



# City of West Allis

## Meeting Minutes

### Library Board

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Wednesday, April 26, 2023

7:00 PM

West Allis Public Library  
7421 W. National Ave.

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#### A. Call to Order

Ms. Suelzer called the meeting to order at 7:00 p.m.

#### B. Roll Call

*Present: Jamie Arneson, Barbara Hart, Adam Hengel, Darren Rausch, Elizabeth Suelzer, and Alderperson Turner*

*Excused: Jody Rymaszewski, and Michelle Wadewitz*

*Staff present: Michael Koszalka, Library Director, and Lisa VandenBoom, Library Manager*

#### C. Approval of Minutes

1. Library Board Meeting Minutes March 22, 2023

**Attachments:** [Library Board Meeting Minutes March 22, 2023](#)

Ms. Hart moved to approve the March 22, 2023 Library Board minutes as written. Second by Alderperson Turner. Motion approved.

#### D. Statements by Citizens

None.

#### E. Correspondence

National Library Week Proclamation

**Attachments:** [National Library Week Proclamation](#)

#### F. Claims and Finance Report

2. April 2023 Claims and Finance Report

**Attachments:** [April 2023 Claims and Finance Report](#)

Ms. Hart moved to approve the April 2023 Claims and Finance Report. Second by Alderperson Turner. Motion approved.

#### G. Unfinished Business

3. Posting-Free Literature Racks Policy

This policy will be ready for board review at the May Library Board meeting.

#### H. New Business

4. MCFLS Update
- MCFLS will be starting work on a strategic plan soon.
- A new online catalog vendor, Aspen, was selected. CountyCat, the online library catalog, will be changed to the new platform in 2024.
5. Request by Banned Patron for Reinstatement of Library Privileges
- Attachments: [Mr. Steven Martinez December 2020 Communication](#)  
[Mr. Steven Martinez Communication November 2020](#)
- The patron who requested reinstatement did not appear at the meeting, so the board did not take action on this item.
6. West Allis A La Carte
- Ms. Suelzer will coordinate Library Board volunteers to staff the Library's table at West Allis A La Carte on Sunday, June 4th.
7. Trustee Essentials-Chapter 21- The Library Board and Accessible Services
- Attachments: [Trustee Essentials-Chapter 21-The Library Board and Accessible Services](#)

## I. Library Director's Report

- Mayor Devine surprised Library staff with bagels and a proclamation for National Library Week.
- The Library has received another donation totaling \$300,000 from the estate of Marion Jane Ellert. A previous bequest of \$500,000 was received from the estate earlier in the year.
- Interviews continue for the Children's Services Supervisor position.
- Library staff will be attending various outreach events in the summer. These include the New to Me event at Liberty Heights park, McCarty Park beer garden, West Allis Farmer's Market, National Night Out, and Bikes on the Block.
- Community member Bill Radonski has offered to lead a donation campaign to fund an outdoor programming space at the Library.
- A West Allis Community Read will take place in the fall. The book chosen is "The Final Revival of Opal and Nev" by Dawnie Walton. Events are being planned.
- The Friends of the West Allis Public Library will have their general meeting on Saturday, April 29th at 10:00 a.m.

## J. Adjournment

There being no further business, Ms. Hart moved to adjourn. Second by Alderperson Turner. Motion approved. The meeting was adjourned at 7:45 p.m.

*Respectfully submitted,*

*Jody Rymaszewski, Secretary*



All meetings of the {bdName} are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

**NON-DISCRIMINATION STATEMENT**

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

**AMERICANS WITH DISABILITIES ACT NOTICE**

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

**LIMITED ENGLISH PROFICIENCY STATEMENT**

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.