successfully completed.
- (10) A Department Head may require an employee who receives Tuition Reimbursement to submit a report regarding the program for which the tuition reimbursement was received.
- (11) An employee must immediately notify their Department Head and Human Resources if he/she cease to be enrolled in the program for which the Tuition Reimbursement was approved.
- (12) Tuition Reimbursement does not apply to programs or training that are required or sponsored by the City.

- (13) The City will not pay Tuition Reimbursement that is paid by other sources, such as scholarships, grants, veterans programs, U.S. Military Reserve, aid programs or other subsidies.
 - (14) Requests for Tuition Reimbursement will be considered within the limitations of budgetary constraints of the City.
- iv. Tuition Repayment.
- (1) An employee will be eligible for Tuition Repayment upon completion of probation.
 - (2) Full-time employees who have student loans made, insured, or guaranteed under parts B, D, or E of Title IV of the Higher Education Act of 1965; or a health education assistance loan made or insured under Part A of Title VII of the Public Health Service Act, or under Part E of Title VIII of that Act, and the loans are not in deferment, may receive \$75 per month or \$900 per year with a \$2,700 maximum lifetime benefit per employee.
 - (3) Loans must be for the employee's education only.
 - (4) Guidelines shall be set for effective administration.
 - (5) Availability of Tuition Repayment is contingent upon budgetary capacity, and shall be based on seniority.
- v. Other Voluntary Benefit Programs. Other Voluntary Benefit Programs such as employee assistance, deferred compensation, and health savings accounts shall be administered consistent with Policy #1483 – Voluntary Benefit Programs.
- vi. Life Insurance.
- (1) Eligibility and Enrollment.
 - (A) Employee eligibility and enrollment shall be in accordance with the Department of Employee Trust Funds' (ETF) WI Public Employers Group Life Insurance Program.
 - (2) Program Benefits.
 - (A) Basic Coverage in the amount of an employee's prior year's annual earnings adjusted to the next highest one thousand dollars (\$1,000). The Basic Coverage is paid in full by the City.
 - (B) Supplemental Coverage equal to one (1) times an employee's Basic Coverage.
 - (C) Supplemental Coverage is an optional election paid in full by the employee through an after-tax payroll deduction.
 - (D) Additional Coverage equal to one (1), two (2) or three (3) times an employee's Basic Coverage. Additional Coverage is an optional election paid in

- full by the employee through an after-tax payroll deduction.
- (E) Spouse/Domestic Partner and/or Dependent Coverage is an optional election paid in full by the employee through an after-tax payroll deduction.
 - (F) Additional benefits are available (such as Accidental Death/Dismemberment/Loss of Use Coverage, Living Benefits in cases of terminal illness, waiver of premiums during periods of total disability, and retired employees coverage) as provided by ETF's WI Public Employers Group Life Insurance Program.
- vii. Wisconsin Retirement System (WRS) Pension. The City of West Allis participates in the Wisconsin Retirement System. Employees are eligible for participation in WRS consistent with State law, WRS policies and contribution requirements.
- c. Health and Dental Insurance – Active Employees. It is the policy of the City to provide health and dental insurance coverage for its active employees. The City's health and dental insurance programs offer coverage to said qualified employees and their dependents.
- i. COBRA: Under Federal law, if group health and/or dental benefits end due to a “qualifying event”, a participating plan member may elect coverage under the plan provided they are not: (a) entitled to Medicare or (b) covered under another group plan (Medicaid/Title 19 included) that does not have a pre-existing exclusion or limitation affecting them. The individual has the right to elect coverage under the plan for up to 18, 29 or 36 months depending on the qualifying event. The Human Resources Department is responsible for administering COBRA benefits.
 - ii. Privacy Rules (Health Insurance Portability and Accountability Act [HIPAA]; Protected Health Information [PHI]).
 - (1) Privacy Rules require the City of West Allis, as a group health plan, a health care provider, and a plan sponsor with access to protected health information, to comply with various administrative requirements contained within the Privacy Rules.
 - (2) Policy #1472 HIPAA Privacy Rules addresses compliance with the administrative requirements mandated by the Privacy Rules.
 - iii. Initial Eligibility and Effective Date of Coverage.
 - (1) Employees become eligible for Health and Dental Insurance on the first day of the month following 30 days of employment.
 - (2) Department Heads, with the approval of the Human Resources Director, Finance Director/Comptroller/City

Treasurer, and City Administrator, may make exceptions to the provisions contained herein for significant recruitment/hiring reasons. However, no exceptions to the benefits provided to retirees will be permitted.

iv. Enrollment.

- (1) An employee who chooses to participate in the City's Health or Dental Insurance Programs shall enroll upon their initial eligibility and/or during the City's annual Open Enrollment.
- (2) Enrollment at any other time is only permitted within 30 days of a change in City employment status or due to a qualifying event (i.e. loss of other coverage).

v. Change of Status.

- (1) Any change in status (e.g., marriage, birth, or adoption of a child, military reinstatement, dependent eligibility reinstatement, etc.) is effective upon the date of the qualifying event if notification and proper paperwork are received by the Human Resources Department within 30 days of the event.
- (2) In the event extenuating circumstances can be demonstrated, the Human Resource Director may extend the 30-day reporting requirement to within 60 days of the event. Any request for a change of status beyond 60 days after the event shall require the approval of the Human Resource Director, Finance Director, and Finance City Director Administrator.

Prior to accepting the change in status, if approved, the employee shall retroactively pay any premium share due, and may be required to pay any costs incurred by the City due to failure to report within 30 days of the event.

- vi. One-Plan Per Family Rule. An employee who is married to another employee or retiree of the City shall enroll in only one City-sponsored health and/or dental plan.
- vii. Subrogation. In the event the City makes any payment of medical expenses pursuant to the terms of any health insurance program, the

City shall be subrogated to all the employee's/insured's rights of recovery therefore against any third party or his/her insurer for such payment pursuant to Section 2.76(13) of the Revised Municipal Code.

- viii. Benefits. Benefits provided under the plan are as specified in the Summary Plan Document(s) and may be adjusted annually or within the plan year as needed.

- ix. Family and Medical Leave Act (FMLA).
 - (1) General Information and Policy.
 - (A) The Family and Medical Leave Acts provide eligible employees with up to 12 workweeks of unpaid protected leave each year for specified family and medical reasons and up to 26 workweeks to care for a covered service member. The eligibility and entitlements are defined differently under federal and state law.
 - (B) Federal Family and Medical Leave Act of 1993. The 2009 and 2010 National Defense Authorization Acts as they relate to military family leave (including the Department of Labor's Final Rule, effective January 16, 2009, which provides updates to the regulations and incorporates military family leave requirements). The June 22, 2010, U.S. Department of Labor's administrative interpretation clarifying the definition of "son or daughter" of the "in loco parentis" doctrine. The March 27, 2015, U.S. Department of Labor's revised definition of "spouse".
 - (C) Wisconsin Family and Medical Leave Act (Section 103.10 Wis. Stats.; Chapter DWD 225 Wisconsin Administrative Code).
 - (D) It is the policy of the City of West Allis to grant up to twelve (12) weeks of family and medical leave during any calendar year to eligible employees, in accordance with the federal and Wisconsin Family and Medical Leave Acts (FMLA) and to grant up to twenty-six (26) weeks of military caregiver leave during any single 12-month period in accordance with the federal Family Medical Leave Act as amended by the National Defense Authorization Act. The leave may be paid, unpaid, or a combination of paid and unpaid, depending on the circumstances and as specified in this policy.
 - (2) Eligibility.
 - (A) Federal – Employees are entitled to FMLA benefits if they have been employed by the City for at least 12-

months (not necessarily consecutive) and have worked at least 1,250 hours during the 12-months prior to the start of the FMLA leave. Time spent on paid or unpaid leave does not count in determining the 1,250-hour eligibility.

(B) State – Employees are entitled to FMLA benefits if they have been employed by the City for at least 52 consecutive weeks and have worked for at least 1,000 hours during the 52 weeks prior to the start of the FMLA leave.

(3) Qualifying Event and Amount of Leave.

(A) Birth or Adoption.

(a) Eligible employees may take up to a total of twelve 12 workweeks of unpaid FMLA leave in a calendar year for the following qualifying events:

1. The birth or placement of a child for adoption or, under the federal FMLA, for foster care or a child of a person standing in loco parentis.
2. State law provides for up to six (6) workweeks of unpaid leave for any one child.
3. Federal law requires that leave conclude within 12 months after the birth.

(B) Family Care Leave.

(a) To care for the employee's spouse, child, or parent with a serious health condition. The Wisconsin FMLA includes caring for a spouse's parent, a domestic partner and a domestic partner's parent. The federal FMLA includes standing "in loco parentis" to a child.

(b) State law provides eligible employees up to 2 workweeks of family care leave.

(C) Employee's Own Serious Health Condition.

(a) For the employee's own serious health condition that renders the employee unable to perform his/her job.

(b) State law provides eligible employees up to 2 workweeks of FMLA medical leave.

(D) Federal FMLA - Armed Forces or Military Leave.

(a) Under the federal FMLA, if the employee

experiences a qualifying exigency that arises out of the fact that a spouse, parent, or child in the armed forces (including members of the National Guard or Military Reserves) has been deployed or called to active military duty in a foreign country.

(4) Military Caregiver Leave.

(A) An eligible employee who is the spouse, parent, child, or next of kin of a current member of the armed forces/covered service member (including the regular armed forces, the National Guard and the Reserves), or a veteran who served in the military within the preceding 5 years and whose discharge was not dishonorable, who was injured while on active duty, or whose pre-existing injury or illness was aggravated by service on active duty, may be eligible for up to 26 workweeks of federal FMLA leave in a single 12-month period to care for the service member/veteran who is undergoing medical treatment, recuperation, or therapy for a serious service-related injury or illness, or a service-related aggravation of a pre-existing injury or illness, incurred while in the line of duty. Leave to care for an injured or ill service member/veteran, when combined with other FMLA-qualifying leave, may not exceed 26 workweeks in a single 12-month period.

(5) Leave qualifying for both Wisconsin and federal FMLA leave (including military caregiver leave) will count against the employee's entitlement under both laws and will run concurrently. When the reasons(s) for qualified leave differ, the leave may not run concurrently under state and federal law, and an employee may be entitled to more than 12 weeks of leave in a calendar year. This type of leave occurrence will be evaluated and reviewed. FMLA leave will run concurrently with qualified sick leave. Qualified leave taken under Worker's Compensation will run concurrently with federal FMLA leave and, at the employee's request, with Wisconsin FMLA leave.

(6) Under the federal FMLA, spouses employed by the City are jointly entitled to a combined total of 12 work weeks of family leave for the birth or placement of a child for adoption or foster care, and to care for a parent (but not a parent-in-law) who has a serious health condition. For military caregiver leave, the employee and employee spouse may be

limited to a combined total of 26 workweeks of leave in a single 12-month period.

(7) Non-Continuous or Intermittent Leave.

(A) Employees are permitted to take leave on an intermittent (blocks of time) or reduced work schedule:

- (a) When it is medically necessary to care for a family member (including a domestic partner and a domestic partner's parent under the Wisconsin FMLA) with a serious health condition or because of the employee's serious health condition; or
- (b) To care for a newborn, adopted or foster child; or
- (c) For military caregiver leave. Federal FMLA leave for the birth or placement of a child for adoption or foster care may not be taken in non-continuous increments unless approved by the City; such leave must be completed within the 12-month period beginning on the date of birth or placement of the child. Under the Wisconsin FMLA, the last increment of leave for the birth or placement of a child for adoption must begin within 16 weeks of that birth or placement.

(B) When scheduling intermittent or reduced schedule leave, employees must make a reasonable effort to schedule the leave so as not to unduly disrupt the City's operations. Employees requesting non-continuous federal FMLA leave that is foreseeable based on planned medical treatment for purposes of providing care to a child, spouse or parent with a serious health condition or for the employee's own serious health condition may be required to transfer temporarily to an available alternative position for which the employee is qualified and which better accommodates recurring periods of leave than the regular employment position of the employee. An employee temporarily transferred will receive the same pay and benefits, but may be assigned different duties.

(C) The employee may not take, or be required to take, more leave than medically necessary to address the circumstances that caused the need for the leave.

(8) Payments on FMLA.

(A) In general, both Wisconsin and federal FMLA leaves are unpaid. Under the federal FMLA, the City may require employees, or employees may choose, to substitute paid leave for which they are eligible (such as vacation days, personal leave or compensatory time) for unpaid leave. Under the Wisconsin FMLA, employees may choose to substitute available accrued leave for unpaid leave. Any such substituted leave will run concurrently with FMLA leave.

(B) An employee who is taking leave because of the employee's own serious health condition, the serious health condition of a family member (including a domestic partner and a domestic partner's parent under the Wisconsin FMLA), for a qualifying exigency, or for the birth, adoption or foster care of a child (and has exhausted all applicable sick leave benefits) must use all paid vacation, random or compensatory time as part of such leave and take the remainder of the entitlement as unpaid leave.

(C) The City will require that any leave provided by a City collective bargaining agreement be substituted for federal FMLA leave.

(D) As with all leaves of absence, no employee may pursue or engage in employment when on FMLA leave.

(9) FMLA notice and how to apply for FMLA leave.

(A) When an employee calls in seeking time off for the employee's illness/injury or a family member's (including a domestic partner and a domestic partner's parent under the Wisconsin FMLA) illness/injury, in order to constitute FMLA notice, thereby triggering the City's duty to treat the absence as a potential FMLA absence, the employee must provide sufficient information to their supervisor to make the City aware of the possible need for FMLA leave and the anticipated timing and duration of the leave. Upon being made aware of an employee's possible need/qualification for FMLA leave, the supervisor shall so notify the Human Resources Director (HR Director).

(B) When leave is foreseeable, the employee must submit a Family and Medical Leave Employee Request form

("request form") to the HR Director at least 30 days in advance of the leave or, when foreseeable but less than 30 days in advance, as soon as practicable. When the need for leave is not foreseeable, the employee must notify the HR Director and thereafter submit the request form as soon as practicable under the facts and circumstances of the particular case. Absent unusual circumstances, it is considered practicable for an employee to provide notice of unforeseeable leave within the time prescribed by the City's usual and customary notice requirements applicable to that employee for such leave. Failure to give timely notice and/or submit the request form may result in the delay or denial of FMLA leave and may subject the employee to discipline under City policies.

- (C) If the leave is for a family member's (including a domestic partner and a domestic partner's parent under the Wisconsin FMLA) or the employee's serious health condition, or to care for a covered service member, the employee must submit a medical certification form from the employee's or the family member's health care provider within 15 days. If the leave is for a qualifying exigency, the employee must submit a certification form to support the request for such leave within 15 days. The employee must provide a complete and sufficient certification. If the employee receives written notification that the certification is incomplete and/or insufficient, the employee shall have seven days to cure the identified deficiencies. If an employee does not provide the required certification by the designated deadlines, or if the City determines that an employee's absence is not covered as FMLA leave, the leave may not be designated as Wisconsin and/or federal FMLA leave, and the employee may be subject to discipline under City attendance policies unless he or she uses accrued paid leave (like vacation) and/or is granted a non-FMLA leave of absence.
- (D) Second or third opinions at the City's expense and periodic re-certifications at the employee's expense may be required under certain circumstances. The City requires periodic reports during federal FMLA leave regarding the employee's status and intent to

return to work.

(E) Forms are available through the Human Resources Department.

(a) Family and Medical Leave Employee Request Form

(b) Health Care Provider FMLA Certification

(c) Certification of Qualifying Exigency for Military Family Leave

(d) Certification for Serious Injury or Illness of Covered Service member – for Military Family Leave

(e) Domestic Partner Certification Form

(f) In Loco Parentis Certification Form

(10) Health Insurance Benefits.

(A) Group health insurance coverage will be maintained for employees while they are on FMLA leave, on the same terms as if the employee continued to work. The employee will be required to pay their regular portion of health insurance premium payments on a schedule established by the City.

(B) The City may recover its share of health insurance premiums paid during a period of unpaid FMLA leave from an employee if the employee fails to return to work (for a minimum of 30 calendar days) after the expiration of the leave. The City may not collect the premiums if the reason the employee does not return is due to continuation, recurrence or onset of a serious health condition that would entitle the employee to leave under FMLA, or other circumstances beyond the employee's control.

(C) The City may discontinue health insurance benefits if the employee fails to make a premium payment within 30 days of the due date after providing written notice to the employee of the cancellation of coverage for non-payment.

(11) Other Benefits.

(A) Benefits that accrue based upon hours worked shall accrue during the period of FMLA leave in accordance with the provisions contained in the City Ordinances, Policies and Procedures, and Rules and Regulations that address the accrual of such benefits.. Qualified FMLA leave will not be counted as an absence under the City's attendance policy. Employees taking FMLA leave will be treated in the

same manner as employees taking non-FMLA leave with respect to the administration of attendance reward programs and any rewards based on attendance (e.g. if an employee who uses paid vacation leave for a non-FMLA purpose would receive the payment, then the employee who uses paid vacation leave for an FMLA-protected purpose would also receive the payment).

(B) Other City benefits (e.g. life insurance coverage) may be continued during periods of unpaid FMLA leave, and arrangements should be made for the employee's portion of the payments with the Finance Department.

(12) Worker's Compensation and Light Duty.

(A) Federal FMLA leave may run concurrent with Worker's Compensation, as may Wisconsin FMLA leave upon the employee's request, provided that the injury meets the criteria for a "serious health condition," as defined by law. Substitution of accrued paid leave is not allowed for Worker's Compensation absences unless an applicable labor agreement provides otherwise.

(B) If an employee accepts a light duty assignment while on Worker's Compensation, or while recovering from a serious health condition, that time may not count against the employee's family or medical leave entitlement. An employee who voluntarily accepts a light duty assignment does not waive the right to job restoration; however, the employee's right to job restoration ceases at the end of the FMLA calendar year. If the light duty position is declined and the employee elects to stay on FMLA leave, the employee may give up their Worker's Compensation benefits.

(13) Fitness for Duty and Return to Work.

(A) An employee returning from FMLA leave for his or her own serious health condition must provide a "Fitness for Duty" statement signed by their treating physician. An employee who fails to provide a Fitness for Duty statement will be prohibited from returning to work until it is provided. Failure to provide a Fitness for Duty statement may result in discipline up to and including termination. Upon return from FMLA leave, an employee shall be restored to their original position or, if the position is

not vacant, to an equivalent position with equivalent pay, benefits and other terms and conditions of employment. An employee may not be restored to their original or equivalent position if they are unable to perform the essential functions of their job because of a mental or physical condition.

(14) Complaint Procedure. An employee who believes their FMLA rights have been violated should contact the Human Resources Director and attempt to resolve the matter internally. However, if the matter is not resolved within a reasonable period of time after contacting the Human Resources Director, the employee may file a complaint with the Wisconsin Equal Rights Division (Wisconsin FMLA), the U.S. Department of Labor (federal FMLA), or may bring a private lawsuit against the City.

(15) Definitions.

(A) Child – Biological, adopted, or foster child, stepchild (including, under federal FMLA law, an employee’s stepchild that is the child of the employee’s same-sex or common law spouse), legal ward or, under the federal FMLA, the child of a person having day-to-day care of the child, or a child of a person standing “in loco parentis,” who is under 18 years of age or, under the Wisconsin FLMA a child who is 18 years of age or older and cannot care for himself or herself because of a serious health condition, or under the Federal FMLA who is 18 years of age or older and incapable of self-care because of a mental or physical disability.

(B) Domestic Partner – The Wisconsin FMLA provides certain benefits to employees with a registered or unregistered domestic partner.

(a) Registered domestic partners (registered with the Register of Deeds in their county of residence) must demonstrate/attest: 1) Each individual is at least 18 years old and capable of consenting to the domestic partnership; 2) Neither individual is married or in a domestic partnership with another individual; 3) The two individuals share a common residence; 4) The two individuals are not nearer kin than second cousins; and 5) The individuals are the same gender.

(b) Unregistered domestic partners must

demonstrate/attest: 1) Each individual is at least 18 years old and otherwise competent to enter into a contract; 2) Neither individual is married or in a domestic partnership with another individual; 3) They share a common residence; 4) They are not related by blood in any way that would prohibit marriage under Wisconsin law; 5) They consider themselves to be members of each other's immediate family; and 6) They agree to be responsible for each other's basic living expenses.

(C) Health Care Provider - Under the federal FMLA, a doctor of medicine, doctor of osteopathy, physician's assistant, podiatrist, dentist, clinical psychologist, optometrist, chiropractor, nurse practitioner, nurse midwife, and Christian Science Practitioner. Under the Wisconsin FMLA, a person described under section 146.81 (1) Wis. Stats., excluding a person described under s. 146.81 (1) (hp).

(D) Incapable of Self-Care - The individual requires active assistance or supervision to provide daily self-care in three or more of the activities of daily living (e.g. grooming, hygiene, bathing, dressing, eating) or instrumental activities of daily living (e.g. cooking, cleaning, shopping, utilizing public transportation, paying bills, maintaining a residence, using telephones and directories, and using a post office).

(E) In Loco Parentis - Under federal law, a person who has put himself or herself in the situation of a lawful parent by assuming the obligations incident to the parental relation without going through the formalities necessary to legal adoption. It embodies the two (2) ideas of assuming the parental status and discharging the parental duties. Either day-to-day care or financial support may establish an in loco parentis relationship where the employee intends to assume the responsibilities of a parent with regard to a child.

(F) Next of Kin - A covered service member's "next of kin" is the service member's nearest blood relative, other than the covered servicemen's spouse, parent, son, or daughter, in the following order of priority: blood relatives who have been granted legal custody of the service member by court decree or statutory

provisions, brothers and sisters, grandparents, aunts and uncles, and first cousins, unless the covered service member has specifically designated in writing another blood relative as his or her nearest blood relative for purposes of military caregiver leave under FMLA, in which case the designated individual shall be deemed to be the covered service member's next of kin.

- (G) Parent - Biological parent, foster parent, adoptive parent, stepparent or legal guardian of an employee (and of an employee's spouse or domestic partner under the Wisconsin FMLA). Under the federal FMLA, "parent" includes an individual who provided day-to-day care to the employee when the employee was a child. Under federal FMLA, the same-sex spouse of an employee's parent is included regardless of that individual's parental status or whether s/he provided day-to-day care or financial support for the employee as a child.
- (H) Qualifying Exigency - Qualifying exigencies, for purposes of the federal FMLA, include:
 - (a) Short-notice Deployment: Addresses issues that arise when a covered military member is notified of an impending call or order, and deployment is within seven days of notification. Leave is limited to seven calendar days beginning the date the covered military member is notified of an impending call or order to active duty.
 - (b) Military Events and Related Activities Associated with the Call or Order to Active Duty: Attending official ceremonies, programs or events sponsored by the military; and attending family support or assistance programs and informational briefings sponsored or promoted by the military, military service organizations, or the American Red Cross.
 - (c) Childcare and School Activities: Arranging alternative childcare when the order/call to active duty necessitates a change in the existing childcare arrangement; providing childcare on an urgent, immediate need basis (but not on a routine, regular or everyday

- basis); enrolling in or transferring a child to a new school or day care facility as necessary; and attending meetings with staff at a school or day care when meetings are necessary due to circumstances arising out of the call or order to active duty (e.g. disciplinary meetings, parent-teacher conferences, school counselors). This provision applies to children of the covered military member under age 18 or over 18 if incapable of self-care because of physical or mental disability at the time the FMLA leave commences.
- (d) Financial and Legal Arrangements: Making and updating financial and legal arrangements to address the covered military member's absence (e.g. preparing financial and health care powers of attorney, transferring bank account signature authority, enrolling in Defense Enrollment Eligibility Reporting System, obtaining military identification cards, or preparing or updating a will); acting as the covered military member's representative before federal, state or local agencies for purposes of obtaining, arranging or appealing military benefits.
 - (e) Counseling: Attending counseling, provided by someone other than a health care provider for oneself, the covered military member, or the child of the covered military member, the need for which arises from the active duty or call to active duty status of the covered military member. A "child" is the covered military member's own child under age 18 or over 18 if incapable of self-care because of a physical or mental disability.
 - (f) Rest and Recuperation: To spend time with a covered military member who is on short-term, temporary rest and recuperation leave during a period of deployment. The employee may take up to 15 calendar days of leave to match the military member's Rest and Recuperation Leave Orders for each instance of rest and recuperation leave the covered military member receives.

- (g) Post-deployment Activities: Attending welcome home ceremonies, reintegration briefings and events, and other official ceremonies or programs sponsored by the military for a period of 90 days following the termination of the covered military member's active duty status; and addressing issues arising out of the death of a covered military member while on active duty.
- (h) Parental Care: Leave may be taken to care for a military member's parent who is incapable of self-care when the care is necessitated by the member's covered active duty. Such care may include arranging for alternative care, providing care on an urgent, immediate need basis, admitting or transferring the parent to a care facility, or attending meetings with staff at a care facility (e.g. meeting with hospice or social service providers).
- (i) Additional Activities: Includes events which arise out of the covered military member's active duty or call to active duty status, provided the City and the employee agree that such leave shall qualify as an exigency, and agree to both the timing and duration of such leave.
- (j) Serious Health Condition: An illness, injury, impairment or physical or mental condition that involves:
 - 1. inpatient care in a hospital, hospice or residential medical care facility; or
 - 2. under Wisconsin FMLA, outpatient care that requires continuing treatment or supervision by a health care provider (generally defined as requiring two direct, continuous and first-hand contacts by a health care provider); or
 - 3. under the federal FMLA, continuing treatment by a health care provider including any one or more of the

following:

4. A period of incapacity of more than three (3) consecutive, full calendar days (including any subsequent treatment or period of incapacity relating to the same condition) that also involves:
 1. Treatment two or more times, within 30 days of the first day of incapacity, unless extenuating circumstances exist, by a health care provider, by a nurse under direct supervision of a health care provider, or by a provider of health care services (e.g. physical therapist) under orders of, or on referral by, a health care provider; or
 2. Treatment by a health care provider on at least one occasion that results in a regimen of continuing treatment under the supervision of a health care provider. (Note: Under the above two bullet points, the employee's treatment must be an in-person visit to a health care provider and the first [or only] visit must take place within seven days of the first day of incapacity).
5. any period of incapacity due to pregnancy or for prenatal care;
6. chronic conditions requiring periodic treatment (at least twice a year) by or under the supervision of a health care provider that continue over an extended period of time and may cause an episodic rather than a continuing period of incapacity (e.g.,

asthma, diabetes, epilepsy, etc.);

7. permanent/long term conditions requiring supervision for which treatment may not be effective (e.g. Alzheimer's, a severe stroke, or the terminal stages of a disease);
8. multiple treatments by or under the supervision of a health care provider either for restorative surgery after an accident or other injury or for a condition that would likely result in a period of incapacity of more than three calendar days in the absence of medical intervention or treatment, such as cancer (chemotherapy), severe arthritis (physical therapy), or kidney disease (dialysis). Examples of a serious health condition include, but are not limited to, heart attacks or other serious heart conditions, most cancers, strokes, appendicitis, pneumonia, and ongoing pregnancy and prenatal care.

(I) Single 12-Month Period – The “single 12-month period” for purposes of military caregiver leave is a period that commences on the date an employee first takes leave to care for a covered service member with a serious injury or illness and ends 12 months after that date. This is a different period than the calendar year that is used by the City to determine an employee's other FMLA leave entitlements (e.g. referenced in section 8(c)(ix) of this Policy).

(J) Spouse – Under the federal FMLA, effective March 27, 2015, “spouse” is defined to include employees in same-sex marriages and common-law marriages entered into in a state where those statuses are legally recognized or entered into, validly, outside of the United States if they could have entered into in at least one state, regardless of the state in which the employee currently works or resides. Under the Wisconsin FMLA “spouse” means an employee's legal husband or wife

(K) Workweek – The employee's usual or normal

schedule (hours/days per week) prior to the start of FMLA leave.

- x. Termination of Coverage. Coverage ceases in accordance with the provisions contained in the Summary Plan Document(s). When applicable, continuation coverage (COBRA) will be offered.
- xi. Medicare Advantage or Medicare Supplemental Program, if offered.
 - (1) Medicare eligible active employees and their Medicare eligible spouses may elect to forgo the active employee health plan and choose to participate in the Medicare Advantage or Medicare Supplemental Program bearing 100% of the premiums and costs.
- xii. Monthly Premium Share.
 - (1) Dental Insurance.
 - (A) The City may pay the monthly premium on behalf of a full-time employee (1.0 FTE).
 - (B) The monthly premium for part-time employees is prorated based on FTE.
 - (C) Premiums may qualify under the City's Section 125: Flexible Spending Program (see Policy #1483 - Voluntary Benefit Programs).
 - (2) Health Insurance.
 - (A) The City pays the monthly health insurance premium less the employee's monthly premium share as set forth by the Common Council or according to any applicable collective bargaining agreement. The monthly premium for part-time employees is prorated based on FTE.
 - (B) Premiums may qualify under the City's Section 125: Flexible Spending Program (see Policy #1483 - Voluntary Benefit Programs).
 - (3) Elected Officials.
 - (A) Mayor. The mayor shall pay a prorated premium share based on FTE consistent with other employees and as defined in the annual budget document and/or by ordinance.
 - (B) Alderpersons. Effective with the Terms of Elected Office which commence in 2020 and subsequent years:
 - (a) Except as stated below, alderpersons who choose to participate in Health and/or Dental Insurance shall pay the full premium (100%).
 - (b) Alderpersons who have served continuously in that position since 2008 and choose to participate in Health and/or Dental Insurance

shall pay prorated premium share based on FTE consistent with other employees and as defined in the annual budget document and/or by ordinance.

- (C) Municipal Judge. Notwithstanding the FTE categorization of the municipal judge for any other purpose, the municipal judge shall pay a premium share equivalent to a full-time employee as defined in the annual budget document and/or by ordinance.

(4) Retirement.

- (A) Dental Insurance coverage is not included in the City's retirement package; however, dental COBRA coverage will be offered as applicable.
- (B) If the City provides a retiree health care option, it is administered consistent with 8.0 (4) Retiree Health Plan.

(5) Surviving Spouse of a Deceased Active Employee.

- (A) The City will provide health insurance coverage to the surviving spouse and eligible dependents of an active City employee who dies while in the service of the City, provided the employee has completed ~~twenty (20)~~ 15 full-time years¹ of service, under the following provisions:

- (a) For the surviving spouse and eligible dependents of a deceased active employee who has not attained retirement age per the State of Wisconsin's (WI) Department of Employee Trust Fund's (ETF) – Wisconsin Retirement System's (WRS) Death Benefits regulations, the City will pay 50% of the monthly premium for ten (10) years or until the surviving spouse is employed by another employer providing health insurance coverage or remarries, whichever occurs first.

- (b) In the event the surviving spouse or dependent is employed by another employer providing health insurance coverage, the City's health insurance obligation will permanently cease and continuation coverage (COBRA) will be offered.

- (B) In the event a surviving spouse remarries, the City's health insurance obligation will permanently cease

and continuation coverage (COBRA) will be offered; the surviving spouse and/or eligible dependent(s) are subject to paying the full monthly premium per COBRA regulations.

- (C) If the deceased employee was of retirement age per WI ETF-WRS's Death Benefits regulations and considered eligible to receive a WRS retirement annuity per ETF's requirements, the surviving spouse and eligible dependents would qualify for retiree health insurance benefits for a maximum of ten (10) years or when the spouse becomes eligible for Medicaid/Title 19/Medicare Parts A and/or B or upon attaining Medicare age, whichever comes first.

(6) Military Leave Benefit Continuation.

- (A) Health insurance benefits shall be implemented in compliance with the Uniformed Services Employment and Reemployment Rights Act (USERRA) and any other applicable federal, state, or local laws.
- (B) In addition to such, the City will provide continuation of health insurance benefits for an employee who is called up to active military service, his/her spouse, and any eligible dependents, beyond the forty-five (45) days, as if he/she were an active employee; for such continuation of health insurance benefits, the employee, spouse, and/or dependents will be required to pay the applicable monthly premium share in accordance with City policies and procedures.
- (C) Extended health insurance coverage shall continue during the entire period of active military service call up and shall cease upon the employee's failure to return to employment following release from active duty. Coordination of benefits shall occur with any military health insurance coverage, and any military or other federal health insurance benefits or services shall be primary.

d. Retiree Health Plan.

- i. Eligibility. A retired employee is eligible for either a single (employee only), couple (employee plus spouse or employee plus one dependent), or family (employee plus spouse and one or more dependents OR employee plus two or more dependents) plan the first of the month following their date of retirement as approved by the WI ETF-WRS as long as the WRS retirement annuity (age limits dependent upon employee classification as defined by WRS) is

effective upon the retirement date and ~~he/she~~ the employee has ~~twenty(20)~~² 15 years of continuous employment with the City of West Allis.

- ii. Duration. The City will cease to provide health insurance to any covered member included in the retiree's plan upon that individual's Medicaid/Title 19/Medicare Parts A and/or B eligibility or upon attaining Medicare age or up to a maximum of ~~ten(10)~~ 12 years of coverage following retirement, whichever event occurs first.
- iii. All other covered members shall remain participants in the City's retiree health insurance program for up to a maximum of ten (10) years following the retiree's retirement or until a subsequent qualifying event occurs that would otherwise terminate their coverage, whichever comes first. See (N) for additional information.
- iv. Coverage at the time of and throughout Retirement.
 - (1) A retiree will be placed in the same plan type they had in place at the time of retirement (single, couple, family); however, retirees may later choose a single plan over a couple or family plan; or a couple plan over a family plan.
 - (2) Addition of dependents or spouse during retirement prohibited.
 - (A) A retiree with single coverage cannot change to any other type of coverage.
 - (B) A retiree with couple coverage (employee plus spouse) cannot add a new spouse or dependent if they divorce or if their spouse dies; if this occurs, coverage will be adjusted to a single plan.
 - (C) A retiree with couple coverage (employee plus dependent) cannot add a new dependent or a spouse if the original dependent is removed from coverage; coverage will be adjusted to a single plan in the event the couple coverage was for an employee plus dependent.
 - (D) A retiree with family coverage is not able to add new family members (that is, if they have or adopt a child or remarry, the new child and/or spouse cannot be added); coverage will be adjusted to a couple plan once eligible dependents are no longer eligible.
- v. Continuous Participation Required.
 - (1) If a retiring employee does not wish to participate in the retiree health insurance program at the time of retirement, they and their spouse/eligible dependent(s) permanently lose their ability to participate in the City's retiree health insurance program.
 - (2) If a spouse/eligible dependent is removed from coverage, they

permanently lose their ability to participate in the City's retiree health insurance program.

- (3) If a retiree cancels coverage at any time, for any reason, they and their spouse/eligible dependent(s) permanently lose their ability to participate in the City's retiree health insurance program.

vi. Timely Enrollment.

- (1) A retiree who chooses to participate in the City's retiree health insurance program shall enroll upon their initial eligibility and, thereafter, must re-enroll annually during the City's annual Health Insurance Open Enrollment.
- (2) Failure to timely enroll or re-enroll will result in loss of insurance coverage.

vii. Change of Status.

- (1) A change in status is effective upon the date of the qualifying event (e.g., eligibility for other health care coverage, death of a spouse, remarriage of a deceased retiree's spouse, divorce, legal separation, Medicaid/Title 19/Medicare Parts A and/or B eligibility, attaining Medicare age, dependent no longer qualifies for health coverage, etc.) if notification and proper paperwork is received by the Human Resources Department within 30 days of the event.
- (2) Qualifying event changes are administered in accordance with City policy.
- (3) Failure to provide notification for change of status within 30 days of the event may result in a loss of coverage and/or reimbursement for premiums and services as applicable.

viii. Monthly Premium Share.

- (1) Retiring employees who were hired on or after November 1, 2018:

- (A) Retiree will pay a percentage of the premium as established annually by the Common Council. (The minimum percentage paid by the retiree shall be 50%.)

- (2) Retiring employees who converted to the TBP:

- (A) Upon retirement, a retiree who retires with a balance of 680 hours or more in their ESLB will pay the same monthly premium share as active employees for 36 full months immediately following retirement provided they are not eligible for Medicare. After such time they shall pay in accordance with b. or c. below. (If the retiree is Medicare eligible and the retiree's spouse is not, the spouse will be eligible to pay the same monthly premium share as active employees for 36 full months immediately following

the retiree's retirement or until the spouse becomes Medicare eligible, whichever occurs first.)

(B) Upon retirement (or after the time period provided in a. expires), a retiree pays 20% of the monthly premium if eligible for post Medicare insurance at the time of conversion to the TBP.

(C) Upon retirement (or after the time period provided in a. expires), a retiree who was not eligible for post Medicare insurance at the time of conversion to the TBP pays 35% of the monthly premium.

(3) Upon retirement, a part-time employee's monthly premium and premium share obligation is prorated based on the averaged FTE hours they actually worked over the most recent ~~twenty (20)~~³ 15 years prior to retirement.

ix. Participation Administration.

(1) An annual premium rate notification is prepared by the City's Finance Department and is distributed during the City's annual Insurance Open Enrollment period for those retirees participating in the City's retiree health insurance program.

(2) A retiree is required to participate in automatic withdrawal (ACH) of retiree insurance premiums from a savings or checking account, prepayment of an entire year of premium payments, or some other payment method that meets with the approval of the Finance Director/Comptroller/City Treasurer and City Attorney. When not prepaid, payments are due by the 10th of the month for the following month's coverage and will be drawn from the respective bank account on the 10th of the month (or prior to such date if the 10th falls on a weekend or holiday). Failure to participate in an automatic withdrawal, prepay for an entire year, or make other mutually agreeable payment method shall constitute grounds for sanctions under Section 9.

(3) Public Safety Employees Only--Per the federal Pension Protection Act of 2006, a public safety employees under Wis. Stat. 111.70 may elect to have health insurance premiums deducted directly from their Wisconsin Retirement System monthly annuity payment if he/she retired at normal retirement age. The Act contains a provision permitting eligible individuals to exclude up to \$3,000 for qualified health insurance premiums paid by the retiree from their gross taxable income each year, as long as the premiums are deducted from their retirement benefit.

x. Benefits. Benefits provided under the plan are as specified in the

Summary Plan Document(s) and may be adjusted annually or within the plan year as needed.

- xi. Termination of Coverage. Coverage ceases in accordance with the provisions contained in the Summary Plan Document(s). When applicable, continuation coverage (COBRA) will be offered (see section 8(c)(i)). Health Insurance coverage may be available to the surviving spouse of a deceased retired employee (see Section 8(d) (xiv) below).
- xii. Surviving Spouse and/or Dependents of Deceased Retired Employee.
 - (1) The benefits provided in Section 8(c)(xii)(5)(C) shall apply to the surviving spouse and/or dependents of a deceased retired employee who was participating in the City's retiree health insurance program upon death.
 - (2) In the event a surviving spouse remarries, the City's health insurance obligation will permanently cease for said spouse and dependents; continuation coverage (COBRA) may be offered.
 - (3) In the event a surviving spouse of a retiree is employed by another employer providing health insurance coverage, the City's health insurance obligation will permanently cease for said spouse and dependents; continuation coverage (COBRA) may be offered.
- xiii. Disability Retirement.
 - (1) An employee who qualifies for a disability retirement under the WI ETF-WRS is eligible to participate in the City's retiree health insurance program if, within ten (10) calendar days from the date a health care provider determines the employee is permanently and totally disabled, or will never return to duty within the City of West Allis service, the employee makes application for disability retirement benefits under the WI ETF-WRS, provided he or she is otherwise eligible for such benefits. Said participation shall be in accordance with the following provisions:
 - (A) Duration provided in 8(d)(iii).
 - (B) Monthly Premium Share outlined in 8(d)(ix).
- xiv. Medicare Advantage or Medicare Supplemental Program, if offered.
 - (1) Retirees and their eligible dependents may choose to participate bearing 100% of the premiums and costs if transitioning from an active City plan to the then current Medicare Advantage or Medicare Supplemental Plan.

9. Sanctions.

Anyone who provides false, fraudulent, incomplete or untimely information or who fails to make complete and timely premium payments, may face legal action, reductions or denials of benefits, loss of continuation rights, and/or other action, up to

and including termination of coverage and/or disciplinary action.

¹ Fifteen (15) years of continuous full-time service for those existing employees who choose to convert to the TBP. A part-time employee's service shall be prorated based on the employee's averaged FTE actually worked over the last ~~twenty (20) or~~ fifteen (15) years of service.

~~² Fifteen (15) years for employees who choose to convert to the TBP~~

~~³ Fifteen (15) years for employees who choose to convert to the TBP.~~

SECTION 2: AMENDMENT "1413 Health And Dental Insurance - Legacy Package" of the City Of West Allis Policies & Procedures is hereby *amended* as follows:

AMENDMENT

1413 Health And Dental Insurance - Legacy Package

1. PURPOSE:

To describe the policies and procedures of the City of West Allis in regard to health and dental insurance programs.

2. ORGANIZATIONS AND PERSONS AFFECTED:

This policy applies to all City of West Allis departments, boards, commissions, employees holding a minimum of a 0.5 full-time equivalent (FTE) budgeted position (except rehired City of West Allis retirees who are not eligible to participate in the City's active employee health and dental insurance programs), and Elected Officials.

3. POLICY:

It is the policy of the City to provide health and dental insurance coverage for its active employees holding a minimum of a 0.5 FTE budgeted position (except rehired City of West Allis retirees who are not eligible to participate in the City's active employee health and dental insurance programs), and Elected Officials. The City's health and dental insurance programs offer coverage to said qualified employees and their dependents.

4. REFERENCES:

City of West Allis Revised Municipal Code Sections 2.76(12) and (14) City of West Allis Policies and Procedures Manual, Policy 1420 - Military Leave City of West Allis Policies and Procedures Manual, Policy 1458 - Health Insurance Bill Review and Award Program City of West Allis Policies and Procedures Manual, Policy 1472 - HIPAA Privacy Rules City of West Allis Policies and Procedures Manual, Policy 1483 - Voluntary Benefit Programs Collective Bargaining Agreements

5. PROCEDURES:

- a. COBRA: Under Federal law, if group health and/or dental benefits end due to a "qualifying event", a participating plan member may elect coverage under the plan provided they are not: (a) entitled to Medicare or (b) covered under

another group plan (Medicaid/Title19 included) that does not have a pre-existing exclusion or limitation affecting them. The individual has the right to elect coverage under the plan for up to 18, 29 or 36 months depending on the qualifying event. The Human Resources Department is responsible for administering COBRA benefits.

- b. Privacy Rules (Health Insurance Portability and Accountability Act [HIPAA]; Protected Health Information [PHI]). Privacy Rules require the City of West Allis, as a group health plan, a health care provider and a plan sponsor with access to protected health information, to comply with various administrative requirements contained within the Privacy Rules. City Policy 1472 addresses compliance with the administrative requirements mandated by the Privacy Rules.
- c. Change of Status Exception. In the event extenuating circumstances can be demonstrated, the HR Director may extend the 30-day reporting requirement wherever established in this policy to within 60 days of the event. Any request for a change of status beyond 60 days after the event shall require the approval of the HR Director, Finance Director, and City Administrator. Prior to accepting the change in status, if approved, the employee shall retroactively pay any premium share due, and may be required to pay any costs incurred by the City due to failure to report within 30 days of the event prior.

6. DENTAL INSURANCE - GENERAL POLICIES

- a. Initial Eligibility and Effective Date of Coverage. Employees become eligible for Dental Insurance on the first day of the month following completion of six (6) months of service.
- b. Enrollment/Change of Status.
 - i. Enrollment. An employee who chooses to participate in the City's Dental Insurance shall enroll upon their initial eligibility and/or during the City's annual Health/Dental/Section 125 Open Enrollment. Enrollment at any other time is permitted within 30 days of a change in City employment status or due to a hardship (i.e. loss of other coverage).
 - ii. Change of Status. Any change in status (e.g., marriage, birth or adoption of a child, military reinstatement, dependent eligibility reinstatement, etc.) is effective upon the date of the qualifying event if notification and proper paperwork are received by the Human Resources Department within 30 days of the event.
- c. Monthly Premium Share. The City pays the monthly premium share on behalf of a full-time employee (1.0 FTE), an Alderperson, the City Attorney, Mayor, and the Municipal Judge; a part-time employee is prorated based on FTE. Said premiums may qualify under the City's Section 125: Flexible Spending Program (see Policy 1483, Voluntary Benefit Programs).
- d. Benefits. The City shall provide benefits as specified in the Summary Plan Document(s).
- e. Termination of Coverage. Coverage ceases in accordance with the provisions contained in the Summary Plan Document(s). When applicable, continuation

coverage (COBRA) will be offered.

- f. Retirement. Dental Insurance coverage is not available upon retirement; however, dental COBRA coverage will be offered if applicable.
- g. Family and Medical Leave Act (FMLA). Dental insurance coverage will be maintained for an employee while he/she is on FMLA leave in accordance with the provisions set forth in Section 12.0 of the City's FMLA Policy 1448.
- h. One-Plan Per Family Rule. An employee or retiree who is married to another employee shall enroll in one plan.
- i. Exceptions. Department Heads, with the approval of the HR Director, Finance Director/Comptroller/City Treasurer, and City Administrator, may make exceptions to the provisions contained herein for significant recruitment/hiring reasons. However, no exception to 6(f) will be permitted.

7. HEALTH INSURANCE - GENERAL POLICIES:

Subrogation: In the event the City makes any payment of medical expenses pursuant to the terms of any health insurance program, the City shall be subrogated to all the employee's/insured's rights of recovery therefore against any third party or his/her insurer for such payment pursuant to Section 2.76(13) of the Revised Municipal Code. Health Insurance Bill Review and Award Program. The City may establish a Health Insurance Bill Review and Award Program which will function in accordance with the provisions of City Policy #1458 – Health Insurance Bill Review and Award Program.

a. ACTIVE EMPLOYEES

- i. Initial Eligibility. Generally, a new employee may select coverage to be effective upon the first day of the month following 30 days of service.

- ii. Enrollment/Change of Status.

- (1) Enrollment. An employee who chooses to participate in the City's Health Insurance shall enroll upon their initial eligibility and/or during the City's annual Health/Dental/Section 125 Open Enrollment. Enrollment at any other time is permitted within 30 days of a change in City employment status or due to a hardship (i.e. loss of other coverage).

- (2) Change of Status. Any change in status (e.g., marriage, birth or adoption of a child, military reinstatement, dependent eligibility reinstatement, etc.) is effective upon the date of the qualifying event if notification and proper paperwork are received by the Human Resources Department within 30 days of the event.

- iii. Monthly Premium Share.

- (1) Full-time Employee (1.0 FTE), Alderperson, City Attorney, Mayor, and Municipal Judge. The City pays the monthly health insurance premium less an employee's monthly premium share as set forth by the Common Council or according to any applicable collective bargaining agreement. Said premiums may qualify under the City's Section 125:

Flexible Spending Program (see Policy 1483, Voluntary Benefit Programs).

(2) Part-time Employee (0.5 FTE or more). The City pays a prorated monthly health insurance premium based on FTE for a part-time employee and the employee pays the difference; in addition, a part-time employee is subject to paying a prorated amount of a full-time employee's monthly premium share. Said premiums may qualify under the City's Section 125: Flexible Spending Program (see Policy 1483, Voluntary Benefit Programs).

iv. Benefits. The City shall provide benefits as specified in the Summary Plan Document(s).

v. Termination of Coverage. Coverage ceases in accordance with the provisions contained in the Summary Plan Document(s). When applicable, continuation coverage (COBRA) will be offered.

vi. One Plan Per Family Rule. An employee or retiree who is married to another employee shall enroll in one plan.

vii. Surviving Spouse of a Deceased Active Employee.

(1) The City will provide health insurance coverage to the surviving spouse and eligible dependents of an active City employee who dies while in the service of the City, provided the employee has completed 10 or 15 full-time years¹ of service dependent upon date of hire (refer to Section 7(b)(i) for qualification), under the following provisions:

(A) For the surviving spouse and eligible dependents of a deceased active employee who has not attained retirement age per the State of Wisconsin's (WI) Department of Employee Trust Fund's (ETF) – Wisconsin Retirement System's (WRS) Death Benefits regulations, the City will pay 50% of the monthly premium until the surviving spouse is employed by another employer providing health insurance coverage or remarries.

(2) In the event the surviving spouse is employed by another employer providing health insurance coverage, the City's health insurance obligation will permanently cease and continuation coverage (COBRA) will be offered.

(A) If participation in COBRA coverage is elected within the required federal/State election period and becomes effective the first of the month following the employee's death, the City will pay 50% of the monthly COBRA premium for the surviving spouse and/or eligible dependent(s) for the first six (6) months of their COBRA coverage or until their COBRA coverage is cancelled, whichever date/event

occurs first.

(B) If election to participate in COBRA coverage is not made within the required federal/State election period, but the City makes benefits available, coverage shall become effective the first of the month following the employee's death and the surviving spouse and/or eligible dependent(s) are subject to paying the full monthly premium per COBRA regulations.

(3) In the event a surviving spouse remarries, the City's health insurance obligation will permanently cease and continuation coverage (COBRA) will be offered; the surviving spouse and/or eligible dependent(s) are subject to paying the full monthly premium per COBRA regulations.

(4) If the deceased employee was of retirement age per WI ETF-WRS's Death Benefits regulations and considered eligible to receive a WRS retirement annuity per ETF's requirements, the surviving spouse and eligible dependents would qualify for retiree health insurance benefits (refer to Section 7(b)).

viii. Family and Medical Leave Act (FMLA). Group health insurance coverage will be maintained for an employee while he/she is on FMLA leave in accordance with the provisions set forth in Section 11 of the City's FMLA Policy 1448.

ix. Military Leave Benefit Continuation. Health insurance benefits shall be implemented in compliance with the Uniformed Services Employment and Reemployment Rights Act (USERRA) and any other applicable federal, state, or local laws. In addition to such, the City will provide continuation of health insurance benefits for an employee who is called up to active military service, his/her spouse, and any eligible dependents, beyond the forty-five (45) days, as if he/she were an active employee; for such continuation of health insurance benefits, the employee, spouse, and/or dependents will be required to pay the applicable monthly premium share in accordance with City policies and procedures. Extended health insurance coverage shall continue during the entire period of active military service call up and shall cease upon the employee's failure to return to employment following release from active duty. Coordination of benefits shall occur with any military health insurance coverage, and any military or other federal health insurance benefits or services shall be primary.

x. Exceptions. Department Heads, with the approval of the HR Director, Finance Director, and City Administrator, may make exceptions to the provisions contained herein for significant recruitment/hiring reasons.

b. RETIRED EMPLOYEES Legend:

Group A	AFSCME - Local 80 Public Works and Clerical Union (an employee classified as a union member prior to January 1, 2012)
Group B	Non-represented (including unrepresented public safety employees), Department Head, & Mayor
Group C	Aldersperson and Municipal Judge
Group D	West Allis Federation of Nurses (an employee classified as a union member prior to January 1, 2012)
Group E	Engineering Technician and Aides Association (an employee classified as a union member prior to January 1, 2012)
Group F	West Allis Professional Police Association hired prior to November 1, 2018
Group G	West Allis Professional Fire Fighter's Association hired prior to November 1, 2018
Group H	Employees who chose to convert to the Total Benefit Package effective January 1, 2019 (or as provided for in the Total Benefit Package Policy #1410, due to promotion from represented to non-represented position) retiree benefits and guidelines are provided for in the Total Benefit Package Policy #1410.
Group I	All Employees hired on or after November 1, 2018 – see section 7(d).

i. Eligibility.

