



# City of West Allis

## Meeting Minutes

### Administration & Finance Committee

*Aldersperson Kevin Haass, Chair*

*Aldersperson Martin J. Weigel, Vice-Chair*

*Alderspersons: Michael J. Czaplewski, Michael P. May, Daniel J. Roadt*

Tuesday, May 15, 2018

7:51 PM

City Hall, Room 128  
7525 W. Greenfield Ave.

#### RECESS MEETING (draft minutes)

#### A. CALL TO ORDER

*Chair Haass called the meeting to order at 7:51 p.m.*

#### B. ROLL CALL

**Present** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

#### Others Present:

*Rebecca Grill, City Administrator; Peggy Steeno, Finance Director; Mason Pooler, Fire Chief; Dave Wepking, Director of Public Work; Pete Daniels, City Engineer; Jon Matte, Communications Director; Patrick Schloss, Manager of Community Development; Other Staff; Guests and Media.*

#### C. NEW AND PREVIOUS MATTERS

##### New Matters for Introduction

6. [O-2018-0022](#) Ordinance to Amend, Repeal or Recreate the following Subsections in Chapter 2, Subchapter I - Amend 2.02(1), Repeal and Recreate 2.05(2); Amend 2.95(1); Repeal and Recreate 2.95(2), 2.95(3); Repeal 2.385, 2.95(4) and 2.95(5); Amend 2.10(2)(a) and (b), 2.14(1), 2.16(1), 2.24(1); Repeal 2.29; Amend 2.30(1), 2.32(1) and (2); Repeal 2.34 and 2.35. Amend, Repeal, Recreate or Create the following Subsections in Chapter 2, Subchapter II - Amend 2.63(1), 2.70(1) and (2)(a); Repeal and Recreate 2.72, 2.73; Create 2.74; Amend 2.75(1); Amend, Repeal, Recreate or Create the following Subsections in Chapter 2, Subchapter IV - Amend 4.2, 4.4(1), 4.7(1), 4.9(1); Repeal 4.7(3) of the West Allis Revised Municipal Code Relating to Appointive Officials and Employees, Vacancies, Appointment for Executive, Managerial and Deputy-Assistant Service positions.

**Sponsors:** Administration & Finance Committee

**A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended for Passage. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

7. [O-2018-0023](#) Ordinance to establish the wage schedule for certain officers and employees in the Fire Department for 2018 and 2019.

**Sponsors:** Administration & Finance Committee

**A motion was made by Ald. May, seconded by Ald. Roadt, that this matter was Recommended for Passage. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

8. [R-2018-0331](#) Resolution approving the Summary of Negotiated Settlement between the City of West Allis and the West Allis Professional Firefighter's Association (WAPFFA) for 2018-2019.

**Sponsors:** Administration & Finance Committee

**A motion was made by Ald. Weigel, seconded by Ald. May, that this matter was Recommended For Adoption. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

9. [R-2018-0337](#) Resolution relative to amending City of West Allis Policies & Procedures Manual Policy No. 404, with the amended title, "Recruitment and Hiring Process for Executive/Managerial/Deputy-Assistant Service Positions", and repealing City of West Allis Policies and Procedures Manual No. 1455, Managerial Service (Division Head) Conditions of Employment.

**Sponsors:** Administration & Finance Committee

**A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended For Adoption. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

10. [R-2018-0340](#) Resolution approving the terms & conditions for an Economic Development Loan to Horizon Electric Company under the Department of Housing and Urban Development Community Development Block Grant Program in the amount up to \$30,000.

**Sponsors:** Administration & Finance Committee

**A motion was made by Ald. Weigel, seconded by Ald. Roadt, that this matter was Recommended For Adoption. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

11. [R-2018-0341](#) Resolution approving the terms & conditions for an Economic Development Loan to PodVacic Holdings, LLC under the Department of Housing and Urban Development Community Development Block Grant Program in the amount up to \$150,000.

**Sponsors:** Administration & Finance Committee

*Community Development Manager Patrick Schloss was present to discuss.*

**A motion was made by Ald. Weigel, seconded by Ald. Czaplewski, that this matter was Recommended For Adoption. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

12. [R-2018-0344](#) Resolution approving a single source contract with Ehlers & Associates, Inc. for the preparation of the Tax Increment District No. 16 - S. 70th and Washington Street Corporate Office Corridor Plan in the amount of \$15,000.

