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MEMORANDUM

TO: Rebecca Grill, City Administrative Officer

FROM: Sally Nusslock, Health Commissioner/City Sealer

DATE: November 28, 2018

SUBJECT: Request for a Senior Center Budget Transfer

Denise Koenig, Tony Warkoczewski, and I have explored some options to computerize processes at the West Allis Senior Center. Currently membership, renewals, class registrations and data tracking are primarily done on a paper system.

The software package that we are recommending we purchase is called MySeniorCenter. It is used in senior centers across the nation. The software will enable us to move to a computerized system which will make sending renewals, class registrations and tracking much more streamlined. This request aligns with action steps identified in the City's Strategic Plan.

Below is a summary of the two options we have been provided and the pros and cons of each.

Option 1: Purchase MySeniorCenter software standard package – cost = $9,820.00
- Pros
  - No required ads – can display City Branding on main screen, no confusion that it is a check in kiosk.
  - If the optional upgrade on the key tags is selected we can have the City Branding printed on them.
  - City has control of what is on the main page and screens for the kiosk
- Cons
  - Up front cost to purchase is higher
  - Annual fee is $1800 vs $1200

Option 2: Purchase MySeniorCenter software sponsored package – cost = $4,350.00
- Pros
  - Reduced purchase price and annual fee
  - Can City brand the key tags with the optional upgrade
- Cons
  - Must display Vendor selected ads on the kiosk startup screen
  - Limited ability to control which ads are selected

Attached are the quotes we received for both options.