(1) A retired employee is eligible for either a single (employee only), couple (employee plus spouse or employee plus one dependent), or family (employee plus spouse and one or more dependents OR employee plus two or more dependents) plan the first of the month following their date of retirement as approved by the WI ETF-WRS as long as the WRS retirement annuity (age limits dependent upon employee classification as defined by WRS) is effective upon the retirement date and he/she meets the following years of service² requirement:

(A) 10 years of regular full-time or part-time employment:

(a) Groups A, B & F if hired prior to April 1, 2008

(b) Group D if hired prior to July 1, 2008

(c) Group E if hired prior to August 1, 2008

(d) Group G if hired prior to February 1, 2009

(B) 15 years of regular full-time or part-time employment:

- (a) Groups A, B & F if hired on or after April 1, 2008
 - (b) Group D if hired on or after July 1, 2008
 - (c) Group E if hired on or after August 1, 2008
 - (d) Group G if hired on or after February 1, 2009
- (C) Group C:
- (a) If elected prior to April 1, 2008, must have completed a minimum of two (2), four year elected terms at the time of retirement;
 - (b) If elected on or after April 1, 2008, must have completed 15 full years of service at the time of retirement.
- (2) For retirees in the groups identified below, the City will cease to provide health insurance to any covered member included in the retiree's plan upon that individual's Medicaid/Title 19/Medicare Parts A and/or B eligibility or upon attaining Medicare age; all other covered members shall remain participants in the City's retiree health insurance program until a subsequent qualifying event occurs that would otherwise terminate their coverage. (Note: for individuals hired prior to such dates identified below, if the retiree cancels coverage for themselves for any reason other than death or becoming eligible for Medicaid/Title 19, their spouse/eligible dependent(s) cannot remain on the City's retiree health insurance program.):
- (A) Groups A, B, & C if hired/elected on or after April 1, 2008
 - (B) Group D & E if hired on or after March 1, 2012
 - (C) Groups F & G if hired on or after March 1, 2016
- (3) For retirees in the group identified below, upon an individual's (i.e. the retiree, spouse and/or dependent) eligibility for other health insurance coverage, the coverage with the City for that individual would cease. If the individual is the retiree, then coverage with the City for all members (i.e. the retiree, spouse and/or dependent) would cease. Upon loss of other insurance coverage, the individual (i.e. the retiree, spouse and/or dependent) may be eligible to re-enroll in the City's coverage provided they meet the eligibility requirements contained within this Policy and/or the City's insurance plan(s):
- (A) Group G if retired March 1, 2013 through February 29, 2016
- (4) For retirees in the groups identified below – If they retired as an employee plus one dependent couple plan, the retiree may

add a new dependent if the original dependent is no longer on the plan, but the retiree may never add a spouse; If they retired as an employee plus spouse couple plan, and the spouse deceases, the retiree may add a new spouse but never a dependent; If they retired as an employee plus two or more dependents family plan, the retiree may add new dependents but never a spouse; If they retired as an employee plus spouse and one or more dependents, the retiree may add a new spouse (if original spouse deceases) and new dependent(s):

(A) Groups A, B, C, D & E if retired prior to March 1, 2012

(B) Group F if retired prior to March 1, 2015

(C) Group G if retired prior to March 1, 2016

(5) For retirees in the groups identified below – A retiree with couple coverage (employee plus spouse) cannot add a new spouse or dependent if they divorce or if their spouse dies; A retiree with couple coverage (employee plus dependent) cannot add a new dependent or a spouse if the original dependent is removed from coverage; A retiree with family coverage is not able to add new family members (that is, if they have or adopt a child or remarry, the new child and/or spouse cannot be added):

(A) Groups A, B, C, D & E if retired on or after March 1, 2012

(B) Groups F if retired on or after March 1, 2015

(C) Group G if retired on or after March 1, 2016

(6) For retirees in the groups identified below – If a retiring employee does not wish to participate in the retiree health insurance program at the time of retirement, they and their spouse/eligible dependent(s) permanently lose their ability to participate in the City's retiree health insurance program; If a spouse/eligible dependent is removed from coverage, they permanently lose their ability to participate in the City's retiree health insurance program; If a retiree cancels coverage at any time, for any reason, they and their spouse/eligible dependent(s) permanently lose their ability to participate in the City's retiree health insurance program:

(A) Groups A, B, C, D & E if retired on or after March 1, 2012

(B) Groups F & G if retired on or after March 1, 2016

ii. Coverage. Based upon coverage in place at the time of retirement, a retiree will be placed in either a single (employee only), couple (employee plus spouse or employee plus one dependent), or family plan (employee plus spouse and one or more dependents OR

employee plus two or more dependents). If an employee is not enrolled in coverage upon retirement, they will be provided the opportunity to enroll and will be subject to the rate caps in place for the lowest cost health plan offered by the City, if not enrolled in Medicare/Medicaid/Title 19. Note: if an employee declines coverage for a spouse and/or dependents at the time of retirement, a spouse and/or dependents may never be added to the retiree's health insurance program. Changes are administered by the Human Resources Department in accordance with the above guidelines.

- iii. Enrollment. A retiree who chooses to participate in the City's retiree health insurance program shall enroll upon their initial eligibility and, thereafter, must re-enroll during the City's annual Health Insurance Open Enrollment.
- iv. Change of Status. A change in status is effective upon the date of the qualifying event (e.g., death of a spouse, remarriage of a deceased retiree's spouse, divorce, legal separation, Medicaid/Title 19/Medicare Parts A and/or B eligibility, attaining Medicare age, dependent no longer qualifies for health coverage, etc.) if notification and proper paperwork is received by the Human Resources Department within 30 days of the event. Qualifying changes are to be in accordance with City policy.
- v. Monthly Premium Share. Calculation of Monthly Premium Share
 - (1) Prior to Eligibility for Medicaid/Title 19/Medicare Parts A and/or B or Attaining Medicare Age: Upon the date of retirement, the employee is placed at a "capped rate*" (that is, the maximum amount the City will pay per month towards a retiree's health insurance premium) based on the plan and level of coverage (see 7(b)(ii) above) in place at retirement if the employee is not on Medicaid/Title 19/Medicare Parts A and/or B or has not attained Medicare age. If the employee was not participating in the City's health insurance program prior to the offer of coverage at retirement, the employee shall be placed at a capped rate based on the lowest cost plan available and level of coverage for which they are enrolling at retirement. The City continues to pay this premium* (less the applicable monthly premium share* as set forth by the Common Council or union contract) until the retiree and/or their spouse/eligible dependent(s) become eligible for Medicaid/Title 19/Medicare Parts A and/or B or attain Medicare age; any increases above the "capped rate*" are paid by the retiree. Any change in coverage (see 7(b)(ii) above) will result in appropriate adjustments to the monthly "capped rate*" and premium share*.
 - (2) Upon Eligibility for Medicaid/Title 19/Medicare Parts A and/or B or Attaining Medicare Age (administered per

eligibility guidelines in Section 7(b)(i) above): Effective upon the first of the month a retiree or spouse or eligible dependent becomes eligible for Medicaid/Title 19/Medicare Parts A and/or B or attains Medicare age, the City's capped rate and the monthly premium share obligation ceases; the City will pay 50%* of the applicable monthly premium for the City's Medicare supplemental plans provided by the City and the retiree will pay the other 50%*. If an individual, per the federal Medicare Program's regulations, does not qualify for Medicare Parts A and/or B upon attaining Medicare age or upon initial eligibility for Medicare Parts A and/or B, the City's premium obligation will be no greater than what it would have been had the individual qualified for Medicare Parts A and/or B. The individual will be subject to paying the difference between the applicable non-Medicare plan rate and the City's obligation. * A part-time employee's monthly premium and premium share obligation is prorated based on an employee's averaged FTE actually worked over the most recent 10 or 15 years prior to retirement, depending on eligibility requirements (see section 7(b)(i) above). An annual premium rate notification is prepared by the City's Finance Department and is distributed during the City's annual Insurance Open Enrollment period for those retirees participating in the City's retiree health insurance program. A retiree is required to participate in automatic withdrawal (ACH) of retiree insurance premiums from a savings or checking account, prepayment of an entire year of premium payments, or some other payment method that meets with the approval of the Finance Director/Comptroller/City Treasurer and City Attorney. Where not prepaid, payments are due by the 10th of the month for the following month's coverage and will be drawn from the respective bank account on the 10th of the month (or prior to such date if the 10th falls on a weekend or holiday). Failure to participate in an automatic withdrawal, prepay for an entire year, or make other mutually agreeable payment methods shall constitute grounds for sanctions under Section 9.

- (3) Public Safety Employees Only: Per the federal Pension Protection Act of 2006, a public safety employee under Wis. Stat. 111.70 may have health insurance premiums deducted directly from their Wisconsin Retirement System monthly annuity payment if he/she retired at normal retirement age. The Act contains a provision permitting eligible individuals to exclude up to \$3,000 for qualified health insurance premiums paid by the retiree from their gross taxable income each year,

as long as the premiums are deducted from their retirement benefit.

vi. Benefits. The City shall provide benefits as specified in the Summary Plan Document(s).

(1) Benefit levels for all classifications of employees who retire on or after March 1, 2013, will adjust automatically with active employee benefit levels.

(2) The City may choose to provide a Medicare Advantage or Medicare Supplement health care program to retirees in lieu of their participation in the City's self-funded plan.

vii. Termination of Coverage. Coverage ceases in accordance with the provisions contained in the Summary Plan Document(s). When applicable, continuation coverage (COBRA) will be offered (see section 5(a)). Health Insurance coverage may be available to the surviving spouse of a deceased retired employee (see Section 7(b)(viii) below).

viii. Surviving Spouse and/or Dependents of Deceased Retired Employee. In addition to the provisions set forth in 7(b)(ii) through 7(b)(vii) above, the following provisions shall also apply to the surviving spouse and/or dependents of a deceased retired employee who was participating in the City's retiree health insurance program upon death:

(1) In the event a surviving spouse remarries, the City's health insurance obligation will permanently cease for said spouse and dependents; continuation coverage (COBRA) may be offered.

(2) In the event a surviving spouse of a retiree who was included in a group described below is employed by another employer providing health insurance coverage, the City's health insurance obligation will permanently cease for said spouse and dependents; continuation coverage (COBRA) may be offered:

(A) Groups A, B, C, D & E if retired on or after March 1, 2012

(B) Groups F & G if retired on or after March 1, 2016

(3) In the event a surviving spouse of a retiree who was included in a group described below is employed by another employer providing 'more comprehensive or equivalent' health insurance coverage to that offered by the City, the City's health insurance obligation will permanently cease for said spouse and dependents; continuation coverage (COBRA) may be offered:

(A) Groups A, B, C, D & E if retired prior to March 1, 2012

(B) Group G* if retired prior to March 1, 2013

(C) Group F if retired prior to March 1, 2016 * For a represented Fire Department public safety employees under Wis. Stat. 111.70 (Group G) who retired March 1, 2013 to February 29, 2016, refer to Section 7(b)(i) above.

c. DISABILITY RETIREMENT

Legend:

Group A	AFSCME - Local 80 Public Works and Clerical Union (an employee classified as a union member prior to January 1, 2012)
Group B	Non-represented (including unrepresented public safety employees), Department Head, & Mayor
Group C	Aldersperson and Municipal Judge
Group D	West Allis Federation of Nurses (an employee classified as a union member prior to January 1, 2012)
Group E	Engineering Technician and Aides Association (an employee classified as a union member prior to January 1, 2012)
Group F	West Allis Professional Police Association
Group G	West Allis Professional Fire Fighter’s Association

i. An employee who qualifies for a disability retirement under the WI ETF-WRS and adheres to section 5(c)(ix) (Termination of Paid Sick Leave Benefits) of City Policy 1430 Sick Leave³, is eligible to participate in the City’s retiree health insurance program in accordance with the policies set forth in 7(b) above with the following exceptions:

(1) Exception to 7(b)(v) Monthly Premium Share:

(A) For retirees in the groups identified below, effective the first of the month the retiree attains age 55 (50 for a publicoccupationsafety employeeparticipantservice under Wis. Stat. 111.70 in the Fire service), the retiree is placed at a “capped rate*” (that is, the maximum amount the City will pay per month towards a retiree’s health insurance premium utilizing the highest applicable monthly premium) based on the level of coverage in place (see 7(b)(ii) above) if the retiree is not on Medicaid/Title 19/Medicare Parts A and/or B or has not attained Medicare age. The City continues to pay this premium* (less the applicable monthly premium share* as determined by City Ordinance or union contract) until the retiree and/or their spouse/eligible dependent(s) become eligible for Medicaid/Title 19/Medicare Parts A and/or B or attain

Medicare age; any increases above the “capped rate”* are paid by the retiree. Any change in coverage (see 7(b)(ii) above) will result in appropriate adjustments to the monthly “capped rate”* and premium share*:

(a) Groups A, B, C, D & E if retired prior to March 1, 2012

(b) Groups F & G if retired prior to March 1, 2016

(B) For retirees in the groups identified below, effective upon an employee’s disability retirement date, the employee is placed at a “capped rate*” (that is, the maximum amount the City will pay per month towards a retiree’s health insurance premium) based on the plan and level of coverage (see 7(b)(ii) above) in place at retirement if the employee is not on Medicaid/Title 19/Medicare Parts A and/or B or has not attained Medicare age. If the employee was not participating in the City’s health insurance program prior to the offer of coverage at retirement, the employee shall be placed at a capped rate based on the lowest cost plan available and whichever level of coverage they enroll in at retirement. The City continues to pay this premium* (less the applicable monthly premium share* as determined by City Ordinance or union contract) until the retiree and/or their spouse/eligible dependent(s) become eligible for Medicaid/Title 19/Medicare Parts A and/or B or attain Medicare age; any increases above the “capped rate”* are paid by the retiree. Any change in coverage (see 7(b)(ii) above) will result in appropriate adjustments to the monthly “capped rate”* and premium share*:

(a) Groups A, B, C, D & E if retired on or after March 1, 2012

(b) Groups F & G if retired on or after March 1, 2016 * A part-time employee’s monthly premium and premium share obligation is prorated based on an employee’s averaged FTE actually worked over the most recent 10 or 15 years depending on eligibility requirements (see section 7(b)(i) above).

(2) Exception to 7(2)(a) Eligibility:

(A) The following are not subject to the minimum 10 or 15 year service requirement; a part-time employee’s

monthly premium and premium share obligation is prorated based on an employee's averaged FTE actually worked:

(a) Groups A, B, C, D & E who retired prior to March 1, 2012

(b) Groups F & G who retired prior to March 1, 2016

d. Retiree Health Plan – Group I. (All Employees hired on or after November 1, 2018, are subject to the following regarding retiree health care):

i. Eligibility. A retired employee is eligible for either a single (employee only), couple (employee plus spouse or employee plus one dependent), or family (employee plus spouse and one or more dependents OR employee plus two or more dependents) plan the first of the month following their date of retirement as approved by the WI ETF-WRS as long as the WRS retirement annuity (age limits dependent upon employee classification as defined by WRS) is effective upon the retirement date and ~~he/she~~ the employee has ~~20~~ 15 years of continuous employment with the City of West Allis.

ii. Duration. The City will cease to provide health insurance to any covered member included in the retiree's plan upon that individual's Medicaid/Title 19/Medicare Parts A and/or B eligibility or upon attaining Medicare age or upon reaching a maximum of ~~ten (10)~~ 12 years of coverage following retirement, whichever event occurs first. Coverage with the City for that individual would cease.

iii. Coverage at time of and throughout Retirement.

(1) A retiree will be placed in the same plan type they had in place at the time of retirement (single, couple, family); however, retirees may choose a single plan over a couple or family plan; or a couple plan over a family plan.

(2) Addition of dependents or spouse during coverage prohibited.

(A) A retiree with single coverage cannot change to any other type of coverage.

(B) A retiree with couple coverage (employee plus spouse) cannot add a new spouse or dependent if they divorce or if their spouse dies; if this occurs, coverage will be adjusted to a single plan.

(C) A retiree with couple coverage (employee plus dependent) cannot add a new dependent or a spouse if the original dependent is removed from coverage; coverage will be adjusted to a single plan in the event the couple coverage was for an employee plus dependent.

(D) A retiree with family coverage is not able to add new family members (that is, if they have or adopt a child or remarry, the new child and/or spouse cannot be

added); coverage will be adjusted to a couple plan once eligible dependents are no longer eligible.

iv. Continuous Participation Required.

- (1) If a retiring employee does not wish to participate in the retiree health insurance program at the time of retirement, they and their spouse/eligible dependent(s) permanently lose their ability to participate in the City's retiree health insurance program.
- (2) If a spouse/eligible dependent is removed from coverage, they permanently lose their ability to participate in the City's retiree health insurance program.
- (3) If a retiree cancels coverage at any time, for any reason, they and their spouse/eligible dependent(s) permanently lose their ability to participate in the City's retiree health insurance program.

v. Timely Enrollment.

- (1) A retiree who chooses to participate in the City's retiree health insurance program shall enroll upon their initial eligibility and, thereafter, must re-enroll during the City's annual Health Insurance Open Enrollment.
- (2) Failure to timely enroll or re-enroll will result in loss of insurance coverage.

vi. Change of Status.

- (1) A change in status is effective upon the date of the qualifying event (e.g., eligibility for other health care coverage, death of a spouse, remarriage of a deceased retiree's spouse, divorce, legal separation, Medicaid/Title 19/Medicare Parts A and/or B eligibility, attaining Medicare age, dependent no longer qualifies for health coverage, etc.) if notification and proper paperwork is received by the Human Resources Department within 30 days of the event.
- (2) Qualifying changes are to be in accordance with City policy.
- (3) Failure to provide notification for change of status within 30 days of the event may result in a loss of coverage and/or reimbursement for premiums and services as applicable.

vii. Monthly Premium Share.

- (1) Retirees who had been hired on or after the original effective date of this policy:
 - (A) Will pay a percentage of premium as established annually by the Common Council (the minimum percentage paid by the employee shall be 50%) or as negotiated by contract.
- (2) A part-time employee's monthly premium and premium share obligation upon retirement is prorated based on their averaged

FTE actually worked over the most recent ~~20~~15 years prior to retirement.

viii. Participation Administration.

- (1) An annual premium rate notification is prepared by the City's Finance Department and is distributed during the City's annual Insurance Open Enrollment period for those retirees participating in the City's retiree health insurance program.
- (2) A retiree is required to participate in automatic withdrawal (ACH) of retiree insurance premiums from a savings or checking account, prepayment of an entire year of premium payments, or some other payment method that meets with the approval of the Finance Director/Comptroller/City Treasurer and City Attorney. Where not prepaid, payments are due by the 10th of the month for the following month's coverage and will be drawn from the respective bank account on the 10th of the month (or prior to such date if the 10th falls on a weekend or holiday). Failure to participate in an automatic withdrawal, prepay for an entire year, or make other mutually agreeable payment methods shall constitute grounds for sanctions under Section 10.

- (3) Public Safety Employees Only- Per the federal Pension Protection Act of 2006, a public safety employee participant under Wis . Stat. 111.70 may have health insurance premiums deducted directly from their Wisconsin Retirement System monthly annuity payment if he/she retired at normal retirement age. The Act contains a provision permitting eligible individuals to exclude up to \$3,000 for qualified health insurance premiums paid by the retiree from their gross taxable income each year, as long as the premiums are deducted from their retirement benefit.

ix. Benefits. Benefits provided under the plan are as specified in the Summary Plan Document(s) and may be adjusted annually or within the plan year as needed.

x. Termination of Coverage. Coverage ceases in accordance with the provisions contained in the Summary Plan Document(s). When applicable, continuation coverage (COBRA) will be offered (see Section 7(b)(vi).

xi. Surviving Spouse and/or Dependents of Deceased Retired Employee.

- (1) The following provisions shall apply to the surviving spouse and/or dependents of a deceased retired employee who was participating in the City's retiree health insurance program upon death: See section 7(b)(viii).
- (2) In the event a surviving spouse remarries, the City's health insurance obligation will permanently cease for said spouse

and dependents; continuation coverage (COBRA) may be offered.

- (3) In the event a surviving spouse of a retiree is employed by another employer providing health insurance coverage, the City's health insurance obligation will permanently cease for said spouse and dependents; continuation coverage (COBRA) may be offered.

xii. Medicare Advantage or Medicare Supplemental Program, if offered.

- (1) Retirees and their eligible spouses may choose to participate bearing 100% of the premiums and costs.
- (2) Eligible Active employees and their eligible spouses may elect to forgo the active employee health plan and choose to participate in the Medicare Advantage or Medicare Supplemental Program bearing 100% of the premiums and costs.

8. EMPLOYEE BENEFIT COMMITTEE, EMPLOYEE BENEFIT ADVISORY AND WELLNESS COMMITTEE:

In order to provide fiscally responsible administration of benefits and provide opportunity for employee input, the Employee Benefit Committee and Employee Benefit Advisory and Wellness Committee are established. Both Committees will operate cooperatively and under the direction of the City Administrator to ensure benefit and wellness planning maintains congruence with overall City operational and strategic plans and effective and efficient use of City resources.

a. Employee Benefit Committee. The City will establish an Employee Benefit Committee which will, in partnership with the City's Insurance Consultant, explore, review, develop and recommend (for Common Council action) best practice approaches, policies and procedures relating to employee benefits. The Committee will develop, execute and update a long term strategic plan for benefit and wellness programs.

i. Employee Benefit Committee Members. Membership of the Employee Benefit Committee will include: 1) Alderperson appointed by the Common Council President, 2) Member of the Administration and Finance Committee appointed by the Chair, 3) City Administrator, 4) Human Resources Director, and 5) Finance Director. The City Attorney or designee, Deputy Finance Director, and Benefits and Wellness Coordinator will serve as resource staff for the Committee.

b. Employee Benefit Advisory and Wellness Committee. The City will establish an Employee Benefit Advisory and Wellness Committee which will: 1) function in an advisory capacity for the Employee Benefit Committee; and 2) strive to increase employee wellness and reduce health risks through awareness, education, support and outcomes-based wellness activities. The Committee will convene to provide input and feedback relating to employee benefit plans, offerings, long term planning and other assistance as maybe

requested from the Employee Benefit Committee. The Committee will serve as a sounding board for initiatives and efforts underway and facilitate communication as requested among City employees. The Committee will develop goals and objectives consistent with the long term strategic plan for benefit and wellness programs and deliver programs which effectuate the goals and objectives. The Committee shall establish short and long term wellness plans (for Common Council action).

i. Employee Benefit Advisory and Wellness Committee Members.

Membership of the Employee Benefit Advisory and Wellness Committee will include: 1) City Administrator or designee, 2) Human Resources Director, 3) Benefits and Wellness Coordinator (chairperson), 4) Finance Director or designee, 5) Communications Director or designee, 6) Safety and Training Coordinator, 7) Health Department Employee*, 8) Public Works Employee*, 9) Library Employee*, 10) Fire Department Employee*, and 11) Police Department Employee*. *Appointed by respective Department Head and will serve two year terms.

c. Criteria for Employee Benefit Committee, Employee Benefit Advisory and Wellness Committee Activities. Consideration of the following will guide the Committees' activities (listed by order of importance) 1) Fiduciary responsibility to the taxpayer, 2) Cost control, 3) Reduction of OPEB liability (other postemployment benefits), 4) Optimal member health, 5) Positive customer service experience, 6) Recruitment, retention, and uniformity of benefits amongst employee groups, 7) Offerings provided by similar organizations.

d. Employee Benefit Committee and Employee Benefit Advisory and Wellness Committee Members' Roles and Responsibilities. Committee members' roles and responsibilities shall include, but not be limited to: 1) Actively participate in Committee activities including meetings, 2) Ensure adherence to the criteria listed herein, 3) Respect the sensitivity and maintain confidentiality of information provided, 4) Act as a liaison between the Committee and employees, 5) Provide constructive feedback, 6) Support and implement (as applicable) Committee agreed upon recommendations and recommendations approved by the Common Council. Failure to adhere to membership roles and responsibilities will result in removal from the Committee.

9. SANCTIONS:

Anyone who provides false, fraudulent, incomplete or untimely information or who fails to make complete and timely premium payments, may face legal action, reductions or denials of benefits, loss of continuation rights, and/or other action, up to and including termination of coverage.

¹ A part-time employee's service shall be prorated based on the employee's averaged FTE actually worked over the last 10 or 15 years of service. Calculation of years of service for an Alderperson or the Municipal Judge. If an Alderperson or the Municipal Judge dies while in office or is appointed to a different full-time position with the City and dies while in the service of the City, service as an Alderperson shall be credited for spousal benefits at the rate of one-half (1/2) year for each full year served; and, service as a Municipal Judge will be credited at the rate of three-fourths (3/4) year for each full year served. For example: an individual serves four (4) years as an Alderperson and then 8.5 years as a full-time Accountant. Alderperson (4 yrs. \times .5) = 2.0 years Accountant = 8.5 years Total Years of Service = 10.5 years

² "Years of Service" is defined as current-continuous, regular full-time or part-time employment; prior City employment is not included in determining "years of service" unless granted an exception per Section 7(a)(x)(1). herein. For example, an employee worked for the City in a regular full-time position from 01/01/1990 to 12/31/1999 and then was re-employed in a regular full-time position on 01/01/2005 and worked through a retirement date of 12/31/2010. The employee's years of service would equal six (6) years (01/01/2005 to 12/31/2010) as the 01/01/1990 to 12/31/1999 employment would not be taken into consideration due to the break in service from 12/31/99 to 01/01/2005.

³ City Policy 1430 Sick Leave, 5(c)(ix) Termination of Paid Sick Leave Benefits. Ten (10) calendar days from the date a health care provider determines that an employee is permanently and totally disabled, or that the employee will never return to duty within the City of West Allis service, an employee will make application for disability retirement benefits under the State of Wisconsin's Department of Employee Trust Fund's (ETF) Wisconsin Retirement System (WRS), if he or she is otherwise eligible for such benefits. Ten (10) calendar days after the determination date of a disability by ETF, all benefits under this policy will cease and employment will simultaneously terminate, subject to existing rules regarding payment of benefits upon termination.

PASSED AND ADOPTED BY THE CITY OF WEST ALLIS COUNCIL

_____.

	AYE	NAY	ABSENT	ABSTAIN
Ald. Vince Vitale	_____	_____	_____	_____
Ald. Ray Turner	_____	_____	_____	_____
Ald. Tracy Stefanski	_____	_____	_____	_____
Ald. Marty Weigel	_____	_____	_____	_____
Ald. Suzzette Grisham	_____	_____	_____	_____
Ald. Danna Kuehn	_____	_____	_____	_____
Ald. Thomas Lajsic	_____	_____	_____	_____
Ald. Dan Roadt	_____	_____	_____	_____
Ald. Rosalie Reinke	_____	_____	_____	_____
Ald. Kevin Haass	_____	_____	_____	_____

Attest

Presiding Officer

 Rebecca Grill, City Clerk, City Of
 West Allis

 Dan Devine, Mayor, City Of West
 Allis

D O W N T O W N
West Allis **BID**

7231 W. GREENFIELD AVE., SUITE 201 · WEST ALLIS, WI 53214
PHONE (414) 774-2676 · FAX (414) 774-7728
WWW.WESTALLISDOWNTOWN.COM

Mayor Dan Devine
City of West Allis
7525 W. Greenfield Avenue
West Allis, 53214

October 25, 2023

Dear Mayor Devine,

The *Downtown West Allis* Business Improvement District would like to recommend the following individuals for reappointment to our Board of Directors. We believe that these individuals offer the knowledge, skills, and enthusiasm to play an integral part in the development and continued success of the *Downtown West Allis*.

Three-year term – expires 10/30/26.

Tom Miller
Steakhouse 100
7244 W. Greenfield Avenue
West Allis, WI 53214

Three-year term – expires 10/30/26.

Don Falk
B & K Bar Supplies
7100 W. Greenfield Avenue
West Allis, WI 53214

Three-year term – expires 10/30/26.

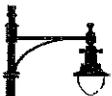
Jackie Ellington
DC Ellington Company
8001 W. Lincoln Avenue
West Allis, WI 53219

Thank you for your attention to this matter. We look forward to your confirmation.

Sincerely,



Dianne M. Eineichner
Executive Director.



Democratic	Republican	Unaffiliated
Katelyn Annis	Ron Alberts	Sara Adame
Maricarmen Cartagena	Suzanne Beran (IPAV & SVD)	Kyle Ahonen
Olivia Carter (CC)	Stephen Brand	Carina Almonte
Patricia Ann Clark	Ron Bury	Susanna Anderson
John Earle	Diane Chapman	Alma Angelier
Nicole Eiler-Carrigan	William Clausing	Tracie Asher
Julian Garcia Rocha	Vicki DiPalma (CC & SVD)	Robert Bachman
Tina Johann	Tammy Dopp (CC)	Mary Bachman
Steven Kass	Elizabeth Giles	Bradley Baranowski
Jason A Maline	Dan Glauser	Venessa Barbee
Mary Oppliger	Tina Graham (CC)	Cynthia Barbian
Darrell H Riley Jr	Janine Gross (CC)	Robert Barwick
Socorro M Robles	Richard Gross (CC)	Mike Barylski
Jay Sierszyn	Heather Hadler	Steven Beecham
Priscilla J Tentoni	Jared Harper	John Beemster
Phyllis Tubesing	Carrie Hetzel	Heather Belding
	John Karol	Karla Benatti
	Vivienne Karol	Richard Benoit
	Heather Keizer	Ashley Bergemann
	Jason Keyser	Karen Bertucci
	Christine Klug	Grace Blevins
	Chuck Kornowski (OBSERVER)	David Bohn
	Suzanne Krasovich (IPAV & SVD)	Dale Bonaparte
	Jim Larsen	Jennifer Bond
	Sally Larsen (CC)	Roger Bonds
	Therese (Tracy) Markwiese	Derek Bratkowski
	Rich Metzger	Barbara Bretl
	Connie Newbauer	Nicole Briesewitz
	Susan Opitz	Jean Brighty
	Brian Parish	Thomas Brooks
	Christine Poulakos	Laura Brown
	Sandra Rubeling	Mary Brozynski
	Gregory Schmid	Christopher Buck
	Steve Schuettke	Shannon Byrne
	Steven Skattebo	Tracy Campbell
	Debra Tanner (CC)	Lynn Cantrell Hightire
	Dennis Wieselmann	Ryan Cardwell
	Natalie Zabian	Danielle Carrington
		Rick Casper
		Nicholas Cerwin
		Jon Cesarec
		Lorin Christie-Jones

CC = Central Count

SVD = Special Voting Deputy

IPAV = In Person Absentee Voting

Unaffiliated	Unaffiliated	Unaffiliated
Carson Coffield	Laura Gabriel	Juan Diego Hurtado
Karen Cooley	Lilia Garcia	Robert Hutter
Cecilia Coons	Greg Gelhar	Leah Ivancic
Victoria Corder	Robert Gendrich	Lisa Jacobson
Susana Cosme	Alicia Glassel	Mia Jaeger
Janet Cramey	Jamie Glowing	Marcy Jansen
Lynn Crowley	McKenna Gonyer	Gale Jender
Ray Cukjati	Geraldine Goodney	Leanna Jeske
Inese Culver	Cathy Gore	Korin Jesse-Hudy
Barbara Dahlgren	Carol Graham	Justine Jilla
John Danbeck	Jerome Gratz	Tracie Johnson
David Danielson	Jaime Gray	Ashley Johnson
Rosann Darga	Christine Griesbach	Glen Jones
Destiny Davis	Finnegan Griffith	Jane Jonietz
Mark DeBattista	Robin Grigsby	Bryana Juarez
Bailey DeGaro	Kimberlee Grob	Margaret Jutz
Jane Dertz	Cheri Grosz	Jasmine Kandrapally
Brett Diedrich	Daniel Grunwaldt	Michelle Kasar
Eugene Dietzler	Sara Grunwaldt	Mary Katayama
Reece Dinauer	Lori Gwiazdowski	Barbara Kaus
Daniel Donahue	Ron Hack	Karen Keiper
Susan Donahue	Mict Hackerott	John Kelly
Margaret Done	Joseph Haines	Mary A Kiepczynski
Aida Dones	Stephen Hammock	David Knipp
Amber Dorschel	Shana Hancock	Deb Korsmo
Jane Dorweiler	Crystal Hardwick	Theresa Kowalski
Rose Douglas	Kamisha Harris	Margaret Kozlowski
Winston Douglass	Elizabeth Hartman	Rebecca Kraetz
Catherine Drews	Pat Harvey	Destiny Kriescher
Samantha Duerr	Margaret Hasek-Guy	Christian Kruger
Keith Emich	Lorraine Hayden	Barbara Kuks
Carole Ewald	Madeline Hayes	Kathleen Kwiatkowski
Jacqueline Ewan	Linda Hazard-House	Thomas Lacher
Jennifer Fanduzzi	Suzanne Helminski	Scott Laitinen
Kelly Farley	Kenneth Henzler	Sharon Lake
Melissa Feldmeyer	Emily Herda	Aimee Laliberte
Diane Fochs	Andi Hetzer	Angela Laluzerne
Gary Fochs	David Hicks	David Lando
Rolland Frahm Jr.	Brian Hill	Lola Langlois-O'Brien
Dean Francis	Ben Holt	Lynn LaSpisa
Maticia Franklin	Richard Horvath	Kristine Laufer
Lisa Franzen	Barbara Houdek	Deanna Laurette
Melissa Frederiksen	Mark Hughes	Ar Lee
Gregory Friend	Donna Hurd	
Dawn Fugiasco		

Unaffiliated	Unaffiliated	Unaffiliated
Bob Leischow	Rebecca Monti	Bianca Reyes
Heather Lesko	Patricia Moore	Ron Rieboldt
Tod Levandoski	Lori Moore	Karyn Rittenhouse
Therese Lewandowski	Amy Moreno	Christine Roberson
Theresa Lindbloom	Bianca Mubarik	Marguerite Roberts
Sandra Loncaric Gaeth	Tony Mueller	Joshua Rockley
Pamela Long	Rick Muelver	Zachary Roder
Tracy Lopez	Natalie Musack	Elizabeth Rohde
Tim Lopez	Mark Nepermann	Yolanda Romero
Chansouda Lor	Deanna Nickey	Carol Ryan
Sandra Lukitsch	Nordeana Nimphius	David Rymaszewski
Deborah Lyman	Dan Nowak	Crystal Sahr
Jeff Maass	Marissa Nowling	Steven Schaer
Adam Mager	Kristen Nummerdor	Michael Schalk
William Mahnke	Laura Oleinik	Gary Scheffel
Karen Malm	Evan Oleinik	Patrick Schloss
David Mancl	Peter Olson	Brenda Schmid
Nick Maniaci	Patrice Olszewski	Kevin Schoofs
Raye Manuele Robinson	Amber Ortiz	Jacqueline Schroeder
Philip Martin	Theresa Overman	Elizabeth Schultz
Annabella Matson	Ashley Palen	Wendy Schultz
Meredith Matthews	Kris Palmer	Timothy Schum
Danielle Mauhar	Susan Palomo	Robert Seavers
Lynn Mautner	Douglas Pampuch	Michelle Seavers
Mike Mazmanian	Michelle Paters	Lee Seeber
Michael McGovern	Vicky Pemper	Anita Sells-Reiter
Erin McManaway	Rachael Percy	Donna Seri
Shannon McNally	Mary Petoskey	Rebecka Shaw
Linda McNutt	Richard Pfaff	Edward Sheehy
Randall Mcphail	Julie Pfeiffer	Matthew Sheets
James Mejchar	Sarah Pfeiffle	Angela Sheff
Mary Meka	Harriet Pfersch	Eldon Shorey
Dawn-Marie Metz	Katie Piekarski	Linda Skira
Jeremy Metz	Ronald Plazzotta	Aaron Skroback
Betty Michels	John Plutz	Carl Skroback
Mary Kay Miller	Mary Plutz	Sharon Slattery
Katie Miller	Jamie Plymesser	Elizabeth Smith
Kayla Mitten	Michael Pocaro	Julie Solie
Kris Moen	Ryan Polasky	Stephen Solomon
Lisa Mohr	Virginia Povidas	Christine Somers
Joyce Molenda	Janice Prelog	Kalarose Spencer
Luke Molthen	Michael Proell	Karla Sprung
Veronica Montalvo Owen	William Quirmbach	Anne Stadick
Larissa Montesinos-Rebolledo	Corbin Rea	Daniel Starr
Gail Montgomery Jeske	Patrick Redmond	Elizabeth Stein

Unaffiliated

Robb Stephens
Michaela Stots
Luke Straszewski
Samuel Strukel
Kayla Suarez
Elizabeth Sutton
Maritza Tarango
Judy Taylor
Meagan Taylor
Kelly Taylor-Schaus
Henry Teetz
Susan Templin
Patrick Thompson
Sagar Tolani
Mary Beth Topf
Kaylie Triezenberg
Hope Trzebiatowski
Kayla Trzebiatowski
Nancy Turtenwald
David Ulbrich
Tracey Uttke
Maya Vajgrt
Matt Van Dyke
Hannah Vanden Busch
Daniel Voegeli
Adrienne Voyles
Rosalinda Walbrun
Thomas Walczak
Lynn Wall
Donald Walloch
Melanie Walloch
Abigail Wargolet
Martin Weigel
Melissa Weisnicht
Mike Weisnicht
Tyler Weiss
Daniel Welter
Lorie West
Erin Westerby
Genevieve Weston
Michelle Wetzel
Susan Wheeldon
Julie Wiench
Luke Wieting

Unaffiliated

Olyvia Williams
Jason Williams
Natasha Williams
Kelly Wilson
Bonnie Wolfgram
Robert Woodard
Kathleen Worden
Justin Yates
Brian Zander
Joseph Zunac
Sue Zunac
Christina Zweig

Monthly Listing of Claims Paid
November 2023

Payment Date: 11/01/2023

Check#	Vendor	GL Account	Proj No	Description	Amount
34434	A. GALENA, LLC	223-7602-563.43-03		HAPRENT-11-23	2,249.00
34434 - Summary					2,249.00
34435	ADSIT, CHRIS	223-7602-563.43-03		HAPRENT-11-23	1,911.00
34435 - Summary					1,911.00
34436	AMBROSELLI, DOMINIC	223-7602-563.43-03		HAPRENT-11-23	913.00
34436 - Summary					913.00
34437	AMU-PLUS, LLC	223-7602-563.43-03		HAPRENT-11-23	414.00
34437 - Summary					414.00
34438	ANDERSON, JEFFREY	223-7602-563.43-03		HAPRENT-11-23	869.00
34438 - Summary					869.00
34439	ANDERSON, JEFFREY	223-7602-563.43-03		HAPRENT-11-23	2,947.00
34439 - Summary					2,947.00
34440	AUTUMN GLEN LLC	223-7602-563.43-03		HAPRENT-11-23	961.00
34440 - Summary					961.00
34441	AVILA, JORGE	223-7602-563.43-03		HAPRENT-11-23	734.00
34441 - Summary					734.00
34442	BAJIC, LUISEC/O BIECK MANAGEMENT	226-7605-563.43-08		HAPRENT-11-23	449.00
34442 - Summary					449.00
34443	BAKER, BRADLEY	223-7602-563.43-03		HAPRENT-11-23	1,138.00
34443 - Summary					1,138.00
34444	BAM RENTALS, LLC	223-7602-563.43-03		HAPRENT-11-23	361.00
34444 - Summary					361.00
34445	BARTSCH MANAGEMENT, LLC	223-7602-563.43-03		HAPRENT-11-23	1,645.00
34445 - Summary					1,645.00
34446	BAYER, WERNER	223-7602-563.43-03		HAPRENT-11-23	1,788.00
34446 - Summary					1,788.00
34447	BEACH BUDDIES VACATION, LLC	223-7602-563.43-03		HAPRENT-11-23	270.00
34447 - Summary					270.00
34448	BECHER PROPERTY LLC	223-7602-563.43-03		HAPRENT-11-23	825.00
34448 - Summary					825.00
34449	BELOIT ROAD SENIOR APARTMENTS LLC	223-7602-563.43-07		HAPRENT-11-23	47,463.00
34449 - Summary					47,463.00
34450	BERRADA PROPERTIES MGT INC	226-7605-563.43-08		HAPRENT-11-23	675.00
34450 - Summary					675.00
34451	BERRY, JOHN	223-7602-563.43-03		HAPRENT-11-23	1,094.00
34451 - Summary					1,094.00
34452	BIECK MANAGEMENT, INC	226-7605-563.43-08		HAPRENT-11-23	795.00
34452 - Summary					795.00
34453	BIECK MANAGEMENT, INC.	223-7602-563.43-03		HAPRENT-11-23	556.00
34453 - Summary					556.00
34454	BILL HOAG PROPERTIES, LLC	223-7602-563.43-03		HAPRENT-11-23	525.00
34454 - Summary					525.00
34455	BLAKE-WEISE MGT DBA FRENCH QUARTER	223-7602-563.43-03		HAPRENT-11-23	647.00
	BLAKE-WEISE MGT DBA FRENCH QUARTER	226-7605-563.43-08		HAPRENT-11-23	1,046.00
34455 - Summary					1,693.00
34456	BRAMBILA, EXSIQUIA RUBIO	226-7605-563.43-08		HAPRENT-11-23	887.00
34456 - Summary					887.00
34457	BRELL INVESTMENTS	226-7605-563.43-08		HAPRENT-11-23	465.00
34457 - Summary					465.00
34458	BRUCKNER, DAN	223-7602-563.43-03		HAPRENT-11-23	661.00
34458 - Summary					661.00
34459	BUCKHORN STATION ESSENTIAL HOUSING	226-7605-563.43-08		HAPRENT-11-23	576.00
34459 - Summary					576.00
34460	BURNHAM HILL APTS	226-7605-563.43-08		HAPRENT-11-23	4,293.00
34460 - Summary					4,293.00

Monthly Listing of Claims Paid
November 2023

Check#	Vendor	GL Account	Proj No	Description	Amount
34461	BURNHAM 2 LLC	226-7605-563.43-08		HAPRENT-11-23	631.00
34461 - Summary					631.00
34462	BUTTITTA, NICK	223-7602-563.43-03		HAPRENT-11-23	626.00
34462 - Summary					626.00
34463	BUTZER PROPERTY MANAGEMENT LLC	223-7602-563.43-03		HAPRENT-11-23	864.00
34463 - Summary					864.00
34464	CARRAN, CARL	223-7602-563.43-03		HAPRENT-11-23	1,556.00
	CARRAN, CARL	226-7605-563.43-08		HAPRENT-11-23	825.00
34464 - Summary					2,381.00
34465	CHIARA COMMUNITIES, INC	223-7602-563.43-03		HAP RENT 10-23	1,552.00
	CHIARA COMMUNITIES, INC	223-7602-563.43-03		HAPRENT-11-23	864.00
	CHIARA COMMUNITIES, INC	226-7605-563.43-08		HAPRENT-11-23	1,165.00
	CHIARA COMMUNITIES, INC	226-7605-563.43-08		HAP RENT 10-23	1,743.00
34465 - Summary					5,324.00
34466	CITY OF WEST ALLIS-FSS DEPOSITS	223-7602-563.43-09		FSSRENT-11-23	1,651.00
34466 - Summary					1,651.00
34467	CITYWIDE RENTALS &PROPERTY MGMT LLC	223-7602-563.43-03		HAPRENT-11-23	2,909.00
34467 - Summary					2,909.00
34468	CLARKE SQUARE TERRACE HOUSING LLC	226-7605-563.43-08		HAPRENT-11-23	486.00
34468 - Summary					486.00
34469	CLENDENNING PROPERTIES	226-7605-563.43-08		HAPRENT-11-23	635.00
34469 - Summary					635.00
34470	COBALT SUPREME - CP, LLC	223-7602-563.43-03		HAPRENT-11-23	268.00
34470 - Summary					268.00
34471	COLON, JORGE	223-7602-563.43-03		HAPRENT-11-23	483.00
34471 - Summary					483.00
34472	CORNERSTONE MANAGEMENT ASSOC	226-7605-563.43-08		HAPRENT-11-23	2,502.00
34472 - Summary					2,502.00
34473	DAVENPORT, DERRICK	226-7605-563.43-08		HAPRENT-11-23	627.00
34473 - Summary					627.00
34474	DAYFORTH APARTMENTS LLP	226-7605-563.43-08		HAPRENT-11-23	648.00
34474 - Summary					648.00
34475	DOVINOS, GEORGE	226-7605-563.43-08		HAPRENT-11-23	900.00
34475 - Summary					900.00
34476	EAST SHORE PROPERTIES	226-7605-563.43-08		HAPRENT-11-23	352.00
34476 - Summary					352.00
34477	EBERLE, JOSEPH	223-7602-563.43-03		HAPRENT-11-23	768.00
34477 - Summary					768.00
34478	ELITE PROPERTIES INC	223-7602-563.43-03		HAPRENT-11-23	419.00
	ELITE PROPERTIES INC	226-7605-563.43-08		HAPRENT-11-23	454.00
34478 - Summary					873.00
34479	ENIGMA PROPERTIES	223-7602-563.43-03		HAPRENT-11-23	3,350.00
34479 - Summary					3,350.00
34480	ENIGMA PROPERTIES	223-7602-563.43-03		HAPRENT-11-23	487.00
34480 - Summary					487.00
34481	ENIGMA PROPERTIES 84TH ST	223-7602-563.43-03		HAPRENT-11-23	1,567.00
34481 - Summary					1,567.00
34482	FABISZAK, MEL	223-7602-563.43-03		HAPRENT-11-23	608.00
34482 - Summary					608.00
34483	FIFTH STRET SCHOOL LLC	226-7605-563.43-08		HAPRENT-11-23	491.00
34483 - Summary					491.00
34484	FILIATRAULT, MARK	223-7602-563.43-03		HAPRENT-11-23	672.00
34484 - Summary					672.00
34485	FOCUS PROPERTY MANAGEMENT	226-7605-563.43-08		HAPRENT-11-23	699.00
34485 - Summary					699.00
34486	FRISKE, JONATHON	223-7602-563.43-03		HAPRENT-11-23	1,114.00
34486 - Summary					1,114.00

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Check#	Vendor	GL Account	Proj No	Description	Amount
34487	GJC PROPERTIES	223-7602-563.43-03		HAPRENT-11-23	607.00
34487 - Summary					607.00
34488	GRAD, FRANK	223-7602-563.43-03		HAPRENT-11-23	2,019.00
34488 - Summary					2,019.00
34489	GREENFIELD GARDEN, LLC	223-7602-563.43-03		HAPRENT-11-23	696.00
34489 - Summary					696.00
34490	GREENFIELD SENIOR APARTMENTS, LLC	226-7605-563.43-08		HAPRENT-11-23	1,381.00
34490 - Summary					1,381.00
34491	HAWLEY RIDGE APARTMENTS	222-7601-563.43-11		HAP RENT 11-23	300.00
	HAWLEY RIDGE APARTMENTS	226-7605-563.43-08		HAP RENT 11-23	584.00
34491 - Summary					884.00
34492	HAYMARKET LOFTS LP	226-7605-563.43-08		HAPRENT-11-23	1,009.00
34492 - Summary					1,009.00
34493	HEARTLAND-WEST ALLIS COURTYARD LLC	223-7602-563.43-03		HAPRENT-11-23	6,176.00
	HEARTLAND-WEST ALLIS COURTYARD LLC	226-7605-563.43-08		HAPRENT-11-23	848.00
34493 - Summary					7,024.00
34494	HERITAGE WEST ALLIS	223-7602-563.43-03		HAPRENT-11-23	5,234.00
34494 - Summary					5,234.00
34495	HERTEL, MR STACY	223-7602-563.43-03		HAPRENT-11-23	231.00
34495 - Summary					231.00
34496	HISTORIC LOFTS ON KILBOURN	226-7605-563.43-08		HAPRENT-11-23	808.00
34496 - Summary					808.00
34497	HOCHSCHILD, LAWRENCE	223-7602-563.43-03		HAPRENT-11-23	1,007.00
34497 - Summary					1,007.00
34498	HOOKER, SUSAN	223-7602-563.43-03		HAPRENT-11-23	1,274.00
34498 - Summary					1,274.00
34499	HOSPEL, BRIAN	226-7605-563.43-08		HAPRENT-11-23	250.00
34499 - Summary					250.00
34500	HOUSE, ASHLEY	223-7602-563.43-03		HAPRENT-11-23	615.00
34500 - Summary					615.00
34501	HYPERION LLC	223-7602-563.43-03		HAPRENT-11-23	236.00
34501 - Summary					236.00
34502	IMMEKUS, MICHAEL	223-7602-563.43-03		HAPRENT-11-23	768.00
34502 - Summary					768.00
34503	IRIZARRY, JOSEPH	223-7602-563.43-03		HAPRENT-11-23	597.00
34503 - Summary					597.00
34504	JTS PROPERTIES, LLC	223-7602-563.43-03		HAPRENT-11-23	317.00
34504 - Summary					317.00
34505	K.B. CO INVESTMENTS	226-7605-563.43-08		HAPRENT-11-23	948.00
34505 - Summary					948.00
34506	KATHLEEN MARY PROPERTIES	223-7602-563.43-03		HAPRENT-11-23	1,802.00
34506 - Summary					1,802.00
34507	KATZ PROPERTIES, INC	226-7605-563.43-08		HAPRENT-11-23	1,727.00
34507 - Summary					1,727.00
34508	KELLNER PROPERTIES, LLC	223-7602-563.43-03		HAPRENT-11-23	502.00
34508 - Summary					502.00
34509	KEY WAY RENTALS, LLC	223-7602-563.43-03		HAPRENT-11-23	1,547.00
34509 - Summary					1,547.00
34510	KLEIN, CAROL J	223-7602-563.43-03		HAPRENT-11-23	615.00
34510 - Summary					615.00
34511	KNITTING FACTORY ESSENTIAL HOUSING	226-7605-563.43-08		HAPRENT-11-23	4,483.00
34511 - Summary					4,483.00
34512	KORONKA, HELEN	223-7602-563.43-03		HAPRENT-11-23	176.00
34512 - Summary					176.00
34513	KRUEGER, RONALD	223-7602-563.43-03		HAPRENT-11-23	377.00
34513 - Summary					377.00
34514	KTI, LLC	223-7602-563.43-03		HAPRENT-11-23	787.00

