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# City of West Allis Matter Summary

7525 W. Greenfield Ave.  
West Allis, WI 53214

File Number	Title	Status
R-2003-0179	Resolution	In Committee
	Resolution Relative to Updating Removal of City Street Trees for Driveway Approaches Policy for Inclusion in the City of West Allis Policies & Procedures Manual.	
	Introduced: 06/03/2003	Controlling Body: Public Works Committee

### COMMITTEE RECOMMENDATION

Approve adoption

MOVER: VITALE

AYES 5 NOES 0

SECONDER: SENGSTOCK

EXCUSED \_\_\_\_\_

COMMITTEE ACTION DATE 6-3-03

### SIGNATURES OF COMMITTEE MEMBERS

[Signature]  
Chair

\_\_\_\_\_  
Vice-Chair

### COMMON COUNCIL ACTION adopted

FINAL ACTION DATE JUN 03 2003

MOVER:  
Narlock

SECONDER:  
Barczak

	AYE	NO
1. Barczak	<input checked="" type="checkbox"/>	_____
2. Czaplewski	<input checked="" type="checkbox"/>	_____
3. Kopplin	<input checked="" type="checkbox"/>	_____
4. Lajsic	<input checked="" type="checkbox"/>	_____
5. <del>Murphy</del>	_____	_____
6. Narlock	<input checked="" type="checkbox"/>	_____
7. Reinke	<input checked="" type="checkbox"/>	_____
8. Sengstock	<input checked="" type="checkbox"/>	_____
9. Trudell	<input checked="" type="checkbox"/>	_____
10. Vitale	<input checked="" type="checkbox"/>	_____
Weigel	<input checked="" type="checkbox"/>	_____
TOTAL	<u>10</u>	_____



# City of West Allis

7525 W. Greenfield Ave.  
West Allis, WI 53214

## Resolution

**File Number: R-2003-0179**

**Final Action:**

*6-3-03*

Resolution Relative to Updating Removal of City Street Trees for Driveway Approaches Policy for Inclusion in the City of West Allis Policies & Procedures Manual.

WHEREAS, Policy No. 2510, Removal of City Street Trees for Driveway Approaches Policy, was originally included in the City of West Allis Policies & Procedures Manual on July 8, 1991; and,

WHEREAS, Policy No. 2510 was revised on December 1, 1996; and

WHEREAS, it is necessary to revise and update said policy at this time.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of West Allis that Policy No. 2510, Removal of City Street Trees for Driveway Approaches, be approved as presented in the attached restatement.

BE IT FURTHER RESOLVED that the City Administrative Officer is authorized and directed to include Policy No. 2510 in the City's Policies & Procedures Manual and distribute said policy to all departments, divisions, and offices.

ADM\ORDRES\ADMR223

**ADOPTED**

*6/3/03*

Paul M. Ziehler, CAO, Clerk/Treasurer

**APPROVED**

*June 6, 2003*

Jeannette Bell, Mayor

Removal of City Street Trees for  
Driveway Approaches

P.W.-Forestry

2500

2510

1-2

7/8/91

5/30/03

1.0 PURPOSE:

To describe the procedures followed by the Forestry Division regarding the removal and/or replacement of trees in the area between the walk and curb lines necessitated by the installation of a driveway approach.

2.0 ORGANIZATIONS AFFECTED:

This policy applies to all City Departments, City Boards, Commissions, and the general public.

3.0 POLICY:

This statement of policy describes the Forestry Division's policy regarding the removal and/or replacement of City street trees located between the walk and curb area when such removal is necessitated by a request from the adjacent property owner to install a driveway approach or make a similar modification in the walk to curb area.

4.0 REFERENCES:

Chapter 11.13(1)(2), City of West Allis Revised Municipal Code.

5.0 PROCEDURES:

5.1 RESPONSIBILITY:

5.2.1 The Forestry Division shall remove or cause the removal of any tree located in the walk to curb area of a City street for purposes of installing a driveway approach, or other general construction, in this walk to curb area.

5.2.2 Whenever and wherever possible, the Forestry Division will cause a tree to be relocated to an adjacent site abutting the same property. The cost for such transplanting shall be borne entirely by the property owner requesting the driveway approach.

5.2.3 If the Forestry Division determines that the existing tree cannot be transplanted and must therefore be removed, all costs associated with such removal shall be borne entirely by the property owner requesting the tree removal.

These costs include the removal of the tree and stump, site restoration and the value of the tree removed.

The value of the tree removed shall be determined by utilizing the most recent "Guide for Plant Appraisal" authored by the Council of Tree and Landscape Appraisers and published by the International Society of Arboriculture.

- 5.2.4 If sufficient room exists for a tree to be planted as a replacement to the one removed for the driveway approach, or other construction, the cost of planting the replacement tree shall be borne entirely by the property owner.