**Sponsors:** Administration & Finance Committee

**A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended For Adoption. The motion carried by the following vote:**

**Aye:** 4 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, and Ald. May

**No:** 1 - Ald. Roadt

13. [R-2018-0343](#) Resolution approving a West Allis Neighborhood Association Small Grant Program Focus Grant to East Allis Neighborhood Association in the amount of \$1,500.

**Sponsors:** Ald. Czaplewski and Ald. Vitale

**A motion was made by Ald. May, seconded by Ald. Weigel, that this matter was Recommended For Adoption. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

14. [R-2018-0346](#) Resolution relative to approval of the Employment Contract for the position of Director of Public Works with David Wepking.

**Sponsors:** Administration & Finance Committee

**A motion was made by Ald. Weigel, seconded by Ald. May, that this matter was Recommended For Adoption. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

15. [R-2018-0347](#) Resolution relative to approval of the Employment Contract for the position of City Engineer with Peter C. Daniels.

***Sponsors:*** Administration & Finance Committee

**A motion was made by Ald. Czaplewski, seconded by Ald. Weigel, that this matter was Recommended For Adoption. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

16. [2018-0416](#) Communication from City Administrator regarding notification of resignation of Audrey Key, Human Resources Director, effective December 21, 2018.

**A motion was made by Ald. Czaplewski, seconded by Ald. Weigel, that this matter was Recommended to be Placed on File. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

17. [2018-0415](#) Communication from City Administrator transmitting information from Milwaukee County Office of District Attorney regarding complaint by former Alderperson Probst.

**A motion was made by Ald. Weigel, seconded by Ald. Roadt, that this matter was Recommended to be Placed on File. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

18. [2018-0403](#) Communication from City Administrator requesting approval to fill a vacant Truck Driver position in the Department of Public Works, Sanitation and Street Division.

**A motion was made by Ald. Czaplewski, seconded by Ald. Weigel, that this matter was Recommended For Approval. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

19. [2018-0426](#) Communication from City Administrator requesting approval to fill the vacant position of Administrative Support Assistant in the Finance and BINS Departments.

**A motion was made by Ald. Weigel, seconded by Ald. May, that this matter was Recommended For Approval. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

20. [2018-0429](#) Communication from Finance Director regarding Finance Department reorganization and adjustment of positions.

**A motion was made by Ald. May, seconded by Ald. Roadt, that this matter was Recommended For Approval. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

21. [2018-0408](#) Finance Director/Comptroller submitting report for April 2018 indicating City of West Allis checks issued in the amount of \$2,026,112.02.

**A motion was made by Ald. May, seconded by Ald. Czaplewski, that this matter was Recommended to be Placed on File. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

### City Attorney Claim Report

22. [2017-0203](#) Summons and Complaint in the matter of U.S. Bank vs. Kurt W. Sorenson, et al, regarding foreclosure of mortgage, Case No. 17CV002459.

**This matter was Recommended to be Placed on File on a Block Vote**

23. [2017-0594](#) Summons and Complaint in the matter of CitiMortgage, Inc. v. Brent J. Perkins and Stefany A. Perkins, et. al. Case No. 17CV007204.

**This matter was Recommended to be Placed on File on a Block Vote**

24. [2017-0702](#) Amended Summons and Complaint in the matter of Midfirst Bank vs. Charlotte Lewis et al. regarding foreclosure of mortgage, Case No. 17-CV-003145.

**This matter was Recommended to be Placed on File on a Block Vote**

25. [2017-0720](#) Amended Summons and Complaint in the matter of JP Morgan Chase Bank, National Association vs Christine Robinson, et al, regarding foreclosure of mortgage, Case No. 2016CV007040.

**This matter was Recommended to be Placed on File on a Block Vote**

### Passed The Block Vote

**A motion was made by Ald. May, seconded by Ald. Weigel, to approve all the actions on the preceding items on a Block Vote. The motion carried by the following vote:**

**Aye:** 5 - Ald. Haass, Ald. Weigel, Ald. Czaplewski, Ald. May, and Ald. Roadt

**No:** 0

**D. ADJOURNMENT**

*A motion was made by Ald. Weigel, seconded by Ald. May, to adjourn the meeting at 8:07 p.m.*