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Check#	Vendor	GL Account	Proj No	Description	Amount
34514 - Summary					787.00
34515	LADEWIG, GAVIN	223-7602-563.43-03		HAPRENT-11-23	776.00
34515 - Summary					776.00
34516	LAKE, CHRIS	223-7602-563.43-03		HAPRENT-11-23	676.00
34516 - Summary					676.00
34517	LANDMARK HARMONY HOUSING LLC	223-7602-563.43-03		HAPRENT-11-23	2,117.00
	LANDMARK HARMONY HOUSING LLC	226-7605-563.43-08		HAPRENT-11-23	1,293.00
34517 - Summary					3,410.00
34518	LINCOLN CREST APARTMENTS	223-7602-563.43-03		HAPRENT-11-23	11,686.00
	LINCOLN CREST APARTMENTS	226-7605-563.43-08		HAPRENT-11-23	916.00
34518 - Summary					12,602.00
34519	LOGIC PROPERTIES, LLC	223-7602-563.43-03		HAPRENT-11-23	529.00
34519 - Summary					529.00
34520	LUCEY, GREGORY	223-7602-563.43-03		HAPRENT-11-23	571.00
34520 - Summary					571.00
34521	LUTZ LAND MANAGEMENT	223-7602-563.43-03		HAPRENT-11-23	700.00
34521 - Summary					700.00
34522	MAHNKE, JACK	223-7602-563.43-03		HAPRENT-11-23	1,305.00
34522 - Summary					1,305.00
34523	MAIER, NATE	223-7602-563.43-03		HAPRENT-11-23	1,167.00
34523 - Summary					1,167.00
34524	MARGARITA VILLA, LLC	226-7605-563.43-08		HAPRENT-11-23	865.00
34524 - Summary					865.00
34525	METRO RENTAL MGMT	226-7605-563.43-08		HAPRENT-11-23	446.00
34525 - Summary					446.00
34526	METROPOLITAN ASSOCIATES	223-7602-563.43-03		HAPRENT-11-23	27,910.00
	METROPOLITAN ASSOCIATES	226-7605-563.43-08		HAPRENT-11-23	3,850.00
34526 - Summary					31,760.00
34527	MIAO, XIANGDONG	223-7602-563.43-03		HAPRENT-11-23	848.00
34527 - Summary					848.00
34528	MILWAUKEE INVESTMENTS II, LLC	223-7602-563.43-03		HAPRENT-11-23	1,524.00
34528 - Summary					1,524.00
34529	MORRISON, TOM	223-7602-563.43-03		HAPRENT-11-23	2,086.00
	MORRISON, TOM	226-7605-563.43-08		HAPRENT-11-23	2,601.00
34529 - Summary					4,687.00
34530	MUSKEGON HOUSING COMMISSION	222-7601-563.30-04		AFRENT-11-23	46.41
	MUSKEGON HOUSING COMMISSION	223-7602-563.43-05		HAPRENT-11-23	827.00
34530 - Summary					873.41
34531	MUTHUPANDIYAN, BALRAJ	223-7602-563.43-03		HAPRENT-11-23	689.00
34531 - Summary					689.00
34532	MY PLACE RENTALS, LLC	223-7602-563.43-03		HAPRENT-11-23	514.00
34532 - Summary					514.00
34533	NASH, BRYAN	223-7602-563.43-03		HAPRENT-11-23	1,100.00
34533 - Summary					1,100.00
34534	NATIONAL AVE LOFTS LLC	226-7605-563.43-08		HAPRENT-11-23	411.00
34534 - Summary					411.00
34535	O'CONNELL, DANIEL	223-7602-563.43-03		HAPRENT-11-23	788.00
34535 - Summary					788.00
34536	OLESON, BRAD	223-7602-563.43-03		HAPRENT-11-23	521.00
34536 - Summary					521.00
34537	OLSZEWSKI, PATRICE	223-7602-563.43-03		HAPRENT-11-23	622.00
34537 - Summary					622.00
34538	ORTH, JOSEPH OR LONI	223-7602-563.43-03		HAPRENT-11-23	244.00
34538 - Summary					244.00
34539	OTT, DONALD	223-7602-563.43-03		HAPRENT-11-23	604.00
34539 - Summary					604.00
34540	PASSAVANT HARMONY HOUSING, LLC	226-7605-563.43-08		HAPRENT-11-23	674.00

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Check#	Vendor	GL Account	Proj No	Description	Amount
34540 - Summary					674.00
34541	PATTEE, RYAN	223-7602-563.43-03		HAPRENT-11-23	910.00
34541 - Summary					910.00
34542	PERKINS, CHARLES	226-7605-563.43-08		HAPRENT-11-23	1,699.00
34542 - Summary					1,699.00
34543	PICKART, ,KAY	223-7602-563.43-03		HAPRENT-11-23	683.00
34543 - Summary					683.00
34544	PLENNES, TIMOTHY	223-7602-563.43-03		HAPRENT-11-23	861.00
34544 - Summary					861.00
34545	PORCH LIGHT PROPERTY MGMT	223-7602-563.43-03		HAPRENT-11-23	1,779.00
	PORCH LIGHT PROPERTY MGMT	226-7605-563.43-08		HAPRENT-11-23	410.00
34545 - Summary					2,189.00
34546	RANGER INVESTMENTS LLC	223-7602-563.43-03		HAPRENT-11-23	771.00
34546 - Summary					771.00
34547	REIS PROPERTY MANAGEMENT	223-7602-563.43-03		HAPRENT-11-23	722.00
34547 - Summary					722.00
34548	RESCH, CHRISTOPHER JACOB	223-7602-563.43-03		HAPRENT-11-23	561.00
34548 - Summary					561.00
34549	REVIVING HOMES, LLC	223-7602-563.43-03		HAPRENT-11-23	1,050.00
34549 - Summary					1,050.00
34550	RICH FIELD PROPERTY	223-7602-563.43-03		HAPRENT-11-23	1,676.00
34550 - Summary					1,676.00
34551	RITTENHOUSE, KARYN	223-7602-563.43-03		HAPRENT-11-23	609.00
34551 - Summary					609.00
34552	ROBINSON, EDWARD (TED)	223-7602-563.43-03		HAPRENT-11-23	429.00
34552 - Summary					429.00
34553	RODIEZ, TIM	226-7605-563.43-08		HAPRENT-11-23	974.00
34553 - Summary					974.00
34554	ROTAB LLC	223-7602-563.43-03		HAPRENT-11-23	796.00
34554 - Summary					796.00
34555	ROZMAN, GLORIA	223-7602-563.43-03		HAPRENT-11-23	567.00
	ROZMAN, GLORIA	226-7605-563.43-08		HAPRENT-11-23	590.00
34555 - Summary					1,157.00
34556	RUIZ, HECTOR	223-7602-563.43-03		HAPRENT-11-23	370.00
34556 - Summary					370.00
34557	RUPENA, MATTHEW	226-7605-563.43-08		HAPRENT-11-23	3,291.00
34557 - Summary					3,291.00
34558	S. 13TH STREET LLC	226-7605-563.43-08		HAPRENT-11-23	248.00
34558 - Summary					248.00
34559	SANDOVAL, DANIEL	223-7602-563.43-03		HAPRENT-11-23	229.00
34559 - Summary					229.00
34560	SC RESIDENCE, LLC	226-7605-563.43-08		HAPRENT-11-23	1,772.00
34560 - Summary					1,772.00
34561	SHELL, EVAN	226-7605-563.43-08		HAPRENT-11-23	660.00
34561 - Summary					660.00
34562	SCHMID, THERESA SCHLUETER	223-7602-563.43-03		HAPRENT-11-23	586.00
34562 - Summary					586.00
34563	SCHUELE, RONALD	223-7602-563.43-03		HAPRENT-11-23	1,400.00
34563 - Summary					1,400.00
34564	SHERMAN PARK TENANT, LLC	226-7605-563.43-08		HAPRENT-11-23	444.00
34564 - Summary					444.00
34565	SMART ASSET REALTY	223-7602-563.43-03		HAPRENT-11-23	3,012.00
	SMART ASSET REALTY	226-7605-563.43-08		HAPRENT-11-23	4,292.00
34565 - Summary					7,304.00
34566	SORMRUDE, JULIAN	223-7602-563.43-03		HAPRENT-11-23	453.00
34566 - Summary					453.00
34567	SOUTHEAST WISCONSIN PROP MGMT	223-7602-563.43-03		HAPRENT-11-23	1,746.00

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34567	SOUTHEAST WISCONSIN PROP MGMT	226-7605-563.43-08		HAPRENT-11-23	171.00
34567 - Summary					1,917.00
34568	STAMOS, JANA	223-7602-563.43-03		HAPRENT-11-23	894.00
34568 - Summary					894.00
34569	STEFANIAK, PETER	223-7602-563.43-03		HAPRENT-11-23	266.00
34569 - Summary					266.00
34570	STEFANOVICH, SUSAN	223-7602-563.43-03		HAPRENT-11-23	629.00
34570 - Summary					629.00
34571	STRYEWA, LLC	223-7602-563.43-03		HAPRENT-11-23	411.00
34571 - Summary					411.00
34572	STUCKERT, KRISTIE	223-7602-563.43-03		HAPRENT-11-23	900.00
34572 - Summary					900.00
34573	S2 REAL ESTATE GROUP 2 LLC	223-7602-563.43-03		HAPRENT-11-23	1,071.00
34573 - Summary					1,071.00
34574	TADDEY, RONALD & MARCIA	223-7602-563.43-03		HAPRENT-11-23	499.00
34574 - Summary					499.00
34575	THE BERKSHIRE-WEST ALLIS	223-7602-563.43-03		HAPRENT-11-23	10,305.00
	THE BERKSHIRE-WEST ALLIS	226-7605-563.43-08		HAPRENT-11-23	5,727.00
34575 - Summary					16,032.00
34576	TJH ENTERPRISES, LLC	223-7602-563.43-03		HAPRENT-11-23	507.00
34576 - Summary					507.00
34577	URBAN, JEFFERY	223-7602-563.43-03		HAPRENT-11-23	560.00
34577 - Summary					560.00
34578	VAN DORF, DAVID	223-7602-563.43-03		HAPRENT-11-23	279.00
34578 - Summary					279.00
34579	VENTURE PROPERTY MAMAGEMENT LLC	223-7602-563.43-03		HAPRENT-11-23	715.00
34579 - Summary					715.00
34580	VIEYRA, MICHAEL	223-7602-563.43-03		HAPRENT-11-23	529.00
34580 - Summary					529.00
34581	VITAIRA RENTAL GROUP LLC	223-7602-563.43-03		HAPRENT-11-23	3,117.00
34581 - Summary					3,117.00
34582	VP INVESTORS LLC	223-7602-563.43-03		HAPRENT-11-23	636.00
34582 - Summary					636.00
34583	WAUKESHA HOUSING AUTHORITY	222-7601-563.30-04		AFRENT-11-23	92.82
	WAUKESHA HOUSING AUTHORITY	223-7602-563.43-05		HAPRENT-11-23	680.00
34583 - Summary					772.82
34584	WE ENERGIES	223-7602-563.43-04		URRENT-11-23	1,953.00
	WE ENERGIES	226-7605-563.43-04		URRENT-11-23	1,454.00
34584 - Summary					3,407.00
34585	WE LIVE WI LLC	223-7602-563.43-03		HAPRENT-11-23	697.00
34585 - Summary					697.00
34586	WELLSTON APARTMENTS	226-7605-563.43-08		HAPRENT-11-23	317.00
34586 - Summary					317.00
34587	WELSH, RICHARD	223-7602-563.43-03		HAPRENT-11-23	829.00
34587 - Summary					829.00
34588	WENKER, GARY	223-7602-563.43-03		HAPRENT-11-23	396.00
34588 - Summary					396.00
34589	WIESNER, BENJAMIN	223-7602-563.43-03		HAPRENT-11-23	470.00
34589 - Summary					470.00
34590	WIESNER, JOHN	223-7602-563.43-03		HAPRENT-11-23	1,055.00
34590 - Summary					1,055.00
34591	WILLIAMSTOWN BAY-CUDAHY LLC	226-7605-563.43-08		HAPRENT-11-23	542.00
34591 - Summary					542.00
34592	WOOD PROPERTY MANAGEMENT, LLC	223-7602-563.43-03		HAPRENT-11-23	710.00
34592 - Summary					710.00
34593	ZAGRODNIK, ROBERT AND DOROTHY	223-7602-563.43-03		HAPRENT-11-23	712.00
34593 - Summary					712.00

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Check#	Vendor	GL Account	Proj No	Description	Amount
34594	ZAWAHIR, BILLIE JO	223-7602-563.43-03		HAPRENT-11-23	581.00
34594 - Summary					581.00
34595	ZOCCOLI, MARCO	223-7602-563.43-03		HAPRENT-11-23	8,453.00
	ZOCCOLI, MARCO	226-7605-563.43-08		HAPRENT-11-23	4,165.00
34595 - Summary					12,618.00
34596	ZORIC, LUKA	223-7602-563.43-03		HAPRENT-11-23	591.00
34596 - Summary					591.00
34597	1422, LLC	223-7602-563.43-03		HAPRENT-11-23	1,747.00
34597 - Summary					1,747.00
34598	15 LLC	223-7602-563.43-03		HAPRENT-11-23	434.00
	15 LLC	226-7605-563.43-08		HAPRENT-11-23	369.00
34598 - Summary					803.00
34599	1715 N 37 ST, LLC	226-7605-563.43-08		HAPRENT-11-23	425.00
34599 - Summary					425.00
34600	2401 S. 92ND ST. LLC	223-7602-563.43-03		HAPRENT-11-23	835.00
34600 - Summary					835.00
34601	2453 N. 17TH ST., LLC	223-7602-563.43-03		HAPRENT-11-23	2,376.00
34601 - Summary					2,376.00
34602	3317-19 WOLLMER LLC	223-7602-563.43-03		HAPRENT-11-23	2,016.00
34602 - Summary					2,016.00
34603	5324 W. BELOIT RD LLC	226-7605-563.43-08		HAPRENT-11-23	1,800.00
34603 - Summary					1,800.00
34604	6100 BURNHAM LLC	223-7602-563.43-03		HAPRENT-11-23	686.00
34604 - Summary					686.00
34605	700 LOFTS MILWAUKEE, LLC	226-7605-563.43-08		HAPRENT-11-23	462.00
34605 - Summary					462.00
11/01/2023 - Summary					311,554.23

Payment Date: 11/06/2023

Check#	Vendor	GL Account	Proj No	Description	Amount
34606	LOCAL 342	100-0000-202.08-00		PAYROLL SUMMARY	7,499.20
34606 - Summary					7,499.20
34607	LOCAL 342 - CONDUIT FUND	100-0000-202.08-00		PAYROLL SUMMARY	420.00
34607 - Summary					420.00
34608	AB DATA	501-2901-537.51-01		2023 DELINQUENT NOTICE	208.83
	AB DATA	510-3803-536.51-01		2023 DELINQUENT NOTICE	208.83
	AB DATA	540-1807-538.51-01		2023 DELINQUENT NOTICE	208.82
	AB DATA	550-4233-535.51-01		2023 DELINQUENT NOTICE	208.82
34608 - Summary					835.30
34609	ARING EQUIPMENT COMPANY INC	100-4401-533.53-02		Loader coolant	304.33
	ARING EQUIPMENT COMPANY INC	100-4501-533.53-02		Part return CREDIT	(336.75)
	ARING EQUIPMENT COMPANY INC	100-4501-533.53-02		New Seat Assy.	17,500.00
	ARING EQUIPMENT COMPANY INC	100-4501-533.53-02		Misc. engine parts	3,183.38
34609 - Summary					20,650.96
34610	BADGER TRUCK CENTER INC	100-2201-522.44-03		REPAIRS TO 4418	4,278.78
	BADGER TRUCK CENTER INC	100-2201-522.44-03		FILTERS #4417	124.03
34610 - Summary					4,402.81
34611	BAILEY, KENT	255-8101-521.56-03	I21550	Mileage	679.89
	BAILEY, KENT	255-8101-521.56-03	I21550	Palm Springs, CA	2,132.21
	BAILEY, KENT	255-8101-521.56-03	I22550	Palm Springs, CA	428.78
34611 - Summary					3,240.88
34612	CHILDS, CRAIG D. PHD SC	100-2102-521.30-04		debriefing critical incid	1,000.00
34612 - Summary					1,000.00
34613	COREY OIL LTD	100-4401-533.53-02		Bulk engine oil	3,442.76
	COREY OIL LTD	100-4401-533.53-02		Inventory stock items	1,692.30
	COREY OIL LTD	100-4501-533.53-02		Bulk DEF	644.00
34613 - Summary					5,779.06
34614	DAVIES, CHERYL	240-7904-542.56-01	H23004	Mileage Feb-Sep	93.66
	DAVIES, CHERYL	240-7904-542.56-02	H23004	FNCE 2023	281.82

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Check#	Vendor	GL Account	Proj No	Description	Amount
34614 - Summary					375.48
34615	DEVINE, DAN	100-0201-513.56-02		Dan Devine League 10/23	362.30
34615 - Summary					362.30
34616	DOBSCHUETZ, MICHAEL	100-2107-521.56-02		Negotiator Conf hotel	279.00
34616 - Summary					279.00
34617	EDWARD H. WOLF & SONS, INC.	100-4501-533.53-01		Unleaded and Diesel Fuel	23,973.01
34617 - Summary					23,973.01
34618	ELEMENT 84 LLC	311-6601-563.31-64	T11513	TID 11 - Loan	212,000.00
34618 - Summary					212,000.00
34619	ERAS SENIOR NETWORK INC	220-7522-563.31-80	C23203	Jan 23 - Sept 9, 2023	27,693.71
34619 - Summary					27,693.71
34620	ESCOBAR, MARIO	100-4201-535.58-01		tanker, pro-rated cdl	82.06
34620 - Summary					82.06
34621	FUEL SYSTEMS INC	100-2201-522.44-03		FILTERS #4208	140.27
	FUEL SYSTEMS INC	100-4401-533.53-02		oil filters/hose clamps	106.17
	FUEL SYSTEMS INC	100-4401-533.53-02		Inventory stock item	307.90
	FUEL SYSTEMS INC	100-4401-533.53-02		Hydraulic filters	216.72
	FUEL SYSTEMS INC	100-4401-533.53-02		Misc. Filters	221.39
	FUEL SYSTEMS INC	100-4401-533.53-02		Hose clamps/filter	36.86
34621 - Summary					1,029.31
34622	GOETTMANN, AMY	100-3004-541.56-01		Oct 2023 Mileage	25.41
34622 - Summary					25.41
34623	GRAINGER	100-4101-533.53-02		HVAC filters-PM	165.12
	GRAINGER	100-4401-533.53-02		Urinal blocks	94.62
	GRAINGER	100-4401-533.53-02		Misc. stock items	78.34
	GRAINGER	100-4401-533.53-02		Grinding wheel	15.74
	GRAINGER	100-4401-533.53-02		Cut-off wheel	111.75
	GRAINGER	100-4401-533.53-02		Cable clip	10.87
	GRAINGER	100-4501-533.53-02		50pk Gouging electrode	80.44
34623 - Summary					556.88
34624	HUMPHREY SERVICE PARTS INC	100-4401-533.53-02		Hydraulic fittings	843.38
	HUMPHREY SERVICE PARTS INC	100-4401-533.53-02		H4666 light	27.25
	HUMPHREY SERVICE PARTS INC	100-4401-533.53-02		Brake shoes/core charge	404.03
	HUMPHREY SERVICE PARTS INC	100-4401-533.53-02		Hydraulic fitting	155.25
	HUMPHREY SERVICE PARTS INC	100-4401-533.53-02		Inventory stock items	14.78
	HUMPHREY SERVICE PARTS INC	100-4401-533.53-02		Brake slack adjuster	158.12
34624 - Summary					1,602.81
34625	LEISCHOW, ROBERT	100-3001-541.56-01		Mileage August-Oct	122.87
34625 - Summary					122.87
34626	LEUNG, FRANK	100-4601-533.14-10		Oct Mileage	55.02
34626 - Summary					55.02
34627	LINCOLN CONTRACTORS SUPPLY INC	100-2201-522.44-02		SAW REPAIR	97.19
34627 - Summary					97.19
34628	LITWAITIS, BECKY	240-7904-542.56-02	H23004	FNCE 2023	1,194.14
34628 - Summary					1,194.14
34629	MANZ, TRACY	100-2107-521.56-02		mileage Phoenix conf	148.03
34629 - Summary					148.03
34630	PACKERLAND RENT A MAT INC	255-8101-521.30-04	I23534	Mat rental	87.50
34630 - Summary					87.50
34631	RAMBOLL ENVIRON US CORPORATION	236-7204-563.30-02	D22400	FY22 RLF-1690030431-0001	1,330.00
	RAMBOLL ENVIRON US CORPORATION	258-3102-565.30-02	ED0006	July - Sept Activity	781.25
34631 - Summary					2,111.25
34632	RODER, ZACHARY	100-2301-523.30-04		S 74 St - Vacated Alley	30.00
34632 - Summary					30.00
34633	SHERWIN INDUSTRIES INC	540-1801-538.51-09		tar kettle supplies	11.95
	SHERWIN INDUSTRIES INC	540-1801-538.53-02		tar kettle supplies	11.95
	SHERWIN INDUSTRIES INC	540-1801-538.53-02		S5-Sand Hot Mix	616.95
	SHERWIN INDUSTRIES INC	540-1801-538.53-02		S5 - Sand Hot Mix	137.70
34633 - Summary					778.55

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Check#	Vendor	GL Account	Proj No	Description	Amount
34634	SMITH, KEVIN	240-7925-542.56-02	H23058	2023 NEHA FDA	1,907.59
34634 - Summary					1,907.59
34635	WAWM FAMILY RESOURCE CENTER	220-7522-563.31-80	C23216	Jan 1 - July 31, 2023	9,995.22
34635 - Summary					9,995.22
34636	WE ENERGIES	100-2110-521.41-04		October main electric	6,466.61
	WE ENERGIES	100-2110-521.41-04		Electric 1545 S 69 St	700.76
	WE ENERGIES	100-2110-521.41-04		Oct trng house	35.82
	WE ENERGIES	100-2110-521.41-05		October gas	1,461.08
	WE ENERGIES	100-2110-521.41-05		Gas 1545 S 69	144.35
	WE ENERGIES	100-2201-522.41-04		7332 W National Ave	3,776.72
	WE ENERGIES	100-2201-522.41-04		10830 W Lapham St	1,134.66
	WE ENERGIES	100-2201-522.41-05		10830 W Lapham St	145.37
	WE ENERGIES	100-2201-522.41-05		7300 W National Ave.	265.73
	WE ENERGIES	100-2201-522.41-05		7332 W National Ave GAs	241.49
	WE ENERGIES	100-3001-541.41-04		7120 W National Ave Elec	890.00
	WE ENERGIES	100-3001-541.41-05		7120 W National Ave.	156.83
	WE ENERGIES	100-3401-544.41-04		7001 W National	1,555.47
	WE ENERGIES	100-3401-544.41-05		7001 W National	141.88
	WE ENERGIES	100-3507-555.41-04		7421 W National Ave Elec	9,669.47
	WE ENERGIES	100-3507-555.41-04		7421 W National Ave. Elec	146.39
	WE ENERGIES	100-3507-555.41-05		7421 W. National Ave.	714.79
	WE ENERGIES	100-4101-533.41-04		1631 S 96 St Elec	49.49
	WE ENERGIES	100-4101-533.41-04		1000 S 72 St Elec	25.93
	WE ENERGIES	100-4101-533.41-04		1718 S 84 St	161.70
	WE ENERGIES	100-4101-533.41-04		9651 W Lapham St	34.72
	WE ENERGIES	100-4101-533.41-04		8405 W National Ave	89.34
	WE ENERGIES	100-4101-533.41-04		7525 W Greenfield Ave Ele	11,528.16
	WE ENERGIES	100-4101-533.41-04		Burnham St Elec	28.93
	WE ENERGIES	100-4101-533.41-04		8435 W. National Elec	30.58
	WE ENERGIES	100-4101-533.41-05		8435 W National Gas	20.05
	WE ENERGIES	100-4101-533.41-05		8405 W National Ave Gas	176.68
	WE ENERGIES	100-4101-533.41-05		7525 W Greenfield Gas	614.61
	WE ENERGIES	100-4101-533.41-05		1000 S 72 Gas	6.98
	WE ENERGIES	100-4118-531.41-04		1426 S 74 St	16.18
	WE ENERGIES	100-4118-531.41-04		76th and National Elec	202.86
	WE ENERGIES	100-4118-531.41-04		5822 W Lapham St Elec	201.37
	WE ENERGIES	100-4118-531.41-04		9621 W Lapham St. Elec	333.17
	WE ENERGIES	100-4118-531.41-04		57th and Mineral Elec	191.57
	WE ENERGIES	100-4118-531.41-04		6991 W Orchard St Electri	26.28
	WE ENERGIES	100-4118-531.41-04		1425 S 71 St. Elec	20.64
	WE ENERGIES	100-4118-531.41-04		1490 S 85 St Elec	113.94
	WE ENERGIES	100-4201-535.41-04		11401 W Lincoln Ave.	204.13
	WE ENERGIES	100-5007-552.41-04		1559 S 65 St	360.78
	WE ENERGIES	258-3102-565.41-04		6424 W greenfield Ave	28.95
	WE ENERGIES	258-3102-565.41-04		6426 W Greenfield Ave Ele	40.09
	WE ENERGIES	258-3102-565.41-05		6426 W Greenfield Ave Gas	9.24
	WE ENERGIES	501-2601-537.41-04		801 S 77 St Elec	26.62
	WE ENERGIES	501-2601-537.41-04		5536 W. National Ave. Ele	36.96
	WE ENERGIES	501-2601-537.41-04		1725 S 96	42.67
	WE ENERGIES	501-2601-537.41-05		1725 S 96 St.	59.40
	WE ENERGIES	501-2601-537.41-05		1981 S 84 St	8.58
	WE ENERGIES	510-3801-536.41-04		7012 W Burnham St	18.27
	WE ENERGIES	540-1801-538.41-04		2179 S 111 St Elec	228.51
	WE ENERGIES	540-1801-538.41-05		2179 S 111 St Gas	14.76
	WE ENERGIES	540-1801-538.41-05		2179 S 111 St	9.24
34636 - Summary					42,608.80
191392	AFLAC	100-0000-202.14-01		PAYROLL SUMMARY	109.54
191392 - Summary					109.54
191393	BOWER'S PRODUCE	100-5007-552.38-01		SNAP 10/24	311.00
	BOWER'S PRODUCE	100-5007-552.38-02		MATCH 10/24	319.00
191393 - Summary					630.00
191394	BUTTERS-FETTING CO INC	100-4101-533.44-08		Fire Admin-warm/Pooler	1,019.87
191394 - Summary					1,019.87
191395	CE FARMS	100-5007-552.38-01		SNAP 10/21	86.00

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Check#	Vendor	GL Account	Proj No	Description	Amount
191395	CE FARMS	100-5007-552.38-02		MATCH 10/21	137.00
191395 - Summary					223.00
191396	CENTGRAF FARMS	100-5007-552.38-01		SNAP 10/19	108.00
	CENTGRAF FARMS	100-5007-552.38-02		MATCH 10/19	118.00
191396 - Summary					226.00
191397	CINDY'S GREENHOUSE AND FRESH	100-5007-552.38-01		SNAP 10/17	603.00
	CINDY'S GREENHOUSE AND FRESH	100-5007-552.38-02		MATCH 10/17	279.00
	CINDY'S GREENHOUSE AND FRESH	100-5007-552.38-02		MATCH 10/19	286.00
191397 - Summary					1,168.00
191398	CINTAS CORPORATION NO. 2	100-2101-521.51-07		Mops and Mats 8/17/23	0.00
	CINTAS CORPORATION NO. 2	100-2101-521.51-07		Mops and Mats 8/24/23	0.00
	CINTAS CORPORATION NO. 2	100-2101-521.51-07		Mops and Mats 8/31	0.00
	CINTAS CORPORATION NO. 2	100-2101-521.51-07		Mops and Mats 9/7/23	0.00
	CINTAS CORPORATION NO. 2	100-2101-521.51-07		Mops and Mats 9/14/23	0.00
	CINTAS CORPORATION NO. 2	100-3001-541.51-06		Mops 8/31/23	0.00
	CINTAS CORPORATION NO. 2	100-4101-533.53-02		Mats 9/7/23	0.00
	CINTAS CORPORATION NO. 2	100-4101-533.53-02		CRT 8/17/23	0.00
	CINTAS CORPORATION NO. 2	100-4101-533.53-02		CRT and Mop 8/24	0.00
	CINTAS CORPORATION NO. 2	100-4101-533.53-02		Mats 8/24/23	0.00
	CINTAS CORPORATION NO. 2	100-4101-533.53-02		CRT 9/7/23	0.00
	CINTAS CORPORATION NO. 2	100-4101-533.53-02		CRT 8/31/23	0.00
	CINTAS CORPORATION NO. 2	100-4101-533.53-02		4x6 mats 8/31/23	0.00
	CINTAS CORPORATION NO. 2	100-4101-533.53-02		Mops 8/31/23	0.00
	CINTAS CORPORATION NO. 2	100-4101-533.53-02		CRT and Mop 9/7/23	0.00
	CINTAS CORPORATION NO. 2	100-4101-533.53-02		CRT 8/24/23	0.00
	CINTAS CORPORATION NO. 2	100-4101-533.53-02		CRT 9/14/23	0.00
	CINTAS CORPORATION NO. 2	100-4201-535.53-02		Uniforms 8/17/23	0.00
	CINTAS CORPORATION NO. 2	100-4201-535.53-02		Uniforms 9/14/23	0.00
	CINTAS CORPORATION NO. 2	100-4201-535.53-02		Uniforms 8/24/23	0.00
	CINTAS CORPORATION NO. 2	100-4201-535.53-02		Uniforms 8/31/23	0.00
	CINTAS CORPORATION NO. 2	100-4201-535.53-02		Uniforms 9/7/23	0.00
	CINTAS CORPORATION NO. 2	100-4501-533.53-02		Uniforms 9/14/23	0.00
	CINTAS CORPORATION NO. 2	100-4501-533.53-02		Uniforms 9/7/23	0.00
	CINTAS CORPORATION NO. 2	100-4501-533.53-02		Uniforms 8/3/23	0.00
	CINTAS CORPORATION NO. 2	100-4501-533.53-02		Uniforms 8/31/23	0.00
	CINTAS CORPORATION NO. 2	100-4501-533.53-02		Uniforms 8/24/23	0.00
191398 - Summary					0.00
191399	CITY OF WEST ALLIS	100-0000-202.07-00		PAYROLL SUMMARY	126.00
191399 - Summary					126.00
191400	CORE AND MAIN	501-0000-141.01-00		DUPL PAYMENT	(2,492.16)
	CORE AND MAIN	501-2603-537.59-02		KEMIO LEAD SENSORS, 10 PK	127.00
	CORE AND MAIN	501-2603-537.59-02		HEAVY METALS ANALYZER	2,865.00
	CORE AND MAIN	501-2707-537.53-02		12PVCpipe,restraint,gskt	1,812.38
	CORE AND MAIN	501-2708-537.53-02		rent Tapmate drill machin	658.60
	CORE AND MAIN	501-2710-537.53-02		manual valve hydt kit	3,199.00
	CORE AND MAIN	501-2901-537.53-02		Inventory stock item	1,444.00
191400 - Summary					7,613.82
191401	DORNER COMPANY	501-2706-537.53-02		WATER SUPPLY,GROUNDWATER,	36,078.00
191401 - Summary					36,078.00
191402	ESTATE OF JOHN E WEGENER	501-0000-229.05-00		MANUAL CHECK	156.39
191402 - Summary					156.39
191403	FER-LI MEATS & SAUSAGE LLC	100-5007-552.38-01		SNAP 10/24	139.00
191403 - Summary					139.00
191404	FIRE COMPANY FUND	100-0000-202.16-00		PAYROLL SUMMARY	658.00
191404 - Summary					658.00
191405	FLOWER PETALS FARM	100-5007-552.38-01		SNAP 10/17	12.00
	FLOWER PETALS FARM	100-5007-552.38-02		MATCH 10/17	12.00
191405 - Summary					24.00
191406	HERR, JERRY	100-5007-552.38-01		MATCH 10/17	20.00
191406 - Summary					20.00
191407	HOEKSTRA'S MARKET & GREENHOUSE	100-5007-552.38-01		SNAP 10/24	331.00
	HOEKSTRA'S MARKET & GREENHOUSE	100-5007-552.38-02		MATCH 10/24	334.00

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Check#	Vendor	GL Account	Proj No	Description	Amount
191407 - Summary					665.00
191408	HONEY GROVE APIARIES	100-5007-552.38-01		SNAP 10/21	255.00
191408 - Summary					255.00
191409	JERRY'S PRODUCE LLC	100-5007-552.38-01		SNAP 10/14	220.00
	JERRY'S PRODUCE LLC	100-5007-552.38-02		MATCH 10/14	201.00
191409 - Summary					421.00
191410	JOHNSON'S VEGETABLES	100-5007-552.38-01		SNAP 10/14	61.00
	JOHNSON'S VEGETABLES	100-5007-552.38-01		SNAP 10/19	56.00
	JOHNSON'S VEGETABLES	100-5007-552.38-02		MATCH 10/14	98.00
	JOHNSON'S VEGETABLES	100-5007-552.38-02		MATCH 10/19	38.00
191410 - Summary					253.00
191411	KOHN LAW FIRM S.C.	100-0000-202.07-00		10SC020805 FERCHO	114.52
	KOHN LAW FIRM S.C.	100-0000-202.07-00		CASE 10SC020805	178.18
191411 - Summary					292.70
191412	NORTH SHORE BOULANGEIE	100-5007-552.38-01		SNAP 10/21	12.00
191412 - Summary					12.00
191413	RIVER VALLEY RANCH LTD	100-5007-552.38-01		SNAP 10/28	98.00
	RIVER VALLEY RANCH LTD	100-5007-552.38-02		MATCH 10/28	176.00
191413 - Summary					274.00
191414	SCHOLBE FARMS	100-5007-552.38-01		SNAP 10/19	31.00
	SCHOLBE FARMS	100-5007-552.38-02		MATCH 10/19	18.00
191414 - Summary					49.00
191415	SILVER MOON SPRINGS LLC III	100-5007-552.38-01		SNAP 10/28	1,080.00
191415 - Summary					1,080.00
191416	TRIVERUS, LLC	540-1801-538.70-03		MISC SERVICES,NO.1	13,530.00
191416 - Summary					13,530.00
191417	UNITED WAY - MILWAUKEE	100-0000-202.09-00		PAYROLL SUMMARY	329.83
191417 - Summary					329.83
191418	VANG, SENG	100-5007-552.38-01		SNAP 10/28	114.00
	VANG, SENG	100-5007-552.38-02		MATCH 10/28	159.00
191418 - Summary					273.00
191419	VANG, SHOUA	100-5007-552.38-01		SNAP 10/28	9.00
	VANG, SHOUA	100-5007-552.38-01		SNAP 10/14	158.00
	VANG, SHOUA	100-5007-552.38-02		MATCH 10/17	14.00
	VANG, SHOUA	100-5007-552.38-02		MATCH 10/28	16.00
	VANG, SHOUA	100-5007-552.38-02		MATCH 10/14	245.00
191419 - Summary					442.00
191420	WAPPA-PAC	100-0000-202.15-00		PAYROLL SUMMARY	46.00
191420 - Summary					46.00
191421	WEST ALLIS PROFESSIONAL POLICE	100-0000-202.08-00		PAYROLL SUMMARY	5,486.56
191421 - Summary					5,486.56
191422	WI SCTF	100-0000-202.07-00		PAYROLL SUMMARY	65.00
191422 - Summary					65.00
191423	XIONG'S PRODUCE	100-5007-552.38-01		SNAP 10/28	38.00
	XIONG'S PRODUCE	100-5007-552.38-01		SNAP 10/21	8.00
	XIONG'S PRODUCE	100-5007-552.38-02		MATCH 10/28	38.00
	XIONG'S PRODUCE	100-5007-552.38-02		MATCH 10/21	15.00
191423 - Summary					99.00
191424	YANG, CHUE GE	100-5007-552.38-01		SNAP 10/14	319.00
	YANG, CHUE GE	100-5007-552.38-02		MATCH 10/14	357.00
191424 - Summary					676.00
191425	Artisan and Truckers Casualty Compa	100-0302-516.61-02	WA2101	Claim #23-6127826	3,500.00
191425 - Summary					3,500.00
191426	AIRGAS USA LLC	100-4401-533.53-02		Tri-mix gas	272.49
191426 - Summary					272.49
191427	ALSTAR COMPANY	100-2201-522.44-03		STARTER #4415	465.07
191427 - Summary					465.07
191428	AMERICAN HEART ASSOC. INC.	100-1301-517.51-09		AHA AED eCard (47)	799.00
	AMERICAN HEART ASSOC. INC.	100-1301-517.51-09		AHA Heartsaver AED (15)	307.50

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Check#	Vendor	GL Account	Proj No	Description	Amount
191428	AMERICAN HEART ASSOC. INC.	100-1301-517.51-09		AHA Heartsaver AEDs (15)	307.50
191428 - Summary					1,414.00
191429	AT & T LONG DISTANCE	255-8101-521.30-04	I23538	PEN 9546	1,175.00
	AT & T LONG DISTANCE	255-8101-521.30-04	I23538	PEN 1395	920.00
191429 - Summary					2,095.00
191430	AT&T	100-1101-517.41-06		AT&T - Senior Center	96.11
191430 - Summary					96.11
191431	AT&T	100-1101-517.41-06		AT&T - Special Invoice	77.05
191431 - Summary					77.05
191432	AYRES ASSOCIATES	235-7203-563.30-02	D23001	Services through Oct 21	4,143.00
191432 - Summary					4,143.00
191433	B. DIVINE AROMATHERAPY	100-3501-555.30-04		LIBRARY PROGRAM 9/13/23	40.00
191433 - Summary					40.00
191434	BADGER METER INC	501-2709-537.53-50		PFT2 ENCLOSURE W/ER9	791.07
191434 - Summary					791.07
191435	BAKER & TAYLOR BOOKS	100-3502-555.52-21		INVOICE #2037882595	34.00
	BAKER & TAYLOR BOOKS	100-3502-555.52-28		INVOICE #2037881352	196.96
	BAKER & TAYLOR BOOKS	100-3502-555.52-28		INVOICE #2037882595	242.40
	BAKER & TAYLOR BOOKS	100-3502-555.52-30		INVOICE #2037881352	67.17
	BAKER & TAYLOR BOOKS	100-3502-555.52-30		INVOICE #2037882595	4.79
	BAKER & TAYLOR BOOKS	100-3502-555.52-48		INVOICE #2037882595	46.19
191435 - Summary					591.51
191436	BOBCAT PLUS INC	100-4401-533.53-02		Inventory stock item	279.84
191436 - Summary					279.84
191437	BORDERLAN SECURITY	100-3501-555.32-01		INVOICE #14484	5,608.40
191437 - Summary					5,608.40
191438	BOUND TREE MEDICAL LLC	100-2201-522.53-41		MEDICAL SUPPLES/ST 63	326.69
	BOUND TREE MEDICAL LLC	100-2201-522.53-41		MEDICAL SUPPLIES/ST 62	1,765.73
	BOUND TREE MEDICAL LLC	100-2201-522.53-41		MEDICAL SUPPLIES/ST 61	1,391.49
	BOUND TREE MEDICAL LLC	100-2201-522.53-41		MEDICAL SUPPLIES/ST 63	210.72
191438 - Summary					3,694.63
191439	CASPER'S TRUCK EQUIPMENT INC	100-4501-533.44-03		Warning Lights & Install	2,507.00
	CASPER'S TRUCK EQUIPMENT INC	100-4501-533.44-03		Fab. of Custom Side Steps	980.50
191439 - Summary					3,487.50
191440	CDW-G	255-8101-521.30-04	I23549	Cisco Direct licenses	1,639.00
	CDW-G	255-8101-521.51-09	I23549	IT supplies	469.31
191440 - Summary					2,108.31
191441	CENGAGE LEARNING INC	100-3502-555.52-27		INVOICE #82849514	53.58
	CENGAGE LEARNING INC	100-3502-555.52-27		INVOICE #82793502	125.56
	CENGAGE LEARNING INC	100-3502-555.52-27		INVOICE #82810126	83.97
	CENGAGE LEARNING INC	100-3502-555.52-27		INVOICE #82802070	29.59
	CENGAGE LEARNING INC	100-3502-555.52-27		INVOICE #82817866	26.39
191441 - Summary					319.09
191442	CENTER POINT LARGE PRINT	100-3502-555.52-27		INVOICE #2046352	46.74
191442 - Summary					46.74
191443	CHARTER COMMUNICATIONS	255-8101-521.30-04	I23549	Internet	199.97
191443 - Summary					199.97
191444	CINTAS CORPORATION NO. 2	100-2101-521.51-07		Mops and mats 10/19	124.32
	CINTAS CORPORATION NO. 2	100-2101-521.51-07		Mops and Mats 10/12	108.16
	CINTAS CORPORATION NO. 2	100-4101-533.53-02		CRT and Mop 10/19	12.74
	CINTAS CORPORATION NO. 2	100-4101-533.53-02		CRT 10/12/23	24.30
	CINTAS CORPORATION NO. 2	100-4101-533.53-02		CRT 10/19	24.30
	CINTAS CORPORATION NO. 2	100-4201-535.53-02		Uniforms 10/19	21.78
	CINTAS CORPORATION NO. 2	100-4201-535.53-02		Uniforms 10/12	21.78
	CINTAS CORPORATION NO. 2	100-4501-533.53-02		Uniforms 10/12/23	277.92
	CINTAS CORPORATION NO. 2	100-4501-533.53-02		Mats 10/19	115.09
	CINTAS CORPORATION NO. 2	100-4501-533.53-02		Uniforms 10/19/23	277.92
191444 - Summary					1,008.31
191445	CINTAS FIRE PROTECTION	100-4101-533.32-04		pd-sprinkler insp (2)	495.56
	CINTAS FIRE PROTECTION	100-4101-533.32-04		Library-qurtly sprinkler	283.41

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191445	CINTAS FIRE PROTECTION	100-4101-533.44-08		PD-repair clean smoke det	278.81
191445 - Summary					1,057.78
191446	CITY OF GREENFIELD	240-7904-542.43-01	H23004	Aug, Sept 2023	1,100.00
	CITY OF GREENFIELD	240-7904-542.43-01	H23004	Oct 2023	550.00
191446 - Summary					1,650.00
191447	COMPLEX SECURITY SOLUTIONS, INC	100-1101-517.51-11		Liberty Heights Cameras	2,743.94
191447 - Summary					2,743.94
191448	CONDITIONED AIR DESIGN, INC	100-4101-533.44-08		Fire Admin-split AC repla	9,986.00
191448 - Summary					9,986.00
191449	CORE AND MAIN	100-4401-533.53-02		Coupling	266.93
	CORE AND MAIN	501-2707-537.53-02		MUD PLUGS DEB GUARD VPLUG	168.90
	CORE AND MAIN	501-2708-537.53-02		SOCKET-TITE5pt penta sckt	568.47
	CORE AND MAIN	501-2708-537.53-02		rent Tapmate drill mach	658.60
	CORE AND MAIN	501-2709-537.53-02		3/4 VB-222 VAC BREAKER NL	2,172.00
	CORE AND MAIN	501-2709-537.53-50		RUBBER MTR WASHERS 1.5&2X	252.35
	CORE AND MAIN	501-2901-537.53-02		Pipe cap	80.00
	CORE AND MAIN	501-2901-537.53-02		Extensions	1,635.16
191449 - Summary					5,802.41
191450	CRANE 1 SERVICES, INC	100-4501-533.30-04		Crane Inspections	1,349.00
191450 - Summary					1,349.00
191451	CRESCENT ELECTRIC SUPPLY COMPANY	100-4118-531.53-02		it office led upgrade	51.88
191451 - Summary					51.88
191452	DANOWSKI, DELILAH	255-8101-521.56-03	I23548	Green Bay, WI	391.75
191452 - Summary					391.75
191453	DASH MEDICAL GLOVES INC	100-2201-522.53-41		3 CASES EXAM GLOVES	455.40
191453 - Summary					455.40
191454	DORNER COMPANY	540-1801-538.51-09		DC3284	21,066.00
191454 - Summary					21,066.00
191455	DUNN'S SPORTING GOODS	100-4001-533.30-04		pw tshirts	135.35
191455 - Summary					135.35
191456	EHLERS & ASSOCIATES INC	315-6606-563.30-02	T15010	TID 15 CASH FLOW	325.00
	EHLERS & ASSOCIATES INC	319-6606-563.30-02	T19010	TID 19	487.50
191456 - Summary					812.50
191457	ELLIOTT'S ACE HARDWARE	100-2101-521.51-09		misc hardware/fleet	6.44
	ELLIOTT'S ACE HARDWARE	100-2201-522.44-08		GARDEN HOSE REPAIR	21.75
	ELLIOTT'S ACE HARDWARE	100-2201-522.44-08		HOSE REPAIR/RETURN	(6.83)
	ELLIOTT'S ACE HARDWARE	100-2201-522.51-08		SHOP PURCHASE/STOCK	110.10
191457 - Summary					131.46
191458	EXPRESS ELEVATOR LLC	100-4101-533.32-04		Qrtly maint-Hist Soc	75.60
	EXPRESS ELEVATOR LLC	100-4101-533.32-04		Mo elevator maint-8	567.03
191458 - Summary					642.63
191459	FABICK	550-4233-535.43-02		Credit - Rental Protect.	(672.30)
	FABICK	550-4233-535.43-02		Telehandler Equip. Rental	5,160.80
191459 - Summary					4,488.50
191460	FACTORY MOTOR PARTS CO	100-2110-521.53-02		fleet wiper fluid	412.03
191460 - Summary					412.03
191461	FASTENAL COMPANY	100-4401-533.53-02		Weld wire	121.44
	FASTENAL COMPANY	100-4401-533.53-02		Nuts/ pipe nipples	88.05
	FASTENAL COMPANY	100-4401-533.53-02		Anchor screws/hard hats	48.02
	FASTENAL COMPANY	100-4401-533.53-02		Nylok nuts	44.18
	FASTENAL COMPANY	100-4401-533.53-02		Rain jackets	24.00
	FASTENAL COMPANY	100-4401-533.53-02		shackles	22.24
	FASTENAL COMPANY	100-4401-533.53-02		Ear plugs/hitch pins	159.50
	FASTENAL COMPANY	100-4401-533.53-02		Washers/nuts	23.75
191461 - Summary					531.18
191462	FEDEX	255-8101-521.30-04	I23534	Shipping	279.39
191462 - Summary					279.39
191463	FRANKLIN AGGREGATES INC	501-2707-537.53-02		3/8 chips	884.36
	FRANKLIN AGGREGATES INC	501-2708-537.53-02		3/8 chips	884.35
191463 - Summary					1,768.71

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Check#	Vendor	GL Account	Proj No	Description	Amount
191464	GOODYEAR COMMERCIAL TIRE & SERVICE	100-4401-533.53-02		Tires	626.64
	GOODYEAR COMMERCIAL TIRE & SERVICE	100-4401-533.53-02		Recap drive tires	12,941.58
	GOODYEAR COMMERCIAL TIRE & SERVICE	100-4501-533.44-03		Tire Swap - 8 Tires	1,975.04
	GOODYEAR COMMERCIAL TIRE & SERVICE	100-4501-533.44-03		Mount New Tires	907.98
	GOODYEAR COMMERCIAL TIRE & SERVICE	100-4501-533.53-02		(4) LT245/70R17 Tires	656.00
	GOODYEAR COMMERCIAL TIRE & SERVICE	100-4501-533.53-02		(4) LT245/70R17 tires	656.00
191464 - Summary					17,763.24
191465	GRAND SAW & MACHINE	100-4401-533.53-02		Saw blade	536.54
191465 - Summary					536.54
191466	GRAPHIC INNOVATIONS, LLC	100-8202-517.51-02		Poly Metal Bases for Bann	100.00
191466 - Summary					100.00
191467	GRAY HORSE STRATEGIES	240-7939-542.30-04	EF2107	Final Invoice	3,774.99
191467 - Summary					3,774.99
191468	GRAYBAR	100-4401-533.53-02		Wire	120.25
191468 - Summary					120.25
191469	GREAT LAKES TESTING, INC	100-2201-522.32-04		5-YR INSPECTIONS	3,025.00
191469 - Summary					3,025.00
191470	GREEN BAY PIPE AND TV	510-3803-536.30-04	P2329N	TV Inspection-Sanitary	44,275.85
191470 - Summary					44,275.85
191471	Heritage Title Services	100-0000-115.10-00		Lead Pipe overpymt-Kusik	118.87
191471 - Summary					118.87
191472	HEIN ELECTRIC SUPPLY COMPANY	100-4118-531.53-02		It office light conv.	8.64
	HEIN ELECTRIC SUPPLY COMPANY	100-4118-531.53-02		it office light conv.	23.76
	HEIN ELECTRIC SUPPLY COMPANY	220-7522-563.51-11	C21405	Farmers mark. cameras	42.06
191472 - Summary					74.46
191473	HILLER FORD INC	100-4401-533.53-02		Relay	24.44
	HILLER FORD INC	100-4401-533.53-02		Inventory stock item	92.19
	HILLER FORD INC	100-4501-533.53-02		Misc. engine parts	1,380.87
	HILLER FORD INC	100-4501-533.53-02		Heater resistor	33.60
	HILLER FORD INC	100-4501-533.53-02		Return & core CREDIT	(376.35)
	HILLER FORD INC	100-4501-533.53-02		Gasket/fan shroud	297.52
	HILLER FORD INC	100-4501-533.53-02		Oil pan/gasket/bolts	181.07
	HILLER FORD INC	100-4501-533.53-02		Injector core CREDIT	(1,260.00)
	HILLER FORD INC	100-4501-533.53-02		Insulator (2)	45.90
	HILLER FORD INC	100-4501-533.53-02		Rebill for part credit	196.35
191473 - Summary					615.59
191474	HOME DEPOT CREDIT SERVICES	100-2201-522.53-27		FIRE ADMIN TOOL PROJECT	229.00
	HOME DEPOT CREDIT SERVICES	100-2201-522.60-02		SMOKE ALARM INSTALLS	15.98
191474 - Summary					244.98
191475	HOMETOWN COMMUNICATIONS	100-8202-517.32-01		Hosting HS Webpage	35.00
191475 - Summary					35.00
191476	HONEYWELL ANALYTICS INC	100-2201-522.44-02		POSI CALIBRATION	1,050.00
191476 - Summary					1,050.00
191477	HOT WATER PRODUCTS	100-4101-533.44-08		Health Dept-water heater	1,893.00
191477 - Summary					1,893.00
191478	INTERSTATE POWER SYSTEM INC	100-2201-522.53-01		COOLANT/DIESEL ENGINES	277.60
	INTERSTATE POWER SYSTEM INC	100-4401-533.53-02		Trans. fluid/coolant	2,786.31
	INTERSTATE POWER SYSTEM INC	100-4501-533.53-02		Repair parts	490.60
191478 - Summary					3,554.51
191479	J.H. MEDINGER INC	100-2201-522.44-02		ROOF SAW REPAIRS	187.70
191479 - Summary					187.70
191480	JOE WILDE CO	100-4101-533.44-08		DPW-water door broken	155.00
191480 - Summary					155.00
191481	JX PETERBILT -WAUKESHA	100-4401-533.53-02		Cat coolant	719.10
	JX PETERBILT -WAUKESHA	100-4401-533.53-02		Air dryer cartridge	335.93
	JX PETERBILT -WAUKESHA	100-4401-533.53-02		Red/white light	107.29
	JX PETERBILT -WAUKESHA	100-4501-533.53-02		Ring seal	7.01
	JX PETERBILT -WAUKESHA	100-4501-533.53-02		Shocks/hose/cap	225.74
	JX PETERBILT -WAUKESHA	100-4501-533.53-02		Misc. gaskets	38.08
	JX PETERBILT -WAUKESHA	100-4501-533.53-02		Part return CREDIT	(1,435.78)

