



City of West Allis

Resolution: R-2020-0498

File Number: R-2020-0498

Final Action:

Sponsor(s): Administration & Finance Committee

Resolution to consider the purchase of three kiosks and service agreement to support the operations of the West Allis City Hall Customer Service Center from DynaTouch Interactive Technologies in an amount not to exceed \$96,820

WHEREAS, the City of West Allis has a Section 8 Housing Program that is supported by a grant from Housing and Urban Development (HUD) to provide rent assistance to low income individuals and veterans in order to obtain quality affordable housing; and,

WHEREAS, the Section 8 Housing Choice Voucher Program is managed by the Community Development Authority of the City of West Allis and functions as the Housing Authority and as a result of the impacts of the national pandemic, implemented service delivery changes for participants and explored ideas on how to best meet participant and program needs with the implementation of the new Customer Service Center at City Hall; and,

WHEREAS, the Section 8 Housing Choice Voucher Program receives a fee for servicing each participant of the Voucher Program and has successfully operated with an Administrative Fee surplus and has formed an Administrative Fee Reserve Fund that can be used only for Section 8 service or administrative purposes; and,

WHEREAS, the City received an additional \$67,140 under the Cares Act Round One and \$75,954 under the Cares Act Round Two to support efforts to streamline the service aspect of the voucher program relative to COVID; and,

WHEREAS, the kiosks have a capacity to incorporate other service delivery options for additional City services; and,

WHEREAS, the City received a quote from DynaTouch Interactive Technologies in the amount of \$96,820 that includes a 2-year service agreement, hereby attached as Exhibit A - Quote, for two kiosks to be placed at City Hall and one at the Health Department; and,

WHEREAS, the total budget for the three kiosks is \$96,820, and is appropriated from the Section 8 Administrative Reserve Fee and Cares Act funds; and,

WHEREAS, the Director of Development and Director of IT, recommends the purchase and implementation of the kiosks program.

NOW, THEREFORE, BE IT RESOLVED by the Common Council of the City of West Allis as follows:

1. That the purchase of three kiosks is authorized.
2. That the amount of \$96,820 be allocated from the Section 8 Administrative Reserve Fee and Cares Act funds.
3. That the City Attorney be and is hereby authorized to make such non-substantive changes, modifications, additions and deletions to and from the various provisions of the Contract, including any and all attachments, exhibits, addendums and amendments, as may be necessary and proper to correct inconsistencies, eliminate ambiguity and otherwise clarify and supplement said provisions to preserve and maintain the general intent thereof, and to prepare and deliver such other and further documents as may be reasonably necessary to complete the transactions contemplated therein.

cc: Department of Development
Finance Department
City Administrator