



# City of West Allis

## Meeting Minutes

### Committee of the Whole

*Alderpersons: Suzzette Grisham, Kimberlee Grob, Kevin Haass,  
Chad Halvorsen, Danna Kuehn, Patty Novak, Marissa Nowling,  
Daniel J. Roadt, Ray Turner and Martin Weigel*

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Tuesday, May 6, 2025

6:00 PM

City Hall, Room 128  
7525 W. Greenfield Ave.

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#### SPECIAL MEETING

#### A. CALL TO ORDER

Ald. Haass called the meeting to order at 6:00 p.m.

#### B. ROLL CALL

**Present** 9 - Grisham, Grob, Haass, Halvorsen, Kuehn, Novak, Nowling, Roadt, Turner  
**Excused** 1 - Weigel

#### C. APPROVAL OF MINUTES

1. [2025-2954](#) February 11, 2025 Committee of the Whole Minutes.

Ald. Grisham motioned to approve, Ald. Novak seconded, motion carried.

#### D. MATTERS FOR DISCUSSION/ACTION

Ald. Kuehn moved to convene into Closed Session at 6:02 p.m., Ald. Grob seconded, motion carried by a roll call vote:

Aye: 9 - Halvorsen, Haass, Roadt, Turner, Grob, Kuehn, Novak, Nowling, Grisham  
No: 0

2. [2025-2946](#) Communication relating to the appointment of Erin M. Hirn to the position of City Administrator effective May 27, 2025.

3. [R-2025-1435](#) Resolution confirming the mayoral appointment of Erin M. Hirn to the position of City Administrator effective May 27, 2025.

Ald. Halvorsen moved to convene into Open Session at 6:31 p.m., Ald. Nowling seconded, motion carried by a roll call vote:

Aye: 9 - Halvorsen, Haass, Roadt, Turner, Grob, Kuehn, Novak, Nowling, Grisham  
No: 0

4. [O-2025-0028](#) Ordinance to repeal and recreate provisions related to public health, sanitation, and animals.

**Sponsors:** Alderperson Grisham and Alderperson Kuehn

Ald. Haass motioned to redraft the ordinance by the City Attorney and hold the item until next meeting, Ald. Grisham seconded, motion carried.

**E. ADJOURNMENT**

Ald. Grisham moved to adjourn at 6:55 p.m., Ald. Novak seconded, motion carried.



All meetings of the Committee of the Whole are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

**NON-DISCRIMINATION STATEMENT**

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

**AMERICANS WITH DISABILITIES ACT NOTICE**

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

**LIMITED ENGLISH PROFICIENCY STATEMENT**

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.