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Check#	Vendor	GL Account	Proj No	Description	Amount
191481	JX PETERBILT -WAUKESHA	100-4501-533.53-02		Seat cushion hinge	216.23
	JX PETERBILT -WAUKESHA	100-4501-533.53-02		Exhaust gaskets	25.40
	JX PETERBILT -WAUKESHA	100-4501-533.53-02		Breather tube	77.54
	JX PETERBILT -WAUKESHA	100-4501-533.53-02		Fuel tank step	159.99
191481 - Summary					476.53
191482	KAESTNER AUTO ELECTRIC CO	100-4401-533.53-02		Misc. stock items	52.75
	KAESTNER AUTO ELECTRIC CO	100-4401-533.53-02		Hitch pins/epoxy	44.51
	KAESTNER AUTO ELECTRIC CO	100-4401-533.53-02		Inventory stock item	69.12
	KAESTNER AUTO ELECTRIC CO	100-4401-533.53-02		Oval back up lamp	34.52
	KAESTNER AUTO ELECTRIC CO	100-4401-533.53-02		Brake fluid	39.96
	KAESTNER AUTO ELECTRIC CO	100-4401-533.53-02		Inventory stock items	32.25
	KAESTNER AUTO ELECTRIC CO	100-4401-533.53-02		to be returned to vendor-	115.63
	KAESTNER AUTO ELECTRIC CO	100-4401-533.53-02		Epoxy	29.54
	KAESTNER AUTO ELECTRIC CO	100-4401-533.53-02		Pushlok fittings	23.10
	KAESTNER AUTO ELECTRIC CO	100-4401-533.53-02		Return credit, not ordere	(115.63)
	KAESTNER AUTO ELECTRIC CO	100-4501-533.53-02		Repair parts	2.20
	KAESTNER AUTO ELECTRIC CO	100-4501-533.53-02		Wire	100.00
	KAESTNER AUTO ELECTRIC CO	100-4501-533.53-02		Thermo switch	35.94
KAESTNER AUTO ELECTRIC CO	100-4501-533.53-02		Shop supplies	49.65	
191482 - Summary					513.54
191483	LAKESIDE INTERNATIONAL TRUCKS INC	100-2201-522.44-03		TRUCK COOLANT	29.58
191483 - Summary					29.58
191484	LALONDE CONTRACTORS INC	350-6008-531.31-01	P2326S	Orchard 108-DE-Streets	12,487.99
	LALONDE CONTRACTORS INC	350-6008-531.31-01	P2348S	Parking Lots-Streets	110,543.31
	LALONDE CONTRACTORS INC	350-6009-531.31-01	P2301A	108-109 Grant-Linc Street	8,696.70
	LALONDE CONTRACTORS INC	350-6009-531.31-01	P2302A	58-59 Grnfield-Lap Street	24,649.78
	LALONDE CONTRACTORS INC	540-1807-538.75-01	P2301G	108-109 Grant-Linc Gl	2,155.59
	LALONDE CONTRACTORS INC	540-1807-538.75-01	P2301R	108-109 Grant-Linc Storm	1,026.00
	LALONDE CONTRACTORS INC	540-1807-538.75-01	P2302G	58-59 Grnfield-Lap Gl	30,958.55
	LALONDE CONTRACTORS INC	540-1807-538.75-01	P2348G	Parking Lots-Gl	94,240.95
LALONDE CONTRACTORS INC	540-1807-538.75-01	P2348R	Parking Lots-Storm	7,122.43	
191484 - Summary					291,881.30
191485	LAND TITLE SERVICES INC	100-2401-524.30-04		Title Report 2323 S 78 St	110.00
191485 - Summary					110.00
191486	LENS EQUIPMENT	255-8101-521.51-09	I23538	Covert cameras	608.00
191486 - Summary					608.00
191487	LIFE-ASSIST, INC	100-2201-522.53-41		MEDICAL SUPPLIES/ST 62	982.00
	LIFE-ASSIST, INC	100-2201-522.53-41		MEDICAL SUPPLIES/ST 63	169.82
	LIFE-ASSIST, INC	100-2201-522.53-41		MEDICAL SUPPLIES/ST 61	432.90
191487 - Summary					1,584.72
191488	LOCHEN EQUIPMENT	100-4501-533.53-02		Wheel (4)	572.68
	LOCHEN EQUIPMENT	100-4501-533.53-02		Parts credit	(6.21)
	LOCHEN EQUIPMENT	100-4501-533.53-02		Repair parts	521.14
191488 - Summary					1,087.61
191489	LOPEZ, MICHAEL	255-8101-521.56-03	I23548	Camp Riles, OR	261.00
	LOPEZ, MICHAEL	255-8101-521.56-03	I23548	WI Rapids	357.91
191489 - Summary					618.91
191490	MACQUEEN EQUIPMENT	100-2201-522.44-02		EQUIPMENT MAINTENANCE	1,115.00
	MACQUEEN EQUIPMENT	100-4401-533.53-02		Coil & solinoid	168.46
	MACQUEEN EQUIPMENT	100-4501-533.53-02		Latch	113.31
191490 - Summary					1,396.77
191491	MANSKE PROCESS & INVESTIGATIONS LLC	100-0302-516.30-05		INV#230 CWA v.Odd Es Bar	50.00
191491 - Summary					50.00
191492	MAXIM HEALTHCARE STAFFING, INC	240-7904-542.30-03	H23004	WIC	3,795.60
	MAXIM HEALTHCARE STAFFING, INC	240-7944-542.30-03	H23070	Vaccinators	1,827.20
	MAXIM HEALTHCARE STAFFING, INC	240-7944-542.30-03	H23070	Vaccinator	1,200.00
191492 - Summary					6,822.80
191493	MCKESSON MEDICAL-SURGICAL	100-3003-541.53-41		OHS Supplies	610.73
191493 - Summary					610.73
191494	MEAD AND HUNT, INC	501-2901-537.30-02		Whats My Service Line	1,223.00
191494 - Summary					1,223.00

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191495	MIDWEST TAPE	100-3502-555.52-22		INVOICE #504465524	94.98
	MIDWEST TAPE	100-3502-555.52-22		INVOICE #504535339	44.99
	MIDWEST TAPE	100-3502-555.52-22		INVOICE #504573376	82.98
	MIDWEST TAPE	100-3502-555.52-22		INVOICE #504507937	44.99
191495 - Summary					267.94
191496	MILLS HOTEL WYOMING LLC	255-8101-521.41-04	I23534	Electric	3,463.70
	MILLS HOTEL WYOMING LLC	255-8101-521.41-05	I23534	Gas	20.27
	MILLS HOTEL WYOMING LLC	255-8101-521.43-03	I23534	Base rent	27,069.36
	MILLS HOTEL WYOMING LLC	255-8101-521.43-03	I23534	Tenant Improv Lease	18,686.10
	MILLS HOTEL WYOMING LLC	255-8101-521.43-03	I23534	CAM Rent	10,150.88
191496 - Summary					59,390.31
191497	MILW AREA HEALTH EDUCATION CENTER	240-7939-542.56-02	EF2107	MAHEC Training	2,500.00
191497 - Summary					2,500.00
191498	MILWAUKEE COUNTY CLERK OF COURTS	100-0000-229.11-10		bail	1,900.00
	MILWAUKEE COUNTY CLERK OF COURTS	100-0000-229.11-10		BAIL	1,700.00
191498 - Summary					3,600.00
191499	MILWAUKEE RUBBER PRODUCTS, INC	100-4401-533.53-02		Ring lock clamp	89.70
191499 - Summary					89.70
191500	MOTION INDUSTRIES	100-4501-533.53-02		Tapered Bearing Cone	35.72
191500 - Summary					35.72
191501	NAGLER, EUGENE	255-8101-521.56-03	I23556	Los Angeles	1,978.75
191501 - Summary					1,978.75
191502	NAN MCKAY & ASSOC INC	222-7601-563.56-02		NSPIRE Housing webinar	742.50
191502 - Summary					742.50
191503	NAPA AUTO PARTS- WEST ALLIS	100-2110-521.44-03		stock parts	51.24
	NAPA AUTO PARTS- WEST ALLIS	100-2201-522.44-03		HEADLIGHTS #4207	236.44
	NAPA AUTO PARTS- WEST ALLIS	100-4401-533.53-02		Battery cleaner	11.98
	NAPA AUTO PARTS- WEST ALLIS	100-4401-533.53-02		Colored cable ties	29.97
	NAPA AUTO PARTS- WEST ALLIS	100-4401-533.53-02		oil	90.87
	NAPA AUTO PARTS- WEST ALLIS	100-4401-533.53-02		Paint marker	21.96
	NAPA AUTO PARTS- WEST ALLIS	100-4501-533.53-02		Starter/core charge	246.21
	NAPA AUTO PARTS- WEST ALLIS	100-4501-533.53-02		Brake caliper core CREDIT	(298.34)
	NAPA AUTO PARTS- WEST ALLIS	100-4501-533.53-02		224579 Cabin air filter	13.05
	NAPA AUTO PARTS- WEST ALLIS	100-4501-533.53-02		Brake booster/core charge	298.94
	NAPA AUTO PARTS- WEST ALLIS	100-4501-533.53-02		Core Credit	(44.00)
	NAPA AUTO PARTS- WEST ALLIS	100-4501-533.53-02		Battery core CREDIT	(10.00)
	NAPA AUTO PARTS- WEST ALLIS	100-4501-533.53-02		Battery/core charge	191.99
	NAPA AUTO PARTS- WEST ALLIS	100-4501-533.53-02		Trailer brake controller	145.82
	NAPA AUTO PARTS- WEST ALLIS	214-0801-521.64-05		SIU car 59 parts	164.75
NAPA AUTO PARTS- WEST ALLIS	214-0801-521.64-05		SIU 56 parts	17.49	
NAPA AUTO PARTS- WEST ALLIS	214-0801-521.64-05		SIU car parts	352.09	
191503 - Summary					1,520.46
191504	NATIONAL SPRING INC	100-4501-533.53-02		Brake shoes & hardware	496.50
191504 - Summary					496.50
191505	NEHER ELECTRIC SUPPLY INC	100-4401-533.53-02		150W HPS Ballast	155.56
	NEHER ELECTRIC SUPPLY INC	100-4401-533.53-02		Bulbs/ballast	88.20
191505 - Summary					243.76
191506	NETSENTIAL.COM INC	255-8101-521.30-04	I23549	Web hosting	1,700.00
191506 - Summary					1,700.00
191507	NEU TOOL & SUPPLY CORP	100-4501-533.53-02		Air/fluid evacuator	115.40
191507 - Summary					115.40
191508	NEW BERLIN REDI-MIX	100-4218-531.53-02		7 bag #1 stone with air	1,248.00
	NEW BERLIN REDI-MIX	501-2707-537.53-08		7 bag #1 stone with air	312.00
191508 - Summary					1,560.00
191509	OSI ENVIRONMENTAL INC	550-4233-535.41-09		uncrushed filters	45.00
191509 - Summary					45.00
191510	PAYNE & DOLAN INC	350-6008-531.31-01	P2320S	Arthur: 76-84 Streets	244,618.73
	PAYNE & DOLAN INC	501-2901-537.75-01	P2320H	Arthur: 76-84 Water	1,520.00
	PAYNE & DOLAN INC	510-3803-536.75-01	P2320N	Arthur: 76-84 Sanitary	18,719.75
	PAYNE & DOLAN INC	540-1807-538.75-01	P2320R	Arthur: 76-84 Storm	55,822.00
191510 - Summary					320,680.48

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Check#	Vendor	GL Account	Proj No	Description	Amount
191511	PORT-A-JOHN INC	100-4101-533.32-04		Skate Park to 11/14/23	103.00
191511 - Summary					103.00
191512	PUBLIC SERVICE COMMISSION OF WI	501-2901-537.58-01		direct assessmt Sept 2023	494.04
191512 - Summary					494.04
191513	QUAD/GRAPHICS, INC	100-8201-517.30-04		Proof Reading Newsletter	350.00
191513 - Summary					350.00
191514	Rutishauser, Alexis	100-0302-516.61-02		CWA Claim Settlement	1,250.00
191514 - Summary					1,250.00
191515	REARDON METAL FABRICATING	100-4501-533.44-03		Warn. Light Mount Brkts.	111.60
191515 - Summary					111.60
191516	REINDERS INC	100-4501-533.53-02		Misc. mower parts	203.84
191516 - Summary					203.84
191517	REMY BATTERY CO INC	100-4501-533.53-02		(2) Battery	350.00
191517 - Summary					350.00
191518	RHYME BUSINESS PRODUCTS LLC	100-1101-517.30-13		Rhyme - September	6,296.38
191518 - Summary					6,296.38
191519	RITTER TECHNOLOGY LLC	100-2201-522.44-03		FITTINGS #4212	22.63
	RITTER TECHNOLOGY LLC	100-4401-533.53-02		Inventory stock item	66.56
	RITTER TECHNOLOGY LLC	100-4401-533.53-02		Hydraulic couplers	509.52
	RITTER TECHNOLOGY LLC	100-4501-533.53-02		Return parts CREDIT	(160.79)
191519 - Summary					437.92
191520	ROAD & CONSTRUCTION MATERIALS	100-4118-531.53-02		1-axle load-clean fill	320.00
	ROAD & CONSTRUCTION MATERIALS	100-4218-531.53-02		1-axle load-clean fill	160.00
	ROAD & CONSTRUCTION MATERIALS	501-2707-537.53-08		1-axle load-clean fill	80.00
	ROAD & CONSTRUCTION MATERIALS	540-1801-538.53-02		1-axle load-clean fill	80.00
191520 - Summary					640.00
191521	ROBERT HALF TECHNOLOGY	100-1401-515.30-02		Nelson Temp Svcs 10/20/23	1,002.80
191521 - Summary					1,002.80
191522	Sivilotti, Becky	100-0302-516.61-02	WA2101	CWA Claim Settlement	422.00
191522 - Summary					422.00
191523	SAN-A-CARE INC	255-8101-521.51-09	I23534	Supplies	814.14
191523 - Summary					814.14
191524	SANOPI PASTEUR INC	100-3003-541.53-41		TB Testing	444.45
	SANOPI PASTEUR INC	100-3003-541.53-41		Flu Vaccine	7,856.52
191524 - Summary					8,300.97
191525	SERWE IMPLEMENT	501-2708-537.53-02		Highflow cplr&nipple; S&H	274.35
191525 - Summary					274.35
191526	SIDELLO PROPERTY SERVICES INC	100-2406-524.30-31		Grass and Weeds	1,350.00
	SIDELLO PROPERTY SERVICES INC	100-2406-524.30-31	A19001	Trim Tree PMST-23-25	808.95
	SIDELLO PROPERTY SERVICES INC	100-2406-524.30-31	A19001	Grass and Weeds	1,715.00
191526 - Summary					3,873.95
191527	SLH SERVICES	100-0302-516.30-05		CWA v Burger King	40.00
	SLH SERVICES	100-0302-516.30-05		Small Claims-R. Anderson	40.00
191527 - Summary					80.00
191528	SPEEDY METALS LLC	100-4501-533.53-02		Flat steel	73.09
191528 - Summary					73.09
191529	STATE CONTRACTORS, INC.	540-1807-538.75-01	P2201G	113 St Alley-Green Infrs	15,504.00
	STATE CONTRACTORS, INC.	540-1807-538.75-01	P2205G	99 St Alley-Green Infrast	2,424.00
191529 - Summary					17,928.00
191530	STEVE'S MASONRY REPAIR	100-4101-533.44-08		Fire#2-repair tuckpointin	1,800.00
191530 - Summary					1,800.00
191531	STREICHER'S INC	100-2201-522.60-01		CLOTHING/ASDR	45.00
	STREICHER'S INC	100-2201-522.60-01		CLOTHING/T-SHIRTS	6,816.00
	STREICHER'S INC	100-2201-522.60-01		CLOTHING/ROHDE	64.98
191531 - Summary					6,925.98
191532	T-MOBILE USA, INC.	255-8101-521.30-04	I23538	GPS 8723	100.00
191532 - Summary					100.00
191533	TAPCO	100-4401-533.53-02		Semi gloss black paint	38.68

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Check#	Vendor	GL Account	Proj No	Description	Amount
191533 - Summary					38.68
191534	TELEFLEX FUNDING LLC	100-2201-522.53-41		MEDICAL SUPPLIES/ST 61	109.50
191534 - Summary					109.50
191535	THE UPS STORE #6257	100-2101-521.51-01		SHIP AWARD	28.86
191535 - Summary					28.86
191536	TRI CITY NATIONAL BANK	100-0000-229.04-00		Martin Loan Payment	616.28
	TRI CITY NATIONAL BANK	100-0000-229.16-00		October 2023 Loans	460.76
191536 - Summary					1,077.04
191537	TRUCK COUNTRY	100-4401-533.53-02		Brake pads/filters	378.20
	TRUCK COUNTRY	100-4401-533.53-02		Washer res. cap	22.16
	TRUCK COUNTRY	100-4501-533.53-02		Sensor & core charge	836.49
	TRUCK COUNTRY	100-4501-533.53-02		DEF harness	200.03
	TRUCK COUNTRY	100-4501-533.53-02		Plastic panels	85.46
	TRUCK COUNTRY	100-4501-533.53-02		Return credit	(200.03)
	TRUCK COUNTRY	100-4501-533.53-02		(2) Condor windshields	462.26
	TRUCK COUNTRY	100-4501-533.53-02		Radiator hoses & clamps	259.47
	TRUCK COUNTRY	100-4501-533.53-02		Restocking fee CREDIT	(35.86)
	TRUCK COUNTRY	100-4501-533.53-02		Part return CREDIT	(203.21)
	TRUCK COUNTRY	100-4501-533.53-02		Fender light assem.	54.00
	TRUCK COUNTRY	100-4501-533.53-02		(3) Exh. pipe insulators	103.20
	TRUCK COUNTRY	100-4501-533.53-02		Starter & core chg/bolts	489.74
	TRUCK COUNTRY	100-4501-533.53-02		Misc. cab & body parts	662.78
	TRUCK COUNTRY	100-4501-533.53-02		Parts return CREDIT	(861.17)
TRUCK COUNTRY	100-4501-533.53-02		Radiator hose	55.53	
191537 - Summary					2,309.05
191538	UPI LLC	350-6008-531.31-01	P2322S	59: Mobile-Beloit Streets	44,389.60
	UPI LLC	350-6008-531.31-01	P2323S	61: National-Mineral Stre	90,069.50
	UPI LLC	501-2901-537.75-01	P2322H	59: Mobile-Beloit Water	1,330.00
	UPI LLC	510-3803-536.75-01	P2322N	59: Mobile-Beloit Sanitar	1,871.88
	UPI LLC	510-3803-536.75-01	P2323N	61: National-Mineral Sani	213.75
	UPI LLC	510-3803-536.75-01	P2330N	Sanitary spot relays	92,448.49
	UPI LLC	540-1807-538.75-01	P2322R	59: Mobile-Beloit Storm	2,391.62
	UPI LLC	540-1807-538.75-01	P2323R	61: National-Mineral Stor	111,207.00
191538 - Summary					343,921.84
191539	US CELLULAR	100-2101-521.30-04		CIB invest tool	525.00
191539 - Summary					525.00
191540	VERIZON WIRELESS	100-1401-515.41-06		September Verizon	13,799.24
191540 - Summary					13,799.24
191541	VERMEER-WISCONSIN INC	100-4401-533.53-02		Inventory stock item	684.60
	VERMEER-WISCONSIN INC	100-4401-533.53-02		Bio-stick lube	64.44
191541 - Summary					749.04
191542	VISU-SEWER INC	510-3803-536.75-01	P2242N	Sanitary Lining Grouting	72,589.93
191542 - Summary					72,589.93
191543	WAUKESHA CO TECHNICAL COLLEGE	100-2107-521.57-02		trn courses	1,581.40
191543 - Summary					1,581.40
191544	WENZEL DESIGNS	100-2201-522.44-03		ROLL/REFLECTIVE STRIPING	300.00
191544 - Summary					300.00
191545	WI DEPT OF JUSTICE	255-8101-521.30-04	I23549	TIME/BADGERNET	2,040.00
191545 - Summary					2,040.00
191546	WI DEPT OF REVENUE	100-0501-517.30-04		Manf assessment municipal	4,484.70
191546 - Summary					4,484.70
191547	WILS	100-3501-555.32-01		INVOICE #499752	730.80
191547 - Summary					730.80
191548	WINNEBAGO COUNTY SHERIFF	100-0000-229.11-10		bail	235.00
191548 - Summary					235.00
191549	WISCONSIN REGIONAL TRAINING	220-7522-563.31-80	C23217	Jan 23 - June 23	21,300.00
191549 - Summary					21,300.00
191550	WORLDWIDE INTERPRETERS, INC.	100-2101-521.30-04		Sept Interpreter serv	16.24
	WORLDWIDE INTERPRETERS, INC.	100-3003-541.30-04		Interp. Services	86.24
	WORLDWIDE INTERPRETERS, INC.	222-7601-563.30-02		Interpreter Services	5.04

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Check#	Vendor	GL Account	Proj No	Description	Amount
191550	Summary				107.52
191551	ZEP SALES AND SERVICE	100-2101-521.51-07		cleaner for in squads	637.79
191551	Summary				637.79
191552	ZOLL MEDICAL CORPORATION	100-2201-522.53-41		MEDICAL SUPPLIES/ST 62	67.45
191552	Summary				67.45
191553	1-800-RADIATOR	100-4501-533.53-02		Radiator	475.00
191553	Summary				475.00
191554	1ST SERVICE TITLE & CLOSING	397-0000-129.00-00		Schwager Letter Report	150.00
191554	Summary				150.00
191555	10-33 VEHICLE SERVICES,LLC	100-2201-522.44-03		LIGHTS #4416	259.20
191555	Summary				259.20
11/06/2023 - Summary					1,826,233.14

Payment Date: 11/07/2023

Check#	Vendor	GL Account	Proj No	Description	Amount
191556	CINTAS CORPORATION NO. 2	100-2101-521.51-07		Mops and Mats 8/17/23	87.62
	CINTAS CORPORATION NO. 2	100-2101-521.51-07		Mops and Mats 9/7/23	124.32
	CINTAS CORPORATION NO. 2	100-2101-521.51-07		Mops and Mats 8/24/23	100.47
	CINTAS CORPORATION NO. 2	100-2101-521.51-07		Mops and Mats 8/31	102.20
	CINTAS CORPORATION NO. 2	100-2101-521.51-07		Mops and Mats 9/14/23	108.16
	CINTAS CORPORATION NO. 2	100-3001-541.51-06		Mops 8/31/23	7.06
	CINTAS CORPORATION NO. 2	100-4101-533.53-02		Mops 8/31/23	10.24
	CINTAS CORPORATION NO. 2	100-4101-533.53-02		Mats 9/7/23	115.09
	CINTAS CORPORATION NO. 2	100-4101-533.53-02		CRT 9/7/23	24.30
	CINTAS CORPORATION NO. 2	100-4101-533.53-02		CRT and Mop 8/24	9.67
	CINTAS CORPORATION NO. 2	100-4101-533.53-02		CRT 8/31/23	24.30
	CINTAS CORPORATION NO. 2	100-4101-533.53-02		CRT 8/17/23	24.30
	CINTAS CORPORATION NO. 2	100-4101-533.53-02		Mats 8/24/23	115.09
	CINTAS CORPORATION NO. 2	100-4101-533.53-02		CRT 9/14/23	24.30
	CINTAS CORPORATION NO. 2	100-4101-533.53-02		CRT and Mop 9/7/23	12.74
	CINTAS CORPORATION NO. 2	100-4101-533.53-02		4x6 mats 8/31/23	22.71
	CINTAS CORPORATION NO. 2	100-4101-533.53-02		CRT 8/24/23	24.30
	CINTAS CORPORATION NO. 2	100-4201-535.53-02		Uniforms 9/14/23	21.78
	CINTAS CORPORATION NO. 2	100-4201-535.53-02		Uniforms 8/24/23	18.23
	CINTAS CORPORATION NO. 2	100-4201-535.53-02		Uniforms 8/17/23	18.23
	CINTAS CORPORATION NO. 2	100-4201-535.53-02		Uniforms 9/7/23	21.78
	CINTAS CORPORATION NO. 2	100-4201-535.53-02		Uniforms 8/31/23	18.23
	CINTAS CORPORATION NO. 2	100-4501-533.53-02		Uniforms 8/31/23	237.32
	CINTAS CORPORATION NO. 2	100-4501-533.53-02		Uniforms 9/7/23	277.92
	CINTAS CORPORATION NO. 2	100-4501-533.53-02		Uniforms 9/14/23	277.92
	CINTAS CORPORATION NO. 2	100-4501-533.53-02		Uniforms 8/24/23	237.32
191556	Summary				2,065.60
191557	CASCADE ENGINEERING INC	550-4233-535.53-53		HARDWARE & RELATED ITEMS	32,060.00
191557	Summary				32,060.00
191558	CORTEZ, DANIEL	501-0000-229.05-00		MANUAL CHECK	188.96
191558	Summary				188.96
191559	HINTZ, BRITTANY	501-0000-229.05-00		MANUAL CHECK	181.28
191559	Summary				181.28
11/07/2023 - Summary					34,495.84

Payment Date: 11/10/2023

Check#	Vendor	GL Account	Proj No	Description	Amount
34650	US BANK - PCARD	100-0000-441.08-00		DOJ EPAY RECORDS CHECK	315.00
	US BANK - PCARD	100-0301-516.51-02		ODP BUS SOL LLC# 106869	34.38
	US BANK - PCARD	100-0301-516.56-01		MATC GARAGE	12.00
	US BANK - PCARD	100-0501-517.52-02		REALTOR ASSOCIATION/MLS	64.00
	US BANK - PCARD	100-0501-517.52-02		COSTAR GROUP INC	436.00
	US BANK - PCARD	100-0501-517.57-01		IAAO ORG	240.00
	US BANK - PCARD	100-0501-517.57-01		PAYPAL *WAAO WAAO	62.00
	US BANK - PCARD	100-1101-517.30-02		U-HAUL CTR MARKHAM	(1,144.46)
	US BANK - PCARD	100-1101-517.51-02		AMZN MKTP US*0331531A3	44.05

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Check#	Vendor	GL Account	Proj No	Description	Amount
34650	US BANK - PCARD	100-1101-517.51-02		AMZN MKTP US*TP7BH1SQ1	69.25
	US BANK - PCARD	100-1101-517.51-11		AMZN MKTP US*T97HJ6PY0	78.81
	US BANK - PCARD	100-1101-517.51-11		ELLIOTT ACE HDWE	56.69
	US BANK - PCARD	100-1301-517.54-02		LINKEDIN ADS 8805504686	31.15
	US BANK - PCARD	100-1301-517.54-02		LINKEDIN PRE 8787163726	42.19
	US BANK - PCARD	100-1301-517.54-02		LINKEDIN ADS 8843704356	97.11
	US BANK - PCARD	100-1301-517.54-02		LINKEDIN ADS 8765846236	17.79
	US BANK - PCARD	100-1301-517.54-02		LINKEDIN ADS 9526380794	121.74
	US BANK - PCARD	100-1301-517.54-02		PAYPAL *BIGSHOESNET	195.00
	US BANK - PCARD	100-1301-517.54-02		FACEBK QRKVJTX492	40.29
	US BANK - PCARD	100-1301-517.57-02		UW LOCAL GOV EDUCATION	2,200.00
	US BANK - PCARD	100-1401-515.54-02		BRIDGETOWER MEDIA ADS	30.65
	US BANK - PCARD	100-1501-517.54-02		BRIDGETOWER MEDIA ADS	567.00
	US BANK - PCARD	100-1502-514.56-03		SOUTHWES 5262215791774	341.87
	US BANK - PCARD	100-1502-514.56-03		SOUTHWES 5262215899605	110.08
	US BANK - PCARD	100-1502-514.57-02		ALLIANCE FOR INNOVATIO	349.00
	US BANK - PCARD	100-2101-521.44-01		AMZN MKTP US*TE5JO8CT2	181.48
	US BANK - PCARD	100-2101-521.44-01		AMZN MKTP US*TD8C29CW0	74.78
	US BANK - PCARD	100-2101-521.44-04		AMZN MKTP US*T14AV49G0	648.00
	US BANK - PCARD	100-2101-521.44-04		AMZN MKTP US*T96MA72I2	791.50
	US BANK - PCARD	100-2101-521.51-02		AMZN MKTP US*TP38K4X62	55.80
	US BANK - PCARD	100-2101-521.51-02		AMAZON.COM*T95022R61	90.23
	US BANK - PCARD	100-2101-521.51-02		AMZN MKTP US*TP30S3XC0	130.86
	US BANK - PCARD	100-2101-521.51-02		SIRCHIE ACQUISITION COMPA	535.33
	US BANK - PCARD	100-2101-521.51-02		ODP BUS SOL LLC# 106869	395.05
	US BANK - PCARD	100-2101-521.51-04		CHICK-FIL-A #03533	34.05
	US BANK - PCARD	100-2101-521.51-09		AMZN MKTP US*T91M53YT2	29.83
	US BANK - PCARD	100-2101-521.51-09		AMZN MKTP US*T90Q03B00	43.47
	US BANK - PCARD	100-2101-521.51-09		ZOOM.US 888-799-9666	15.99
	US BANK - PCARD	100-2101-521.51-09		SAMS CLUB #8164	203.84
	US BANK - PCARD	100-2101-521.51-09		PANERA BREAD #601564 P	58.72
	US BANK - PCARD	100-2101-521.51-09		WAL-MART #5438	103.38
	US BANK - PCARD	100-2101-521.56-02		STELLA HOTEL BALLROOM	129.00
	US BANK - PCARD	100-2101-521.56-02		KALAHARI RESORT - WI	90.00
	US BANK - PCARD	100-2101-521.56-02		CITY OF MADISON PARKING	3.00
	US BANK - PCARD	100-2101-521.60-04		CONCENTRA INC	968.00
	US BANK - PCARD	100-2101-521.70-01		THE HOME DEPOT 4902	353.86
	US BANK - PCARD	100-2107-521.51-05		GRAB A GUN	38.69
	US BANK - PCARD	100-2107-521.51-05		RAY O HERRON CO INC	3,631.84
	US BANK - PCARD	100-2107-521.53-41		NORTH AMERICAN RESCUE LL	400.12
	US BANK - PCARD	100-2107-521.53-41		AMZN MKTP US*TE2GX6C62	53.96
	US BANK - PCARD	100-2107-521.57-02		FVTC STUDENT FINANCE	675.00
	US BANK - PCARD	100-2107-521.57-02		WI LE ANALYST NETWORK	40.00
	US BANK - PCARD	100-2107-521.60-01		GLOCK INC	106.00
	US BANK - PCARD	100-2107-521.60-01		WWW.BROWNELLSINC.COM	130.60
	US BANK - PCARD	100-2110-521.51-06		AMAZON.COM*T996I48V1	29.06
	US BANK - PCARD	100-2110-521.51-06		ODP BUS SOL LLC# 106869	145.47
	US BANK - PCARD	100-2110-521.51-06		NASSCO INC.	1,017.79
	US BANK - PCARD	100-2114-521.51-03		ULINE *SHIP SUPPLIES	153.63
	US BANK - PCARD	100-2114-521.51-03		EVIDENT INC	813.12
	US BANK - PCARD	100-2114-521.51-03		IN *ARROWHEAD SCIENTIFIC	68.57
	US BANK - PCARD	100-2201-522.44-02		QUALITY CALIBRATION SERVI	260.00
	US BANK - PCARD	100-2201-522.44-03		AUTOZONE 3968	261.99
	US BANK - PCARD	100-2201-522.44-03		AMZN MKTP US*T12HK06I0	39.47
	US BANK - PCARD	100-2201-522.44-05		AMZN MKTP US*TE2TC34U2	24.14
	US BANK - PCARD	100-2201-522.44-05		AMZN MKTP US*TP2L68BU2	16.75
	US BANK - PCARD	100-2201-522.44-05		AMZN MKTP US*T98A65HE1	17.99
	US BANK - PCARD	100-2201-522.51-02		ODP BUS SOL LLC# 106869	170.82
	US BANK - PCARD	100-2201-522.51-02		FASTENAL COMPANY 01WIGOV	104.43
	US BANK - PCARD	100-2201-522.51-02		ODP BUS SOL LLC # 106877	55.98
	US BANK - PCARD	100-2201-522.51-03		AMZN MKTP US*T92ZM8FT1	49.98
	US BANK - PCARD	100-2201-522.51-04		PICK N SAVE #847	195.00
	US BANK - PCARD	100-2201-522.51-04		AMAZON.COM*TP3JI3RJ0	367.52
	US BANK - PCARD	100-2201-522.51-04		AMZN MKTP US*TE5U18482	26.59
	US BANK - PCARD	100-2201-522.51-06		NASSCO INC.	387.79
	US BANK - PCARD	100-2201-522.51-08		AMZN MKTP US*T11NU8YX2	34.49

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34650	US BANK - PCARD	100-2201-522.51-08		NTE 5443	52.74
	US BANK - PCARD	100-2201-522.51-11		AMZN MKTP US*TE5U18482	46.78
	US BANK - PCARD	100-2201-522.51-11		AMZN MKTP US*ZY4M65LN3	13.49
	US BANK - PCARD	100-2201-522.52-01		AUDIBLE*TD2DZ1LW2	15.77
	US BANK - PCARD	100-2201-522.52-01		MILWAUKEE JOURNAL	19.99
	US BANK - PCARD	100-2201-522.53-27		CONWAY SHIELD	32.00
	US BANK - PCARD	100-2201-522.53-27		O'REILLY 3273	45.58
	US BANK - PCARD	100-2201-522.56-02		IL TOLLWAY-WEB	16.10
	US BANK - PCARD	100-2201-522.57-01		IN *WEST ALLIS ROTARY	185.00
	US BANK - PCARD	100-2201-522.57-01		AMERICAN HEART SHOPCPR	136.00
	US BANK - PCARD	100-2201-522.58-01		DSPS EPAY ISE	55.00
	US BANK - PCARD	100-2201-522.58-01		DSPS E SERVICE FEE COM	1.24
	US BANK - PCARD	100-2201-522.60-01		TAYLORS TINS	110.00
	US BANK - PCARD	100-2301-523.57-01		AMERICAN PLANNING A	476.00
	US BANK - PCARD	100-2401-524.51-02		ODP BUS SOL LLC# 106869	25.39
	US BANK - PCARD	100-2401-524.56-02		EMBASSY SUITES	1,262.40
	US BANK - PCARD	100-2501-515.30-09		USPS PO BOXES ONLINE	106.00
	US BANK - PCARD	100-2501-515.51-02		ODP BUS SOL LLC# 106869	229.25
	US BANK - PCARD	100-3001-541.51-02		AMZN MKTP US*DS4NG2NE3	38.76
	US BANK - PCARD	100-3001-541.51-02		AMZN MKTP US*TD2GK6LP1	21.96
	US BANK - PCARD	100-3001-541.51-02		AMZN MKTP US*TP5JK8KN1	11.74
	US BANK - PCARD	100-3001-541.51-02		AMZN MKTP US*TD05E8O02	162.63
	US BANK - PCARD	100-3001-541.51-02		AMZN MKTP US*T11V05XG1	24.00
	US BANK - PCARD	100-3001-541.51-02		AMZN MKTP US*YM9GL46B3	191.99
	US BANK - PCARD	100-3001-541.51-02		AMAZON.COM*T95FX0371	7.09
	US BANK - PCARD	100-3001-541.51-06		THE WEBSTAIRANT STORE INC	105.34
	US BANK - PCARD	100-3001-541.51-09		DOLLAR TREE	9.23
	US BANK - PCARD	100-3001-541.52-01		AVAILITY	35.00
	US BANK - PCARD	100-3001-541.52-01		ZOOM.US 888-799-9666	16.87
	US BANK - PCARD	100-3001-541.54-02		FACEBK NED22UFH32	10.28
	US BANK - PCARD	100-3001-541.54-02		FACEBK DYX3PTFG32	81.77
	US BANK - PCARD	100-3003-541.53-41		SP GLOBAL PROTECTION	420.96
	US BANK - PCARD	100-3004-541.56-02		HILTON APPLETON	90.00
	US BANK - PCARD	100-3101-565.32-01		CARW QRTLX EXCH LOGIN	480.00
	US BANK - PCARD	100-3401-544.51-02		AMZN MKTP US*TP39U3JI2	38.54
	US BANK - PCARD	100-3401-544.51-02		AMZN MKTP US*T96122GQ1	8.99
	US BANK - PCARD	100-3401-544.51-02		AMAZON.COM*TP8YD6LY2	46.44
	US BANK - PCARD	100-3401-544.51-02		AMZN MKTP US*T90IX7TI1	9.98
	US BANK - PCARD	100-3501-555.51-06		NEHER ELECTRIC SUPPLY INC	173.75
	US BANK - PCARD	100-3501-555.70-01		SAN-A-CARE	218.63
	US BANK - PCARD	100-3502-555.52-21		BAKER & TAYLOR - BOOKS	1,084.60
	US BANK - PCARD	100-3502-555.52-23		BAKER & TAYLOR - BOOKS	43.09
	US BANK - PCARD	100-3502-555.52-28		AMAZON.COM*TE04L2KP1	20.26
	US BANK - PCARD	100-3502-555.52-28		AMAZON.COM*TP46A40C0	19.50
	US BANK - PCARD	100-3502-555.52-28		AMZN MKTP US*TD38W1FX2	27.86
	US BANK - PCARD	100-3502-555.52-28		AMAZON.COM*T90750PU2	19.99
	US BANK - PCARD	100-3502-555.52-28		BAKER & TAYLOR - BOOKS	5,509.40
	US BANK - PCARD	100-3502-555.52-28		AMAZON.COM*T92PK5VY1	30.80
	US BANK - PCARD	100-3502-555.52-30		BAKER & TAYLOR - BOOKS	204.66
	US BANK - PCARD	100-3502-555.52-31		JOURNAL SENTINEL	2,972.98
	US BANK - PCARD	100-3502-555.52-31		VEGNEWS	20.00
	US BANK - PCARD	100-3502-555.52-33		BAKER & TAYLOR - BOOKS	170.00
	US BANK - PCARD	100-3502-555.52-36		CAMPAIGNMONITOR	50.15
	US BANK - PCARD	100-3502-555.52-36		PROQUESTESBS 7349974150	1,137.31
	US BANK - PCARD	100-3502-555.52-38		BAKER & TAYLOR - BOOKS	1,315.90
	US BANK - PCARD	100-3502-555.52-48		BAKER & TAYLOR - BOOKS	2,550.83
	US BANK - PCARD	100-3502-555.52-57		BAKER & TAYLOR - BOOKS	234.03
	US BANK - PCARD	100-3504-555.51-02		THE LIBRARY STORE	27.94
	US BANK - PCARD	100-3504-555.51-02		U OF M MINITEX II OL	1,059.00
	US BANK - PCARD	100-3504-555.51-02		DEMCO INC	288.24
	US BANK - PCARD	100-3506-555.51-09		WALMART.COM	59.67
	US BANK - PCARD	100-3506-555.51-09		AMZN MKTP US*T93F96E31	14.95
	US BANK - PCARD	100-3506-555.51-09		AMZN MKTP US*TP12J9V50	112.68
	US BANK - PCARD	100-3506-555.51-09		AMAZON.COM*TE5PG3KR1	21.98
	US BANK - PCARD	100-3506-555.51-09		AMAZON.COM*SE9I87UH3	26.86
	US BANK - PCARD	100-3506-555.51-09		OTC BRANDS INC	115.85

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Check#	Vendor	GL Account	Proj No	Description	Amount
34650	US BANK - PCARD	100-3506-555.51-09		AMZN MKTP US*TE7524DS0	43.86
	US BANK - PCARD	100-3506-555.51-09		PICK N SAVE #847	212.48
	US BANK - PCARD	100-3507-555.51-06		TARGET.COM *	51.98
	US BANK - PCARD	100-3507-555.51-06		NEHER ELECTRIC SUPPLY INC	228.75
	US BANK - PCARD	100-3507-555.51-06		AMZN MKTP US*T94KV2YV2	58.50
	US BANK - PCARD	100-3507-555.51-06		AMZN MKTP US*TE2W733U0	16.87
	US BANK - PCARD	100-4001-533.53-02		WISCONSIN VISION CORP	180.00
	US BANK - PCARD	100-4001-533.53-02		ODP BUS SOL LLC# 106869	18.86
	US BANK - PCARD	100-4001-533.53-02		PARCHMENT-UNIV DOCS	22.50
	US BANK - PCARD	100-4101-533.44-08		THE GUTTER COMPANY	52.40
	US BANK - PCARD	100-4101-533.44-08		ARO LOCK & DOOR NORTH	185.00
	US BANK - PCARD	100-4101-533.44-08		MARK'S PLUMBING PARTS	3,296.98
	US BANK - PCARD	100-4101-533.44-08		ELLIOTT ACE HDWE	22.95
	US BANK - PCARD	100-4101-533.44-08		MENARDS WEST MILWAUKEE WI	424.81
	US BANK - PCARD	100-4101-533.44-08		ALLIED BEARING AND POWER	12.50
	US BANK - PCARD	100-4101-533.44-08		MENARDS WEST ALLIS WI	173.90
	US BANK - PCARD	100-4101-533.44-08		JOE WILDE COMPANY, LLC	56.00
	US BANK - PCARD	100-4101-533.44-08		HAJOCA ABLE DIST 353	309.91
	US BANK - PCARD	100-4101-533.44-08		FERGUSON ENT #1020	778.38
	US BANK - PCARD	100-4101-533.44-08		THE HOME DEPOT #4902	354.54
	US BANK - PCARD	100-4101-533.53-02		GRAINGER	399.48
	US BANK - PCARD	100-4101-533.53-02		MENARDS WEST ALLIS WI	5.47
	US BANK - PCARD	100-4101-533.53-02		AMZN MKTP US*TE0JN8Y02	151.58
	US BANK - PCARD	100-4101-533.53-02		MENARDS WEST MILWAUKEE WI	338.72
	US BANK - PCARD	100-4101-533.53-02		AMZN MKTP US*TP0GP9D22	239.52
	US BANK - PCARD	100-4101-533.53-02		ODP BUS SOL LLC# 106869	26.05
	US BANK - PCARD	100-4201-535.53-02		ULINE *SHIP SUPPLIES	501.99
	US BANK - PCARD	100-4201-535.53-02		MENARDS WEST ALLIS WI	12.97
	US BANK - PCARD	100-4201-535.53-02		NOR*NORTHERN TOOL	2.72
	US BANK - PCARD	100-4218-531.56-02		WINGATE SUITES LOVELAN	334.38
	US BANK - PCARD	100-4301-533.53-02		SITEONE LANDSCAPE SUPPLY,	97.02
	US BANK - PCARD	100-4301-533.57-02		WISCONSIN ARBORISTS ASSO	220.00
	US BANK - PCARD	100-4401-533.51-09		ODP BUS SOL LLC# 106869	35.57
	US BANK - PCARD	100-4401-533.53-02		AMAZON.COM*T92Y10AN1	62.10
	US BANK - PCARD	100-4401-533.53-02		AMZN MKTP US*TP02458X1	9.99
	US BANK - PCARD	100-4401-533.58-01		USTTRAINING.COM	150.00
	US BANK - PCARD	100-4501-533.53-02		USPS PO 5672200227	9.65
	US BANK - PCARD	100-4501-533.53-02		ACI PARTS PLUS	74.89
	US BANK - PCARD	100-4501-533.53-02		AMZN MKTP US*T968M6LM1	16.99
	US BANK - PCARD	100-4501-533.53-02		AMZN MKTP US*T14A54PA1	48.21
	US BANK - PCARD	100-4501-533.53-02		MILLER BRADFORD RISBERG	121.67
	US BANK - PCARD	100-4501-533.53-02		AMZN MKTP US*T96ME3J51	34.99
	US BANK - PCARD	100-4601-533.51-02		ODP BUS SOL LLC# 106869	100.76
	US BANK - PCARD	100-4601-533.51-02		AMZN MKTP US*T94GE79Z2	32.78
	US BANK - PCARD	100-4601-533.51-02		AMAZON.COM*TP08P8AH2	31.60
	US BANK - PCARD	100-4601-533.57-01		WWW.APWA.NET	244.00
	US BANK - PCARD	100-4601-533.57-02		APWA WISCONSIN CHAPTER	1,050.00
	US BANK - PCARD	100-4601-533.57-02		ENDEAVOR BUSINESS MEDIA	83.35
	US BANK - PCARD	100-5002-517.51-04		SQ *WEST ALLIS CHEESE & S	376.30
	US BANK - PCARD	100-5002-517.51-09		WALGREENS #4774	31.59
	US BANK - PCARD	100-5002-517.51-09		SQ *ARCHIE'S FLAT TOP	25.00
	US BANK - PCARD	100-5002-517.51-09		AMAZON.COM*TE27L14S0	324.00
	US BANK - PCARD	100-5007-552.51-09		MENARDS WEST MILWAUKEE WI	960.16
	US BANK - PCARD	100-5007-552.51-09		WOODCRAFT 506	6.99
	US BANK - PCARD	100-5007-552.51-09		SHERWIN WILLIAMS 703713	137.79
	US BANK - PCARD	100-5007-552.51-09		ALPINE PLYWOOD CORPORATIO	46.85
	US BANK - PCARD	100-5007-552.51-09		AMZN MKTP US*T13MX9ST0	25.99
	US BANK - PCARD	100-5007-552.51-09		4IMPRINT, INC	252.95
	US BANK - PCARD	100-5212-517.30-04	WA2201	AURORA PATIENT PAYMENT	364.00
	US BANK - PCARD	100-5212-517.30-04	WA3001	CONCENTRA INC	136.98
	US BANK - PCARD	100-5212-517.30-04	WA4201	CONCENTRA INC	717.00
	US BANK - PCARD	100-5212-517.30-04	WA4201	AURORA PATIENT PAYMENT	1,941.00
	US BANK - PCARD	100-8201-517.30-04		BUNNY STUDIO BUNNY STU	108.00
	US BANK - PCARD	100-8201-517.30-04		REDIQUICK DRY CLEANERS	230.16
	US BANK - PCARD	100-8201-517.32-01		SPROUT SOCIAL, INC	323.00
	US BANK - PCARD	100-8201-517.51-09		AMAZON.COM*TE34Q9NF2	132.96

