



Administration

414.302.8501

Circulation

414.302.8503

Reference

414.302.8500

Children's

414.302.8502

### CLAIMS AND FINANCE REPORT-MARCH 2024

|                            |                     |
|----------------------------|---------------------|
| Appropriation January 2024 | \$1,864,105.00      |
| Balance November 2023      | <u>\$298,242.46</u> |
| Balance                    | \$2,162,347.46      |
| Expenditures to date       | <u>\$380,287.57</u> |
| Balance                    | \$1,782,059.89      |

The staff recommends the allowance of  
Claim Numbers 7394 to 7426 amounting to \$172,090.21  
Less Library Book Fund                   -\$68.47  
Less Drake-Breskvar Fund               -\$60.00

**BALANCE \$1,610,098.15**

### **BOARD AUTHORIZATION**

**Motion:** \_\_\_\_\_

**Second:** \_\_\_\_\_

**March 27, 2024**

# CITY OF WEST ALLIS

Date Filed March 27, 2024\_ SCHEDULE OF VOUCHERS

7525 W. Greenfield Avenue – West Allis, Wisconsin 53214

Date Paid \_\_\_\_\_

Library Board

| Vendor ID # | Name                              | Library Claim # | Purchase Order # | Purpose                                                       | Amount      | Voucher |
|-------------|-----------------------------------|-----------------|------------------|---------------------------------------------------------------|-------------|---------|
|             | Amazon                            | 7394            | P-Card Purchases | Library and Program Supplies, Custodial Supplies, Books, etc. | \$518.42    |         |
|             | Baker & Taylor                    | 7395            | P-Card Purchases | Books, DVD's, CD's, etc.                                      | \$12,761.61 |         |
|             | Bergmans Legacy Publications, LLC | 7396            | P-Card Purchase  | Tile Book                                                     | \$60.00     |         |
|             | BizTimes Milwaukee                | 7397            | P-Card Purchase  | Subscription Renewal                                          | \$108.00    |         |
|             | Brodart                           | 7398            | P-Card Purchase  | Cataloging Supplies                                           | \$109.95    |         |
|             | Campaign Monitor                  | 7399            | P-Card Purchase  | Service Subscription Renewal                                  | \$50.15     |         |
|             | Carter, Jason                     | 7400            | Docuware         | Library Program                                               | \$40.00     |         |
|             | Cengage Learning                  | 7401            | Docuware         | Large-Type Books                                              | \$193.53    |         |
|             | Center Point Large Print          | 7402            | Docuware         | Large-Type Books                                              | \$46.74     |         |
|             | Demco                             | 7403            | P-Card Purchase  | Cataloging Supplies                                           | \$772.05    |         |
|             | Dollar Tree                       | 7404            | P-Card Purchase  | Program Supplies                                              | \$13.16     |         |
|             | EnvisionWare                      | 7405            | P-Card Purchase  | Maintenance Service Renewals                                  | \$3038.70   |         |
|             | Grebe's Bakery                    | 7406            | P-Card Purchase  | Program Supplies                                              | \$58.75     |         |
|             | HF Group, LLC                     | 7407            | Docuware         | Reference Materials                                           | \$1402.28   |         |
|             | Jung Seed                         | 7408            | P-Card Purchase  | Seed Library                                                  | \$144.00    |         |
|             | Koszalka, Michael                 | 7409            | Docuware         | Petty Cash                                                    | \$71.76     |         |
|             | MCFLS                             | 7410            | Docuware         | Online and Cataloging Services                                | \$47,692.00 |         |
|             | Melott, Susan                     | 7411            | Docuware         | Library Program                                               | \$40.00     |         |
|             | Midwest Tape                      | 7412            | Docuware         | Audiobooks                                                    | \$104.97    |         |
|             | Morningstar                       | 7413            | Docuware         | Renewal                                                       | \$2806.00   |         |
|             | Nassco                            | 7414            | P-Card Purchase  | Custodial Supplies                                            | \$946.77    |         |
|             | Oriental Trading                  | 7415            | P-Card Purchase  | Program Supplies                                              | \$95.29     |         |
|             | Pick 'n Save                      | 7416            | P-Card Purchases | Program Supplies                                              | \$69.93     |         |
|             | Schmidt, Douglas                  | 7417            | Docuware         | Library Program                                               | \$100.00    |         |

## LIBRARY BOARD

\_\_\_\_\_  
President

\_\_\_\_\_  
Secretary

Date Filed March 27, 2024 SCHEDULE OF VOUCHERS

Library Board

[illegible]

## LIBRARY BOARD

President

## Secretary