

**COMMUNITY DEVELOPMENT AUTHORITY OF THE
CITY OF WEST ALLIS
AMENDED PROCEED ORDER #23**

TO: **AECOM Technical Services, Inc.**

DATE: JUNE 14, 2018

PROJECT: **Contract Amendment for Out-of-Scope Services related to Three Tank Removals at the Property Located at 7030 W. National Ave (AECOM Project No. 60340795)**

In accordance with the Agreement for Professional Services dated as of January 2, 2014 (the "Agreement"), you are directed to proceed with work on the Project as outlined below:

Work: See attached Scope of Services dated May 7, 2018

Estimate: \$4,600

Schedule: Work to commence immediately. To be completed as part of the Basic Services under the Agreement.

This Proceed Order, including any attachments, is incorporated into the Agreement. All work defined in this Proceed Order and payment therefor shall be performed in accordance with the terms and conditions of the Agreement, unless otherwise modified herein. Any modification(s) of this Proceed Order is subject to approval and acceptance pursuant to the Agreement.

Issued:

COMMUNITY DEVELOPMENT AUTHORITY

By: _____

Title: Executive Director
Community Development Authority

Date: _____

Received and Approved:

CONSULTANT

By: _____

Title: _____

Date: _____

ATTACHMENTS:

Scopes of Service

COMPTROLLER'S CERTIFICATE

Countersigned this 16th day of June, 2018,
and I certify that the necessary funds have been
provided to pay the liability that may be incurred
by the City of West Allis under this Contract.



AECOM
1555 RiverCenter Drive
Milwaukee, WI 53212

SCOPE OF SERVICE

May 7, 2018

Mr. John Stibal
Director, Development Department
City of West Allis Engineering Department
7525 W. Greenfield Avenue
West Allis, WI 53214

Mr. Patrick Schloss
Manager of Community Development
City of West Allis Engineering Department
7525 W. Greenfield Avenue
West Allis, WI 53214

Via email: JStibal@westalliswi.gov, PSchloss@westalliswi.gov

Subject: Contract Amendment for Out-of-Scope Services related to Three Tank Removals at the Property Located at 7030 W. National Avenue, West Allis, Wisconsin - AECOM Project No. 60340795

Dear Mssrs. Stibal and Schloss,

AECOM Technical Services, Inc. (AECOM) requests a contract amendment associated with additional services directed by Chris St. Clair relative to the 7030 W. National Avenue property. The scope of services includes the documentation, sample collection and reporting r associated with the removal of three underground storage tanks at the above-referenced property. The following paragraphs provide a brief site background, scope of services, and costs incurred to complete the scope of services.

Scope of Services

Three USTs were encountered during the course of razing the building at the above-referenced location. AECOM was directed by Chris St. Clair of the City of West Allis to document the removal, obtain the regulatorily-required confirmation samples and complete the required state of Wisconsin forms and reporting for UST removals. The USTs were:

- 300-gallon waste oil
- 2,000-gallon gasoline
- 300-gallon waste oil

Contract Amendment Fee

AECOM requests additional funding of **\$4,600** in accordance with the unit rates listed on the Fee Schedule included in our Agreement for Professional Services, dated May 21, 2012.

Invoice amounts will be based on actual units utilized at the rates shown on the attached Fee Schedule, and will include travel costs and other expenses incurred by AECOM in rendering the proposed services. We anticipate that the City will issue a Work Order under our existing Agreement for Professional Services, prior to AECOM proceeding with requested activities.

If you have any questions regarding our proposal feel free to contact me.

Sincerely yours,

AECOM Technical Services, Inc.

Sarah Engelhardt
Project Manager
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Kevin L. Brehm, P.E. (WI)
Associate Vice President
kevin.brehm@aecom.com