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Check#	Vendor	GL Account	Proj No	Description	Amount
34650	US BANK - PCARD	100-8201-517.54-03		FACEBK QRKVJTX492	33.71
	US BANK - PCARD	100-8201-517.54-03		FACEBK 8A28RST492	10.79
	US BANK - PCARD	100-8201-517.54-03		FACEBK ADS	26.27
	US BANK - PCARD	100-8201-517.54-03		FACEBK Y6HZDSP492	0.08
	US BANK - PCARD	100-8201-517.54-03		FACEBK 8VWBFSP492	12.86
	US BANK - PCARD	100-8202-517.32-01		STK*SHUTTERSTOCK	4,013.20
	US BANK - PCARD	100-8202-517.32-01		SIGNUPGENIUS	35.59
	US BANK - PCARD	100-8202-517.32-01		MAILCHIMP	115.00
	US BANK - PCARD	100-8202-517.32-01		LUMEN5.COM	79.00
	US BANK - PCARD	100-8202-517.32-01		ADOBE *ACROPRO SUBS	255.26
	US BANK - PCARD	100-8202-517.51-02		AMZN MKTP US*TP5SS36H1	45.98
	US BANK - PCARD	100-8202-517.51-02		4IMPRINT, INC	431.83
	US BANK - PCARD	100-8202-517.51-02		AMZN MKTP US*527EW0B23	45.98
	US BANK - PCARD	100-8202-517.51-02		PAYPAL *CEREMONIALS	595.11
	US BANK - PCARD	100-8202-517.51-02		MIDLAND PAPER COMPANY	2,113.53
	US BANK - PCARD	100-8202-517.51-02		WESTERN STATES ENVELOPE	279.57
	US BANK - PCARD	100-8202-517.51-09		GAN*NEWSPAPERSUBSCRIPT	9.99
	US BANK - PCARD	100-8813-517.30-04		ZOOM.US 888-799-9666	199.90
	US BANK - PCARD	201-5101-517.51-09		FREESES CANDY SHOPPE	75.00
	US BANK - PCARD	201-5101-517.51-09		SQ *THE BREAD PEDALERS	75.96
	US BANK - PCARD	201-5101-517.51-12		4IMPRINT, INC	268.08
	US BANK - PCARD	203-0701-555.64-05		FACEBK MP33HUXXG2	15.00
	US BANK - PCARD	203-0701-555.64-05		FACEBK ELRFWTKYG2	2.19
	US BANK - PCARD	203-0701-555.64-05		FACEBK JUXBWTKYG2	7.72
	US BANK - PCARD	203-0701-555.64-05		FACEBK LK3TRUFYG2	15.00
	US BANK - PCARD	206-0601-544.64-05		SPECTRUM	12.24
	US BANK - PCARD	207-0612-544.51-09		AMZN MKTP US*TP87W4ZL0	56.91
	US BANK - PCARD	207-0612-544.51-09		PICK N SAVE #847	44.83
	US BANK - PCARD	207-0613-544.51-09		AMZN MKTP US*B62813KP3	64.19
	US BANK - PCARD	207-0613-544.51-09		AMZN MKTP US*US31118X3	151.83
	US BANK - PCARD	207-0621-544.51-09		AMZN MKTP US*T98DB4371	19.86
	US BANK - PCARD	207-0621-544.51-09		AMZN MKTP US*TP5R24Z00	30.58
	US BANK - PCARD	208-0701-555.64-05		BAKER & TAYLOR - BOOKS	63.17
	US BANK - PCARD	210-0701-555.64-05		BAKER & TAYLOR - BOOKS	164.58
	US BANK - PCARD	212-0801-521.64-05		SQ *SANFELIPPO'S CITY CEN	375.00
	US BANK - PCARD	212-0801-521.64-05		WI DFI WS2 CFI CC EPAY	20.00
	US BANK - PCARD	212-0801-521.64-05		WAL-MART #5438	225.46
	US BANK - PCARD	214-0801-521.64-05		SIRCHIE ACQUISITION COMPA	2,130.23
	US BANK - PCARD	214-0801-521.64-05		WI LE ANALYST NETWORK	40.00
	US BANK - PCARD	215-0801-521.64-05		HOLIDAY INN	882.00
	US BANK - PCARD	215-0801-521.64-05		PACKTRACK	140.00
	US BANK - PCARD	215-0801-521.64-05		ELITE K9 INC 2	277.55
	US BANK - PCARD	220-7521-563.54-02	C23101	BRIDGETOWER MEDIA ADS	160.05
	US BANK - PCARD	222-7601-563.30-04		DOJ EPAY RECORDS CHECK	245.00
	US BANK - PCARD	222-7601-563.51-02		ODP BUS SOL LLC# 106869	100.76
	US BANK - PCARD	222-7601-563.57-02		WWBIC	0.00
	US BANK - PCARD	240-7904-542.44-01	H23004	AMZN MKTP US*TE0UH82F2	45.16
	US BANK - PCARD	240-7904-542.51-02	H23004	SMILEMAKERS INC	580.91
	US BANK - PCARD	240-7904-542.51-02	H23029	AMZN MKTP US*TE3PS8T92	29.98
	US BANK - PCARD	240-7904-542.52-02	H23004	WOLF RINKE ASSOCIATES	314.90
	US BANK - PCARD	240-7904-542.52-02	H23004	AMAZON.COM*T13NU1KG2	137.26
	US BANK - PCARD	240-7904-542.52-02	H23004	AMZN MKTP US*T10II0K52	121.71
	US BANK - PCARD	240-7904-542.56-02	H23004	HILTON GARDEN INN	484.00
	US BANK - PCARD	240-7905-542.31-02	H23006	JOHNSON'S VEGETABLES	42.00
	US BANK - PCARD	240-7905-542.51-09	H23006	AMZN MKTP US*T93232WR2	161.90
	US BANK - PCARD	240-7905-542.51-09	H23006	AMZN MKTP US*T990P3YR2	59.32
	US BANK - PCARD	240-7905-542.51-09	H23006	AMZN MKTP US*T19B07K80	179.88
	US BANK - PCARD	240-7939-542.56-02	EF2107	RADISSON HOTEL & CONFE	238.00
	US BANK - PCARD	240-7939-542.57-01	EF2107	NCHEC	70.00
	US BANK - PCARD	240-7944-542.51-02	H23070	SIGNUPGENIUS	29.99
	US BANK - PCARD	240-7944-542.51-09	H23070	PICK N SAVE #846	375.00
	US BANK - PCARD	240-7944-542.51-09	H23070	METRO MARKET #887	3,250.00
	US BANK - PCARD	240-7944-542.51-09	H23070	PICK N SAVE #397	2,375.00
	US BANK - PCARD	240-7944-542.51-09	H23070	PICK N SAVE #348	477.50
	US BANK - PCARD	240-7944-542.51-09	H23070	PICK N SAVE #847	1,477.50
	US BANK - PCARD	240-7947-542.51-09	H23050	SP SENESTECH	3,290.17

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34650	US BANK - PCARD	250-8044-521.60-02		WAVE - *MARRERO ARMOR	5,005.00
	US BANK - PCARD	255-8101-521.30-04	I23534	STAMPS.COM	19.99
	US BANK - PCARD	255-8101-521.30-04	I23549	PDQ.COM	2,550.00
	US BANK - PCARD	255-8101-521.30-04	I23549	AMAZON WEB SERVICES	7.32
	US BANK - PCARD	255-8101-521.51-09	I23556	ODP BUS SOL LLC# 106869	132.67
	US BANK - PCARD	257-5701-517.51-09	SP0008	AMAZON.COM*TE7FZ06P1	81.00
	US BANK - PCARD	257-5701-517.51-09	SP0008	AMZN MKTP US*TP19U6DW0	325.55
	US BANK - PCARD	257-5701-517.51-09	SP0008	AMZN MKTP US*TP2FA9WA1	79.95
	US BANK - PCARD	257-5701-517.51-09	SP0008	AMAZON.COM*TP4JX2EB0	16.62
	US BANK - PCARD	257-5701-517.51-09	SP0008	AMZN MKTP US*TE29Y66R2	87.11
	US BANK - PCARD	257-5701-517.51-09	SP0008	AMZN MKTP US*TP6S30892	23.24
	US BANK - PCARD	257-5703-517.51-09	SP0008	OTC BRANDS INC	79.91
	US BANK - PCARD	258-3102-565.51-04		SQ *VALENTINE COFFEE ROAS	12.00
	US BANK - PCARD	258-3102-565.51-09		4IMPRINT, INC	1,354.29
	US BANK - PCARD	258-3102-565.52-01		MILWAUKEE JOURNAL	14.99
	US BANK - PCARD	258-3102-565.54-02		BRIDGETOWER MEDIA ADS	48.43
	US BANK - PCARD	258-3102-565.56-01		AIRBNB HM5NCKJT3F	226.67
	US BANK - PCARD	258-3102-565.57-01		COMMERCIAL ASSOC OF REALT	345.00
	US BANK - PCARD	258-3102-565.57-02		WI ECON DEVELOPMENT CORP	100.00
	US BANK - PCARD	258-3102-565.57-02		WWBIC	1,266.32
	US BANK - PCARD	258-3102-565.57-02		NAIOP WIS* NAIOP - WIS	35.00
	US BANK - PCARD	258-3102-565.57-02		EB URBAN SPACESHIP CO	169.29
	US BANK - PCARD	258-3102-565.57-02		WEDA	39.00
	US BANK - PCARD	266-8350-522.30-04		SPROUT SOCIAL, INC	149.00
	US BANK - PCARD	352-4201-535.70-03	IT2304	AMAZON.COM*TD36M73Z0	114.95
	US BANK - PCARD	352-4201-535.70-03	IT2304	AMZN MKTP US*TP3SP4TQ1	1,282.45
	US BANK - PCARD	501-2706-537.53-02		THE HOME DEPOT #4902	76.87
	US BANK - PCARD	501-2708-537.53-02		AMZN MKTP US*TE0X045J0	409.80
	US BANK - PCARD	501-2708-537.53-02		AMZN MKTP US*T95LN0X30	21.46
	US BANK - PCARD	501-2802-537.30-09		USPS PO BOXES ONLINE	106.00
	US BANK - PCARD	501-2901-537.51-02		AMZN MKTP US*T14MC2SA1	72.77
	US BANK - PCARD	501-2901-537.51-02		AMAZON.COM*TE9C01CX1	79.99
	US BANK - PCARD	501-2901-537.51-02		SP FENIX STORE	49.90
	US BANK - PCARD	501-2901-537.51-09		AMAZON.COM*T98FR3M10	42.43
	US BANK - PCARD	501-2901-537.51-09		NTE 5443	413.98
	US BANK - PCARD	501-2901-537.51-09		THE HOME DEPOT #4902	150.77
	US BANK - PCARD	501-2901-537.51-09		FERGUSON ENT #1020	34.74
	US BANK - PCARD	501-2901-537.51-09		SP FENIX LIGHTING	404.77
	US BANK - PCARD	501-2901-537.51-09		ELLIOTT ACE HDWE	37.32
	US BANK - PCARD	501-2901-537.51-09		NOR*NORTHERN TOOL	169.00
	US BANK - PCARD	501-2901-537.53-01		THE HOME DEPOT #4902	47.96
	US BANK - PCARD	501-2901-537.57-02		IN *EDUCATION & TRAINING	1,048.00
	US BANK - PCARD	501-2901-537.75-01	P2331H	BRIDGETOWER MEDIA ADS	112.65
	US BANK - PCARD	510-3801-536.53-02		ULINE *SHIP SUPPLIES	502.00
	US BANK - PCARD	510-3801-536.53-02		OFFICEMAX/DEPOT 6175	102.94
	US BANK - PCARD	510-3801-536.53-02		AMAZON.COM*T977R1WB1	23.77
	US BANK - PCARD	510-3801-536.53-02		MENARDS WEST ALLIS WI	227.94
	US BANK - PCARD	510-3803-536.30-04		USPS PO BOXES ONLINE	106.00
	US BANK - PCARD	540-1801-538.51-09		ULINE *SHIP SUPPLIES	502.00
	US BANK - PCARD	540-1807-538.30-04		USPS PO BOXES ONLINE	106.00
	US BANK - PCARD	550-4233-535.30-04		USPS PO BOXES ONLINE	106.00
	US BANK - PCARD	550-4233-535.51-09		THE HOME DEPOT 4902	81.70
	US BANK - PCARD	550-4233-535.51-09		AMAZON.COM*T977R1WB1	9.69
	US BANK - PCARD	550-4233-535.53-53		LANDSCAPE FORMS INC.	4,821.76
34650 - Summary					109,055.08
11/10/2023 - Summary					109,055.08

Payment Date: 11/16/2023

Check#	Vendor	GL Account	Proj No	Description	Amount
34637	BURNHAM HILL APTS	222-7601-563.43-11		ODRENT-11-23	300.00
	BURNHAM HILL APTS	226-7605-563.43-08		HAPRENT-11-23	289.00
34637 - Summary					589.00
34638	GALOVIC, STEFAN	222-7601-563.43-10		ODRENT-11-23	300.00
	GALOVIC, STEFAN	223-7602-563.43-03		HAPRENT-11-23	560.00

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Check#	Vendor	GL Account	Proj No	Description	Amount
34638 - Summary					860.00
34639	HEARTLAND-WEST ALLIS COURTYARD LLC	222-7601-563.43-10		ODRENT-11-23	300.00
	HEARTLAND-WEST ALLIS COURTYARD LLC	223-7602-563.43-03		HAPRENT-11-23	828.00
34639 - Summary					1,128.00
34640	JOHN STARR PICKLES, LLC	226-7605-563.43-08		HAPRENT-11-23	1,127.00
34640 - Summary					1,127.00
34641	KATZ PROPERTIES, INC	226-7605-563.43-08		HAPRENT-11-23	95.00
34641 - Summary					95.00
34642	LINCOLN CREST APARTMENTS	222-7601-563.43-10		ODRENT-11-23	300.00
	LINCOLN CREST APARTMENTS	223-7602-563.43-03		HAPRENT-11-23	1,732.00
34642 - Summary					2,032.00
34643	LIU, WENJING	222-7601-563.43-11		ODRENT-11-23	300.00
	LIU, WENJING	226-7605-563.43-08		HAPRENT-11-23	1,232.00
34643 - Summary					1,532.00
34644	METROPOLITAN ASSOCIATES	222-7601-563.43-10		ODRENT-11-23	600.00
	METROPOLITAN ASSOCIATES	223-7602-563.43-03		HAPRENT-11-23	2,616.00
34644 - Summary					3,216.00
34645	MORRISON, TOM	222-7601-563.43-11		ODRENT-11-23	600.00
	MORRISON, TOM	226-7605-563.43-08		HAPRENT-11-23	1,073.00
34645 - Summary					1,673.00
34646	REIS PROPERTY MANAGEMENT	222-7601-563.43-10		ODRENT-11-23	300.00
	REIS PROPERTY MANAGEMENT	223-7602-563.43-03		HAPRENT-11-23	1,579.00
34646 - Summary					1,879.00
34647	WE ENERGIES	223-7602-563.43-04		URRENT-11-23	111.00
	WE ENERGIES	226-7605-563.43-04		URRENT-11-23	34.00
34647 - Summary					145.00
34648	15 LLC	222-7601-563.43-10		ODRENT-11-23	300.00
	15 LLC	223-7602-563.43-03		HAPRENT-11-23	875.00
34648 - Summary					1,175.00
11/16/2023 - Summary					15,451.00

Payment Date: 11/21/2023

Check#	Vendor	GL Account	Proj No	Description	Amount
34650	WEST ALLIS PROFESSIONAL POLICE	100-0000-202.08-00		PAYROLL SUMMARY	2,743.28
34650 - Summary					2,743.28
34651	AB DATA	501-2901-537.51-01		WATER DELINQUENT NOTICE	208.83
	AB DATA	501-2901-537.51-01		WATER UTILITY STATEMENT	315.67
	AB DATA	510-3803-536.51-01		WATER UTILITY STATEMENT	315.67
	AB DATA	510-3803-536.51-01		WATER DELINQUENT NOTICE	208.83
	AB DATA	540-1807-538.51-01		WATER UTILITY STATEMENT	315.66
	AB DATA	540-1807-538.51-01		WATER DELINQUENT NOTICE	208.82
	AB DATA	550-4233-535.51-01		WATER DELINQUENT NOTICE	208.82
	AB DATA	550-4233-535.51-01		WATER UTILITY STATEMENT	315.67
34651 - Summary					2,097.97
34652	ALFT, LYLE	100-5212-517.30-04		DPW Safety Shoe Reimb.	150.00
34652 - Summary					150.00
34653	ARING EQUIPMENT COMPANY INC	100-4401-533.53-02		Oil filters	536.80
	ARING EQUIPMENT COMPANY INC	100-4401-533.53-02		Strainer	90.63
	ARING EQUIPMENT COMPANY INC	100-4401-533.53-02		Gasket	34.31
	ARING EQUIPMENT COMPANY INC	100-4501-533.53-02		Mirror bracket	148.07
	ARING EQUIPMENT COMPANY INC	100-4501-533.53-02		Misc. loader parts	471.61
	ARING EQUIPMENT COMPANY INC	100-4501-533.53-02		Rear view mirror	149.10
	ARING EQUIPMENT COMPANY INC	100-4501-533.53-02		Spool/sealing kits	1,560.80
34653 - Summary					2,991.32
34654	BERNDSEN, JOSEPH	100-4118-531.58-01		cdl renewal	74.00
34654 - Summary					74.00
34655	BLASK, JOHN	100-2401-524.56-02		John B-IAEI Wheeling, WV	1,728.18
34655 - Summary					1,728.18
34656	CHILDS, CRAIG D. PHD SC	100-2001-523.59-01		new hire eval	1,000.00
	CHILDS, CRAIG D. PHD SC	100-2001-523.59-01		NEW HIRE EVALS	2,500.00

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Check#	Vendor	GL Account	Proj No	Description	Amount
34656 - Summary					3,500.00
34657	CHRISTIANSON, LONNIE	100-2107-521.56-02		WNOA TRNG CONF	279.00
34657 - Summary					279.00
34658	COREY OIL LTD	100-4401-533.53-02		Bulk hydraulic oil	2,673.66
34658 - Summary					2,673.66
34659	DOBSON, STEVE	100-5212-517.30-04		DPW Safety Shoe Reimb.	150.00
34659 - Summary					150.00
34660	EDWARD H. WOLF & SONS, INC.	100-4501-533.53-01		Unleaded and Diesel Fuel	26,186.91
34660 - Summary					26,186.91
34661	ELECTION SYSTEMS & SOFTWARE INC	100-1502-514.70-03		Express Voting Machines	44,770.00
34661 - Summary					44,770.00
34662	FELDHUSEN, PETER	240-7925-542.56-02	H23058	NEHA 2023	1,316.18
34662 - Summary					1,316.18
34663	FERCHO, CRAIG	100-5212-517.30-04		DPW Safety Shoe Reimb.	135.00
34663 - Summary					135.00
34664	FUEL SYSTEMS INC	100-4401-533.53-02		Misc, filters	1,914.72
	FUEL SYSTEMS INC	100-4401-533.53-02		Air filters	325.00
	FUEL SYSTEMS INC	100-4401-533.53-02		Filters	600.27
	FUEL SYSTEMS INC	100-4401-533.53-02		Oil filters	362.08
	FUEL SYSTEMS INC	100-4401-533.53-02		Oil filter	8.96
34664 - Summary					3,211.03
34665	GRAINGER	100-4101-533.44-08		PD Sub-mens exhaust fan	155.60
	GRAINGER	100-4401-533.53-02		Grinding wheel	43.80
	GRAINGER	100-4401-533.53-02		Nozzle/sand bags	153.26
	GRAINGER	100-4401-533.53-02		Grinding wheel/sealant	35.68
	GRAINGER	100-4401-533.53-02		Pressure washer lance	642.10
	GRAINGER	100-4401-533.53-02		Sling/blades	57.67
	GRAINGER	100-4401-533.53-02		Hose mender/timer	258.04
	GRAINGER	100-4501-533.53-02		Part return CREDIT	(228.81)
GRAINGER	100-4501-533.53-02		Extension cord	190.57	
34665 - Summary					1,307.91
34666	GREAT LAKES SALT COMPANY	100-4218-531.53-02		Brine-Regular	1,404.47
34666 - Summary					1,404.47
34667	HENG, GARRETT	255-8101-521.56-03	I23538	Mileage	241.04
34667 - Summary					241.04
34668	HOFFMAN, JAMES	255-8101-521.56-03	I23538	Mileage	227.94
34668 - Summary					227.94
34669	HOLLAND, ANTHONY	100-5212-517.30-04		DPW Safety Shoe Reimb.	134.97
34669 - Summary					134.97
34670	HUMPHREY SERVICE PARTS INC	100-4401-533.53-02		Hydraulic fittings	44.83
	HUMPHREY SERVICE PARTS INC	100-4401-533.53-02		Hydraulic fitting	99.78
34670 - Summary					144.61
34671	KENZ INNOVATION HCM, INC	602-9101-517.30-04		BenAdmin Oct fee	2,271.00
34671 - Summary					2,271.00
34672	LA PORTE, FLORENCIO	100-5212-517.30-04		DPW Safety Shoe Reimb.	150.00
34672 - Summary					150.00
34673	LIBERTY HEIGHTS PARK NEIGHBORHOOD	257-5701-517.51-09	SP0008	Pumpkin Carving NA Winner	150.00
34673 - Summary					150.00
34674	MAZMANIAN, MICHAEL	100-2401-524.56-02		Mike M ICC St Louis, MO	525.31
34674 - Summary					525.31
34675	METZ, JEREMY	100-4601-533.14-10		Oct Mileage	196.50
34675 - Summary					196.50
34676	N & S TOWING INC	100-2101-521.30-04		towed ford f150/23-038707	200.00
	N & S TOWING INC	100-2101-521.30-04		towed malibu	150.00
	N & S TOWING INC	100-2101-521.30-04		towed fordF150	165.00
	N & S TOWING INC	100-2101-521.30-04		towed buick	375.00
34676 - Summary					890.00
34677	NORTHERN LAKE SERVICE INC	501-2603-537.59-02		pH Lab; Phosphorus tot.	377.70
34677 - Summary					377.70

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Check#	Vendor	GL Account	Proj No	Description	Amount
34678	PACKERLAND RENT A MAT INC	255-8101-521.30-04	I23534	Mats	175.00
34678 - Summary					175.00
34679	POWELEIT, JEFFREY	100-5212-517.30-04		DPW Safety Shoe Reimb.	84.99
34679 - Summary					84.99
34680	RANDLETT, CHRISTOPHER	100-2107-521.56-02		2023 CRISIS NEG CONF	279.00
34680 - Summary					279.00
34681	ROACH, REGINALD	100-5212-517.30-04		DPW Safety Shoe Reimb.	99.98
34681 - Summary					99.98
34682	RULAND, RAYMOND	100-5212-517.30-04		DPW Safety Shoe Reimb.	150.00
34682 - Summary					150.00
34683	SANFILIPPO, JAMES	255-8101-521.51-09	I23534	Supplies	66.49
34683 - Summary					66.49
34684	SCHAER, STEVE	100-2301-523.51-04		Landlord Session-pizzas	85.73
34684 - Summary					85.73
34685	SCHLOSS, PATRICK	258-3102-565.56-02		WEDC-Appleton Summit	133.82
34685 - Summary					133.82
34686	SCHWARTZ, DAN	100-4601-533.14-10		Oct Mileage	75.33
34686 - Summary					75.33
34687	SKROBACK, CARL	100-5212-517.30-04		DPW Safety Shoe Reimb.	150.00
34687 - Summary					150.00
34688	STACHULA, NICK	255-8101-521.56-03	I23556	Phoenix, AZ	1,337.59
34688 - Summary					1,337.59
34689	STEALTH PARTNER GROUP, LLC	602-9101-517.21-60		Nov Stop Loss payment	88,167.42
34689 - Summary					88,167.42
34690	VALLERY, NICOLAS	100-5212-517.30-04		DPW Safety Shoe Reimb.	150.00
34690 - Summary					150.00
34691	WAWM FAMILY RESOURCE CENTER	220-7522-563.31-80	C23216	Sept - Oct 31, 2023	4,952.65
34691 - Summary					4,952.65
34692	WE ENERGIES	100-2201-522.41-04		2040 S 67 Place	1,851.48
	WE ENERGIES	100-2201-522.41-05		ST 62 GAS BILL	482.94
	WE ENERGIES	100-4101-533.41-04		1647 S 76 St Elec	19.30
	WE ENERGIES	100-4101-533.41-04		2651 S 72 ST Elec	68.40
	WE ENERGIES	100-4101-533.41-04		1530 S 62 Elec	958.18
	WE ENERGIES	100-4101-533.41-04		DPW Group Bill	4,987.17
	WE ENERGIES	100-4101-533.41-04		6300 W Mc Geoch Elec	62.06
	WE ENERGIES	100-4101-533.41-05		DPW Gas bill	1,091.54
	WE ENERGIES	100-4101-533.41-05		Gas	30.00
	WE ENERGIES	100-4101-533.41-05		6200 W Beloit Gas	9.57
	WE ENERGIES	100-4118-531.41-04		2307 S 92 Elec	101.75
	WE ENERGIES	100-4118-531.41-04		6133 W Mitchell ST	153.77
	WE ENERGIES	100-4118-531.41-04		3211 S 106 Elec	30.84
	WE ENERGIES	100-4118-531.41-04		1113 S 92 St	14.22
	WE ENERGIES	100-4118-531.41-04		Elec Group Bill	29,764.90
	WE ENERGIES	100-4118-531.41-04		2700 S 84 St Elec	63.17
	WE ENERGIES	100-4118-531.41-04		Electric	357.29
WE ENERGIES	100-4201-535.41-04		3601 S 116 St Elec	78.32	
WE ENERGIES	501-2601-537.41-04		2009 S 84 St	143.20	
34692 - Summary					40,268.10
34693	ZARNOTH BRUSH WORKS	100-4401-533.53-02		Gutter brooms	6,000.00
34693 - Summary					6,000.00
191560	AFLAC	100-0000-202.14-01		PAYROLL SUMMARY	54.77
191560 - Summary					54.77
191561	BOWER'S PRODUCE	100-5007-552.38-01		MARKET REFUNDS	155.00
	BOWER'S PRODUCE	100-5007-552.38-02		MARKET REFUNDS	163.00
191561 - Summary					318.00
191562	CENTGRAF FARMS	100-5007-552.38-01		OVERPAYMENT	(37.00)
	CENTGRAF FARMS	100-5007-552.38-01		MARKET REFUNDS	185.00
	CENTGRAF FARMS	100-5007-552.38-02		MARKET REFUNDS	164.00
191562 - Summary					312.00
191563	CHANG, FONG AND UE X	100-5007-552.38-01		MARKET REFUNDS	291.00

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Check#	Vendor	GL Account	Proj No	Description	Amount
191563	CHANG, FONG AND UE X	100-5007-552.38-02		MARKET REFUNDS	52.00
191563 - Summary					343.00
191564	CINDY'S GREENHOUSE AND FRESH	100-5007-552.38-01		MARKET REFUNDS	335.00
	CINDY'S GREENHOUSE AND FRESH	100-5007-552.38-02		MARKET REFUNDS	534.00
191564 - Summary					869.00
191565	CITY OF WEST ALLIS	100-0000-202.07-00		PAYROLL SUMMARY	63.00
191565 - Summary					63.00
191566	ERTL, JOSEPH	100-5007-552.38-01		MARKET REFUNDS	150.00
	ERTL, JOSEPH	100-5007-552.38-02		MARKET REFUNDS	172.00
191566 - Summary					322.00
191567	FER-LI MEATS & SAUSAGE LLC	100-5007-552.38-01		MARKET REFUNDS	209.00
191567 - Summary					209.00
191568	HERTHER, DAVID	100-5007-552.38-01		MARKET REFUNDS	270.00
	HERTHER, DAVID	100-5007-552.38-02		MARKET REFUNDS	290.00
191568 - Summary					560.00
191569	HOEKSTRA'S MARKET & GREENHOUSE	100-5007-552.38-01		MARKET REFUNDS	146.00
	HOEKSTRA'S MARKET & GREENHOUSE	100-5007-552.38-02		MARKET REFUNDS	155.00
191569 - Summary					301.00
191570	JERRY'S PRODUCE LLC	100-5007-552.38-01		MARKET REFUNDS	220.00
	JERRY'S PRODUCE LLC	100-5007-552.38-02		MARKET REFUNDS	259.00
191570 - Summary					479.00
191571	JOHNSON'S VEGETABLES	100-5007-552.38-01		MARKET REFUNDS	124.00
	JOHNSON'S VEGETABLES	100-5007-552.38-02		MARKET REFUNDS	171.00
191571 - Summary					295.00
191572	KOHN LAW FIRM S.C.	100-0000-202.07-00		CASE 10SC020805	179.52
191572 - Summary					179.52
191573	KRAUS, RICHARD AND SUSAN	100-5007-552.38-01		MARKET REFUNDS	126.00
	KRAUS, RICHARD AND SUSAN	100-5007-552.38-02		MARKET REFUNDS	201.00
191573 - Summary					327.00
191574	MAI LEE'S MARKET	100-5007-552.38-01		MARKET REFUNDS	237.00
	MAI LEE'S MARKET	100-5007-552.38-02		MARKET REFUNDS	6.00
191574 - Summary					243.00
191575	NW CONTRACTING LLC	550-4233-535.44-08		BLD MNT,INSTALLATION&REPA	8,640.00
	NW CONTRACTING LLC	550-4233-535.44-08		CONSTRUCTION SERV, HEAVY	7,500.00
191575 - Summary					16,140.00
191576	RIVER VALLEY RANCH LTD	100-5007-552.38-01		MARKET REFUNDS	32.00
	RIVER VALLEY RANCH LTD	100-5007-552.38-02		MARKET REFUNDS	36.00
	RIVER VALLEY RANCH LTD	100-5007-552.38-02		SNAP REFUNDS	11.00
191576 - Summary					79.00
191577	SCIAPS, INC.	240-7938-542.70-03	EF2106	TEST APPARATUS&INSTRUMENT	24,650.00
191577 - Summary					24,650.00
191578	T & A INDUSTRIAL LTD	100-4401-533.53-02		SEMI GLOSS BLACK PAINT	38.68
191578 - Summary					38.68
191579	THAO, NING	100-5007-552.38-01		MARKET REFUNDS	148.00
	THAO, NING	100-5007-552.38-02		MARKET REFUNDS	235.00
191579 - Summary					383.00
191580	UNITED WAY - MILWAUKEE	100-0000-202.09-00		PAYROLL SUMMARY	329.83
191580 - Summary					329.83
191581	WAPPA-PAC	100-0000-202.15-00		PAYROLL SUMMARY	23.00
191581 - Summary					23.00
191582	WESTON AND WESTON	100-5007-552.38-01		MARKET REFUNDS	78.00
	WESTON AND WESTON	100-5007-552.38-02		MARKET REFUNDS	46.00
191582 - Summary					124.00
191583	XIONG'S PRODUCE	100-5007-552.38-01		MARKET REFUNDS	33.00
	XIONG'S PRODUCE	100-5007-552.38-02		MARKET REFUNDS	38.00
191583 - Summary					71.00
191584	YANG, PANG	100-5007-552.38-01		MARKET REFUNDS	164.00
	YANG, PANG	100-5007-552.38-02		MARKET REFUNDS	176.00
191584 - Summary					340.00

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Check#	Vendor	GL Account	Proj No	Description	Amount
191585	AECOM TECHNICAL SERVICES INC	540-1807-538.30-02		Storm Water	7,233.45
	AECOM TECHNICAL SERVICES INC	540-1807-538.30-02		Stormwater Mgmt Review	2,613.21
191585 - Summary					9,846.66
191586	AIR ONE EQUIPMENT INC	352-2201-522.70-03		(5) FIRE NOZZLES	3,395.00
	AIR ONE EQUIPMENT INC	352-2201-522.70-03		FIRE HOSE EQUIPMENT	4,075.00
191586 - Summary					7,470.00
191587	AIRGAS USA LLC	100-2201-522.53-41		CYLINDER RENTAL/OXYGEN	493.68
	AIRGAS USA LLC	100-4101-533.53-02		Cylinder Rental 10/2023	53.74
	AIRGAS USA LLC	100-4501-533.44-08		Cylinder Rental 10/2023	1,424.09
	AIRGAS USA LLC	501-2901-537.53-02		Cylinder Rental 10/2023	53.74
191587 - Summary					2,025.25
191588	ALLRITE HOME & REMODELING INC	397-0000-129.00-00		Roof	11,785.00
191588 - Summary					11,785.00
191589	ANTAEUS LLC	100-2501-515.30-04		Oct 2023 Antaeus invoice	300.00
191589 - Summary					300.00
191590	AT & T LONG DISTANCE	100-2101-521.30-04		crim inv tool	195.00
	AT & T LONG DISTANCE	100-2101-521.30-04		investigation records	175.00
	AT & T LONG DISTANCE	255-8101-521.30-04	I23538	PEN 6333	825.00
191590 - Summary					1,195.00
191591	AT& T MOBILITY	255-8101-521.30-04	I23549	Lines	308.48
191591 - Summary					308.48
191592	AT&T	255-8101-521.30-04	I21549	Phone	0.05
	AT&T	255-8101-521.30-04	I23549	Phone	4,016.10
191592 - Summary					4,016.15
191593	AURORA HEALTH CARE	100-2001-523.59-01		new hire med evals	1,914.00
	AURORA HEALTH CARE	100-2101-521.30-04		blood draws	500.00
191593 - Summary					2,414.00
191594	AUTOGLASS GUYS	100-4501-533.44-03		Reseal Windshield	225.00
191594 - Summary					225.00
191595	AXIM GEOSPATIAL, LLC	100-1101-517.30-02		Axim - October	646.91
191595 - Summary					646.91
191596	BAYCOM	100-2101-521.44-04		mob radio rpr vs new ones	742.50
191596 - Summary					742.50
191597	BOBCAT PLUS INC	100-4401-533.53-02		Hydraulic oil	88.50
191597 - Summary					88.50
191598	BOUND TREE MEDICAL LLC	100-2201-522.53-41		MEDICAL SUPPLIES/ST 61	229.24
	BOUND TREE MEDICAL LLC	100-2201-522.53-41		MEDICAL SUPPLIES/ST 62	202.76
	BOUND TREE MEDICAL LLC	100-2201-522.53-41		MEDICAL SUPPLIES/ST 63	291.70
191598 - Summary					723.70
191599	CARE-PLUS DENTAL PLANS INC	100-0000-202.18-02		Care Plus Dec dental prem	19,269.89
191599 - Summary					19,269.89
191600	CDW-G	255-8101-521.30-04	I23549	TelePres	434.00
	CDW-G	255-8101-521.51-09	I23549	Hard drives and rack	7,020.31
191600 - Summary					7,454.31
191601	CENGAGE LEARNING INC	100-3502-555.52-27		INVOICE #82960660	27.19
	CENGAGE LEARNING INC	100-3502-555.52-27		INVOICE #82951056	212.73
	CENGAGE LEARNING INC	100-3502-555.52-27		INVOICE #82956706	31.19
191601 - Summary					271.11
191602	CENTER POINT LARGE PRINT	100-3502-555.52-27		INVOICE #2052530	46.74
191602 - Summary					46.74
191603	CHARTER COMMUNICATIONS	100-1101-517.41-06		Spectrum - October	1,362.34
	CHARTER COMMUNICATIONS	100-1101-517.41-06		Spectrum phones October	900.16
191603 - Summary					2,262.50
191604	CHESTNUT RIDGE NURSERY INC	220-7522-563.53-16	C23401	2023 Fall Trees	4,510.00
191604 - Summary					4,510.00
191605	CHICAGO TITLE INS COMPANY	100-0000-229.04-00		Closing trust	71.09
191605 - Summary					71.09
191606	CINTAS CORPORATION NO. 2	100-2101-521.51-07		11/02 uniforms/mats	124.32
	CINTAS CORPORATION NO. 2	100-2101-521.51-07		10/26 uniform/mats	127.24

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Check#	Vendor	GL Account	Proj No	Description	Amount
191606	CINTAS CORPORATION NO. 2	100-2201-522.51-07		LAUNDRY SERVICE	99.02
	CINTAS CORPORATION NO. 2	100-3001-541.51-06		Mops 10/26/23	9.11
	CINTAS CORPORATION NO. 2	100-4101-533.53-02		Mats 11/2/23	115.09
	CINTAS CORPORATION NO. 2	100-4101-533.53-02		Mops 10/26	12.72
	CINTAS CORPORATION NO. 2	100-4101-533.53-02		4x6 gray mat	29.08
	CINTAS CORPORATION NO. 2	100-4101-533.53-02		CRT and Mop 11/2/23	12.74
	CINTAS CORPORATION NO. 2	100-4201-535.53-02		Uniforms 10/26/23	21.78
	CINTAS CORPORATION NO. 2	100-4201-535.53-02		Uniforms 11/2/23	21.78
	CINTAS CORPORATION NO. 2	100-4501-533.53-02		Uniforms 11/2/23	277.92
CINTAS CORPORATION NO. 2	100-4501-533.53-02		Uniforms 10/26/23	277.92	
191606 - Summary					1,128.72
191607	CINTAS FIRE PROTECTION	100-4101-533.32-04		Fire#2-qurtly sprinkler	270.76
	CINTAS FIRE PROTECTION	100-4101-533.32-04		Fire Admin qurtly sprinkl	270.76
	CINTAS FIRE PROTECTION	100-4101-533.32-04		Fire #1-qurtly sprklr ins	270.76
191607 - Summary					812.28
191608	CITY LIGHT INC	220-7522-563.31-80	C23224	SubGrantee	6,000.00
191608 - Summary					6,000.00
191609	COMET WELDING, INC	100-4501-533.44-03		Hyd. / Fuel Tank Welding	384.35
191609 - Summary					384.35
191610	COMPLEX SECURITY SOLUTIONS, INC	220-7522-563.51-11	C21405	Camera mounting equipment	1,001.89
191610 - Summary					1,001.89
191611	CORE AND MAIN	501-2901-537.53-02		8 hymax/valve box base	3,018.00
	CORE AND MAIN	501-2901-537.53-02		Bottom section	480.00
191611 - Summary					3,498.00
191612	DASH MEDICAL GLOVES INC	100-2201-522.53-41		EXAM GLOVES/ST 61	227.70
191612 - Summary					227.70
191613	DISCOVER MEDIAWORKS, INC	201-5101-517.30-04		Discover WI TV Series/Pro	24,250.00
191613 - Summary					24,250.00
191614	DIVERSIFIED BENEFIT SERVICES, INC	100-5219-517.21-15		HRA Nov admin fee	100.00
191614 - Summary					100.00
191615	DOYNE, SHAUN	255-8101-521.56-03	I21548	Oshkosh, WI	249.14
191615 - Summary					249.14
191616	EAGLE AUTOMOTIVE -MILWAUKEE	100-2110-521.44-03		stock parts	1,405.26
	EAGLE AUTOMOTIVE -MILWAUKEE	100-2110-521.44-03		core return credit	(90.00)
	EAGLE AUTOMOTIVE -MILWAUKEE	214-0801-521.64-05		SIU 71 PARTS	34.79
	EAGLE AUTOMOTIVE -MILWAUKEE	214-0801-521.64-05		SIU 54 PARTS	430.45
191616 - Summary					1,780.50
191617	EDUCATION & TRAINING SERVICES, LLC	501-2901-537.57-02		leadership training pgm	549.00
191617 - Summary					549.00
191618	EGOLDFAX	100-1101-517.30-13		egoldfax - October	119.18
191618 - Summary					119.18
191619	ELLIOTT'S ACE HARDWARE	100-2101-521.51-09		misc fleet supplies	24.72
	ELLIOTT'S ACE HARDWARE	100-2110-521.51-08		misc tool /bldg mtce	13.66
	ELLIOTT'S ACE HARDWARE	100-2201-522.44-03		FLEET MAINTENANCE #4208	33.29
	ELLIOTT'S ACE HARDWARE	100-2201-522.51-08		SHOP ITEMS	56.07
	ELLIOTT'S ACE HARDWARE	100-2201-522.51-09		KITCHEN LIGHT BULB	8.09
	ELLIOTT'S ACE HARDWARE	100-2201-522.53-27		KEY RING/MISC ITEMS	18.60
191619 - Summary					154.43
191620	EXPRESS ELEVATOR LLC	100-4101-533.44-08		SC-elevator repair	1,200.00
191620 - Summary					1,200.00
191621	FABICK	550-4233-535.43-02		Telehandler Equip. Rental	2,070.50
191621 - Summary					2,070.50
191622	FAST FORWARD LLC	100-3001-541.55-02		West Allis Health Dept.	2,994.00
191622 - Summary					2,994.00
191623	FASTENAL COMPANY	100-4401-533.53-02		AA batteries	30.24
	FASTENAL COMPANY	100-4401-533.53-02		Bolts/washers	199.60
	FASTENAL COMPANY	100-4401-533.53-02		Safety high vis pants	126.00
	FASTENAL COMPANY	100-4401-533.53-02		Cable ties	57.50
	FASTENAL COMPANY	100-4501-533.53-02		Dash screws	7.26
191623 - Summary					420.60

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Check#	Vendor	GL Account	Proj No	Description	Amount
191624	FEDEX	255-8101-521.30-04	I23534	Shipping	106.71
191624 - Summary					106.71
191625	FRANTZ CO INC	100-4401-533.53-02		Oil zorb	605.52
191625 - Summary					605.52
191626	FRIENDS OF WEST ALLIS PUBLIC LIBRAR	100-0000-469.01-00		May/June 2023	516.59
	FRIENDS OF WEST ALLIS PUBLIC LIBRAR	100-0000-469.01-00		July/August 2023	509.48
191626 - Summary					1,026.07
191627	GENERAL COMMUNICATIONS	100-2101-521.70-02		upfit squad 15	3,500.00
191627 - Summary					3,500.00
191628	GERBER LEISURE PRODUCTS INC	100-4101-533.44-08		Playground equip repair	237.00
191628 - Summary					237.00
191629	GRAYBAR	100-4118-531.53-02		alley light components	49.72
	GRAYBAR	100-4118-531.53-02		time clock for Q sub.	131.85
	GRAYBAR	100-4401-533.53-02		Inventory part frt. charg	0.01
191629 - Summary					181.58
191630	GREATER MILWAUKEE FOUNDATION	204-0000-465.01-02		1107202301	5,275.00
191630 - Summary					5,275.00
191631	HAPPY MOWER, LLC	100-5002-517.30-04		Addtnl fireworks staff	2,150.00
191631 - Summary					2,150.00
191632	HASTINGS AIR-ENERGY CONTROL	100-2201-522.44-02		ST 61 PLYMOVENT SYSTEM	812.96
	HASTINGS AIR-ENERGY CONTROL	100-2201-522.44-02		ST 63 PLYMOVENT SYSTEM	565.75
191632 - Summary					1,378.71
191633	HILLER FORD INC	100-2110-521.44-03		squad 28 parts	1,038.14
	HILLER FORD INC	100-2110-521.44-03		SQUAD 37 PARTS	46.96
	HILLER FORD INC	100-4401-533.53-02		Ford antifreeze	92.19
	HILLER FORD INC	100-4501-533.53-02		EGR valve & hardware	859.41
191633 - Summary					2,036.70
191634	HOMESTYLE CUSTOM UPHOLSTERY	100-4501-533.53-02		Reupholstered pass. seat	103.75
191634 - Summary					103.75
191635	HUMANA WELLNESS	602-9101-517.30-04		Go365 Admin. Fee	1,178.10
	HUMANA WELLNESS	602-9101-517.30-04		Rewards From Prev. Month	4,786.00
191635 - Summary					5,964.10
191636	IRON MOUNTAIN	255-8101-521.30-04	I21534	Shredding	348.95
191636 - Summary					348.95
191637	JOHN M ELLSWORTH INC	100-4501-533.53-02		Hose clamp	29.89
191637 - Summary					29.89
191638	JX PETERBILT -WAUKESHA	100-4401-533.53-02		Oil filters	175.80
	JX PETERBILT -WAUKESHA	100-4401-533.53-02		Hubcap	27.68
	JX PETERBILT -WAUKESHA	100-4501-533.44-03		Credit for Warranty	(1,748.12)
	JX PETERBILT -WAUKESHA	100-4501-533.44-03		Repairs-Submitted-Warrant	1,953.98
	JX PETERBILT -WAUKESHA	100-4501-533.53-02		Valve/gasket/slack adj.	540.73
	JX PETERBILT -WAUKESHA	100-4501-533.53-02		Circuit boards	3,189.98
	JX PETERBILT -WAUKESHA	100-4501-533.53-02		AFM mounting kit	44.25
	JX PETERBILT -WAUKESHA	100-4501-533.53-02		Moto mirror	573.99
	JX PETERBILT -WAUKESHA	100-4501-533.53-02		Tie rod assembly	322.99
	JX PETERBILT -WAUKESHA	100-4501-533.53-02		Window glass seal	293.72
	JX PETERBILT -WAUKESHA	100-4501-533.53-02		Part core CREDIT	(10.44)
	JX PETERBILT -WAUKESHA	100-4501-533.53-02		Data cable	109.99
	JX PETERBILT -WAUKESHA	100-4501-533.53-02		Window glass seal strip	184.52
191638 - Summary					5,659.07
191639	KAESTNER AUTO ELECTRIC CO	100-4401-533.53-02		Push lok fitting	23.85
	KAESTNER AUTO ELECTRIC CO	100-4401-533.53-02		Tire pressure gauge	15.90
	KAESTNER AUTO ELECTRIC CO	100-4401-533.53-02		Push lok fittings	55.90
	KAESTNER AUTO ELECTRIC CO	100-4401-533.53-02		Adapter/wiper blades	33.48
	KAESTNER AUTO ELECTRIC CO	100-4501-533.53-02		Flood lights	177.44
	KAESTNER AUTO ELECTRIC CO	100-4501-533.53-02		Axel pan	43.80
191639 - Summary					350.37
191640	KALLCENTS	255-8101-521.30-04	I23538	Q-card	17.88
191640 - Summary					17.88
191641	KALTENBRUN, MATTHEW	255-8101-521.56-03	I21548	Oshkosh, WI	253.00

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Check#	Vendor	GL Account	Proj No	Description	Amount
191641	Summary				253.00
191642	KANKAKEE NURSERY CO	540-1801-538.53-02	MMSDTR	2023 Fall Trees	4,388.00
191642	Summary				4,388.00
191643	KINETIC RESEARCH GROUP, LLC	214-0801-521.64-05		parts for Swat guns	1,825.66
191643	Summary				1,825.66
191644	KL ENGINEERING	354-6051-517.31-01	M2320M	Str Lt Conversion Council	270.00
	KL ENGINEERING	354-6051-517.31-01	M2320M	St Ltg Construct Oversght	34,942.36
	KL ENGINEERING	354-6051-517.31-01	M2320M	St Ltg Conversion Council	260.00
	KL ENGINEERING	354-6051-517.31-01	M2320M	St Ltg Constr Oversight	20,666.69
191644	Summary				56,139.05
191645	KLEMMER FLOATS LLC	263-5001-517.51-09		Xmas Parade Float Deposit	3,725.00
191645	Summary				3,725.00
191646	KOLENDA STRATEGIC LEADERSHIP	100-2201-522.30-02		Kolenda Strategic - Fire	17,600.00
191646	Summary				17,600.00
191647	KOMUTEL COMMUNICATION SOLUTIONS	100-2101-521.32-01		1/5/23-4/30/24 CONTRACT	5,584.12
191647	Summary				5,584.12
191648	L F GEORGE INC	540-1801-538.43-02		RC Mower Rental	1,500.00
191648	Summary				1,500.00
191649	LAKESIDE INTERNATIONAL TRUCKS INC	100-4501-533.53-02		Drivers seat air bag	89.97
191649	Summary				89.97
191650	LALONDE CONTRACTORS INC	350-6008-531.31-01	P2220S	W Washington St-Streets	500.00
	LALONDE CONTRACTORS INC	350-6008-531.31-01	P2221S	S 77 St-Streets	500.00
191650	Summary				1,000.00
191651	LANDMARK CREDIT UNION	350-6008-531.31-07	P2131T	Easement DOT Linc 93-96	19,400.00
191651	Summary				19,400.00
191652	LEAVES INSPIRED TREE NURSERY LLC	220-7522-563.53-16	C23401	2023 Fall Trees	743.00
191652	Summary				743.00
191653	LEGACY RECYCLING	550-4233-535.41-09		october recycling	2,095.00
191653	Summary				2,095.00
191654	LEXISNEXIS RISK SOLUTIONS	100-2101-521.30-04		October record checks	632.95
191654	Summary				632.95
191655	LIFE FITNESS	100-2201-522.53-41		MEDICAL SUPPLIES/ST 62	0.00
191655	Summary				0.00
191656	LIFE-ASSIST, INC	100-2201-522.53-41		MEDICAL SUPPLIES/ST 63	1,857.29
191656	Summary				1,857.29
191657	LUTHERAN SOCIAL SERVICES OF WI	222-7604-563.30-04		Monthly Invoice	8,443.51
191657	Summary				8,443.51
191658	MACQUEEN EQUIPMENT	100-4501-533.53-02		Misc. packer parts	1,423.05
191658	Summary				1,423.05
191659	MAXIM HEALTHCARE STAFFING SERVICES,	240-7904-542.30-03	H23004	Health Screener	326.80
	MAXIM HEALTHCARE STAFFING SERVICES,	240-7944-542.30-03	H23070	Vaccinator	640.00
191659	Summary				966.80
191660	MCDONALD'S	100-2101-521.51-04		Sept/Oct Prisoner Meals	261.67
191660	Summary				261.67
191661	MEGA LLC	100-2201-522.51-04		INTER MEAL CARD	40.00
191661	Summary				40.00
191662	MENARDS - WEST ALLIS	100-2201-522.44-08		STATION 63 MAINTENANCE	48.20
	MENARDS - WEST ALLIS	100-2201-522.60-02	MIH	MIH PURCHASE	21.70
	MENARDS - WEST ALLIS	100-4118-531.53-02		muni lot photo eye	7.65
	MENARDS - WEST ALLIS	100-4118-531.53-02		Park water heater discos	3.14
	MENARDS - WEST ALLIS	217-0901-522.64-05	FR0005	BAG OF SAND RETURNED	(3.25)
191662	Summary				77.44
191663	MENARDS- WEST MILWAUKEE	100-4118-531.53-02		C.H. Heater O.C.P.D.	12.99
191663	Summary				12.99
191664	MIDAMERICAN BUILDING SERVICES	255-8101-521.30-04	I21534	CAM	3,225.00
191664	Summary				3,225.00
191665	MIDWEST CYCLING SERIES, LLC	201-5101-517.54-03		ToAD Billboard Series	575.00
191665	Summary				575.00

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Check#	Vendor	GL Account	Proj No	Description	Amount
191666	MIDWEST TAPE	100-3502-555.52-22		INVOICE #504607800	39.99
191666 - Summary					39.99
191667	MILWAUKEE COUNTY CLERK OF COURTS	100-0000-229.11-10		BAIL	550.00
191667 - Summary					550.00
191668	MILWAUKEE COUNTY EMS	100-2101-521.30-04		2023 Annual Radio IGA Fee	35,322.12
	MILWAUKEE COUNTY EMS	100-2201-521.30-04		2023 Annual Radio Capital	10,620.00
	MILWAUKEE COUNTY EMS	100-2201-522.30-04		2023 Annual Radio Capital	6,240.00
	MILWAUKEE COUNTY EMS	100-2201-522.30-04		2023 Annual Radio IGA	20,754.24
	MILWAUKEE COUNTY EMS	100-3001-541.30-04		2023 Annual Radio Capital	180.00
	MILWAUKEE COUNTY EMS	100-3001-541.30-04		2023 Annual Radio IGA	598.68
	MILWAUKEE COUNTY EMS	100-4001-533.30-04		2023 Radio IGA DPW	14,567.88
	MILWAUKEE COUNTY EMS	100-4001-533.30-04		2023 Radio Capital	4,380.00
191668 - Summary					92,662.92
191669	MILWAUKEE COUNTY HOMELESS OUTREACH	220-7522-563.31-80	C23222	Jan 2023 to Sept 30, 2023	7,877.87
191669 - Summary					7,877.87
191670	MILWAUKEE COUNTY TREASURER	100-0000-451.01-00		October Court Fines	6,415.26
191670 - Summary					6,415.26
191671	MSDSONLINE	100-4401-533.32-04		MSDS 12.8.23-12.7.24	4,000.00
191671 - Summary					4,000.00
191672	NAN MCKAY & ASSOC INC	222-7601-563.56-02		Amy - NSPIRE training	917.50
191672 - Summary					917.50
191673	NAPA AUTO PARTS- WEST ALLIS	100-2201-522.44-03		LIGHTS #4211	214.80
	NAPA AUTO PARTS- WEST ALLIS	100-2201-522.44-03		RADIATOR CAP #4208	5.97
	NAPA AUTO PARTS- WEST ALLIS	100-2201-522.44-03		BATTERY #4135	159.69
	NAPA AUTO PARTS- WEST ALLIS	100-2201-522.44-03		FLUID FILTERS #4414	57.29
	NAPA AUTO PARTS- WEST ALLIS	100-4401-533.53-02		Packer wiper blades	17.98
	NAPA AUTO PARTS- WEST ALLIS	100-4401-533.53-02		Hydraulic filter	88.83
	NAPA AUTO PARTS- WEST ALLIS	100-4501-533.53-02		Plug/socket/boot	47.26
191673 - Summary					591.82
191674	NEHER ELECTRIC SUPPLY INC	100-4401-533.53-02		ballast	155.56
191674 - Summary					155.56
191675	NESPOLI, ERIK	255-8101-521.56-03	I23538	Mileage	208.68
191675 - Summary					208.68
191676	NETWORK HEALTH ADMIN SERVICES, LLC	603-9130-517.21-83		Oct Retiree admin fee	200.00
	NETWORK HEALTH ADMIN SERVICES, LLC	603-9130-517.21-83		FSP OCT EE admin fee	450.00
191676 - Summary					650.00
191677	NEU TOOL & SUPPLY CORP	100-2110-521.51-08		tool/fleet mtce	49.75
191677 - Summary					49.75
191678	NORTH SHORE ENVIRONMENTAL	100-2201-522.44-03		DECONTAMINATE FIRE TRUCKS	3,850.00
191678 - Summary					3,850.00
191679	OSI ENVIRONMENTAL INC	550-4233-535.41-09		antifreeze disposal	191.25
191679 - Summary					191.25
191680	PLYMOUTH LUBRICANTS	100-2110-521.53-02		FLEET OIL	3,356.11
191680 - Summary					3,356.11
191681	PRIORITY DISPATCH CORPORATION	100-2101-521.32-01		certif Hauser	550.00
191681 - Summary					550.00
191682	PRO ELECTRIC INC	354-6051-517.31-01	M2320M	Street Lighting Conversio	277,789.34
191682 - Summary					277,789.34
191683	QUAD/GRAPHICS, INC	100-5002-517.55-02		City Newsletter	9,243.64
191683 - Summary					9,243.64
191684	R. S. PAINT & TOOLS LLC	100-4401-533.53-02		Green paint	55.56
	R. S. PAINT & TOOLS LLC	501-2901-537.53-02		Blue paint	111.12
191684 - Summary					166.68
191685	RCB AWARDS LLC	204-0701-555.64-05		INVOICE #52223	108.01
191685 - Summary					108.01
191686	RELIANT ENERGY	100-2201-522.44-03		ROCKER SWITCHES/KNOB	0.00
191686 - Summary					0.00
191687	RELIANT FIRE APPARATUS INC	100-2201-522.44-03		AIR TANK #4208	247.99
	RELIANT FIRE APPARATUS INC	100-2201-522.44-03		FLEET MAINTENANCE #4208	247.99

