



Meeting Minutes Library Board

Wednesday, June 24, 2026

7:00 PM

West Allis Public Library
7421 W. National Ave.

A. Call to Order

Mr. Rausch called the meeting to order at 7:00 p.m.

B. Roll Call

Present 7 - Elizabeth Suelzer, Barbara Hart, Amelia Bursi, Ray Turner, Angela Collings, Darren Rausch, Carrie Zagzebski

Excused 2 - Amy Hutter, Jody Rymaszewski

Staff present: Michael Koszalka, Library Director, and Lisa VandenBoom, Administrative Services Manager

C. Approval of Minutes

Library Board Meeting Minutes May 27, 2026

Attachments: [Library Board Meeting Minutes May 27, 2026](#)

Ms. Hart moved to approve the May 27, 2026 Library Board meeting minutes as written. Second by Ms. Suelzer. Motion approved.

D. Statements by Citizens

None.

E. Correspondence

Wisconsin Trustee Training Week 2026

Attachments: [Wisconsin Trustee Training Week 2026](#)

F. Claims and Finance Report

June 2026 Claims and Finance Report

Attachments: [June 2026 Claims and Finance Report](#)

Ms. Hart moved to approve the June 2026 Claims and Finance Report. Second by Alderperson Turner. Motion approved.

G. Unfinished Business

Performance Evaluation of the Library Director

Attachments: [Library Director Evaluation Policy](#)
[Library Director Performance Eval Timeline](#)
[Library Director Evaluation Feedback](#)

The Library Board tabled this item until the July Library Board meeting.

H. New Business

MCFLS Update

Milwaukee County Transit System buses will soon have ads for the Milwaukee County Federated Library System.

Trustee Essentials-Chapter 1-The Trustee Job Description

Attachments: [Trustee Essentials-Chapter 1-The Trustee Job Description](#)

I. Library Director's Report

- The City of West Allis Forestry department removed plantings original to the building in the entrance area and has planted new ones.
- Rat abatement is now in place through collaboration with the Environmentalist at the Health Department.
- The West Allis A LaCarte Library table attracted many people. Thank you to the volunteers. 227 people entered the raffles.
- A warming shelter at Mount Hope Lutheran Church has been proposed for the community and initial meetings held.

J. Adjournment

There being no further business, Ms. Hart moved to adjourn. Second by Ms. Suelzer. Motion approved. The meeting was adjourned at 7:43 p.m.



All meetings of the Library Board are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.