

Sent via E-Mail: pschloss@westalliswi.gov

Mr. Patrick Schloss
City of West Allis
7525 W. Greenfield Avenue
West Allis, WI 53214

**PROPOSAL FOR GRANT WRITING SERVICES RELATED TO THE
UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
FY26 CLEANUP GRANT REQUEST**

Dear Mr. Schloss:

Per your request, Ramboll US Consulting, Inc. (Ramboll) is pleased to submit this proposal to the City of West Allis (CDA) for grant writing services related to the United States Environmental Protection Agency (USEPA) Fiscal Year 2026 (FY26) Cleanup Grant Request. This scope of services will be completed under the Master Contract with the City, dated November 10, 2016.

January, 13, 2026

Ramboll
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SCOPE OF SERVICES

Ramboll will provide the lead role in preparing a USEPA FY26 Cleanup Grant Request which is due to the USEPA on or before January 28, 2026. The request for cleanup funds is anticipated to be up to \$4,000,000 and will be dependent on anticipated need from future identified projects.

Ref. P3861M-25199

The general process we will use for preparing and securing this Grant is as follows:

- The USEPA Cleanup Grant is associated with Funding Opportunity Number EPA-I-OLEM-OBLR-25-07.
- Ramboll understands that the City's intended use for this grant is for cleanup activities associated with the detection of elevated concentrations of trichloroethylene (TCE) at the former Motor Castings site located at 6500 W. Washington Street in West Allis, WI, in preparation for the site's eventual redevelopment.
- Ramboll will prepare an initial draft of the Cleanup Grant Request for the CDA's review and input by January 27, 2026. Edits and additional input can be incorporated by January 28, 2026, at which time the request will be finalized for timely submittal to USEPA.
- The City will submit the request via email to Ms. Ashley Green at green.ashley@epa.gov by COB on January 28, 2026.

FEE SCHEDULE AND GENERAL TERMS AND CONDITIONS

Ramboll will provide these grant writing services for **\$5,500** on a time and materials basis using the attached fee schedule. The work will be completed in accordance

with the terms and conditions of the Master Contract, dated November 10, 2016. If you find this proposal acceptable, please provide a Proceed Order, using the City's standard procedure and referencing this proposal. Ramboll may also begin preparation of the request based on your email authorization, due to the condensed timeline of the request.

Thank you for the opportunity to be of service. If you have any questions or need further information, please contact us.

Sincerely,



Michelle Peters, PE
Senior Managing Consultant

D 262 901 0133
mpeters@ramboll.com



Scott Tarmann, PE

Principal

D 262 901 0093
starmann@ramboll.com

AUTHORIZATION TO PROCEED

Ramboll Proposal No. P3861M-25199, dated January 13, 2026, for Grant Writing Services Related to the FY26 Cleanup Grant Request, West Allis, Wisconsin

Signature: _____

Name: _____

Title: _____

Date: _____

**ATTACHMENT
RATE SCHEDULE**

City of West Allis Proposed Fee Schedule for Brownfield Services

Labor		
Labor Category (Invoice Title)	Labor Rate	Estimated % Time
Project Principal (Principal)	\$200	2%
Senior Managing Consultant	\$175	10%
Managing Consultant	\$155	15%
Sr. Consultant 2	\$130	5%
Sr. Consultant 1	\$120	5%
Engineer/Geologist (Consultant 3)	\$110	20%
Engineer/Geologist (Consultant 2)	\$100	20%
Field Staff (Consultant 1)	\$85	10%
CAD/GIS Drafting	\$80	8%
Administrative Support	\$65	5%

Field Instruments/Equipment¹		
Description	Units	Unit Cost
PID (10.6 ev lamp)	day	\$70
Water Level Meter	day	\$30
0.45 micron filters	each	\$25
Peristaltic Pump	day	\$50
Concrete Corer	day	\$150

Personal Vehicle Mileage (fed rate) ²	mile	\$0.585
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Notes:

- 1: Other supplies/equipment will be rented as needed and the invoices will be passed through to the WDNR with no mark-up applied.
- 2: Based on project needs, distance to site and other factors, Ramboll may elect to rent a vehicle for field work. Typical vehicle rental rates, based on our company preferred provider fee schedule are between \$40 and \$70/day. Gasoline is additional.

A 10% mark-up will be added to all Subcontractor services.