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Check#	Vendor	GL Account	Proj No	Description	Amount
191687 - Summary					495.98
191688	RICOH USA INC	255-8101-521.30-04	I23549	Copier	574.61
191688 - Summary					574.61
191689	RNOW INC	100-4401-533.53-02		Gutter brooms	525.00
	RNOW INC	100-4401-533.53-02		Hose mender	91.43
	RNOW INC	100-4501-533.53-02		Pipes/elbows	842.83
	RNOW INC	100-4501-533.53-02		Cart lift cylinder	370.00
	RNOW INC	100-4501-533.53-02		Return part CREDIT	(1,128.58)
	RNOW INC	100-4501-533.53-02		3 way ball valve	460.22
191689 - Summary					1,160.90
191690	ROBERT HALF TECHNOLOGY	100-1401-515.30-02		Nelson Temp Svcs 11/10/23	872.00
191690 - Summary					872.00
191691	RUPENA'S FINE FOODS	100-3401-544.30-04		Volunteer Catering	600.00
191691 - Summary					600.00
191692	RUSSELL HERDER GBC	255-8101-521.30-04	I22535	BPA	22,887.00
191692 - Summary					22,887.00
191693	RYDELL, SHAWN	255-8101-521.56-03	I21548	Chandler, AZ	2,486.35
191693 - Summary					2,486.35
191694	SAN-A-CARE INC	255-8101-521.51-09	I21534	Building supplies	606.30
	SAN-A-CARE INC	255-8101-521.51-09	I23534	Building supplies	32.49
191694 - Summary					638.79
191695	SCHICHEL NURSERY INC	220-7522-563.53-16	C23401	2023 fall bare root trees	585.00
	SCHICHEL NURSERY INC	220-7522-563.53-16	C23401	2023 Fall B&B Trees	2,503.00
191695 - Summary					3,088.00
191696	SCHMID, BRENDA	100-4001-533.53-02		meet&greet city eng	44.06
	SCHMID, BRENDA	100-4101-533.44-08		bubbler disposal (freon)	30.00
	SCHMID, BRENDA	100-4201-535.53-02		ice (hot weather)	5.19
	SCHMID, BRENDA	100-4218-531.53-02		tile cleaner	12.65
	SCHMID, BRENDA	100-4218-531.60-02		ice (hot weather)	5.79
	SCHMID, BRENDA	100-4301-533.53-02		wreaths blvd entrance	125.00
	SCHMID, BRENDA	100-4301-533.53-02		black spray paint	7.85
	SCHMID, BRENDA	510-3801-536.53-13		tools truck 120	34.78
191696 - Summary					265.32
191697	SCHOLASTIC LIBRARY PUBLISHING	100-3502-555.52-48		51196120	18.85
	SCHOLASTIC LIBRARY PUBLISHING	100-3502-555.52-48		51202126	56.55
191697 - Summary					75.40
191698	SCHWAAB INC	100-2201-522.60-01		(1) FIRE BADGE	90.50
191698 - Summary					90.50
191699	SECURIAN FINANCIAL GROUP INC	100-0000-202.18-01		Dec Life premium	16,412.85
191699 - Summary					16,412.85
191700	SIDELLO PROPERTY SERVICES INC	100-2406-524.30-04		Work Order PMNA-22-14	518.75
	SIDELLO PROPERTY SERVICES INC	100-2406-524.30-31	A19001	Grass and Weeds	770.00
191700 - Summary					1,288.75
191701	SLH SERVICES	100-0302-516.30-05		CWA Small Claims	280.00
191701 - Summary					280.00
191702	SNOW PLOW SOLUTIONS INC	100-4401-533.53-02		Snow plow parts	1,262.00
191702 - Summary					1,262.00
191703	SPANCZAK, AMY	255-8101-521.56-03	I21548	Oshkosh, WI	277.00
191703 - Summary					277.00
191704	SPECTRUM	100-1101-517.41-06		spectrum	18.49
191704 - Summary					18.49
191705	SPEEDY METALS LLC	100-2201-522.44-03		HOSE DIVIDER/PUMPER TRUCK	1,475.21
191705 - Summary					1,475.21
191706	STAGES PHOTOGRAPHY	255-8101-521.30-04	I21548	Hallway artwork	4,000.00
191706 - Summary					4,000.00
191707	STATE OF WISCONSIN	100-0000-451.01-00		October Court Fines	18,137.78
191707 - Summary					18,137.78
191708	STENSTROM PETROLEUM SERVICES GROUP	100-4401-533.30-04		Fuel Island Repairs	9,193.15
191708 - Summary					9,193.15

**Monthly Listing of Claims Paid
November 2023**

Check#	Vendor	GL Account	Proj No	Description	Amount
191709	STREICHER'S INC	100-2201-522.60-01		CLOTHING/PAIDER	99.78
191709 - Summary					99.78
191710	SUPERIOR VISION INSURANCE INC	100-0000-202.18-06		Vision Nov premium	1,423.58
191710 - Summary					1,423.58
191711	T-MOBILE USA, INC.	255-8101-521.30-04	I23538	Timing Advance 1815	25.00
	T-MOBILE USA, INC.	255-8101-521.30-04	I23538	GPS 3606	100.00
	T-MOBILE USA, INC.	255-8101-521.30-04	I23538	PEN 5081	315.00
	T-MOBILE USA, INC.	255-8101-521.30-04	I23538	PEN & GPS 1815	415.00
T-MOBILE USA, INC.	255-8101-521.30-04	I23538	GPS 5081	100.00	
191711 - Summary					955.00
191712	TAPCO	100-4401-533.53-02		V-locs	2,742.33
191712 - Summary					2,742.33
191713	TATAREK, KELSEY	255-8101-521.56-03	I21548	Nissawa, MN	363.24
191713 - Summary					363.24
191714	TELEFLEX FUNDING LLC	100-2201-522.53-41		MEDICAL SUPPLIES/ST 63	109.50
191714 - Summary					109.50
191715	TEREX SERVICES	100-4501-533.44-03		Annual Inspection	793.22
191715 - Summary					793.22
191716	THE UPS STORE #6257	100-2201-522.51-01		POSI CALIBRATION/REPAIR	40.43
191716 - Summary					40.43
191717	THOMSON REUTERS - WEST	255-8101-521.30-04	I23549	Subscription	2,394.45
191717 - Summary					2,394.45
191718	TRANS UNION LLC	100-2101-521.30-04		oct record checks	106.09
191718 - Summary					106.09
191719	TRANSUNION RISK & ALTERNATIVE	255-8101-521.30-04	I23549	TLOXP	22.70
191719 - Summary					22.70
191720	TRI CITY NATIONAL BANK	220-7521-563.30-04	C23101	TCNB Loan Servicing Fees	55.00
	TRI CITY NATIONAL BANK	224-7701-563.30-04		TCNB Loan Servicing Fees	29.00
	TRI CITY NATIONAL BANK	396-6301-563.30-07		TCNB Loan Servicing Fees	6.00
	TRI CITY NATIONAL BANK	397-6301-563.30-07		TCNB Loan Servicing Fees	18.00
191720 - Summary					108.00
191721	TRI CITY NATIONAL BANK	100-0000-229.16-00		November 2023 Loans	460.76
191721 - Summary					460.76
191722	TRUCK COUNTRY	100-4501-533.53-02		Drivers seat air bag	100.60
	TRUCK COUNTRY	100-4501-533.53-02		Harness	356.20
	TRUCK COUNTRY	100-4501-533.53-02		F/W sep. harness	19.91
	TRUCK COUNTRY	100-4501-533.53-02		Part return CREDIT	(356.20)
	TRUCK COUNTRY	100-4501-533.53-02		Part core CREDIT	(260.31)
	TRUCK COUNTRY	100-4501-533.53-02		Charge air cooler	959.31
191722 - Summary					819.51
191723	UNIFIRST CORPORATION	100-2101-521.51-07		Mats and mops	5.17
	UNIFIRST CORPORATION	100-2101-521.51-07		Mats and Mops 10/31/23	76.85
	UNIFIRST CORPORATION	100-2201-522.51-07		Wipers and Laundry 10/31	7.56
	UNIFIRST CORPORATION	100-3001-541.51-06		Mops and Bags 10/31/23	2.40
	UNIFIRST CORPORATION	100-4501-533.53-02		DPW - UniFirst 11/14/23	96.91
	UNIFIRST CORPORATION	100-4501-533.53-02		Uniforms 10/31/23	90.20
	UNIFIRST CORPORATION	100-4501-533.53-02		Uniforms 11/7/23	168.41
191723 - Summary					447.50
191724	UPI LLC	501-2901-537.75-01	P2331H	Water main relays	328,480.05
191724 - Summary					328,480.05
191725	UPS	100-2101-521.51-01		prop ret from Chicago PD	48.61
191725 - Summary					48.61
191726	USI INSURANCE SERVICES, LLC	602-9101-517.30-02		Group Benefit Fee 5 of 12	5,416.66
191726 - Summary					5,416.66
191727	VERIZON WIRELESS	255-8101-521.30-04	I23549	Cell	2,280.27
191727 - Summary					2,280.27
191728	VWI SUBROGATION, INC	100-0302-516.61-02	WA4201	Ref3914162/Claim053516414	2,000.00
191728 - Summary					2,000.00
191729	WANDEL CONTRACTORS, INC	501-2901-537.75-01	P2321H	Washington: 56-60 Water	11,305.00

**Monthly Listing of Claims Paid
November 2023**

Check#	Vendor	GL Account	Proj No	Description	Amount
191729	WANDEL CONTRACTORS, INC	510-3803-536.75-01	P2321N	Washington: 56-60 Sanitar	8,170.00
191729 - Summary					19,475.00
191730	WESTERN CULVERT & SUPPLY	100-4401-533.53-02		24 bands	110.40
191730 - Summary					110.40
191731	WI STATE FAIR PARK	263-5001-517.51-09		Xmas Parade WSFP OCP Rent	2,000.00
191731 - Summary					2,000.00
191732	WINDSTREAM	255-8101-521.30-04	I23549	Internet	7,711.30
191732 - Summary					7,711.30
191733	WISCONSIN DEPT OF TRANSPORTATION	350-6008-531.31-01	P2327S	National Ave 62-65 Street	2,113.85
	WISCONSIN DEPT OF TRANSPORTATION	350-6008-531.31-01	P2327S	National Ave Streetscapin	1,828.34
	WISCONSIN DEPT OF TRANSPORTATION	350-6008-531.31-01	P2346S	Beloit Rd-Streets	59,593.71
	WISCONSIN DEPT OF TRANSPORTATION	501-2901-537.75-01	P2327H	National Ave 62-65 Water	2,369.76
	WISCONSIN DEPT OF TRANSPORTATION	510-3803-536.75-01	P2327N	National Ave 62-65 Sanita	2,206.19
	WISCONSIN DEPT OF TRANSPORTATION	510-3803-536.75-01	P2346N	Beloit Rd-Sanitary	14,600.00
	WISCONSIN DEPT OF TRANSPORTATION	540-1807-538.75-01	P2327R	National Ave 62-65 Storm	373.03
	WISCONSIN DEPT OF TRANSPORTATION	540-1807-538.75-01	P2346R	Beloit Rd-Storm	21,970.22
191733 - Summary					105,055.10
191734	WISCONSIN KENWORTH	100-2201-522.44-03		FLEET MAINTENANCE #4208	395.79
	WISCONSIN KENWORTH	100-2201-522.44-03		RETURN CREDIT	(18.88)
191734 - Summary					376.91
191735	WORLDWIDE INTERPRETERS, INC.	100-2101-521.30-04		interpreter for October	24.08
	WORLDWIDE INTERPRETERS, INC.	501-2901-537.30-04		TRANSLATION SERVICES	8.40
191735 - Summary					32.48
191736	ZOLL MEDICAL CORPORATION	100-2201-522.53-41		MEDICAL SUPPLIES/ST 63	1,069.50
191736 - Summary					1,069.50
11/21/2023 - Summary					1,552,597.59
Overall - Summary					3,849,386.88



CLAIMANT CONTACT INFORMATION

Name: Mary Thomas
Address: 849 Young Bend Rd
Weatherford, TX 76087

Phone: 817 487-8217
Email: mbt1801@yahoo.com

INSTRUCTIONS

Complete this form, print and sign it, and serve a hard copy upon the West Allis City Clerk. If you have questions about how to fill out this form, please contact a private attorney who can assist you.

NOTICE OF CLAIM

Date of incident: 9/9/23 Time of day: Around 1pm
Location: 9218 W. Lincoln Avenue

Describe the circumstances of your claim here. You may attach additional sheets or exhibits. Some helpful information may be the police report, pictures of the incident or damage, a diagram of the location, a list of injuries, a list of property damage, names and contact information for witnesses to the incident, and any other information relevant to the circumstances.

I was walking on the sidewalk in front of 9218 W. Lincoln Ave when I stepped in a hole/depression next to the sidewalk and fell and broke my left humerus bone near my shoulder (closed fracture of proximal left humerus), a deep scrape in left knee, and twisted or pulled ligaments in my right foot. In the following days & weeks I noticed that most sidewalks had the ground meeting evenly at the edge of the cement.

My sister, Susan Palomo, was with me when I fell. She left to get her car and the neighbors ran out to see if I was ok and told me to move away from the road. I think they live at 9224 W. Lincoln Ave.

Check one:

- I am seeking damages at this time (complete Claim Amount section below)
- I am submitting this notice without a claim for damages. This claim is not complete and will not be processed until I submit a claim for damages on a later date.

Signed: Mary Thomas

Date: 11/7/23

CLAIM AMOUNT

To complete this claim, attach an itemized statement of damages sought. If any damages are for repair to property, include at least 2 estimates for repairs.

The total amount sought is: \$ _____

SAVE

PRINT

RECEIVED
NOV 14 2023
CITY OF WEST ALLIS
CITY CLERK



CLAIMANT CONTACT INFORMATION

Name: Elliott Bingham
Address: 2103 S. 71st Apt 104

Phone: 414 553-3336
Email: Elliott.Bingham.447@gmail.com

INSTRUCTIONS

Complete this form, print and sign it, and serve a hard copy upon the West Allis City Clerk. If you have questions about how to fill out this form, please contact a private attorney who can assist you.

NOTICE OF CLAIM

Date of incident: 5-16-23 Time of day: 12:33pm
Location: West Allis

Describe the circumstances of your claim here. You may attach additional sheets or exhibits. Some helpful information may be the police report, pictures of the incident or damage, a diagram of the location, a list of injuries, a list of property damage, names and contact information for witnesses to the incident, and any other information relevant to the circumstances.

Accident # 23-018146

Check one:

- I am seeking damages at this time (complete Claim Amount section below)
- I am submitting this notice without a claim for damages. This claim is not complete and will not be processed until I submit a claim for damages on a later date.

Signed: Elliott Bingham

Date: 11-21-23

CLAIM AMOUNT

To complete this claim, attach an itemized statement of damages sought. If any damages are for repair to property, include at least 2 estimates for repairs.

The total amount sought is: \$ 529.86

SAVE

PRINT



CLAIMANT CONTACT INFORMATION

Name: Isaiak McVey Phone: (414) 793-3559
Address: 1610 W Montain St Email: Isaiak McVey

INSTRUCTIONS

Complete this form, print and sign it, and serve a hard copy upon the West Allis City Clerk. If you have questions about how to fill out this form, please contact a private attorney who can assist you.

NOTICE OF CLAIM

Date of incident: 08/18/1994 Time of day: 2:08 Am
Location: KIC Parkway

Describe the circumstances of your claim here. You may attach additional sheets or exhibits. Some helpful information may be the police report, pictures of the incident or damage, a diagram of the location, a list of injuries, a list of property damage, names and contact information for witnesses to the incident, and any other information relevant to the circumstances.

Notice of claims in future, I have injuries from the excessive force, unethical & misconduct ~~misconduct~~ Malicious prosecution. In the night in which it happen. Body cam & Dash cams shows it. I went to urgent care, x rays on hand, shoulder, Bruising all over.

Check one: Along with damage to vehicle claim.
 I am seeking damages at this time (complete Claim Amount section below)
 I am submitting this notice without a claim for damages. This claim is not complete and will not be processed until I submit a claim for damages on a later date.

Signed: [Signature] Date: 11/27/202

CLAIM AMOUNT

To complete this claim, attach an itemized statement of damages sought. If any damages are for repair to property, include at least 2 estimates for repairs.

The total amount sought is: \$ ∞

SAVE

PRINT

WEST ALLIS ATTORNEY



CLAIMANT CONTACT INFORMATION

Name: Renee Graf
Address: 2176 S 75th St
West Allis, WI 53219

Phone: 4142175599
Email: egirltree@yahoo.com

INSTRUCTIONS

Complete this form, print and sign it, and serve a hard copy upon the West Allis City Clerk. If you have questions about how to fill out this form, please contact a private attorney who can assist you.

NOTICE OF CLAIM

Date of incident: 08/14/2023 Time of day: _____
Location: alley off of Grant Street behind my home

Describe the circumstances of your claim here. You may attach additional sheets or exhibits. Some helpful information may be the police report, pictures of the incident or damage, a diagram of the location, a list of injuries, a list of property damage, names and contact information for witnesses to the incident, and any other information relevant to the circumstances.

City tree branch fell, damaging the corner gutter on my garage.
I called the city regarding the branch on August 15th. I was concerned because the end of the branch was burned. I didn't immediately realize that the gutter had been damaged by the falling branch - I was more worried about the idea that the branch was somehow burned.
I haven't had the damage repaired yet. Please advise the correct process so that I can have the damage repaired & covered by the municipality.

Pictures attached.

** Please confirm receipt of this request via email or text message.
Thank you*

Check one:

- I am seeking damages at this time (complete Claim Amount section below)
- I am submitting this notice without a claim for damages. This claim is not complete and will not be processed until I submit a claim for damages on a later date.

Signed: *Renee Graf*

Date: 12-1-2023

CLAIM AMOUNT

To complete this claim, attach an itemized statement of damages sought. If any damages are for repair to property, include at least 2 estimates for repairs.

The total amount sought is: \$ _____

SAVE

PRINT

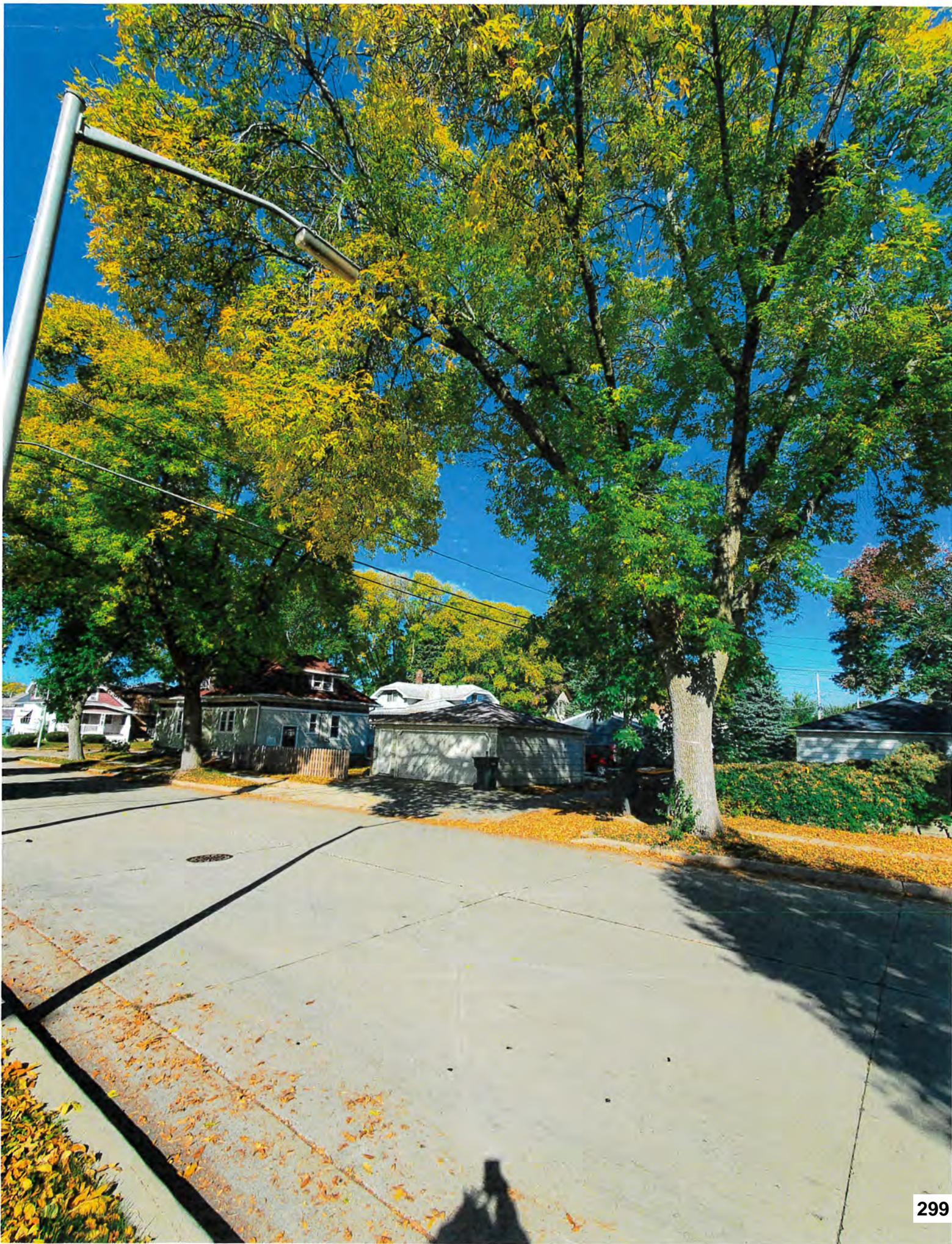




2176

9622122551







PROGRESSIVE

Payment Address Document Address
24344 Network Place P.O. Box 94639
Chicago, IL 60673-1243 Cleveland, Ohio 44101-9908
Phone: (877)818-0139
Fax: (888) 781-6947

11/15/2023 7:34:00 AM

Certified Mail 9489 0090 0027 6568 2312 03 Return Receipt Requested

City Clerk
City of West Allis
7525 W Greenfield Avenue
Room 108 to 110
West Allis, WI 53214

Your Client: BANASZYNSKI, GARY
Your Claim Number: N/A
Our Insured: FORTIS, MARIA
Our Claim Number: 23-4517978
Amount Subject to Reimbursement: \$6,865.63
Amount of Insured's Deductible: \$1,000

Please take this as formal notice of our subrogation rights relative to the above -captioned claim. We have completed our investigation into the facts of the above-captioned loss and find that your insured was the proximate cause of the accident.

Location of Loss: 108th and Cleveland in West Allis, WI
Date and Time of Loss: 08/10/2023, 11:20 AM CT

Description of Loss: Our insured was traveling at 108th and Cleveland in West Allis, WI when a city vehicle with plate # 93728 operated by Banaszynski, Gary, failed to maintain proper lookout and control of vehicle, rear-ended, and struck our insured's vehicle. We are seeking reimbursement for our insured's vehicle damages.

Please make your draft payable to Progressive Universal Insurance Company as subrogee of "FORTIS, MARIA", in the amount stated above and mail it to the attention of the undersigned at your earliest convenience.

All supporting documentation is enclosed. Thank you for your anticipated, prompt attention to this matter.


Progressive Subrogation
Progressive Universal Insurance Company
Tel. 877-818-0139
Fax. 888-781-6947
GovernmentStatus@email.progressive.com

RECEIVED
DEC - 4 2023
CITY OF WEST ALLIS
CITY CLERK

Request for Taxpayer Identification Number and Certification

**Give Form to the
requester. Do not
send to the IRS.**

▶ Go to www.irs.gov/FormW9 for instructions and the latest information.

Print or type.
See Specific Instructions on page 3.

	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. PROGRESSIVE UNIVERSAL INSURANCE COMPANY	
	2 Business name/disregarded entity name, if different from above	
	3 Check appropriate box for federal tax classification of the person whose name is entered on line 1. Check only one of the following seven boxes. <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input checked="" type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=Partnership) ▶ _____ Note: Check the appropriate box in the line above for the tax classification of the single-member owner. Do not check LLC if the LLC is classified as a single-member LLC that is disregarded from the owner unless the owner of the LLC is another LLC that is not disregarded from the owner for U.S. federal tax purposes. Otherwise, a single-member LLC that is disregarded from the owner should check the appropriate box for the tax classification of its owner. <input type="checkbox"/> Other (see instructions) ▶ _____	4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) <u>5</u> Exemption from FATCA reporting code (if any) _____ <small>(Applies to accounts maintained outside the U.S.)</small>
	5 Address (number, street, and apt. or suite no.) See instructions. 6300 WILSON MILLS RD W33	Requester's name and address (optional)
	6 City, state, and ZIP code MAYFIELD VILLAGE, OH 44143	
	7 List account number(s) here (optional)	

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the instructions for Part I, later. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN*, later.

Note: If the account is in more than one name, see the instructions for line 1. Also see *What Name and Number To Give the Requester* for guidelines on whose number to enter.

Social security number									
or									
Employer identification number									
3	6	-	3	7	8	9	7	8	7

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions for Part II, later.

Sign Here

Signature of U.S. person ▶ *Sandra Rihvalsky*

Date ▶ *03/29/2022*

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. For the latest information about developments related to Form W-9 and its instructions, such as legislation enacted after they were published, go to www.irs.gov/FormW9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following.

- Form 1099-INT (interest earned or paid)

- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See What is backup withholding, later.

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting*, later, for further information.

Note: If you are a U.S. person and a requester gives you a form other than Form W-9 to request your TIN, you must use the requester's form if it is substantially similar to this Form W-9.

Definition of a U.S. person. For federal tax purposes, you are considered a U.S. person if you are:

- An individual who is a U.S. citizen or U.S. resident alien;
- A partnership, corporation, company, or association created or organized in the United States or under the laws of the United States;
- An estate (other than a foreign estate); or
- A domestic trust (as defined in Regulations section 301.7701-7).

Special rules for partnerships. Partnerships that conduct a trade or business in the United States are generally required to pay a withholding tax under section 1446 on any foreign partners' share of effectively connected taxable income from such business. Further, in certain cases where a Form W-9 has not been received, the rules under section 1446 require a partnership to presume that a partner is a foreign person, and pay the section 1446 withholding tax. Therefore, if you are a U.S. person that is a partner in a partnership conducting a trade or business in the United States, provide Form W-9 to the partnership to establish your U.S. status and avoid section 1446 withholding on your share of partnership income.

In the cases below, the following person must give Form W-9 to the partnership for purposes of establishing its U.S. status and avoiding withholding on its allocable share of net income from the partnership conducting a trade or business in the United States.

- In the case of a disregarded entity with a U.S. owner, the U.S. owner of the disregarded entity and not the entity;
- In the case of a grantor trust with a U.S. grantor or other U.S. owner, generally, the U.S. grantor or other U.S. owner of the grantor trust and not the trust; and
- In the case of a U.S. trust (other than a grantor trust), the U.S. trust (other than a grantor trust) and not the beneficiaries of the trust.

Foreign person. If you are a foreign person or the U.S. branch of a foreign bank that has elected to be treated as a U.S. person, do not use Form W-9. Instead, use the appropriate Form W-8 or Form 8233 (see Pub. 515, *Withholding of Tax on Nonresident Aliens and Foreign Entities*).

Nonresident alien who becomes a resident alien. Generally, only a nonresident alien individual may use the terms of a tax treaty to reduce or eliminate U.S. tax on certain types of income. However, most tax treaties contain a provision known as a "saving clause." Exceptions specified in the saving clause may permit an exemption from tax to continue for certain types of income even after the payee has otherwise become a U.S. resident alien for tax purposes.

If you are a U.S. resident alien who is relying on an exception contained in the saving clause of a tax treaty to claim an exemption from U.S. tax on certain types of income, you must attach a statement to Form W-9 that specifies the following five items.

1. The treaty country. Generally, this must be the same treaty under which you claimed exemption from tax as a nonresident alien.
2. The treaty article addressing the income.
3. The article number (or location) in the tax treaty that contains the saving clause and its exceptions.
4. The type and amount of income that qualifies for the exemption from tax.
5. Sufficient facts to justify the exemption from tax under the terms of the treaty article.

Example. Article 20 of the U.S.-China income tax treaty allows an exemption from tax for scholarship income received by a Chinese student temporarily present in the United States. Under U.S. law, this student will become a resident alien for tax purposes if his or her stay in the United States exceeds 5 calendar years. However, paragraph 2 of the first Protocol to the U.S.-China treaty (dated April 30, 1984) allows the provisions of Article 20 to continue to apply even after the Chinese student becomes a resident alien of the United States. A Chinese student who qualifies for this exception (under paragraph 2 of the first protocol) and is relying on this exception to claim an exemption from tax on his or her scholarship or fellowship income would attach to Form W-9 a statement that includes the information described above to support that exemption.

If you are a nonresident alien or a foreign entity, give the requester the appropriate completed Form W-8 or Form 8233.

Backup Withholding

What is backup withholding? Persons making certain payments to you must under certain conditions withhold and pay to the IRS 24% of such payments. This is called "backup withholding." Payments that may be subject to backup withholding include interest, tax-exempt interest, dividends, broker and barter exchange transactions, rents, royalties, nonemployee pay, payments made in settlement of payment card and third party network transactions, and certain payments from fishing boat operators. Real estate transactions are not subject to backup withholding.

You will not be subject to backup withholding on payments you receive if you give the requester your correct TIN, make the proper certifications, and report all your taxable interest and dividends on your tax return.

Payments you receive will be subject to backup withholding if:

1. You do not furnish your TIN to the requester,
2. You do not certify your TIN when required (see the instructions for Part II for details),
3. The IRS tells the requester that you furnished an incorrect TIN,
4. The IRS tells you that you are subject to backup withholding because you did not report all your interest and dividends on your tax return (for reportable interest and dividends only), or
5. You do not certify to the requester that you are not subject to backup withholding under 4 above (for reportable interest and dividend accounts opened after 1983 only).

Certain payees and payments are exempt from backup withholding. See *Exempt payee code*, later, and the separate Instructions for the Requester of Form W-9 for more information.

Also see *Special rules for partnerships*, earlier.

What is FATCA Reporting?

The Foreign Account Tax Compliance Act (FATCA) requires a participating foreign financial institution to report all United States account holders that are specified United States persons. Certain payees are exempt from FATCA reporting. See *Exemption from FATCA reporting code*, later, and the Instructions for the Requester of Form W-9 for more information.

Updating Your Information

You must provide updated information to any person to whom you claimed to be an exempt payee if you are no longer an exempt payee and anticipate receiving reportable payments in the future from this person. For example, you may need to provide updated information if you are a C corporation that elects to be an S corporation, or if you no longer are tax exempt. In addition, you must furnish a new Form W-9 if the name or TIN changes for the account; for example, if the grantor of a grantor trust dies.

Penalties

Failure to furnish TIN. If you fail to furnish your correct TIN to a requester, you are subject to a penalty of \$50 for each such failure unless your failure is due to reasonable cause and not to willful neglect.

Civil penalty for false information with respect to withholding. If you make a false statement with no reasonable basis that results in no backup withholding, you are subject to a \$500 penalty.

Criminal penalty for falsifying information. Willfully falsifying certifications or affirmations may subject you to criminal penalties including fines and/or imprisonment.

Misuse of TINs. If the requester discloses or uses TINs in violation of federal law, the requester may be subject to civil and criminal penalties.

Specific Instructions

Line 1

You must enter one of the following on this line; **do not** leave this line blank. The name should match the name on your tax return.

If this Form W-9 is for a joint account (other than an account maintained by a foreign financial institution (FFI)), list first, and then circle, the name of the person or entity whose number you entered in Part I of Form W-9. If you are providing Form W-9 to an FFI to document a joint account, each holder of the account that is a U.S. person must provide a Form W-9.

a. **Individual.** Generally, enter the name shown on your tax return. If you have changed your last name without informing the Social Security Administration (SSA) of the name change, enter your first name, the last name as shown on your social security card, and your new last name.

Note: ITIN applicant: Enter your individual name as it was entered on your Form W-7 application, line 1a. This should also be the same as the name you entered on the Form 1040/1040A/1040EZ you filed with your application.

b. **Sole proprietor or single-member LLC.** Enter your individual name as shown on your 1040/1040A/1040EZ on line 1. You may enter your business, trade, or "doing business as" (DBA) name on line 2.

c. **Partnership, LLC that is not a single-member LLC, C corporation, or S corporation.** Enter the entity's name as shown on the entity's tax return on line 1 and any business, trade, or DBA name on line 2.

d. **Other entities.** Enter your name as shown on required U.S. federal tax documents on line 1. This name should match the name shown on the charter or other legal document creating the entity. You may enter any business, trade, or DBA name on line 2.

e. **Disregarded entity.** For U.S. federal tax purposes, an entity that is disregarded as an entity separate from its owner is treated as a "disregarded entity." See Regulations section 301.7701-2(c)(2)(iii). Enter the owner's name on line 1. The name of the entity entered on line 1 should never be a disregarded entity. The name on line 1 should be the name shown on the income tax return on which the income should be reported. For example, if a foreign LLC that is treated as a disregarded entity for U.S. federal tax purposes has a single owner that is a U.S. person, the U.S. owner's name is required to be provided on line 1. If the direct owner of the entity is also a disregarded entity, enter the first owner that is not disregarded for federal tax purposes. Enter the disregarded entity's name on line 2, "Business name/disregarded entity name." If the owner of the disregarded entity is a foreign person, the owner must complete an appropriate Form W-8 instead of a Form W-9. This is the case even if the foreign person has a U.S. TIN.

Line 2

If you have a business name, trade name, DBA name, or disregarded entity name, you may enter it on line 2.

Line 3

Check the appropriate box on line 3 for the U.S. federal tax classification of the person whose name is entered on line 1. Check only one box on line 3.

IF the entity/person on line 1 is a(n) . . .	THEN check the box for . . .
• Corporation	Corporation
• Individual • Sole proprietorship, or • Single-member limited liability company (LLC) owned by an individual and disregarded for U.S. federal tax purposes.	Individual/sole proprietor or single-member LLC
• LLC treated as a partnership for U.S. federal tax purposes, • LLC that has filed Form 8832 or 2553 to be taxed as a corporation, or • LLC that is disregarded as an entity separate from its owner but the owner is another LLC that is not disregarded for U.S. federal tax purposes.	Limited liability company and enter the appropriate tax classification. (P= Partnership; C= C corporation; or S= S corporation)
• Partnership	Partnership
• Trust/estate	Trust/estate

Line 4, Exemptions

If you are exempt from backup withholding and/or FATCA reporting, enter in the appropriate space on line 4 any code(s) that may apply to you.

Exempt payee code.

- Generally, individuals (including sole proprietors) are not exempt from backup withholding.
- Except as provided below, corporations are exempt from backup withholding for certain payments, including interest and dividends.
- Corporations are not exempt from backup withholding for payments made in settlement of payment card or third party network transactions.
- Corporations are not exempt from backup withholding with respect to attorneys' fees or gross proceeds paid to attorneys, and corporations that provide medical or health care services are not exempt with respect to payments reportable on Form 1099-MISC.

The following codes identify payees that are exempt from backup withholding. Enter the appropriate code in the space in line 4.

- 1—An organization exempt from tax under section 501(a), any IRA, or a custodial account under section 403(b)(7) if the account satisfies the requirements of section 401(f)(2)
- 2—The United States or any of its agencies or instrumentalities
- 3—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities
- 4—A foreign government or any of its political subdivisions, agencies, or instrumentalities
- 5—A corporation
- 6—A dealer in securities or commodities required to register in the United States, the District of Columbia, or a U.S. commonwealth or possession
- 7—A futures commission merchant registered with the Commodity Futures Trading Commission
- 8—A real estate investment trust
- 9—An entity registered at all times during the tax year under the Investment Company Act of 1940
- 10—A common trust fund operated by a bank under section 584(a)
- 11—A financial institution
- 12—A middleman known in the investment community as a nominee or custodian
- 13—A trust exempt from tax under section 664 or described in section 4947

The following chart shows types of payments that may be exempt from backup withholding. The chart applies to the exempt payees listed above, 1 through 13.

IF the payment is for . . .	THEN the payment is exempt for . . .
Interest and dividend payments	All exempt payees except for 7
Broker transactions	Exempt payees 1 through 4 and 6 through 11 and all C corporations. S corporations must not enter an exempt payee code because they are exempt only for sales of noncovered securities acquired prior to 2012.
Barter exchange transactions and patronage dividends	Exempt payees 1 through 4
Payments over \$600 required to be reported and direct sales over \$5,000 ¹	Generally, exempt payees 1 through 5 ²
Payments made in settlement of payment card or third party network transactions	Exempt payees 1 through 4

¹ See Form 1099-MISC, Miscellaneous Income, and its instructions.

² However, the following payments made to a corporation and reportable on Form 1099-MISC are not exempt from backup withholding: medical and health care payments, attorneys' fees, gross proceeds paid to an attorney reportable under section 6045(f), and payments for services paid by a federal executive agency.

Exemption from FATCA reporting code. The following codes identify payees that are exempt from reporting under FATCA. These codes apply to persons submitting this form for accounts maintained outside of the United States by certain foreign financial institutions. Therefore, if you are only submitting this form for an account you hold in the United States, you may leave this field blank. Consult with the person requesting this form if you are uncertain if the financial institution is subject to these requirements. A requester may indicate that a code is not required by providing you with a Form W-9 with "Not Applicable" (or any similar indication) written or printed on the line for a FATCA exemption code.

A—An organization exempt from tax under section 501(a) or any individual retirement plan as defined in section 7701(a)(37)

B—The United States or any of its agencies or instrumentalities

C—A state, the District of Columbia, a U.S. commonwealth or possession, or any of their political subdivisions or instrumentalities

D—A corporation the stock of which is regularly traded on one or more established securities markets, as described in Regulations section 1.1472-1(c)(1)(i)

E—A corporation that is a member of the same expanded affiliated group as a corporation described in Regulations section 1.1472-1(c)(1)(i)

F—A dealer in securities, commodities, or derivative financial instruments (including notional principal contracts, futures, forwards, and options) that is registered as such under the laws of the United States or any state

G—A real estate investment trust

H—A regulated investment company as defined in section 851 or an entity registered at all times during the tax year under the Investment Company Act of 1940

I—A common trust fund as defined in section 584(a)

J—A bank as defined in section 581

K—A broker

L—A trust exempt from tax under section 664 or described in section 4947(a)(1)

M—A tax exempt trust under a section 403(b) plan or section 457(g) plan

Note: You may wish to consult with the financial institution requesting this form to determine whether the FATCA code and/or exempt payee code should be completed.

Line 5

Enter your address (number, street, and apartment or suite number). This is where the requester of this Form W-9 will mail your information returns. If this address differs from the one the requester already has on file, write NEW at the top. If a new address is provided, there is still a chance the old address will be used until the payor changes your address in their records.

Line 6

Enter your city, state, and ZIP code.

Part I. Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. If you are a resident alien and you do not have and are not eligible to get an SSN, your TIN is your IRS individual taxpayer identification number (ITIN). Enter it in the social security number box. If you do not have an ITIN, see *How to get a TIN* below.

If you are a sole proprietor and you have an EIN, you may enter either your SSN or EIN.

If you are a single-member LLC that is disregarded as an entity separate from its owner, enter the owner's SSN (or EIN, if the owner has one). Do not enter the disregarded entity's EIN. If the LLC is classified as a corporation or partnership, enter the entity's EIN.

Note: See *What Name and Number To Give the Requester*, later, for further clarification of name and TIN combinations.

How to get a TIN. If you do not have a TIN, apply for one immediately. To apply for an SSN, get Form SS-5, Application for a Social Security Card, from your local SSA office or get this form online at www.SSA.gov. You may also get this form by calling 1-800-772-1213. Use Form W-7, Application for IRS Individual Taxpayer Identification Number, to apply for an ITIN, or Form SS-4, Application for Employer Identification Number, to apply for an EIN. You can apply for an EIN online by accessing the IRS website at www.irs.gov/Businesses and clicking on Employer Identification Number (EIN) under Starting a Business. Go to www.irs.gov/Forms to view, download, or print Form W-7 and/or Form SS-4. Or, you can go to www.irs.gov/OrderForms to place an order and have Form W-7 and/or SS-4 mailed to you within 10 business days.

If you are asked to complete Form W-9 but do not have a TIN, apply for a TIN and write "Applied For" in the space for the TIN, sign and date the form, and give it to the requester. For interest and dividend payments, and certain payments made with respect to readily tradable instruments, generally you will have 60 days to get a TIN and give it to the requester before you are subject to backup withholding on payments. The 60-day rule does not apply to other types of payments. You will be subject to backup withholding on all such payments until you provide your TIN to the requester.

Note: Entering "Applied For" means that you have already applied for a TIN or that you intend to apply for one soon.

Caution: A disregarded U.S. entity that has a foreign owner must use the appropriate Form W-8.

Part II. Certification

To establish to the withholding agent that you are a U.S. person, or resident alien, sign Form W-9. You may be requested to sign by the withholding agent even if item 1, 4, or 5 below indicates otherwise.

For a joint account, only the person whose TIN is shown in Part I should sign (when required). In the case of a disregarded entity, the person identified on line 1 must sign. Exempt payees, see *Exempt payee code*, earlier.

Signature requirements. Complete the certification as indicated in items 1 through 5 below.

1. Interest, dividend, and barter exchange accounts opened before 1984 and broker accounts considered active during 1983. You must give your correct TIN, but you do not have to sign the certification.

2. Interest, dividend, broker, and barter exchange accounts opened after 1983 and broker accounts considered inactive during 1983. You must sign the certification or backup withholding will apply. If you are subject to backup withholding and you are merely providing your correct TIN to the requester, you must cross out item 2 in the certification before signing the form.

3. Real estate transactions. You must sign the certification. You may cross out item 2 of the certification.

4. Other payments. You must give your correct TIN, but you do not have to sign the certification unless you have been notified that you have previously given an incorrect TIN. "Other payments" include payments made in the course of the requester's trade or business for rents, royalties, goods (other than bills for merchandise), medical and health care services (including payments to corporations), payments to a nonemployee for services, payments made in settlement of payment card and third party network transactions, payments to certain fishing boat crew members and fishermen, and gross proceeds paid to attorneys (including payments to corporations).

5. Mortgage interest paid by you, acquisition or abandonment of secured property, cancellation of debt, qualified tuition program payments (under section 529), ABLE accounts (under section 529A), IRA, Coverdell ESA, Archer MSA or HSA contributions or distributions, and pension distributions. You must give your correct TIN, but you do not have to sign the certification.

What Name and Number To Give the Requester

For this type of account:	Give name and SSN of:
1. Individual	The individual
2. Two or more individuals (joint account) other than an account maintained by an FFI	The actual owner of the account or, if combined funds, the first individual on the account ¹
3. Two or more U.S. persons (joint account maintained by an FFI)	Each holder of the account
4. Custodial account of a minor (Uniform Gift to Minors Act)	The minor ²
5. a. The usual revocable savings trust (grantor is also trustee) b. So-called trust account that is not a legal or valid trust under state law	The grantor-trustee ¹ The actual owner ¹
6. Sole proprietorship or disregarded entity owned by an individual	The owner ³
7. Grantor trust filing under Optional Form 1099 Filing Method 1 (see Regulations section 1.671-4(b)(2)(i)(A))	The grantor ⁴

For this type of account:	Give name and EIN of:
8. Disregarded entity not owned by an individual	The owner
9. A valid trust, estate, or pension trust	Legal entity ⁴
10. Corporation or LLC electing corporate status on Form 8832 or Form 2553	The corporation
11. Association, club, religious, charitable, educational, or other tax-exempt organization	The organization
12. Partnership or multi-member LLC	The partnership
13. A broker or registered nominee	The broker or nominee

For this type of account:	Give name and EIN of:
14. Account with the Department of Agriculture in the name of a public entity (such as a state or local government, school district, or prison) that receives agricultural program payments	The public entity
15. Grantor trust filing under the Form 1041 Filing Method or the Optional Form 1099 Filing Method 2 (see Regulations section 1.671-4(b)(2)(i)(B))	The trust

¹ List first and circle the name of the person whose number you furnish. If only one person on a joint account has an SSN, that person's number must be furnished.

² Circle the minor's name and furnish the minor's SSN.

³ You must show your individual name and you may also enter your business or DBA name on the "Business name/disregarded entity" name line. You may use either your SSN or EIN (if you have one), but the IRS encourages you to use your SSN.

⁴ List first and circle the name of the trust, estate, or pension trust. (Do not furnish the TIN of the personal representative or trustee unless the legal entity itself is not designated in the account title.) Also see *Special rules for partnerships*, earlier.

***Note:** The grantor also must provide a Form W-9 to trustee of trust.

Note: If no name is circled when more than one name is listed, the number will be considered to be that of the first name listed.

Secure Your Tax Records From Identity Theft

Identity theft occurs when someone uses your personal information such as your name, SSN, or other identifying information, without your permission, to commit fraud or other crimes. An identity thief may use your SSN to get a job or may file a tax return using your SSN to receive a refund.

To reduce your risk:

- Protect your SSN,
- Ensure your employer is protecting your SSN, and
- Be careful when choosing a tax preparer.

If your tax records are affected by identity theft and you receive a notice from the IRS, respond right away to the name and phone number printed on the IRS notice or letter.

If your tax records are not currently affected by identity theft but you think you are at risk due to a lost or stolen purse or wallet, questionable credit card activity or credit report, contact the IRS Identity Theft Hotline at 1-800-908-4490 or submit Form 14039.

For more information, see Pub. 5027, Identity Theft Information for Taxpayers.

Victims of identity theft who are experiencing economic harm or a systemic problem, or are seeking help in resolving tax problems that have not been resolved through normal channels, may be eligible for Taxpayer Advocate Service (TAS) assistance. You can reach TAS by calling the TAS toll-free case intake line at 1-877-777-4778 or TTY/TDD 1-800-829-4059.

Protect yourself from suspicious emails or phishing schemes.

Phishing is the creation and use of email and websites designed to mimic legitimate business emails and websites. The most common act is sending an email to a user falsely claiming to be an established legitimate enterprise in an attempt to scam the user into surrendering private information that will be used for identity theft.

The IRS does not initiate contacts with taxpayers via emails. Also, the IRS does not request personal detailed information through email or ask taxpayers for the PIN numbers, passwords, or similar secret access information for their credit card, bank, or other financial accounts.

If you receive an unsolicited email claiming to be from the IRS, forward this message to phishing@irs.gov. You may also report misuse of the IRS name, logo, or other IRS property to the Treasury Inspector General for Tax Administration (TIGTA) at 1-800-366-4484. You can forward suspicious emails to the Federal Trade Commission at spam@uce.gov or report them at www.ftc.gov/complaint. You can contact the FTC at www.ftc.gov/idtheft or 877-IDTHEFT (877-438-4338). If you have been the victim of identity theft, see www.IdentityTheft.gov and Pub. 5027.

Visit www.irs.gov/IdentityTheft to learn more about identity theft and how to reduce your risk.

Privacy Act Notice

Section 6109 of the Internal Revenue Code requires you to provide your correct TIN to persons (including federal agencies) who are required to file information returns with the IRS to report interest, dividends, or certain other income paid to you; mortgage interest you paid; the acquisition or abandonment of secured property; the cancellation of debt; or contributions you made to an IRA, Archer MSA, or HSA. The person collecting this form uses the information on the form to file information returns with the IRS, reporting the above information. Routine uses of this information include giving it to the Department of Justice for civil and criminal litigation and to cities, states, the District of Columbia, and U.S. commonwealths and possessions for use in administering their laws. The information also may be disclosed to other countries under a treaty, to federal and state agencies to enforce civil and criminal laws, or to federal law enforcement and intelligence agencies to combat terrorism. You must provide your TIN whether or not you are required to file a tax return. Under section 3406, payers must generally withhold a percentage of taxable interest, dividend, and certain other payments to a payee who does not give a TIN to the payer. Certain penalties may also apply for providing false or fraudulent information.

