



City of West Allis

Meeting Minutes

Administration & Finance Committee

Aldersperson Kevin Haass, Chair

Aldersperson Danna Kuehn, Vice-Chair

Alderspersons: Thomas G. Lajsic, Angelito Tenorio, and Martin J. Weigel

Tuesday, October 20, 2020

7:00 PM

City Hall, Common Council Chambers

7525 W. Greenfield Ave.

RECESS MEETING

A. CALL TO ORDER

The meeting was called to order by Chairperson Haass at 7:26 p.m.

B. ROLL CALL

Present 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel

Others Present: Rebecca Grill, City Administrator; Kail Decker, City Attorney

C. NEW AND PREVIOUS MATTERS

12. [2020-0722](#) Communication from Director of Public Works regarding promotion of Don Molleson to Electrical Superintendent

Attachments: [molleson promotion](#)

A motion was made by Lajsic, seconded by Weigel, that this matter was Recommended For Approval and to be Placed on File. The motion carried by the following vote:

Aye: 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel

No: 0

13. [2020-0723](#) Communication from Director of Public Works regarding promotion of Brett Wollenzien to Fleet Services Superintendent

Attachments: [wollenzien promotion](#)

A motion was made by Kuehn, seconded by Lajsic, that this matter was Recommended For Approval and to be Placed on File. The motion carried by the following vote:

Aye: 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel

No: 0

14. [O-2020-0048](#) Ordinance to amend the City of West Allis Salary Schedule due to the 2020 Adopted Budget.

Attachments: [Ord O-2020-0048](#)

[Ord O-2020-0048 signed](#)

[AFFIDAVIT OF PUBLICATION - O-2020-044, O-2020-0045, O-2020-0048 11929649](#)

A motion was made by Lajsic, seconded by Tenorio, that this matter was Recommended for Passage. The motion carried by the following vote:

Aye: 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel

No: 0

15. [R-2020-0624](#) Resolution to approve the implementation of a pay increase for non-represented employees pursuant to the 2020 adopted budget

Sponsors: Administration & Finance Committee

Attachments: [R-2020-0624](#)

[Res R-2020-0624 signed](#)

A motion was made by Kuehn, seconded by Lajsic, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel

No: 0

16. [R-2020-0626](#) Resolution to consider the purchase of one additional kiosk and service agreement to support the operations of the West Allis City Hall Customer Service Center from DynaTouch Interactive Technologies in an amount not to exceed \$42,553

Sponsors: Administration & Finance Committee

Attachments: [Res R-2020-0626](#)

[Exhibit A - Quote - Extra Kiosk](#)

[Res_R-2020-0626 signed](#)

A motion was made by Tenorio, seconded by Weigel, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel

No: 0

17. [2020-0718](#) Communication from the Health Commissioner regarding request to fill the Public Health Nurse position

Attachments: [Request to fill position form PHN](#)

[Request to hire memo PHN](#)

[JDQ-Health- PHN](#)

A motion was made by Lajsic, seconded by Weigel, that this matter was Recommended For Approval and to be Placed on File. The motion carried by the following vote:

Aye: 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel

No: 0

18. [2020-0724](#) Communication from Director of Public Works to approve an exception to the hiring freeze and grant permission to fill six vacancies (two Equipment Operator, one Maintenance Repairer, two Truck Driver, one Electrical Mechanic)

Attachments: [a&f approval to fill positions 2020-10-20](#)

A motion was made by Kuehn, seconded by Lajsic, that this matter was Recommended For Approval and to be Placed on File. The motion carried by the following vote:

Aye: 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel

No: 0

19. [2020-0696](#) Finance Director/Comptroller submitting report for September 2020 indicating City of West Allis checks issued in the amount of \$2,530,348.80

Attachments: [September 2020 Monthly Claims Report to CC](#)

A motion was made by Lajsic, seconded by Tenorio, that this matter was Recommended to be Placed on File. The motion carried by the following vote:

Aye: 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel

No: 0

20. [2020-0727](#) 2021 City of West Allis Mayor's Recommended Budget

Attachments: [Link to Budget](#)

[AFFIDAVIT OF PUBLICATION - 2021 Budget PH](#)

This matter was Held.

