



City of West Allis

Meeting Minutes

Library Board

Wednesday, April 27, 2022

7:00 PM

West Allis Public Library
7421 W. National Ave.

A. Call to Order

Ms. Suelzer called the meeting to order at 7:00 p.m.

B. Roll Call

Present 6 - Gloria Dohearty, Barbara Hart, Jody Rymaszewski, Elizabeth Suelzer, Ray Turner, and Adam Hengel

Excused 3 - Kari Southern, Michelle Wadewitz, and Angelito Tenorio

Staff present: Michael Koszalka, Library Director, and Lisa VandenBoom, Library Manager

C. Approval of Minutes

1. Library Board Meeting Minutes March 23, 2022

Attachments: [West Allis Public Library Board Meeting Minutes March 23, 2022](#)

Ms. Hart moved to approve the March 23, 2022 Library Board minutes as written. Second by Mr. Turner. Motion approved.

D. Statements by Citizens

None.

E. Correspondence

Mr. Timothy Sherman March 2022 Communication

Attachments: [Mr. Timothy Sherman March 2022 Communication](#)

F. Claims and Finance Report

2. April 2022 Claims and Finance Report

Attachments: [April 2022 Claims and Finance Report](#)

Ms. Hart moved to approve the April 2022 Claims and Finance Report. Second by Ms. Dohearty. Motion approved.

G. Unfinished Business

3. City Consolidation Feasibility Study

Attachments: [Barrientos WA Consolidated City Facility Proposal](#)

There is no update on this item.

4. West Allis A La Carte

Ms. Suelzer will send out an email to the Library Board asking for volunteers to staff the Library table at West Allis A La Carte.

H. New Business

5. MCFLS Update

Milwaukee Alderperson Nik Kovac has accepted the Budget Manager position in Milwaukee and will be resigning from the MCFLS Board.

ARPA funding from MCFLS will be used to purchase \$2,400 in teleconferencing equipment for the Constitution Room.

MCFLS is currently reviewing ILS (the online library catalog) options.

6. Request by Banned Patron for Reinstatement of Library Privileges

Attachments: [Mr. Timothy Sherman February 2016 Communication](#)

Ms. Dohearty moved to uphold the ban and give Mr. Sherman six months to bring forth documentation of steps taken that result in a change in behavior. Second by Ms. Hart. Motion approved.

7. Terchak Fund Request-Toys for Children's Department

Attachments: [Terchak trust fund report April 2022](#)

Ms. Hart moved to approve the Terchak Fund request to purchase toys for the Children's department. Second by Ms. Dohearty. Motion approved.

8. Trustee Essentials-Chapter 12-Library Standards

Attachments: [Trustee Essentials-Chapter 12-Library Standards](#)

The Library Board will review the library standards checklist items at future Library Board meetings.

I. Library Director's Report

- Emily Rutter, Adult Reference and Circulation Supervisor, and Michael Koszalka met with Shannon Byrne, the West Allis Senior Center Coordinator. They discussed ways the Library can collaborate with the Senior Center.

-An outreach event at Madison Elementary resulted in 27 new patron library card sign-ups. Beth Henika, Children's Supervisor, has also conducted story times at after school programs throughout the school district.

-Book A Librarian , a service providing one on one tech help to patrons, has restarted. Five patrons have already taken advantage of the service.

-The Library saw an increase of 1,500 visitors from February to March.

-On April 2nd, the Friends of the West Allis Public Library had their first meeting in two years.

J. Adjournment

There being no further business, Ms. Hart moved to adjourn. Second by Mr. Turner. The meeting adjourned at 7:51 p.m.

Respectfully submitted,

Jody Rymaszewski, Secretary



All meetings of the {bdName} are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.