Claim Payment Detail (23-4517978)

Payment Information

Disbursement Number: 788850176	Total Amount: \$5,644.08
EFT Trace Number: 693325	Invoice Number: 118124349
Pay to the Order of: CALIBER COLLISION	
Mailing Address: 161 W MARQUETTE AVE OAK CREEK, WI 53154 USA	
In Payment Of: Progressive Invoice Number: 118124349	

Reviewed Summary

Issuing Rep: A100318	Approved By:
Issue Date: 10-15-23	Review Date:
Last Updated Rep: A100318	Reviewed By:

Bank Information

Type: Loss	Bank Code: CTB
Stop Reason:	Cleared: 10-18-23
Stop Date:	

Exposure Detail: COLL

Party Name: FORTIS, MARIA	Amount Paid: \$5,644.08
Property Description: 10 MERCEDES-BENZ GL450	Deductible Taken: \$1,000.00
Payment Type: FINAL PAYMENT	Property Damage: \$0.00
	Rental: \$0.00

Claim Payment Detail (23-4517978)

Payment Information

Disbursement Number: 788931387	Total Amount: \$221.55
EFT Trace Number: 719876	Invoice Number: 118660836
Pay to the Order of: CALIBER COLLISION	
Mailing Address: 161 W MARQUETTE AVE OAK CREEK, WI 53154 USA	
In Payment Of: Progressive Invoice Number: 118660836	

Reviewed Summary

Issuing Rep: A100318	Approved By:
Issue Date: 10-26-23	Review Date:
Last Updated Rep: A100318	Reviewed By:

Bank Information

Type: Loss	Bank Code: CTB
Stop Reason:	Cleared: 10-31-23
Stop Date:	

Exposure Detail: COLL

Party Name: FORTIS, MARIA	Amount Paid: \$221.55
Property Description: 10 MERCEDES-BENZ GL450	Deductible Taken: \$0.00
Payment Type: SUPPLEMENTAL PAYMENT	Property Damage: \$0.00
	Rental: \$0.00

Caliber - Oak Creek - 3355
 161 W Marquette Ave, Oak Creek, WI 53154
 Office: (414) 570-1993
 3355Assignments@CaliberCollision.com

Estimate ID
 23-4517978-01
 S4
 Quote ID
 129856127
 Claim Number
 23-4517978-01

Owner
MARIA FORTIS

Insured
MARIA FORTIS

Appraiser
Dewitt Graham
 dewitt.graham@calibercollision.com

Supplemented By
Dewitt Graham
 dewitt.graham@calibercollision.com

Underwriter
Progressive Universal Insurance Co

Progressive Universal Insurance Co

Insurance Company Progressive Universal Insurance Co	Claim Number 23-4517978-01	Adjuster SHANNON WILSON (715) 690-3579 (Work) a184745@progressive.com	Deductible 1000.00 - Not Waived
Reported Date 08/10/2023	Loss Date 08/10/2023	Inspection Site Caliber Collision - Oak Creek (SWE) 161 W Marquette Ave Oak Creek, WI 53154 (414) 570-1993 (Mobile)	

2010 Mercedes-Benz GL450 4 Door Utility 4.6L 8 Cyl Gas Injected AWD

Exterior Color silver	License WI-AMT9522	VIN [REDACTED]	Condition Good
Drivable Yes	Odometer 103865	Production Date 11/2009	Mitchell Service Code 910758

Primary Point of Impact
Rear (6)

Options

Adaptive Variable Suspension	Air Conditioning	Air Suspension	All Wheel Drive	Alum/Alloy Wheels
AM-FM Stereo	Anti-Lock Brake Sys. (ABS)	Auto Air Condition	Automatic Headlights	Auxiliary Input
Bluetooth Wireless Connectivity	CD Player	CD Player (Multi)	Cruise Control	Daytime Running Lights
Driver Seat With Power Lumbar Support	Driver-Front Air Bag	Dual A/C	Electric Defogger	Electronic Stability Control
First Row Bucket Seat	Fog Lights	Front Heated Seats	Genuine Wood Trim	Heated Mirror
Keyless Entry System	Leather Steering Wheel	Left-Curtain Air Bag	Manual Sunroof	MP3 Player
Panoramic Sunroof/Moonroof	Passenger-Front Air Bag	Power Door Locks	Power Driver Seat	Power Passenger Seat
Power Rear Liftgate	Power Remote Mirror	Power Steering	Power Windows	Privacy Glass

Options

Rain Sensing Wipers	Rear Bench Seat	Rear Gate Wiper	Second Row Side Airbag With Head Protection	Side Airbags
Skid Plate	Steering Wheel Mounted Audio Control	Telematic Systems	Theft Deterrent Sys.	Third Row Seat
Tire Pressure Monitoring System	Traction Control/Electronic	Trip Computer	Universal Garage Door Opener	

MARIA FORTIS | 2010 Mercedes-Benz GL450

Parts Profile
WI All Part Type SWE

Parts Profile Version
4.0

Line #	Description	LABOR			PART				
		Operation	Type	Total Units	Type	Number	Qty	Total Price	Tax
Liftgate									
1	002157 Otr Liftgate Handle	Remove / Install	Body	0.9#	Existing				
51 2	004731 Liftgate Shell	Repair	Body	8.0*	Existing				
3	900501 HAD TO BUILD BODY LINE OVER 2.5 FEET								
51 4	AUTO Liftgate Outside	Refinish Only	Refinish	2.0* C	Existing				
5	900501 Modified Refinish With Full Clear Coat								
6	002216 Liftgate Handle/Moulding Assy	Remove / Install	Body	0.3#	Existing				
7	001762 Liftgate Emblem	Remove / Replace	Body	0.3	New	164 817 00 16	1	\$19.50	Yes
8	001771 Liftgate License Bracket	Remove / Install	Body	0.2r	Existing				
9	001772 Liftgate Adhesive Nameplate	Remove / Replace	Body	0.2	New	164 817 03 15	1	\$38.50	Yes
10	001773 Liftgate Adhesive Nameplate	Remove / Replace	Body	0.2	New	220 817 10 15	1	\$70.00	Yes
53 11	004745 Rear View Camera	Remove / Replace	Body	0.4	New	[164 820 14 97 64]	1	\$1,000.00	Yes
12	002164 Lwr Liftgate Trim Panel	Remove / Install	Body	INC	Existing				
Rear Lamps									
13	002170 L Rear Combination Lamp	Remove / Install	Body	0.4	Existing				
14	004987 R Rear Combination Lamp Assembly	Remove / Replace	Body	0.4	Qual Recycled Part	3P3174APU	1	\$145.00	Yes
Rear Bumper									
15	AUTO Rear Bumper Cover Assy	Overhaul	Body	3.6	Existing				
16	004989 Rear Upr Bumper Cover	Remove / Replace	Body	INC#	New	164 885 06 38 9999	1	\$900.00	Yes
17	AUTO Rear Upr Bumper Cover	Refinish Only	Refinish	2.2 C					
18	AUTO Rear Add w/Parking Sensor	Remove / Replace	Body	0.7#					
19	004991 Rear Lwr Bumper Cover	Remove / Replace	Body	INC#	Aftermarket New	MB1115121	1	\$227.00	Yes
20	002545 Rear Bumper Rail	Remove / Replace	Body	INC#	New	164 885 16 21	1	\$139.00	Yes

Line #	Description	LABOR			PART					
		Operation	Type	Total Units	Type	Number	Qty	Total Price	Tax	
21	004992 Rear Bumper Cover Extension Frame	Remove / Replace	Body	INC#	New	164 885 25 65	1	\$222.00	Yes	
22	001925 R Rear Bumper Support	Remove / Install	Body	INCr#	Existing					
23	001926 L Rear Bumper Support	Remove / Install	Body	INCr#	Existing					
24	004993 R Rear Bumper Moulding	Remove / Install	Body	INCr#	Existing					
25	004994 L Rear Bumper Moulding	Remove / Install	Body	INCr#	Existing					
26	004933 Rear Ctr Bumper Plate	Remove / Replace	Body	INC#	New	164 884 01 90	1	\$530.00	Yes	
27	AUTO Rear Bumper Assy	Remove / Install	Body	INC						
28	004983 R Rear Bumper Reflector	Remove / Install	Body	INCr	Existing					
52 29	004984 L Rear Bumper Reflector	Remove / Replace	Body	INC	New	164 820 09 74	1	\$76.00	Yes	
30	004947 R Rear Bumper Tow Hook Cover	Remove / Replace	Body	INC	New	164 885 50 23 9999	1	\$76.00	Yes	
31	004505 R Rear Bumper Tail Pipe Cover	Remove / Install	Body	INCr	Existing					
32	004506 L Rear Bumper Tail Pipe Cover	Remove / Install	Body	INCr	Existing					
33	004500 Rear Bumper Flap	Remove / Replace	Body	0.3#	New	164 885 24 22	1	\$780.00	Yes	
34	004502 Rear Parking Sensor Harness	Remove / Install	Body	0.0r#	Existing					
51 35	003441 Rear Bumper Filler Panel	Remove / Replace	Body	INC	New	[164 315 04 65 64]	1	\$145.00	Yes	
Additional Costs & Materials										
36	AUTO Paint/Materials	Additional Cost						\$277.30*	Yes	
37	AUTO Hazardous Waste Disposal	Additional Cost						\$3.00*	Yes	
Additional Operations										
38	AUTO Clear Coat	Additional Operation	Refinish	1.4				\$0.00		
39	931127 Pre Repair Scan	Additional Operation	Body*	0.5*				\$40.00*		
40	931128 Post Repair Scan	Additional Operation	Body*	0.5*				\$40.00*		
Special / Manual Entry										
41	900500 COVER CAR FOR OVERSPRAY	Additional Labor	Refinish*	0.0*	Aftermarket New	** A/M	1	\$8.00*	Yes	
42	900500 CORROSION PROTECTION	Additional Labor	Refinish*	0.3*	Existing		0		Yes	
43	900500 FLEX ADDITIVE	Repair	Body*	0.0*	Sublet	Sublet	1	\$7.00*		
44	900500 ROPE GLASS	Additional Labor	Body*	0.2*	Existing		1			
45	900500 ROPE MASKING	Additional Labor	Body*	0.2*	Existing		1			
54 46	900500 reset headrest	Remove / Replace	Body*	0.0*	Sublet		1	\$210.00*	Yes	

* Judgment Item

C Included in Clear Coat Calculation

T Included in Two Tone Calculation

A Included in Clear Coat and Two Tone Calculation

Labor Note Applies
 d Discontinued by Manufacturer

r CEG R&R Time Used for this Labor Operation
 [] Verify the part number and price before ordering

Parts Vendors

Keystone - Milwaukee
 9532 W Carmen Avenue
 Milwaukee WI 53225
 (800) 924-8230 (Work)

Line	Part #	Total Price
19	MB1115121	\$227.00

Supplier Notes: APU, Quote#: 111695957732844 Notes: APU, Bumper Cover, Rear - LKQ Quote #: 2200623826
 Certs/Programs: KeysIQ/PROGR, Desc: REAR LOWER BUMPER COVER; TEXTURED BLACK FINISH; MADE OF PP PLASTIC GUID #: MB1115121 Stock Number: MB1115121 / AM

Disclaimer: This estimate has been prepared based on the use of one or more replacement parts supplied by a source other than the manufacturer of your motor vehicle. Warranties applicable to these replacement parts are provided by the manufacturer or distributor of the replacement parts rather than by the manufacturer of your motor vehicle.

Recycled Part Vendors

PRP - AAA Auto Salvage
 2871 West 160th Street
 Rosemount MN 55068
 (651) 423-2432 (Work)

Line	Part #	Total Price	Vehicle	Description	VIN
14	3P3174APU	\$145.00		Bumper Cover, RearTail Lamp - Year:2011 Conditions and Options:RH,QUARTER MOUNTED,000 Units of Damage:0.0 COND: 0.0 PartRating: A 000 ;; Order cutoff for same day delivery is noon.	

Supplier Notes: APU, Quote#: 111695957732846 Notes: APU, Bumper Cover, RearTail Lamp - Year:2011 Conditions and Options:RH,QUARTER MOUNTED,000 Units of Damage:0.0 COND: 0.0 PartRating: A 000 ;; Order cutoff for same day delivery is noon. Stock Number: 3P3174 / RECY

Disclaimer: Recycled part pricing may represent either actual pricing (the price at which the recycler is willing to sell the part for in its existing condition) or undamaged pricing (the price at which the recycler would sell the part if it was in undamaged condition). If you are unsure, please contact the automotive recycler.

Estimate Totals

Labor	Units	Rate	Sublet Add'l Amount	Totals
-------	-------	------	---------------------	--------

Committed On
 10/18/2023
 01:26 PM

Version
 Mitchell Estimating 23.3
 OEM OCT_23_V

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Printed On
 10/18/2023
 01:26 PM

Profile
 WI All Part Types SWE
 Profile Version
 20.0

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Estimate Totals

Body Labor	17.3	\$67.00	\$7.00	\$80.00	\$1,246.10
Refinish Labor	5.9	\$67.00			\$395.30
Total Labor	23.2		\$7.00		\$1,641.40

Taxable	\$1,641.40
Tax 5.5000%	\$90.28
Non-Taxable	\$0.00
Labor Total	\$1,731.68

Parts	Amount
Taxable Parts	\$4,586.00

Parts Adjustments	\$0.00
Tax 5.5000%	\$252.23
Non-Taxable	\$0.00
Parts Total	\$4,838.23

Costs	Amount
Other Additional Costs	\$3.00
Paint Materials	\$277.30

Taxable	\$280.30
Tax 5.5000%	\$15.42
Non-Taxable	\$0.00
Costs Total	\$295.72

Paint Materials Rate: \$47.00
 Rate Max: 99.9 units
 Additional Rate: \$0.00

Gross Totals	Amount
Gross Total	\$6,865.63

Taxable	\$6,865.63
Tax	\$357.93
Non-Taxable	\$0.00
Gross Total	\$6,865.63

Adjustments	Amount
Deductible	-\$1,000.00

Total Customer Responsibility		-\$1,000.00
--------------------------------------	--	--------------------

Net Estimate Total	\$5,865.63
Less Original Net Total	\$4,002.50
Net Supplement Amount	\$1,863.13

S1: Dewitt Graham	\$506.40
S2: Dewitt Graham	\$80.18
S3: Dewitt Graham	\$1,055.00
S4: Dewitt Graham	\$221.55

This estimate has been prepared based on the use of one or more replacement parts supplied by a source other than the manufacturer of your motor vehicle. Warranties applicable to these replacement parts are provided by the manufacturer or distributor of the replacement parts rather than by the manufacturer of your motor vehicle.

All manufacturers requirements regarding seat belt and supplemental

restraint system replacement must be adhered to. If additional parts or operations are necessary to properly accomplish this, please contact the estimating claims rep.

This is a damage assessment only - Not an authorization to repair-based on damage visible or certain at the time it was written.

If frame or unibody repair is included on this estimate, the amount shown includes time or allowance for measuring before, during and after those repairs.

The owner of the vehicle may select the repair facility of his/her choice.

To ensure proper and prompt payment for additional damage discovered during the course of repairs, contact Progressive for supplement handling procedures.

Progressive honors the prevailing labor market rate in your area for your property. If you choose a shop that charges in excess of the prevailing labor market rates, you will be responsible for the difference.

Lifetime guarantee for sheet metal and plastic body parts

The replacement parts written on the estimate are intended to return your vehicle to its pre-loss condition with proper installation. After repair, if any sheet metal or plastic body part included in the estimate fails to return your vehicle to its pre-loss condition (assuming proper installation), in terms of form, fit, finish, durability or functionality, Progressive will arrange and pay for the replacement of the part, to the extent not covered by a manufacturer's or other warranty. This service will be performed at no cost to you (including associated repair and rental car costs). To obtain service under this Guarantee, call Progressive at 1-800-274-4641. This Guarantee applies as long as you own or lease the vehicle. This Guarantee is not transferable and terminates if you sell or otherwise transfer your vehicle.

This guarantee does not cover normal wear and tear or damage caused by improper maintenance, neglect, abuse or subsequent accident. This guarantee is limited to arranging for the selection of repair parts that will return your vehicle to its pre-loss condition. Accordingly, Progressive will not be liable for any indirect, incidental or consequential damages that result from the installation or use of these parts.

Part Type Terms and Abbreviations

NEW and OEM or part number displayed - These refer to a new, original

equipment manufacturer part.

A/M Certified: This refers to a new, certified non-original equipment manufacturer replacement part.

A/M: This refers to a new, non-original equipment manufacturer replacement part.

Recycled: This refers to a used OEM part.

Remanufactured and Recond. and Recore: These refer to recycled OEM parts that have been rebuilt or refurbished.

OE Discount: This refers to new OEM parts, that are excess inventory from the Original Equipment Manufacturer.

Recovered OE - This refers to parts removed from a new vehicle for various reasons.

Progressive's Lifetime Guarantee does not cover repairs you request the shop to make that are not related to this accident, including but not exclusive to unrelated prior damage and pre-existing damage.

Repair shop's authorized representative's signature indicating agreement on cost to return the vehicle to pre-loss condition including tow/storage charges:

Shop Signature: _____ Est. completion Date: _____

Any person who, with intent to defraud or knowing that he/she is facilitating a fraud against an insurer, submits an application or file a claim containing a false or deceptive statement is guilty of insurance fraud.

Disclaimer: Any person who knowingly presents a false or fraudulent claim for payment of a loss or benefit or knowingly presents false information in an application for insurance is guilty of a crime and may be subject to fines and confinement in prison.

Cycle Time Information

Due In	9/28/2023
Estimated Completion Date	10/20/2023
Arrived At Shop	9/28/2023
Ready for Delivery	10/13/2023
Delivered	10/13/2023

Estimate Event Log

Job Created	9/6/2023 02:36 PM
Supplement 4 Started	9/7/2023 10:37 AM
Supplement 4 Printed	10/18/2023 01:26 PM
Supplement 4 Committed	10/18/2023 01:26 PM
Estimate Version	5

Date: 10/18/2023 1:26:52 PM
 Estimate ID: 23-4517978-01
 Supplement: 4 - 10/18/2023 1:26:51 PM
 Profile ID: WI All Part Types SWE

Supplement Delta Report
 Comparison of Estimate 23-4517978-01 Supplement 3 and Supplement 4

Damage Assessed By: Dewitt Graham
 Supplemented By: Dewitt Graham

Insured: MARIA FORTIS
 Owner: MARIA FORTIS
 Vehicle: 2010 Mercedes-Benz GL450
 Date of Loss: 08/10/2023

Line Item	Labor Type	Operation	Line Item Description	Part Type/Num	Dollar Amount	Labor Units	CEG Unit
Added Entries							
46	Body	REMOVE/REPLACE	reset headrest	Sublet Sublet	210.00*	0.0*	0.00T

Global Changes

No Deductible, Deductible Reduction Credit, Customer Responsibility, Labor Rate, or Part Adjustment changes were made.

	Amount
Original Estimate	4,002.50
Supplement 1	506.40
Supplement 2	80.18
Supplement 3	1,055.00
Supplement 4	221.55
Supp 3 Total Tax	346.38
Supp 4	

Total Tax	357.93	
Net Supplement Amount		1,863.13

Net Total		5,865.63
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	Program Calc Version	Data Versions
Supp 3	6	OCT_23_V
Supp 4	6	OCT_23_V

Software Version: 23.3

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Left Front.jpg



Left Rear.jpg



Photo 03.jpg



Photo 05.jpg



Photo 07.jpg



Right Front.jpg



Right Rear.jpg



Rear.jpg

1SL055JQVJ
23-031184

WISCONSIN MOTOR VEHICLE
CRASH REPORT

WEST ALLIS POLICE DEPARTMENT
11301 WEST LINCOLN AVENUE
WEST ALLIS, WI 53227
(414) 302-8000

1SL055JQVJ

Document Number Override		Primary Crash Document #		Agency Crash Number		Investigating Officer/Deputy INVESTIGATOR R. TUSCHL	
Crash Date 08/10/2023		Crash Time 11:26 AM		Date Arrived 08/10/2023		Time Arrived 11:30 AM	
Date Notified 08/10/2023		Time Notified 11:26 AM		Total Units 02		Total Injured 00	Total Killed 00
<input type="checkbox"/> On Emergency	<input type="checkbox"/> Hit and Run	<input type="checkbox"/> Lane Closure	<input type="checkbox"/> Work Zone	<input type="checkbox"/> Trailer or Towed		<input type="checkbox"/> Reporting Threshold	
<input type="checkbox"/> Government Property		<input type="checkbox"/> Active School Zone		School Bus Related NO		Tags	
<input checked="" type="checkbox"/> Reportable		Crash Type DT4000 (STANDARD CRASH)		<input type="checkbox"/> Amended		<input type="checkbox"/> Secondary Crash	

Description

Diagram		Reconstruction By	
<p>S. 108TH ST.</p> <p>W. CLEVELAND AVE.</p> <p>Unit #2</p> <p>Unit #1</p>		Photos By	
		Additional Information NONE	
		<input checked="" type="checkbox"/> I, a sworn law enforcement officer, agree that I have not added any CJIS data in this report.	

BOTH UNITS WERE TRAVELING W/B ON W. CLEVELAND AVE IN LANE TWO WITH UNIT #2 IN FRONT OF UNIT #1. THE TRAFFIC CONTROL LIGHT HAD CHANGED TO GREEN FOR W/B TRAFFIC, HOWEVER NONE OF THE VEHICLES IN FRONT OF UNIT #2 HAD MOVED DUE TO A BICYCLIST CROSSING THE INTERSECTION. UNIT #1'S OPERATOR DROVE FORWARD AND STRUCK THE REAR OF UNIT #2 CAUSING DAMAGE.

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23-031184

WISCONSIN MOTOR VEHICLE
CRASH REPORT

WEST ALLIS POLICE DEPARTMENT
11301 WEST LINCOLN AVENUE
WEST ALLIS, WI 53227
(414) 302-8000

Location

ON W CLEVELAND AVE 36 FT E OF S 108TH ST/ STH100 NB IN THE CITY OF WEST ALLIS IN MILWAUKEE COUNTY	Latitude	Longitude
	42.995300374	-88.046792984
	X Coordinate	Y Coordinate
	414670.78125	4760824.5
	Structure Type	

Crash Scene

First Harmful Event	First Harmful Event Location	
MOTOR VEH IN TRANSPORT	ON ROADWAY	
Manner of Collision	Light Condition	
03 - FRONT TO REAR	DAYLIGHT	
Road Surface Condition(s)	Roadway Factor(s)	
DRY	NONE	
Environment Factor(s)		
NONE		
Weather Condition(s)		
CLEAR		
Animal Type	Relation To Trafficway	
	TRAFFICWAY - ON ROAD	
Crash Classification - Location	Crash Classification - Jurisdiction	
PUBLIC PROPERTY	NO SPECIAL JURISDICTION	
Tribal Land	Access Control	Special Study
	NO CONTROL	
Within Interchange Area	Junction Location	Intersection Type
NO	INTERSECTION-RELATED	FOUR-WAY INTERSECTION

Unit Summary

01 UNIT	Unit Status	Vehicle Operating As Classification	Unit Type		
	IN TRANSIT	D CLASS	TRUCK		
	Vehicle Type	Operating As Endorsements			
	UTILITY TRUCK/PICKUP TRUCK				
	Total Occs	Train/Bus # Recorded	Total # Citations Issued	Total Trailers	Total HazMat Types
	1		0	0	0
	Insurance?	Direction Of Travel	<input type="checkbox"/> Pre Crash Tire Mark	Speed Limit	Total Lanes
	YES	WESTBOUND		25	3
	Most Harmful Event: Collision With	Special Function	Emergency Motor Vehicle Use		
	MOTOR VEH IN TRANSPORT	NO SPECIAL FUNCTION	NOT APPLICABLE		
Traffic Way	Traffic Control	Traffic Control Inoperative/Missing			
DIVIDED HWY W/O TRAFFIC BARRIER	TRAFFIC SIGNAL	NO			
Surface Type	Road Curvature	Road Grade			
CONCRETE	STRAIGHT	LEVEL			
Truck Bus or HazMat					
NO					

Vehicle

01 VEHICLE	License Plate Number	Plate Type	ST	Country of Issuance
	[REDACTED]	MUN - MUNICIPAL	WI	UNITED STATES
	Vehicle Identification Number	Make	Year	Model
	[REDACTED] 6	FORD	2016	F250
	Color	Body Style	Bus Use	
	WHI - WHITE	PK - PICKUP		
Initial Contact Point	Vehicle Damage			
12 - FRONT	12 - FRONT			
Extent Of Damage				
MINOR DAMAGE				



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23-031184

**WISCONSIN MOTOR VEHICLE
CRASH REPORT**

WEST ALLIS POLICE DEPARTMENT
11301 WEST LINCOLN AVENUE
WEST ALLIS, WI 53227
(414) 302-8000

UNIT VEHICLE	Towed Due To Damage NOT TOWED		Vehicle Removed By OPERATOR	
	What Driver Was Doing GOING STRAIGHT		Vehicle Factors	
	Driver Prior Action Other		NOT APPLICABLE	
	Driver Actions FAILURE TO CONTROL			
01 01	Owner Name CITY OF WEST ALLIS (414) 302-8800		Owner Address 7525 W GREENFIELD AVE WEST ALLIS, WI 53214 , US	
	Sequence Of Events			
01 02 03 04	Event MOTOR VEH IN TRANSPORT			
	Event			
	Event			
	Event			
UNIT	Policy Holder			
	Insurance Company CITIES-&VILLAGES-MUTUAL-INS-CO		Government CITY OF WEST ALLIS	
UNIT INDIVIDUAL	Individual			
	Driver GARY WILLIAM BANASZYNSKI (414) 302-8800		Citations Issued 0	Sex MALE
	Address 10209 W BUNGALOW PKWY WEST ALLIS, WI 53214 , US		Date of Birth [REDACTED]	Race WHITE
			Driver License Number [REDACTED] STATE: WISCONSIN COUNTRY: UNITED STATES	
01 001	Safety Equipment		On Duty Crash	
	Row 01 - FRONT ROW		Seat Position 07 - LEFT	
	Safety Equipment		SHOULDER & LAP BELT	
	Helmet Use		Helmet Compliance	
	Eye Protection		Tint Compliance	
	Injury		Injury Severity NO APPARENT INJURY	
Airbag		NON DEPLOYED		
Ejected NOT EJECTED		Ejection Path NOT EJECTED/NOT APPLICABLE		Trapped/Extricated NOT TRAPPED
Medical Transport NOT TRANSPORTED		EMS Agency Identifier		EMS Run #
Hospital		Date of Death		Time of Death
Distracted By		Distracted By Source NOT APPLICABLE (NOT DISTRACTED)		
Distracted By Action NOT DISTRACTED				

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WISCONSIN MOTOR VEHICLE
CRASH REPORT

WEST ALLIS POLICE DEPARTMENT
11301 WEST LINCOLN AVENUE
WEST ALLIS, WI 53227
(414) 302-8000

UNIT 01 001	Non Motorist		Striking Unit #	Location		
	Prior Action					
	Action					
	Action Other				To/From School	
	Drug & Alcohol		Suspected Alcohol Use NO	Suspected Drug Use NO		
	Alcohol Test Given TEST NOT GIVEN		Alcohol Test Type		Alcohol Test Results	
	Drug Test Given TEST NOT GIVEN		Drug Test Type		Drug Test Results	
	Drug Type					
	Individual Condition APPEARED NORMAL					

Unit Summary

UNIT 02 02	Unit Status IN TRANSIT		Vehicle Operating As Classification D CLASS		Unit Type AUTOMOBILE	
	Vehicle Type (SPORT) UTILITY VEHICLE				Operating As Endorsements	
	Total Occs 2	Train/Bus # Recorded	Total # Citations Issued 0	Total Trailers 0	Total HazMat Types 0	
	Insurance? YES	Direction Of Travel WESTBOUND	<input type="checkbox"/> Pre Crash Tire Mark	Speed Limit 25	Total Lanes 3	
	Most Harmful Event: Collision With MOTOR VEH IN TRANSPORT		Special Function NO SPECIAL FUNCTION		Emergency Motor Vehicle Use NOT APPLICABLE	
	Traffic Way DIVIDED HWY W/O TRAFFIC BARRIER		Traffic Control TRAFFIC SIGNAL		Traffic Control Inoperative/Missing NO	
	Surface Type CONCRETE		Road Curvature STRAIGHT		Road Grade LEVEL	
	Truck Bus or HazMat NO					

Vehicle

UNIT 02 02 02	License Plate Number [REDACTED]		Plate Type AUT - AUTOMOBILE	St WI	Country of Issuance UNITED STATES	
	Vehicle Identification Number 1G1RE7R51AA566626		Make MERCEDES BENZ	Year 2010	Model GL	
	Color SIL - SILVER (ALUMINUM)		Body Style UT - SPORT UTILITY VEHICLE		Bus Use	
	Initial Contact Point 06 - REAR		Vehicle Damage 06 - REAR			
	Extent Of Damage FUNCTIONAL DAMAGE					
	Towed Due To Damage NOT TOWED		Vehicle Removed By OPERATOR			

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23-031184

WISCONSIN MOTOR VEHICLE
CRASH REPORT

WEST ALLIS POLICE DEPARTMENT
11301 WEST LINCOLN AVENUE
WEST ALLIS, WI 53227
(414) 302-8000

UNIT VEHICLE	What Driver Was Doing STOP IN TRAFFIC	Vehicle Factors		
	Driver Prior Action Other	NOT APPLICABLE		
	Driver Actions NO CONTRIBUTING ACTION			
02 02	Owner Name MARIA C FORTIS (414) 736-0945	Owner Address 3470 S 66TH ST MILWAUKEE, WI 53219 , US		
	Sequence Of Events			
01 02 03 04	Event MOTOR VEH IN TRANSPORT			
	Event			
	Event			
	Event			
UNIT	Policy Holder			
	Insurance Company PROGRESSIVE-CLASSIC-INS-CO	Individual MARIA FORTIS		
UNIT INDIVIDUAL	Individual			
	Driver MARIA C FORTIS (414) 736-0945	Citations Issued 0	Sex FEMALE	
		Date of Birth [REDACTED]	Race HISPANIC	
	Address 3470 S 66TH ST MILWAUKEE, WI 53219 , US	Driver License Number [REDACTED] STATE: WISCONSIN COUNTRY: UNITED STATES		
02 002	Safety Equipment		Safety Equipment	
	On Duty Crash	SHOULDER & LAP BELT		
	Row 01 - FRONT ROW	Seat Position 07 - LEFT	Helmet Compliance	
	Helmet Use		Tint Compliance	
	Eye Protection		Airbag NON DEPLOYED	
	Injury	Injury Severity NO APPARENT INJURY		
	Ejected NOT EJECTED	Ejection Path NOT EJECTED/NOT APPLICABLE	Trapped/Extricated NOT TRAPPED	
Medical Transport NOT TRANSPORTED		EMS Agency Identifier	EMS Run #	
Hospital		Date of Death	Time of Death	
Distracted By				
Distracted By Source NOT APPLICABLE (NOT DISTRACTED)				
Distracted By Action NOT DISTRACTED				
Non Motorist				
Striking Unit #		Location		

1SL055JQVJ
23-031184

WISCONSIN MOTOR VEHICLE
CRASH REPORT

WEST ALLIS POLICE DEPARTMENT
11301 WEST LINCOLN AVENUE
WEST ALLIS, WI 53227
(414) 302-8000

UNIT	INDIVIDUAL	Prior Action			
		Action			
		Action Other		To/From School	
02	002	Drug & Alcohol		Suspected Alcohol Use NO	Suspected Drug Use NO
		Alcohol Test Given TEST NOT GIVEN	Alcohol Test Type	Alcohol Test Results	
		Drug Test Given TEST NOT GIVEN	Drug Test Type	Drug Test Results	
		Drug Type			
		Individual Condition APPEARED NORMAL			
		Individual			
		Passenger SARA C FORTIS (414) 736-0945	Citations Issued 0	Sex FEMALE	
			Date of Birth [REDACTED]	Race HISPANIC	
		Address 3470 S 66TH ST MILWAUKEE, WI 53219 , US		Driver License Number	
		Safety Equipment		On Duty Crash	Safety Equipment
Row 01 - FRONT ROW	Seat Position 09 - RIGHT	SHOULDER & LAP BELT			
Helmet Use		Helmet Compliance			
Eye Protection		Tint Compliance			
02	003	Injury		Injury Severity NO APPARENT INJURY	Airbag NON DEPLOYED
		Ejected NOT EJECTED	Ejection Path NOT EJECTED/NOT APPLICABLE	Trapped/Extricated NOT TRAPPED	
		Medical Transport NOT TRANSPORTED		EMS Agency Identifier	EMS Run #
		Hospital		Date of Death	Time of Death
		Distracted By			
		Distracted By Source			
		Distracted By Action			
UNIT	INDIVIDUAL	Non Motorist		Striking Unit #	Location
		Prior Action			

1SL055JQVJ
23-031184

WISCONSIN MOTOR VEHICLE CRASH REPORT

WEST ALLIS POLICE DEPARTMENT
11301 WEST LINCOLN AVENUE
WEST ALLIS, WI 53227
(414) 302-8000

UNIT INDIVIDUAL 02 003	Action		
	Action Other		To/From School
	Drug & Alcohol	Suspected Alcohol Use NO	Suspected Drug Use NO
	Alcohol Test Given TEST NOT GIVEN	Alcohol Test Type	Alcohol Test Results
	Drug Test Given TEST NOT GIVEN	Drug Test Type	Drug Test Results
	Drug Type		
	Individual Condition APPEARED NORMAL		



CLAIMANT CONTACT INFORMATION

Name: Matt Keup
Address: 1643 S 63rd street
West Allis WI 53214

Phone: 414-350-2173
Email: mkeup@paychex.com

INSTRUCTIONS

Complete this form, print and sign it, and serve a hard copy upon the West Allis City Clerk. If you have questions about how to fill out this form, please contact a private attorney who can assist you.

NOTICE OF CLAIM

Date of incident: 10/26/2023 Time of day: 04:10
Location: 1645 S 63rd Street West Allis

Describe the circumstances of your claim here. You may attach additional sheets or exhibits. Some helpful information may be the police report, pictures of the incident or damage, a diagram of the location, a list of injuries, a list of property damage, names and contact information for witnesses to the incident, and any other information relevant to the circumstances.

I am a property owner of the location listed above in the claim section. (1645 S 63rd street)

On Thursday 10-26-23, The tenant of the property (Kaylyn Link) had contacted the West Allis Police regarding her boyfriend, whom she had filed a restraining order against. Police came to address situation. Tenant's boyfriend, Allen Borek Jr, had a stand off with the police.

Culmination of the stand-off resulted in officers breaking 16 window panes on the south side of the building, and 4 screens, as a means to distract Mr Borek Jr while they breached the apartment door with a chainsaw.

I am seeking reimbursement for the damages done in this scenario. The Police Case # is 23-0471807.

Replaced were 16 windows, screens, an entry door, and the cabinet behind the door that was also damaged by the chainsaw when breaching the entry.

*All invoices Attached / Except cabinet door
\$100*

Check one:

- I am seeking damages at this time (complete Claim Amount section below)
- I am submitting this notice without a claim for damages. This claim is not complete and will not be processed until I submit a claim for damages on a later date.

Signed: *Matt Keup*

Date: 11-24-23

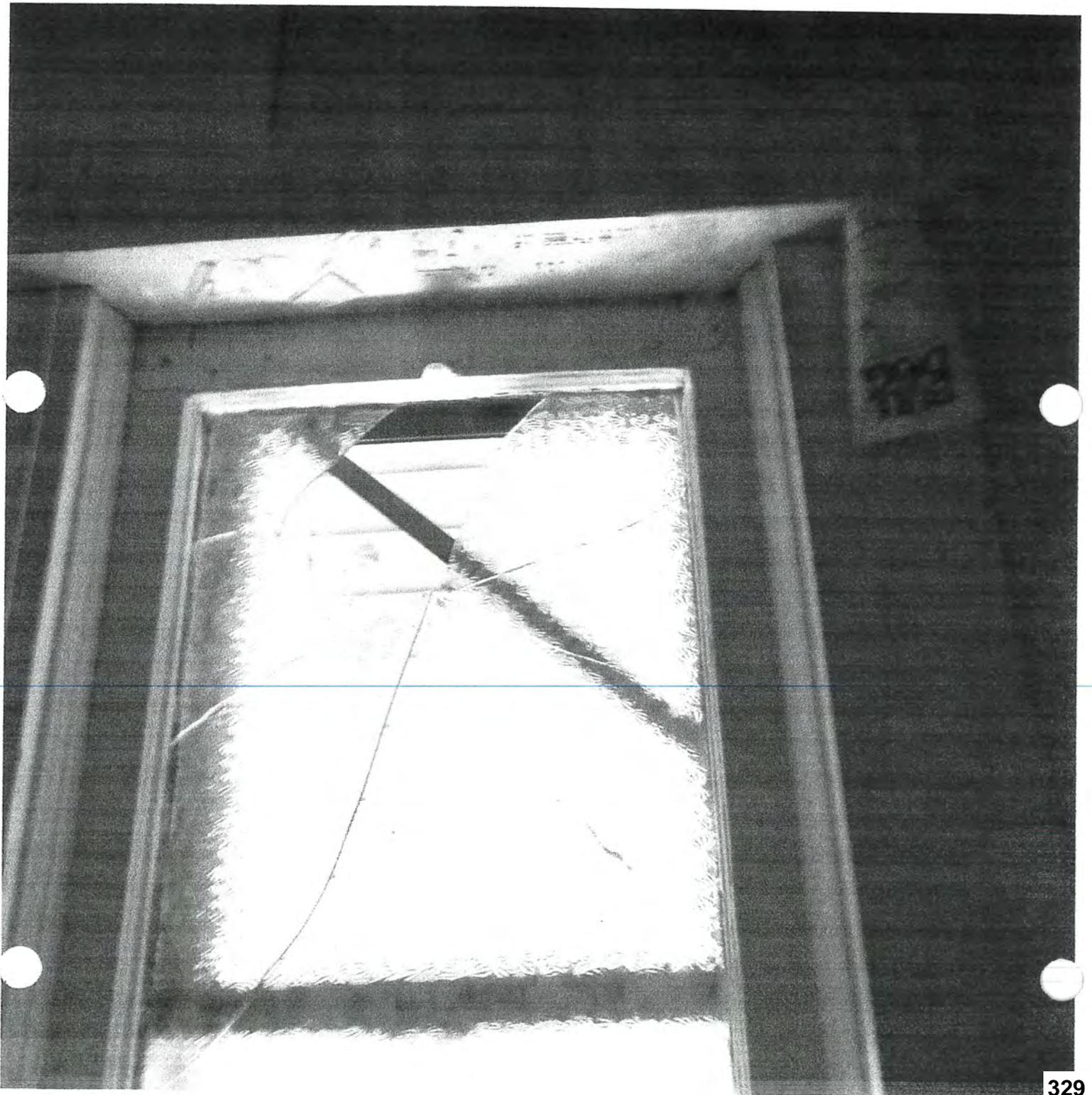
CLAIM AMOUNT

To complete this claim, attach an itemized statement of damages sought. If any damages are for repair to property, include at least 2 estimates for repairs.

The total amount sought is: \$ 2076.94

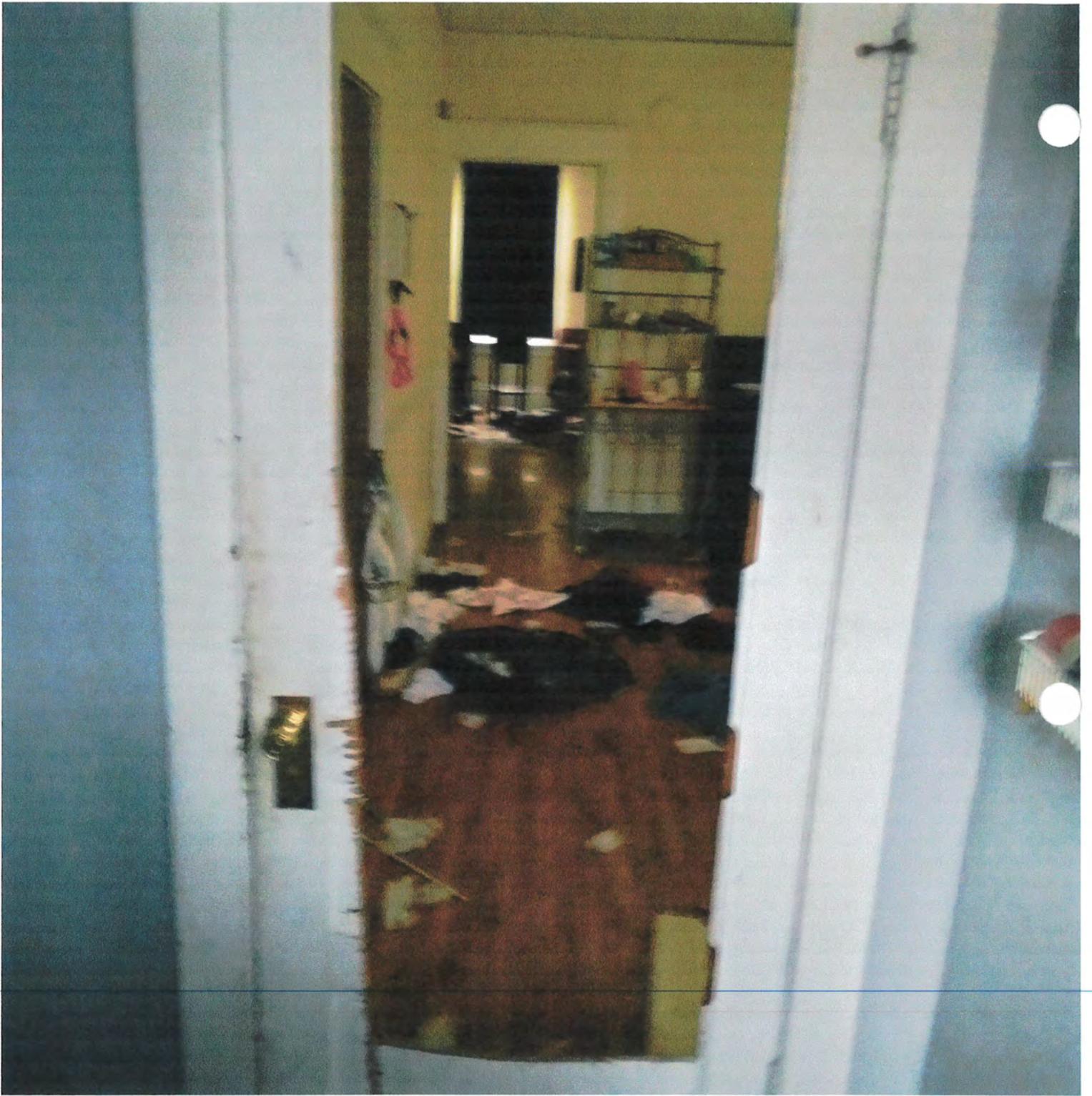
SAVE

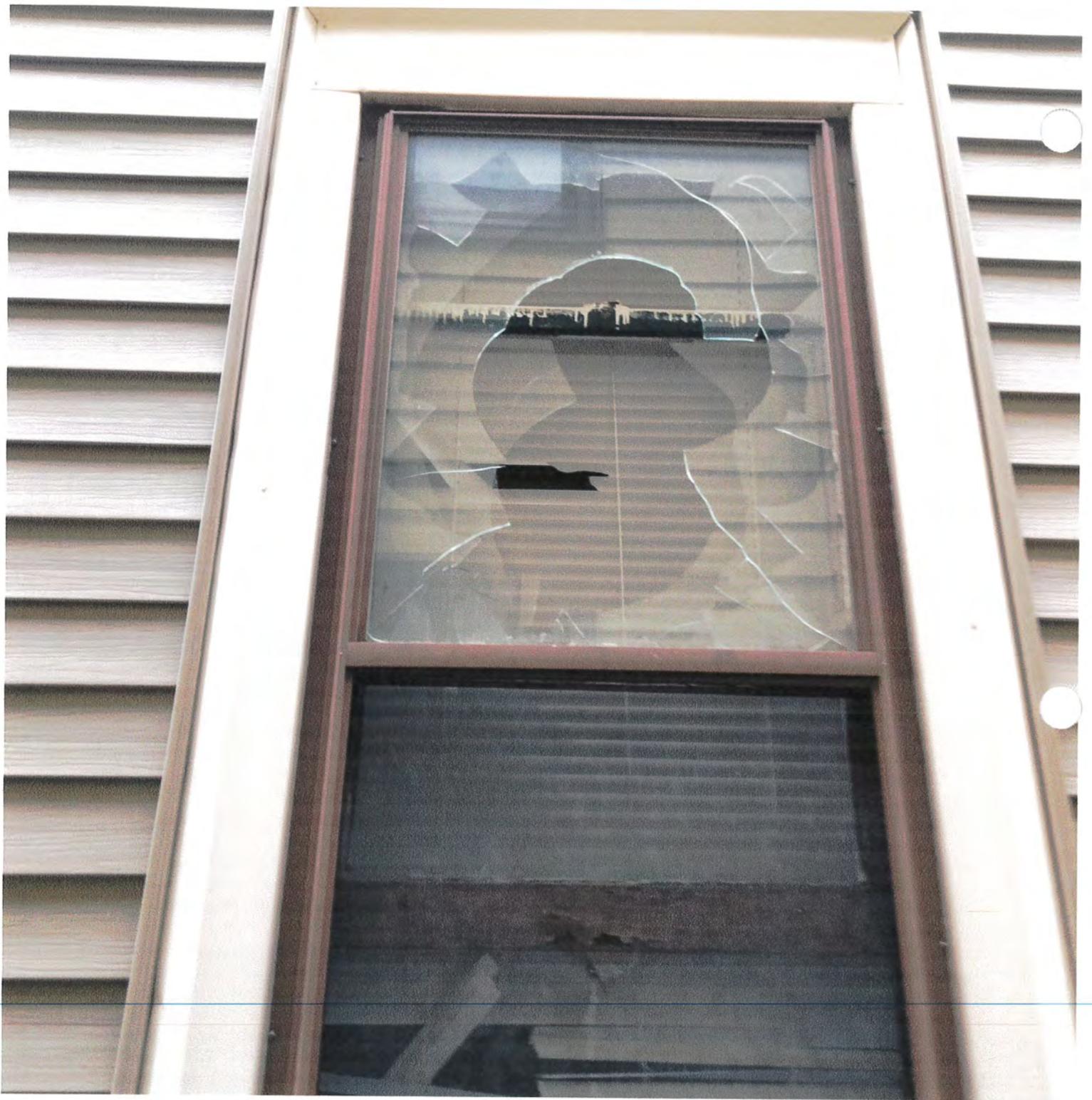
PRINT



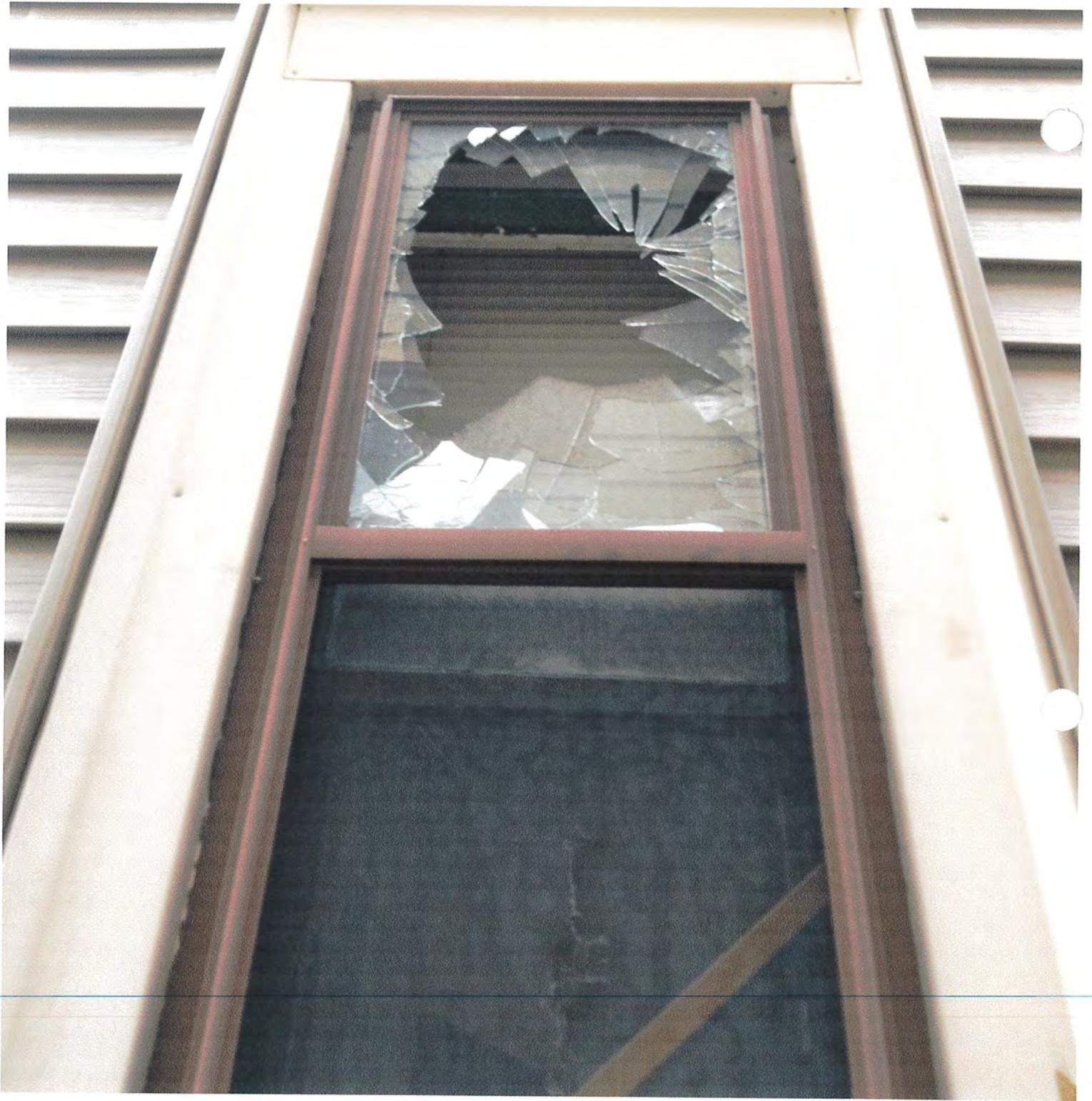


















[View Invoice](#)



Print

PDF

Krause and Assoc.
 Paul
 Krause
 2024 Hemlock st
 West Bend, WI 53090
 262-247-5991

Matt Keup
 Matt Keup
 1643 so. 63rd
 West Allis, WI
 414-350-2173
 mkeup@paychex.com

Invoice # 11172023

Invoice Date 11/20/2023

Due Date 11/20/2023

Item	Description	Unit Price	Quantity	Amount
Service	Install new replacement windows where broken.	325.00	1.00	325.00
Service	Install newly used back door.	200.00	1.00	200.00

NOTES: Owner to supply matl.

