



OFFICE OF THE CITY CLERK

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Memo

Date: January 8, 2016
To: Robert Barwick, Senior Buyer
From: Monica Schultz, City Clerk
RE: Sole Source Communication Regarding Revised Municipal Code Supplements - 2016

This letter is to recommend the sole source purchase of Revised Municipal Code electronic and hard copy supplements and services from General Code. The City of West Allis Clerk's Office has been working with this vendor since 2000. General Code provides quality customer support, and offers users easy access to the Revised Municipal Code in a variety of formats. I hereby recommend approval of this vendor for the continued use of their products and services for the year 2016 in the amount of \$10,000.



Monica Schultz, City Clerk