21. [2019-0824](#) Notice of Claim by Joshua Miranda regarding injuries and property damages at the intersection of W. Greenfield Ave. and S. 68 St. on or about October 16, 2019

Attachments: [Claim - Joshua Miranda](#)

[Miranda Claims Report](#)

A motion was made by Lajsic, seconded by Weigel, that this matter was Recommended to be Paid and Placed on File. The motion carried by the following vote:

Aye: 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel

No: 0

22. [2019-0708](#) Summons and Complaint in the matter of Highland Commons, LLC vs. City of West Allis, Case No. 2019CV007517

Attachments: [Claim - S&C Highland Commons 2019CV007517 10-1-19](#)

[Claims Report-October 20, 2020](#)

[highland dismissal](#)

Kail Decker present to discuss.

This matter was Recommended to be Placed on File on a Block Vote.

23. [2019-0753](#) Lawsuit by Hillside Properties LLC alleging excessive real estate taxes for the year 2019 at 10211 W. Greenfield Ave., parcel number 449-9996-005

Attachments: [Claim - Hillside Properties 2019CV007109 10-15-19](#)
[Claims Report-October 20, 2020](#)
[Hillside dismissal](#)

Kail Decker present to discuss.

This matter was Recommended to be Placed on File on a Block Vote.

24. [2019-0756](#) Felker Family LP summons regarding alleged excessive real estate taxes imposed for the year 2019 at 333 S. 108 St., parcel number 414-9990-001, Case no. 2019CV00708

Attachments: [Claim - Felker Family 10-9-19](#)
[Claims Report-October 20, 2020](#)
[Felker dismissal](#)

Kail Decker present to discuss.

This matter was Recommended to be Placed on File on a Block Vote.

25. [2020-0440](#) Claim by Harlan Stephens regarding damage to vehicle at 8750 W. National Ave. on May 13, 2020

Attachments: [2020-0440 Halan Stephens](#)
[Claims Report-October 20, 2020](#)

This matter was Recommended to be Placed on File on a Block Vote.

26. [2020-0445](#) Claim by Lauren Kojis regarding damage to vehicle at 1617 S. 77 St. on June 10, 2020

Attachments: [2020-0445 Claim - Kojis, Lauren 06-25-2020 Redacted](#)
[Claims Report-October 20, 2020](#)

This matter was Recommended for Denial on a Block Vote.

27. [2020-0448](#) Notice of Circumstances of Claim by James M. Franken regarding personal injury at N. 84 St. and W. O'Connor St. on May 17, 2020

Attachments: [2020-0448 Claim - James Franken](#)
[Claims Report-October 20, 2020](#)

This matter was Recommended for Denial on a Block Vote.

28. [2020-0479](#) Claim by Christine Jolitz regarding damage to property at 1535 S. 77 St. on January 20, 2020

Attachments: [2020-0479 Claim - Christine Jolitz](#)
[Claims Report-October 20, 2020](#)

This matter was Recommended for Denial on a Block Vote.

29. [2020-0605](#) Claim by Adrian Williams regarding damage to vehicle at 6700 W. Beloit Rd. on June 12, 2020

Attachments: [2020-0605 Claim - Adrian Williams redacted](#)
[Claims Report-October 20, 2020](#)

This matter was Recommended for Denial on a Block Vote.

30. [2020-0610](#) Claim by Melinda Collier regarding damage to property at 2046 S. 75 St. on January 11, 2020

Attachments: [2020-0610 Claim - Melinda Collier](#)
[Claims Report-October 20, 2020](#)

This matter was Recommended for Denial on a Block Vote.

Passed The Block Vote

A motion was made by Kuehn, seconded by Lajsic, to approve all the actions on item nos. 22-30 on a Block Vote. The motion carried by the following vote:

Aye: 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel

No: 0

31. [R-2020-0625](#) Resolution to approve the Year 2021 Operating Plan for the Downtown West Allis Business Improvement District and to adopt the Special Assessment Method as stated therein (Final)

Sponsors: Administration & Finance Committee

Attachments: [Res R-2020-0625](#)
[BID 2021 Operating Plan \(Signed\)](#)
[AFFIDAVIT OF PUBLICATION - R-2020-0625 11923341](#)
[Res R-2020-0625 signed](#)

A motion was made by Weigel, seconded by Tenorio, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Haass, Kuehn, Lajsic, Tenorio, and Weigel

No: 0

D. ADJOURNMENT

A motion was made to adjourn the meeting at 7:37 p.m. The motion carried.



All meetings of the {bdName} are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

NON-DISCRIMINATION STATEMENT

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

AMERICANS WITH DISABILITIES ACT NOTICE

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

LIMITED ENGLISH PROFICIENCY STATEMENT

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.