Subtotal 525.00

Total 525.00

MENARDS - W. MILWAUKEE
 101 Miller Park Way
 Milwaukee WI 53219

KEEP YOUR RECEIPT
 RETURN POLICY VARIES BY PRODUCT TYPE

Unless noted below allowable returns for items on this receipt will be in the form of an in store credit voucher if the return is done after 02/08/24

If you have questions regarding the charges on your receipt, please email us at:

WMILfrontend@menards.com



Sale Transaction

QUARTER RND WM105 PFJPIN		
4174640	9 @6.68	60.12
PINE TAPERED SHIMS 12 CT		
4334222	3 @1.56	4.68
PR ENTRY JUNG KNOB		
2218128		26.99
DOOR BTM SLIDEON BRN *		
4366228		12.71
TOTAL		104.50
TAX MILWAUKEE-WI 5.5%		5.75
TOTAL SALE		110.25
Associated Debit 7363		110.25
Auth Code:473821		
Chip Inserted		
a0000000042203		
TC - d691d56348bdf5bh		
TOTAL SAVINGS	0.28	
TOTAL NUMBER OF ITEMS =	14	

THE FOLLOWING REBATE RECEIPTS WERE PRINTED FOR THIS TRANSACTION:
 2327

GUEST COPY

The Cardholder acknowledges receipt of goods/services in the total amount shown hereon and agrees to pay the card issuer according to its current terms.

THIS IS YOUR CREDIT CARD SALES SLIP
 PLEASE RETAIN FOR YOUR RECORDS.

THANK YOU, YOUR CASHIER, Julisa

81185 06 4526 11/10/23 12:04PM 3226

MENARDS W. MILWAUKEE
 2101 Miller Park Way
 W. Milwaukee WI 53219

KEEP YOUR RECEIPT
 RETURN POLICY VARIES BY PRODUCT TYPE

Unless noted below allowable returns for items on this receipt will be in the form of an in store credit voucher if the return is done after 02/08/24

If you have questions regarding the charges on your receipt, please email us at:

WMILfrontend@menards.com



Sale Transaction

3-1/2" DOOR HINGE (SQ) 3P		
4316216		
COL STOP WM947 PFJPOP		6.97
4179114	3 @7.59	22.77
TOTAL		29.74
TAX MILWAUKEE-WI 5.5%		1.64
TOTAL SALE		31.38
Associated Debit 7363		31.38
EFT Debit		
Ref# 151611101042		
Chip Inserted		
a0000000042203		
TC - 12583ec762102dthc		
TOTAL NUMBER OF ITEMS =	4	

11/10/23 15:16:39
 PRIMARY ACCT

THE FOLLOWING REBATE RECEIPTS WERE PRINTED FOR THIS TRANSACTION:
 2327

THANK YOU, YOUR CASHIER, Erick

5386 02 0455 11/10/23 03:16PM 3226

Lisbon Storm, Screen & Door
Merchant ID xxx0881
5006 W. Lisbon Avenue
Milwaukee, WI 53210
414-445-8899

** PURCHASE **

Reference : 654351 1
Order Number : 771145
Auth Date : 11/04/23 11:03 am
Auth Number : 481638
Host Response : SALE - APPROVAL
Host Code : 000 4

Payment Type : mastercard
Card Number : xxxxxxxx7383
Entry Method : MSR Read
Amount : \$ 69.62

X

Cardholder acknowledges receipt of goods and services in the amount shown above and agrees to pay within the terms outlined in the cardholder agreement.

Cashier : MAR
Port Name : counter3
Customer# : CASHS
CVN : Verified by E-SIGNATURE

LISBON STORM, SCREEN & DOOR, INC.
THANK YOU FOR YOUR BUSINESS

11/04/23 MAR CASHS
11:03:42 EPC
Ord#: 771145 Inv#: 717384

FLUSH S.C. W/10X10 LITE
32 X 79
(USED)

1 EA @ 59.000 59.00
GE ACRYLIC LATEX CAULK - BROWN
(90154)
1 EA @ 6.990 6.99
SUB TOTAL 65.99
TAX 3.63
TOTAL 69.62

MASTER CARD xxxxxxxx7383 -69.62

WE HOPE YOU'LL BE BACK SOON!!!!
SORRY NO REFUNDS AFTER 30 DAYS

1ENARDS - W. MILWAUKEE
2101 Miller Park Way
W. Milwaukee WI 53219

KEEP YOUR RECEIPT
RETURN POLICY VARIES BY PRODUCT TYPE

Unless noted below allowable returns for items on this receipt will be in the form of an in store credit voucher if the return is done after 02/04/24

If you have questions regarding the charges on your receipt, please email us at:
WMILfrontend@menards.com



Sale Transaction

PINE TAPERED SHIMS 12 CT
4334222 2 @1.56 3.12
WL W&D 100% SIL RUBR WHT
5634343 2 @6.49 12.98
WL W&D 100% SIL RUBR CLR
5634342 6 @6.49 38.94
SH POCKET WINDOW (BETTER
4040218 3 @176.99 530.97

TOTAL 586.01

TAX MILWAUKEE-WI 5.5% 32.23

TOTAL SALE 618.24

Associated Debit 7383 618.24

EFT Debit 11/06/23 17:31:33

Ref# 173111061042 PRIMARY ACCT

Chip Inserted

a000000042203

TC - 913a6bfd0503d012

TOTAL NUMBER OF ITEMS = 13

THE FOLLOWING REBATE RECEIPTS WERE
PRINTED FOR THIS TRANSACTION:
2327

THANK YOU, YOUR CASHIER, Tina

75156 07 2527 11/06/23 05:30PM 3228

CUSTOM DESIGNER'S OF MILW.

5652 S. 13th STREET
MILW. WI. 53221-4403

Invoice

Date	Invoice #
11/25/2023	18837

Bill To
MATTHEW KEUP 1643 S. 63rd STREET WEST ALLIS WI. 53214

P.O. No.	Terms	Project
	Due upon comple...	

Quantity	Description	Rate	Amount
1	Cabinet Doors	76.55	76.55T
	Sales Tax	5.50%	4.21

Phone #
414-281-0155

E-mail
cdmidougkrystowiak@gmail.com

Total	\$80.76
--------------	---------

**CITY OF WEST ALLIS
RESOLUTION R-2023-0746**

**RESOLUTION TO CREATE POLICY FOR ADMINISTRATION OF FUND
BALANCES**

CREATING POLICY 1215

WHEREAS, to comport with best accounting practice and principles, the common council wishes to establish a policy for handling the City's fund balances;

NOW THEREFORE, be it resolved by the Council of the City Of West Allis, in the State of Wisconsin, as follows:

SECTION 1: **ADOPTION** “1215 Fund Balance Policy” of the City Of West Allis Policies & Procedures is hereby *added* as follows:

ADOPTION

1215 Fund Balance Policy(*Added*)

1. PURPOSE:

- a. Provide working capital for the City to meet cash flow needs during the year.
- b. Provide a comfortable margin of safety to address unanticipated expenditures, emergencies, and unexpected declines in revenue due to economic downturns, natural disasters, state policy changes, etc.
- c. Preserve the credit worthiness (credit rating) of the City for borrowing monies at favorable interest rates.
- d. Promulgate the level of authority needed for fund balance designations.

2. ORGANIZATIONS AFFECTED: Finance Department

3. REFERENCES: WAMC 2.672

4. PROCEDURES:

- a. Definitions. In this section:
 - i. "Unrestricted fund balance" holds the meaning defined by the Government Accounting Standards Board (GASB), and is further divided into the following categories: committed, assigned, and unassigned.
 - ii. "Contingency fund balance" means any General Fund amounts in committed or assigned fund balances not dedicated to encumbrances, capital projects, or long-term liabilities, plus unassigned General Fund balance.
- b. Contingency Amount. The contingency fund balance should equal approximately 3 months of budgeted General Fund operating expenditures,

based on the subsequent budget.

- i. Replenishment. If the City Comptroller determines that the contingency fund balance is or will be below 2 months of budgeted General Fund operating expenditures, the City Comptroller shall develop a replenishment plan and file with the Common Council. Replenishment should be completed within 3 years of occurrence.
 - ii. Transfer of Excess. If the City Comptroller determines the contingency fund balance exceeds 4 months of budgeted General Fund operating expenditures, the City Comptroller may transfer the balance in excess to general capital projects funds for use in funding capital needs approved by Council.
- c. Use of Fund Balance. Since unrestricted fund balance is a nonrecurring funding source, the use of unrestricted fund balance to cover a General Fund budget deficit should be avoided. However, if used to balance the General Fund budget, a plan shall be developed to prevent continued use of unrestricted fund balance going forward. This plan must be included in the proposed budget.
- d. Emergency Expenditures. WAMC 2.672 shall control expenditures during emergencies.
- e. Commitment of Funds. Commitments of unrestricted fund balances are secured and released only by action of the Common Council.
- f. Assignment of Funds. Assignments of unrestricted General Fund balance may be secured and released by the City Comptroller.
- g. Order of Use. Where applicable, restricted funds are to be spent first, followed by committed funds, assigned funds, and lastly unassigned funds.

PASSED AND ADOPTED BY THE CITY OF WEST ALLIS COUNCIL

_____.

	AYE	NAY	ABSENT	ABSTAIN
Ald. Vince Vitale	_____	_____	_____	_____
Ald. Ray Turner	_____	_____	_____	_____
Ald. Tracy Stefanski	_____	_____	_____	_____
Ald. Marty Weigel	_____	_____	_____	_____
Ald. Suzzette Grisham	_____	_____	_____	_____
Ald. Danna Kuehn	_____	_____	_____	_____
Ald. Thomas Lajsic	_____	_____	_____	_____
Ald. Dan Roadt	_____	_____	_____	_____
Ald. Rosalie Reinke	_____	_____	_____	_____
Ald. Kevin Haass	_____	_____	_____	_____

Attest

Presiding Officer

Rebecca Grill, City Clerk, City Of
West Allis

Dan Devine, Mayor, City Of West
Allis

**CITY OF WEST ALLIS
ORDINANCE O-2023-0091**

**ORDINANCE TO AUTHORIZE FINANCE DIRECTOR/COMPTROLLER TO
ADMINISTER FUND BALANCE POLICY**

CREATING SECTION 2.635(2)(E)

NOW THEREFORE, the common council of the City of West Allis do ordain as follows:

SECTION 1: **AMENDMENT** “2.635 Finance Director/Comptroller” of the City Of West Allis Municipal Code is hereby *amended* as follows:

AMENDMENT

2.635 Finance Director/Comptroller

1. Appointment. The City Administrator shall recommend appointment of a Finance Director/Comptroller subject to approval by the Common Council in the unclassified service of the City to serve full time at the pleasure of the Common Council, in accordance with City of West Allis Policies and Procedures Manual Policy No. 404 (Recruitment and Hiring Process for Executive/Managerial/Deputy Assistant Service Positions), Policy No. 405 [Discipline for Non-Elective Officials (Executive Service/Department Heads)], and as provided by Section 17.12(1) of the Wisconsin Statutes.
2. Duties and Responsibilities. The Finance Director/Comptroller shall:
 - a. Establish rules for the administration of the Finance/Comptroller's Office and perform the duties assigned to it.
 - b. Perform the duties of City Comptroller, prescribed in Sec. 62.09(10) of the Wisconsin Statutes, the position job description, employment contract, and such other duties as the Common Council may prescribe from time to time.
 - c. Direct and supervise the functions of finance and purchasing.
 - d. Administer Policy 1214 (the gGrant Mmanagement pPolicy).
 - e. Administer Policy 1215 (Fund Balance Policy).
3. Authorizations. The Finance Director/Comptroller may:
 - a. Declare official intent to reimburse an original expenditure with proceeds of an obligation on behalf of the City as allowed under 26 C.F.R. § 1.150-2(e) (1).

SECTION 2: **EFFECTIVE DATE** This Ordinance shall be in full force and effect on and after the required approval and publication according to law.

PASSED AND ADOPTED BY THE CITY OF WEST ALLIS COUNCIL

_____.

	AYE	NAY	ABSENT	ABSTAIN
Ald. Vince Vitale	_____	_____	_____	_____
Ald. Ray Turner	_____	_____	_____	_____
Ald. Tracy Stefanski	_____	_____	_____	_____
Ald. Marty Weigel	_____	_____	_____	_____
Ald. Suzzette Grisham	_____	_____	_____	_____
Ald. Danna Kuehn	_____	_____	_____	_____
Ald. Thomas Lajsic	_____	_____	_____	_____
Ald. Dan Roadt	_____	_____	_____	_____
Ald. Rosalie Reinke	_____	_____	_____	_____
Ald. Kevin Haass	_____	_____	_____	_____

Attest

Presiding Officer

Rebecca Grill, City Clerk, City Of
West Allis

Dan Devine, Mayor, City Of West
Allis

**CITY OF WEST ALLIS
ORDINANCE O-2023-0087**

**ORDINANCE TO CREATE MINIMUM DISTANCE BETWEEN PREMISES FOR
RETAIL ALCOHOL LICENSEES**

AMENDING SECTION 9.60

WHEREAS, Wis. Stat. 125.10(1) allows any municipality to prescribe additional regulations for the sale of alcohol beverages, not in conflict with Wis. Stat. Ch. 125;

NOW THEREFORE, the common council of the City of West Allis do ordain as follows:

SECTION 1: AMENDMENT “9.60 Alcohol Beverage” of the City Of West Allis Municipal Code is hereby *amended* as follows:

AMENDMENT

9.60 Alcohol Beverage

1. License Required. [Wis. Stat. 125.04\(1\)](#) is adopted.
2. Exceptions. [Wis. Stat. 125.06](#) is adopted.
3. Application Process. The application process under [Wis. Stat. Ch. 125](#) is adopted, except as modified below:
 - a. License Fee. An applicant shall pay the applicable license fee listed in the [Fee Schedule](#) prior to date on which the license is to be issued. If a license is not granted, any paid license fee shall be refunded.
 - b. New License Applications. At the time of filing a new application for a Class "A" license under [Wis. Stat. 125.25\(1\)](#), a "Class A" license under [Wis. Stat. 125.51\(2\)](#), a Class "B" license under [Wis. Stat. 125.26\(1\)](#), a "Class B" license under [Wis. Stat. 125.51\(3\)](#), or a "Class C" license under [Wis. Stat. 125.51\(3m\)](#), the applicant shall submit:
 - i. A nonrefundable inspection fee in the amount stated on the [Fee Schedule](#)
 - ii. A detailed floor plan for each floor of the premises, which shall include the following as applicable:
 - (1) Area in square feet and dimensions of the premises
 - (2) All entrances and exits to the premises together with a description of how patrons will enter the premises, the proposed location of the waiting line, and the location where security searches or identification verification will occur
 - (3) Locations of all seating areas, bars, and food preparation areas

- (4) Locations and dimensions of any alcohol beverage storage and display areas
 - (5) Locations and dimensions of any outdoor areas available at the premises for the sale, service, or consumption of alcohol beverages
 - (6) Location and dimensions of any outside area that where customers, employees, or persons associated with the premises may smoke
 - (7) The location of exterior and interior trash receptacles
 - (8) Any other reasonable and pertinent information the Public Safety Committee may require either for all applicants or in a particular case
- iii. A completed plan of operation for the business, which shall include as applicable:
- (1) The hours of operation for the premises
 - (2) The legal capacity of the premises
 - (3) Methods for maintaining the appearance and operation of the premises with respect to noise and litter
 - (4) Any other business that will be conducted in connection with the premises.
 - (5) Any other licenses and permits sought for the premises.
 - (6) The number of security personnel expected to be on the premises, their responsibilities, and the equipment they will use in carrying out their duties.
 - (7) Any other reasonable information the Public Safety Committee may require either for all applicants or in a particular case.
- c. Time of Filing and Issuance. Pursuant to [Wis. Stat. 125.04\(3\)\(f\)2.](#), an application for a license to sell alcohol beverages shall be filed with the city clerk at least 15 days prior to the granting of the license, except an application for a license issued under [Wis. Stat. 125.26\(6\)](#) or [125.51\(10\)](#) shall be filed at least 5 business days prior to the granting of the license.
- d. Liquor Sales at Fuel Stations. No "Class A" license may be granted for any premises where gasoline or diesel fuel is sold at retail in connection with the premises, except that this restriction does not apply if any of the following applies:
- i. The "Class A" license contains the condition that retail sales of intoxicating liquor are limited to cider
 - ii. The premises for which the "Class A" license is issued is connected to premises where gasoline or diesel fuel is sold at retail by a secondary doorway that serves as a safety exit and is not the primary entrance to the "Class A" premises.
- e. Extension of Premises Application
- i. Temporary Extension

- (1) A licensee may apply for a temporary extension of premises by submitting a request to the city clerk in a form approved by the clerk and paying the fee listed on the [Fee Schedule](#).
 - (2) Each licensee shall provide a description of the temporary premises and any other information required by the city clerk. The seasonal term shall commence on the Friday preceding Memorial Day and expire on the Tuesday after Labor Day. The common council shall establish the term for any non-seasonal extension of premises.
 - (3) The common council shall determine whether to grant a request for temporary extension of premises under the same standards as a new license application. A temporary extension of premises creates a property interest only for the dates and times approved by the common council. Upon expiration of a temporary extension of premises, the temporary premises ceases to exist. Approval of a temporary extension of premises does not create a right to future approval.
- ii. Permanent Extension. A licensee requesting a permanent extension shall pay the fee listed in the [Fee Schedule](#) at the time of the request. The council shall determine whether to grant the request for permanent extension of premises under the same standards as a new license application.

f. Minimum Separation Between Retailers. No retail alcohol license may be granted for any premises that is located within 300 feet of the premises of an existing retail alcohol license.

4. Regulations. The regulations in [Wis. Stat. Ch. 125](#) are adopted, except as modified below:

- a. "Class B" Authorizations. Pursuant to [Wis. Stat. 125.51\(3\)\(b\)](#), a retail "Class B" license authorizes the sale of intoxicating liquor to be consumed by the glass on the premises where sold or off the premises if the licensee seals the container of intoxicating liquor with a tamper-evident seal before the intoxicating liquor is removed from the premises. The "Class B" license also authorizes the sale of intoxicating liquor in the original package or container, in any quantity, to be consumed off the premises where sold.
- b. Outdoor Premises
 - i. Containers. No licensee may allow glass beverage containers in an outdoor premises.
 - ii. Noise Limit. No outdoor premises may be the source of sound that measures over 100 decibels (A-weighted) within 100 feet from the outdoor premises. The common council may set different noise limits for a particular outdoor premises if the licensee agrees to those alternate noise limits.
 - iii. Bordering. The border of any outdoor premises shall be physically marked with fencing, vegetation, barriers, or other objects or markings

- accurately indicating the limits of the outdoor premises.
- iv. Lighting. Any lighting for an outdoor premises may not project directly to an area beyond the indoor and outdoor premises.
 - v. Closing Hours. No outdoor premises may remain open between the hours of 8 p.m. and 10 a.m. from Sunday through Thursday. No outdoor premises may remain open between the hours of 10 p.m. and 10 a.m. on Fridays and Saturdays. The common council may set different closing hours for a particular outdoor premises if the licensee agrees to those alternate closing hours.
- c. Conditions Specific to Licensee. The common council may impose the following conditions upon a particular new retail alcohol license at the time the license is granted or impose the following conditions upon a particular existing retail alcohol licensee only with the licensee's consent. No licensee may violate any condition specifically imposed upon that retail alcohol license.
- i. The licensee shall conduct a principal business on the premises particularly described by the common council. Examples include those types of businesses described in [Wis. Stat. 125.32\(3m\)](#).
 - ii. The licensee shall maintain the property and premises so it is consistent with the landscaping and architectural design plans approved by the common council.
 - iii. The licensee shall video record all activities taking place on the premises, except within bathrooms and areas inaccessible to customers, and retain a copy of that video for at least 7 days. The video resolution must have at least 640 pixels horizontally and 480 pixels vertically. The licensee shall provide a copy of any video recording in the licensee's possession within 48 hours after receiving a request for video from a law enforcement officer.
 - iv. The licensee shall maintain certain security measures particularly described by the common council. Examples include lighting requirements, staffing minimums, and photographic identification scanners.
 - v. The licensee may not promote or conduct certain activities particularly described by the common council. Examples include live music and drink specials.
- d. Hours of Sale Limited. Between 9:00 p.m. and 8:00 a.m., no person may do any of the following:
- i. Sell alcohol beverages on a Class "A" or "Class A" premises.
 - ii. Sell alcohol beverages on a Class "B" or "Class B" premises in an original unopened package, container, or bottle.
 - iii. Sell alcohol beverages on a Class "B" or "Class B" premises for consumption off the premises.
- e. Presence After Hours. No licensee may allow any person to enter or remain on a premises licensed for retail alcohol sales during hours when the premises

are not open for business, unless that person is the licensee, employees of the licensee, salespersons for the licensee, or service personnel for the licensee if those persons are performing job-related activities.

f. Underage Persons on Premises

- i. No licensee may allow underage person to enter or remain on Class "B" or "Class B" premises under [Wis. Stat. 125.07\(3\)\(a\)10](#), unless the licensee has notified the police chief at least 7 days in advance of the times underage persons will be allowed on the premises.
 - ii. A licensee may allow an underage person to enter or remain on a temporary Class "B" premises under [Wis. Stat. 125.26\(6\)](#).
 - iii. A licensee may allow an underage person to enter or remain on a temporary "Class B" premises under [Wis. Stat. 125.51\(10\)](#) only for the purpose of acting as a designated driver and only if the licensee requires the underage person to display a means of identification, such as a wrist band, to identify underage persons as designated drivers.
5. Discipline Process. [Wis. Stat. 125.12](#) is adopted. In addition and to the extent allowed by law, the disciplinary events in [WAMC 9.51\(1\)\(a\)-\(e\)](#) are adopted under [Wis. Stat. 125.10](#) and shall be grounds for revocation, suspension, or nonrenewal of a license under [Wis. Stat. 125.12\(2\)\(ag\)1](#).

SECTION 2: **EFFECTIVE DATE** This Ordinance shall be in full force and effect for any new alcohol license applications submitted on and after the required approval and publication according to law.

PASSED AND ADOPTED BY THE CITY OF WEST ALLIS COUNCIL

_____.

	AYE	NAY	ABSENT	ABSTAIN
Ald. Vince Vitale	_____	_____	_____	_____
Ald. Ray Turner	_____	_____	_____	_____
Ald. Tracy Stefanski	_____	_____	_____	_____
Ald. Marty Weigel	_____	_____	_____	_____
Ald. Suzzette Grisham	_____	_____	_____	_____
Ald. Danna Kuehn	_____	_____	_____	_____
Ald. Thomas Lajsic	_____	_____	_____	_____
Ald. Dan Roadt	_____	_____	_____	_____
Ald. Rosalie Reinke	_____	_____	_____	_____
Ald. Kevin Haass	_____	_____	_____	_____

Attest

Presiding Officer

Rebecca Grill, City Clerk, City Of
West Allis

Dan Devine, Mayor, City Of West
Allis



NEW LICENSE APPLICATION SUMMARY FOR COMMITTEE REVIEW

Record #: ALC-23-33

Applicant's Full Name:
David Burns

Agent's Full Name:
David Andrew Burns

License Type(s):
Class B Tavern
Public Entertainment Premises

Legal Name:
Burnsies LLC

Trade/Business Name:
Burnsies Bar & Grill

Business Address:
9646 W. Greenfield Ave.

Types of Entertainment:
Yes

Premise Description:

Alcohol will be stored:
Behind the bar and in secured storage in the basement.

Alcohol will be sold/consumed:
Behind the bar.

Alcohol beverage receipts location:
Behind the bar and in secured storage in the basement.

Hours of Operation:

Sunday: 11am-1:30am

Thursday: 11am-1:30am

Monday: 2pm-1am

Friday: 11am-2am

Tuesday: 11am-1:30am

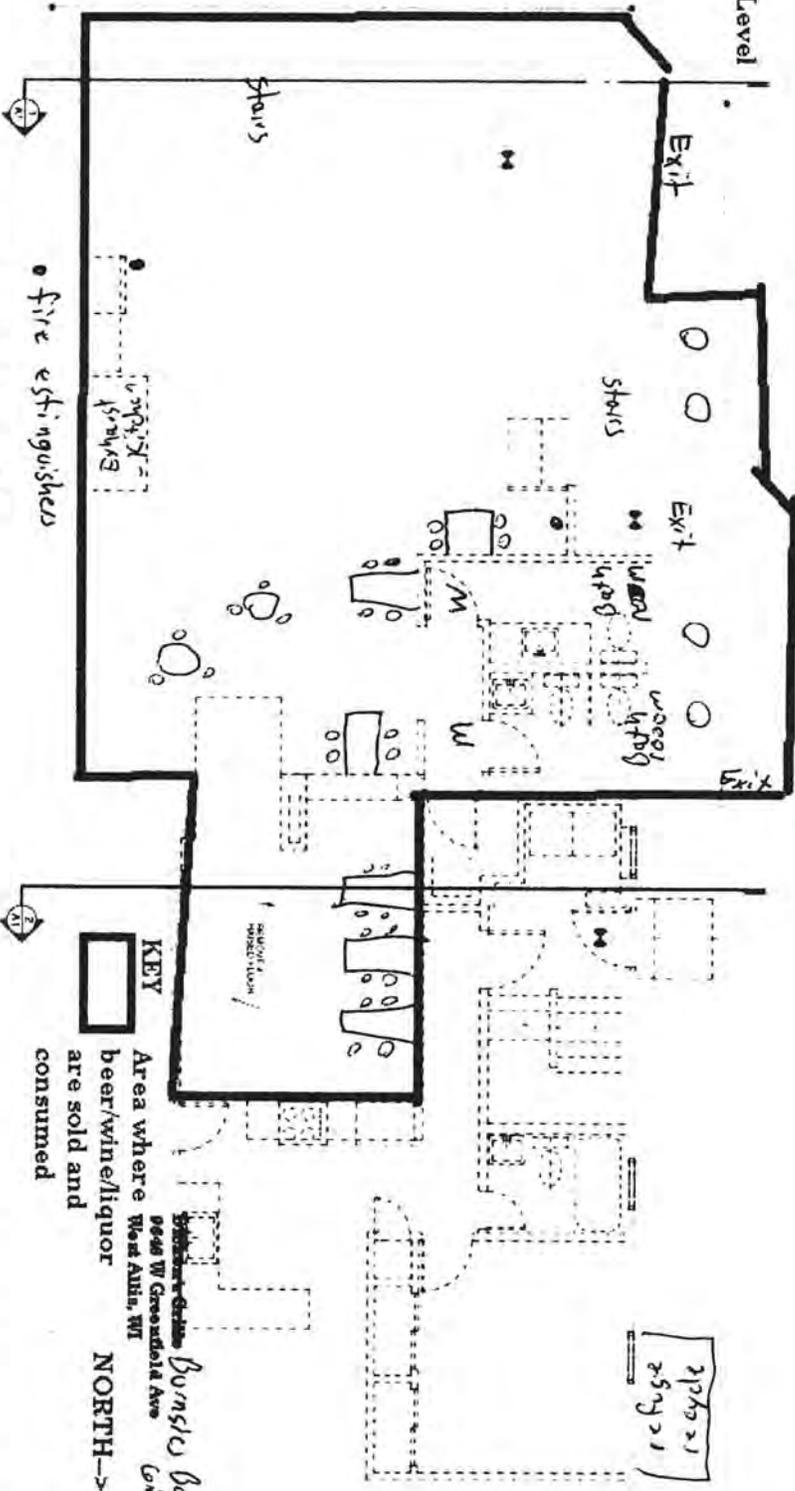
Saturday: 11am-2am

Wednesday: 11am-1:30am

Date Applied:
November 15, 2023

Legal Notice Published On:
December 1, 2023

Ground Level



o fire extinguishers
≈ 1400 sq ft

KEY
 Area where beer/wine/liquor are sold and consumed

9666 W Granddale Ave
 Burnsley Bar
 Gail

NORTH->

David Burns
 Tammy Burns
 11/11/23

EVICTING FIRST FLOOR



City Clerk
clerk@westalliswi.gov

December 6, 2023

David Burns
2345 South 99th Street
West Allis, Wisconsin 53227

RE: Class B Tavern License Application Review for Burnsies Bar & Grill at 9646 W. Greenfield Ave.

City of West Allis Applicant:

Attendance Required:

Your hearing for your license application(s) is scheduled before the Economic Development Committee -

Date: December 12, 2023

Time: 7:00 pm

Location: Art Gallery, City of West Allis, City Hall, 7525 W. Greenfield Avenue, West Allis.

Please note that attending the hearing is required. If you do not attend, your application may be denied.

In the event of a denial, you must wait six months from the date of the decision to reapply.

If you are unable to attend the hearing, please contact the clerk's office at clerk@westalliswi.gov by 4 pm on the day of the meeting or earlier.

Arrival Instructions:

1. Park in the lot on the south side (rear) of the building.
2. Once inside, proceed straight back to the Common Council Chambers and wait for the Common Council to take a break for their recess committee meetings.
3. Sometime after 7 pm, when the Common Council takes a break for the recess committee meetings, go to Art Gallery.

Room Locations:

Room 128: Exit the Common Council Chambers and head towards the parking lot. Room 128 will be on your left through the wooden doors, just before the glass doors leading to the parking lot. Please wait in the back area until your application is called.

Art Gallery: Exit the Common Council Chambers and go down the stairs to the lower level. The Art Gallery will be directly ahead of you at the bottom of the stairs. Please find a suitable area to wait until your application is called.

If you use a wheelchair or have mobility concerns, please approach a staff member for assistance.

Committee Recommendation:

When you appear before the committee, they will likely make a recommendation. This recommendation will be voted on when the Common Council starts after the committee meetings are finished. The typical recommendations are:

1. Approval (with or without changes or conditions).
2. Denial.
3. Hold until a future meeting date.

Common Council Decision:

The Common Council will consider the Committee recommendations and either approve, deny, or hold the application. As the final decision-makers, their decision may differ from the committee's recommendation.

- If your license is approved by the Common Council and all requirements have been met, you will receive a notification within the next two days. This notification will allow you to view and print out your license.
- If your license is denied by the Common Council, you will receive a letter advising you of such and reminding you that you cannot reapply for six months.
- If your license is held by the Committee or the Common Council, you will receive another notice at a later date to appear before the committee.

This is the typical process and may vary from time to time if there are extenuating circumstances.

For any questions, feel free to email clerk@westalliswi.gov.

Non-Discrimination Policy: *The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.*

Americans with Disabilities Act Notice: *Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.*



NEW LICENSE APPLICATION SUMMARY FOR COMMITTEE REVIEW

Record #: ALC-23-34

Applicant's Full Name:
Blake Seyferth

Agent's Full Name:
Blake Seyferth

License Type(s):
Class B Tavern
Public Entertainment Premises

Legal Name:
Seyferth Hospitality LLC

Trade/Business Name:
Flappers

Business Address:
7527 W. Becher St.

Types of Entertainment:
Yes

Premise Description:

Alcohol will be stored:
Behind the bar, in the walk-in cooler,
liquor room, in locked basement.

Alcohol will be sold/consumed:
In the bar and dining area

Alcohol beverage receipts location:
In a storage bin underneath the POS system

Hours of Operation:

Sunday: 6:00 am - 2:00 am
Monday: 6:00 am - 2:00 am
Tuesday: 6:00 am - 2:00 am
Wednesday: 6:00 am - 2:00 am

Thursday: 6:00 am - 2:00 am
Friday: 6:00 am - 2:30 am
Saturday: 6:00 am - 2:30 am

Date Applied:
November 27, 2023

Legal Notice Published On:
December 1, 2023

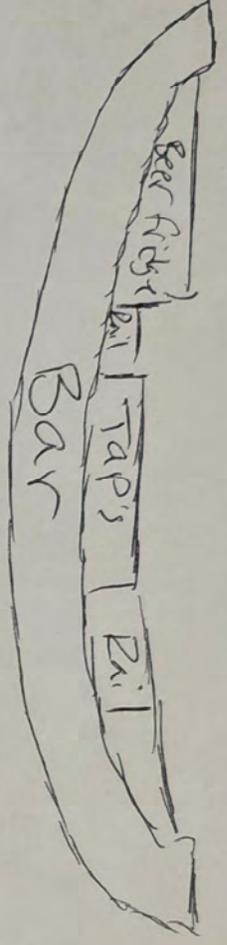
Machines

Booze Shelf

PDS

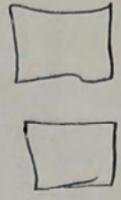
Booze Shelf
Beer Fridges

Locked liquor storage

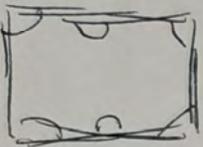
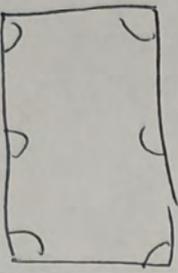


Door

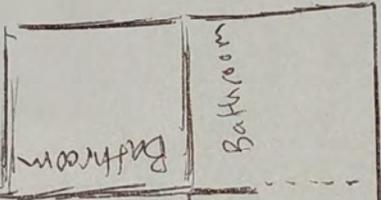
Machines



UPstairs



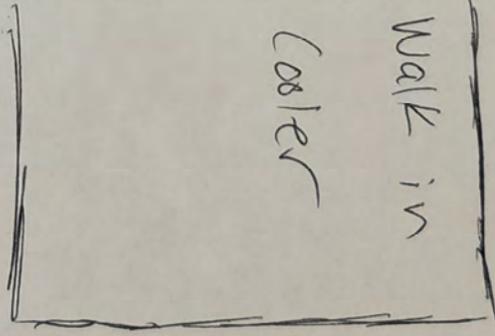
Bar



Bathroom

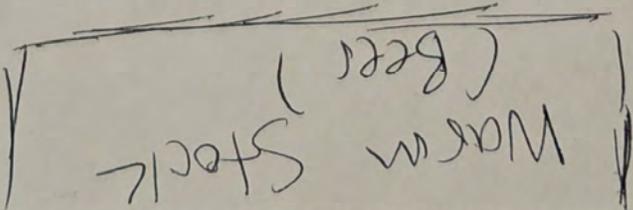
Kitchen
Storage

Kitchen



Storage

Basement



Storage



City Clerk
clerk@westalliswi.gov

December 6, 2023

Blake Seyferth
26428 Kendra Ln
Wind Lake, WI 53185

RE: Class B Tavern License Application Review for Flappers at 7527 W. Becher St.

City of West Allis Applicant:

Attendance Required:

Your hearing for your license application(s) is scheduled before the Economic Development Committee -

Date: December 12, 2023

Time: 7:00 pm

Location: Art Gallery, City of West Allis, City Hall, 7525 W. Greenfield Avenue, West Allis.

Please note that attending the hearing is required. If you do not attend, your application may be denied.

In the event of a denial, you must wait six months from the date of the decision to reapply.

If you are unable to attend the hearing, please contact the clerk's office at clerk@westalliswi.gov by 4 pm on the day of the meeting or earlier.

Arrival Instructions:

1. Park in the lot on the south side (rear) of the building.
2. Once inside, proceed straight back to the Common Council Chambers and wait for the Common Council to take a break for their recess committee meetings.
3. Sometime after 7 pm, when the Common Council takes a break for the recess committee meetings, go to Art Gallery.

Room Locations:

Room 128: Exit the Common Council Chambers and head towards the parking lot. Room 128 will be on your left through the wooden doors, just before the glass doors leading to the parking lot. Please wait in the back area until your application is called.

Art Gallery: Exit the Common Council Chambers and go down the stairs to the lower level. The Art Gallery will be directly ahead of you at the bottom of the stairs. Please find a suitable area to wait until your application is called.

If you use a wheelchair or have mobility concerns, please approach a staff member for assistance.

Committee Recommendation:

When you appear before the committee, they will likely make a recommendation. This recommendation will be voted on when the Common Council starts after the committee meetings are finished. The typical recommendations are:

1. Approval (with or without changes or conditions).
2. Denial.
3. Hold until a future meeting date.

Common Council Decision:

The Common Council will consider the Committee recommendations and either approve, deny, or hold the application. As the final decision-makers, their decision may differ from the committee's recommendation.

- If your license is approved by the Common Council and all requirements have been met, you will receive a notification within the next two days. This notification will allow you to view and print out your license.
- If your license is denied by the Common Council, you will receive a letter advising you of such and reminding you that you cannot reapply for six months.
- If your license is held by the Committee or the Common Council, you will receive another notice at a later date to appear before the committee.

This is the typical process and may vary from time to time if there are extenuating circumstances.

For any questions, feel free to email clerk@westalliswi.gov.

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**CITY OF WEST ALLIS
ORDINANCE O-2023-0076**

ORDINANCE TO AMEND SPECIAL EVENT PERMIT REGULATIONS

AMENDING SECTION 6.032

WHEREAS, the common council seeks to ensure the municipal code is as up-to-date and enforceable as possible; and

WHEREAS, certain language within the special event permit provision could be improved or clarified; and

WHEREAS, the city intends to broaden the applicability of special event permits to allow greater regulatory flexibility;

NOW THEREFORE, the common council of the City of West Allis do ordain as follows:

SECTION 1: **AMENDMENT** “6.032 Special Events” of the City Of West Allis Municipal Code is hereby *amended* as follows:

AMENDMENT

6.032 Special Events

(a) Definitions. In this section:

1. (Reserved).
2. "Block party" means a special event in which a street is closed, there is no sale of personal services or merchandise from a temporary location on the special event premises, and invitees are ~~primarily~~ people who reside on or near the special event premises.
3. “Coordinator” means the sponsor or individual(s) identified by the sponsor that will be on-site at all times during a special event and are authorized to ensure compliance with this section.
4. “Direct costs” means ~~those~~ the following costs normally incurred by a department to provide staffing and equipment for a special event, but does not include any extraordinary cost incurred due to the content of the sponsor's message ~~including~~:
 - a. Wages and fringe benefits of city employees or contractors performing work for the special event
 - b. A reasonable rental rate for any city equipment provided for the special event
 - c. An administrative charge equal to 10% of staffing and equipment

expenses

5. "Organize" means set up for, hold, arrange for, or maintain.
 6. "Person" means any individual, firm, organization, association, or corporation.
 7. "Public property" means any right-of-way or ~~land owned or controlled by a federal, state, or local government~~ park.
 8. "Special event" means any organized gathering on private or public property of at least 21 people that:
 - a. ~~i~~Impedes the normal use of public property by persons not attending the event, or
 - b. Is a use of a parcel that does not comply with the zoning code.
 9. "Sponsor" means the person who holds a permit to organize a special event.
- (b) Permit Required. No person may organize a special event without a valid special event permit, unless:
1. The person is an entity that has taxing authority;
 2. The special event is a funeral or funeral procession;
 3. (Reserved);
 4. The event takes place within the limited premises identified within a park permit~~person has been issued a park use permit under West Allis Policy and Procedure #2107 Park Regulations and Permits~~; or
 5. The special event is authorized by the West Allis Police Department Community Services Unit.
- (c) Application
1. Type and Fees
 - a. Special Event Fees. Any person seeking a special event permit that is not for a block party shall complete an official application, submit it to the city clerk, and pay the nonrefundable special event application processing fee listed on the Fee Schedule. If the person submits the application less than 30 days prior to the commencement of the special event, the person shall pay the expedited processing fee listed on the Fee Schedule in addition to the regular processing fee.
 - b. Block Party Fees. Any person seeking a special event permit for a block party shall complete an official application, submit it to the city clerk, and pay the nonrefundable block party application processing fee listed in the Fee Schedule. If the person submits the application less than 7 days prior to the commencement of the block party, the person shall pay the expedited processing fee listed on the Fee Schedule in addition to the regular fee.
 - c. Special Exception Fee. Any person seeking a special exception to zoning requirements as part of an application for a special event permit shall pay for the cost of publication and pay the nonrefundable special exception processing fee listed in the Fee Schedule at the time the application is submitted to the clerk.
 2. Information Required. An application is not complete until the all of the

following is filed with the city clerk:

- a. The name, mobile phone number, and email address of the sponsor or, if the sponsor is not an individual, the individual submitting the application on behalf of the sponsor.
 - b. The name and mobile phone numbers of all coordinators.
 - c. The location and description of the special event premises. The application shall list an address or block number and include a map or diagram of the special event premises.
 - d. The dates and times during which the special event is scheduled to take place, and any alternative dates in case a special event is postponed.
 - e. A description of the characteristics of the special event, including:
 - i. Maximum capacity of people on the premises and expected peak attendance.
 - ii. Whether food or alcohol will be available for consumption and the type of alcohol license that will cover the premises.
 - iii. Whether electronically amplified outdoor sound will be utilized.
 - iv. Whether more than 400 square feet of ground will be covered by a tent or other temporary structure that provides shelter from the elements.
 - v. Whether the applicant is seeking a special exception from applicable zoning laws.
 - f. The names of all vendors who will offer for sale personal services or merchandise from a temporary location on the special event premises.
 - g. For a special event that closes a street:
 - i. A street closure consent form signed by occupants of at least 50 percent of the residential and commercial units on the closed portion of the street, and
 - ii. An indication that all occupants on the closed portion of the street will be notified of the special event at least 7 days prior to the special event through door hangers, mail, or any method that ensures all occupants receive notice of the special event's date and time .
3. Indemnification. The sponsor shall indemnify and hold harmless the City against any and all liability and loss from personal injury or property damage resulting from or arising out of, in whole or in part, the use or occupancy of rights-of-way by the sponsor or its employees, agents, or contractors arising out of the rights and privileges granted by a special event permit.
 4. Transferability. A sponsor may not transfer a special event permit to another person.

(d) Application Processing

1. Upon receiving a completed application, the clerk shall forward the application to the police department, fire department, department of public works, health department, and city engineer.

- a. Each department shall review the application received from the city clerk and may estimate the department's charges associated with the special event. A department may require payment for its direct costs by notifying the city clerk of the estimated amount if any of the following applies:
 - i. The department's estimated direct costs to provide staffing and equipment for a special event exceeds \$500
 - ii. Any vendors offer for sale personal services or merchandise from a temporary location on the special event premises

- b. If the total estimated direct costs for all departments is less than \$1,000, the city clerk shall notify the sponsor, prior to issuing the special event permit, of the estimated direct costs and that the sponsor will be invoiced for the actual direct costs after the event. If the total estimated direct costs for all departments exceed \$1,000, the city clerk shall require prepayment of the total estimated direct costs at least 7 days prior to the commencement of the special event.
- c. In determining staffing and equipment for a special event, the departments shall consider all the following:
 - i. The anticipated peak attendance.
 - ii. Whether food or alcohol is available for consumption.
 - iii. Whether outdoor amplified sound is utilized.
 - iv. Particular characteristics of the special event including layout, sight lines, nearby population density, parking availability, and other relevant factors.
- d. In determining whether to collect direct costs of staffing and equipment, the departments may not consider the content of any message at the special event.
- 2. The city clerk shall determine if the applicant owes any delinquent fees, charges, or other debts to the City.
- 3. If the application requests a special exception from zoning laws for the duration of the special event, the clerk shall schedule a public hearing on the application and publish a class 2 notice of that hearing as required by Wis. Stat. 62.23(7)(de)3.
- (e) Permit Issuance and Appeal
 - 1. (Reserved).
 - 2. Issuance.
 - a. Private Property. For any special event that does not take place on public property and complies with the zoning code, the city clerk shall issue a special event permit to the sponsor or its agent unless the applicant is disqualified.
 - b. Public Property. For any special event taking place on public property, the city clerk shall issue a special event permit to the sponsor or its agent only if the application is granted by the common council.

c. Zoning Exemption. If a zoning exemption is requested for a special event on private property, the city clerk shall issue a special event permit to the sponsor or its agent only after a public hearing is conducted on the application and the application is granted by the common council. The council may impose reasonable requirements or conditions upon the special exception prior to granting an application.

3. Disqualifiers. A person is not eligible for a special event permit if any of the following applies:

- a. In the 3 years prior to the date of application, the sponsor or coordinator failed to comply with the requirements of this section.
- b. The special event permit application contains materially false information.
- c. Any estimated direct costs for which the city clerk has required prepayment remain unpaid.
- d. Any delinquent fees, charges, or other debts to the City owed by the applicant remain unpaid.
- e. The clerk has received a prior pending application or has issued a different special event permit for the same premises during overlapping times and dates.

4. Due Process ~~upon Denial~~. If the clerk has not issued a special event permit 7 days prior to commencement of the special event, the person whose application was not approved may apply for a writ of mandamus.

(f) Conditions upon Permit. Upon issuance of a special event permit, each sponsor agrees to the following conditions:

1. The sponsor or at least one coordinator shall be on the special event premises at all times that the special event is open for attendees.
2. The police department, fire department, or department of public works may increase or decrease the staffing or equipment on the premises during the special event based on the actual number of attendees in order to protect the public health, safety, and welfare, and the City may charge the sponsor up to the direct costs of an increase in staffing or equipment under this paragraph, except as stated in subsection (d)(1)(D).
3. The coordinator shall keep a copy of the special event permit and any other applicable permit or license on the premises for the duration of the special event.
4. The coordinator shall answer at all times that the special event is open for attendees any calls to the mobile phone for the number listed on the application from a city official or employee.
5. The sponsor and coordinator shall comply with all local, state, and federal laws.
6. At least 7 days prior to the special event, the sponsor shall provide notice to all occupants of a closed street of the special event date and time through door hangers, mail, or another method that ensures all occupants are informed of the special event's date and time.

7.

For any special event premises on public property other than the West Allis Farmers Market, the sponsor and coordinator may not exclude any individual from the premises unless that individual engages in disorderly conduct, obstructs event attendees from taking part in the activities on the premises, or creates a safety hazard. For special events at the West Allis Farmers Market, the sponsor or coordinator may exclude any individual from the premises because it is not right-of-way and not a traditional public forum.

- (g) The sponsor shall be vicariously liable for any law violations committed by any vendors offering for sale personal services or merchandise from a temporary location on the special event premises.
- (h) Settlement of Direct Costs. Within 30 days after the final date indicated on the special event permit or the date on which a special event was closed under sub. ~~(h)~~, any department that provided an estimate of direct costs for staffing and equipment for the special event and is seeking reimbursement shall file with the city clerk an invoice showing the actual direct costs for staffing and equipment provided on premises during the special event.
 - 1. The city clerk shall apply any prepayment for that special event to the actual direct costs incurred by all departments seeking reimbursement, and then refund any excess prepayment to the sponsor or invoice the sponsor for any remaining balance.
 - 2. The sponsor shall pay the invoiced amount within 30 days after the invoice date and simple interest shall accrue at 1% per month on the balance due for each month the invoice is delinquent.
- (i) Penalty and Remedies
 - 1. Forfeiture. Any person convicted of violating any of the provisions of this section shall forfeit not less than \$50 nor more than \$500 for each violation, together with the costs of prosecution.
 - 2. Event Closure. A law enforcement officer may summarily ~~invalidate a special event permit and~~ close ~~the a~~ special event:
 - a. If the event causes such a disturbance of public order that it is reasonable to believe that the assembly will cause injury to persons or damage to property unless it is immediately dispersed;
 - b. If there is no sponsor or coordinator on the premises; ~~or~~
 - c. If the sponsor or coordinator fails to correct noncompliance with a condition of a special event permit after advanced warning to the sponsor or coordinator and reasonable opportunity to comply with that condition; ~~or~~
 - d. If the special event requires a permit and no permit has been issued for that special event.
 - 3. Other Remedies. This section does not restrict the City from seeking any other remedies allowed by law.

Note: A special event permit is appropriate for any block party, church festival, concert, parade, carnival, or other large gathering.

SECTION 2: **EFFECTIVE DATE** This Ordinance shall be in full force and effect on and after the required approval and publication according to law.

PASSED AND ADOPTED BY THE CITY OF WEST ALLIS COUNCIL

_____.

	AYE	NAY	ABSENT	ABSTAIN
Ald. Vince Vitale	_____	_____	_____	_____
Ald. Ray Turner	_____	_____	_____	_____
Ald. Tracy Stefanski	_____	_____	_____	_____
Ald. Marty Weigel	_____	_____	_____	_____
Ald. Suzzette Grisham	_____	_____	_____	_____
Ald. Danna Kuehn	_____	_____	_____	_____
Ald. Thomas Lajsic	_____	_____	_____	_____
Ald. Dan Roadt	_____	_____	_____	_____
Ald. Rosalie Reinke	_____	_____	_____	_____
Ald. Kevin Haass	_____	_____	_____	_____

Attest

Presiding Officer

Rebecca Grill, City Clerk, City Of
West Allis

Dan Devine, Mayor, City Of West
Allis



City Clerk
clerk@westalliswi.gov

December 7, 2023

Nahum Morales
1231 S 6th st #B
Milwaukee, Wisconsin 53204

RE: Operator's License Application Review

Dear Nahum ;

Your application for an Operator's/Bartender License is scheduled for a televised hearing before the Public Safety Committee on: **December 12, 2023 at 7:00 pm in Room 128 at West Allis City Hall, 7525 W. Greenfield Avenue, West Allis.**

The reason for the hearing is based upon information from your background check relating to conviction(s) for a felony, misdemeanor, or other offense; and/or habitual law offenses. The circumstances of the offenses substantially relate to the operation of a licensed premise because the conduct demonstrates irresponsible or illegal use of alcohol and/or drugs and/or noncompliance with licensing rules and regulations.

You are allowed to show competent evidence of rehabilitation and fitness to engage in the operation of a premises licensed to serve alcohol (Wis. Stat. §111.335(4)(c)1.b.)* See page 2 for additional information.

If you fail to appear you waive your opportunity to be heard to present your evidence of rehabilitation and your license application could be denied. If your license is denied, you will have to wait six months from the date of denial to reapply.

Please park in the parking lot on the south side of the building. After entering the building, walk straight back to the Common Council Chambers. When the Common Council begins their recess meetings (sometime after 7PM), you will then go to Room 128.

If you have questions, please email clerk@westalliswi.gov.

Pursuant to Wisconsin Statute Section 111.335(4)(d)1, competent evidence of rehabilitation may include:

- A certified copy of a federal department of defense form showing honorable discharge or similar cessation of military service
- A copy of local, state, or federal release documents showing completion of probation, extended supervision, or parole
- Evidence that at least one year has lapsed since release from local, state, or federal custody without a new offense and compliance with terms of supervision

An applicant may also provide information regarding:

- Evidence of the nature and seriousness of the offense
- The circumstances relative to the offense, including mitigating or social conditions
- The age of the applicant at the time of the offense
- The length of time that has lapsed since the offense
- Letters of reference
- Any other relevant evidence of rehabilitation and present fitness.