



City of West Allis

7525 W. Greenfield Ave.
West Allis, WI 53214

Meeting Minutes

Administration & Finance Committee

Aldersperson Vincent Vitale, Chair

Aldersperson Kevin Haass, Vice-Chair

Alderspersons: Thomas G. Lajsic, Michael P. May, Cathleen M. Probst

Tuesday, February 2, 2016

8:00 PM

City Hall Room 220

RECESS MEETING (draft minutes)

A. CALL TO ORDER

Chair Vitale called the meeting to order at 8:00 p.m.

B. ROLL CALL

Present 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

Others Attending

Rick Kellar and Tracy Wymelenberg, Aurora West Allis Medical Center; Scott Post, City Attorney; Sheryl Kuhary, Assistant City Attorney; Steve Bane, Fire Chief; Mike Lewis, Director of Public Works/City Engineer; John Stibal, Director of Development; Ed Lisinski, Director of BINS; Rebecca N. Grill, City Administrator; Audrey Key, HR Director; Mark Wyss, Finance Director/Comptroller/City Treasurer; Other Staff; Guests and Media.

C. NEW MATTERS

41. [O-2016-0005](#) An Ordinance to Amend Subsection 2.19(8)(b) of the West Allis Revised Municipal Code Relating to Snow and Ice Removal Deposit.

Sponsors: Administration & Finance Committee and Public Works Committee

A motion was made by Ald. Lajsic, seconded by Ald. May, that this matter was Recommended for Passage. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

42. [O-2016-0006](#) An Ordinance to Amend Subsection 11.12(4) and Create Subsection 11.12(5) of the West Allis Revised Municipal Code Relating to Snow and Ice Removal.

Sponsors: Administration & Finance Committee and Public Works Committee

A motion was made by Ald. Lajsic, seconded by Ald. Probst, that this matter was Recommended for Passage. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

43. [R-2016-0029](#) Resolution to approve a Third Amendment to the Lease between the City of West Allis, West Allis Memorial Hospital Inc., and Aurora Health Care, Inc.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Lajsic, seconded by Ald. May, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

44. [R-2016-0032](#) Resolution authorizing the Director of Public Works/City Engineer to transfer \$100,000 from the Contingency Fund to the Capital Improvement Fund to inspect and design the permanent repairs to the granite panels on City Hall.

Sponsors: Administration & Finance Committee

A motion was made by Ald. May, seconded by Ald. Haass, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

45. [R-2016-0037](#) Resolution relative to accepting the sole source proposal of BP Logix for providing a Property Code Violation and Complaint System for a total cost of \$25,000.

Sponsors: Administration & Finance Committee

A motion was made by Ald. Lajsic, seconded by Ald. Probst, that this matter was Recommended For Adoption. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

46. [2016-0074](#) Communication from City Administrator regarding request to fill upcoming vacant position of Assistant City Attorney in the City Attorney's Office.

A motion was made by Ald. May, seconded by Ald. Probst, that this matter was Recommended For Approval. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

47. [2016-0078](#) Communication from City Administrator requesting staffing changes to the Department of Communications.

A motion was made by Ald. Lajsic, seconded by Ald. Haass, that this matter was Recommended For Approval. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

48. [2016-0056](#) Finance Director/Comptroller submitting report for December 2015 indicating City of West Allis checks issued in the amounts of \$4,669,271.99.

A motion was made by Ald. Lajsic, seconded by Ald. May, that this matter was Recommended to be Placed on File. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

49. [2016-0072](#) Communication from City Administrator transmitting Traffic Violation and Accident Reports for the period October 1, 2015 through December 31, 2015.

A motion was made by Ald. Lajsic, seconded by Ald. Haass, that this matter was Recommended to be Placed on File. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

D. CLOSED SESSION

At 8:09 p.m., Chairperson Vitale stated it was the intention of the Committee to vote on a motion to convene in closed session to confer with the City Attorney on the settlement of the Dakota Interek Corporation case, to discuss collective bargaining matters with the Fire Fighters Union, and to take such further action as may be necessary and appropriate with respect to such matters.

A closed session for the above purposes is authorized pursuant to the provisions of Wis. Stats. Section 19.85(1)(c), (e), and (g), which authorizes a governmental body, upon motion duly made and carried, to meet in closed session to consider employment, promotion, compensation or performance evaluation data of any public employee over which the governmental body has jurisdiction or exercises responsibility; to deliberate or negotiate the purchase of public properties and the investment of public funds, or conduct other specified public business whenever competitive or bargaining reasons require a closed session; and to confer with legal counsel for the governing body who is rendering oral or written advice concerning strategy to be adopted by the body with respect to litigation in which it is or is likely to become involved.

A motion was made by Ald. Lajsic, seconded by Ald. May, that this matter was Approved. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

City Attorney Scott Post was present to discuss the Dakota Intertek Corporation case. He presented his recommendation to the Committee. After discussion, the Committee consensus was to proceed as recommended by the City Attorney.

Staff then presented the Fire Fighters Union negotiations settlement proposal. Discussion ensued, and staff responded to questions and comments from the Committee. Committee consensus was provided to staff on how to proceed.

Upon conclusion of the closed session, 8:55 p.m., the Administration & Finance Committee reconvened in open session at said time and place to consider its public agenda, including motions to recommend approval or rejection of above-listed deliberations or any of the public agenda items that have not been acted upon.

E. PREVIOUS MATTERS

50. [2015-0482](#) Summons and Complaint in the matter of Dakota Intertek Corp. vs. City of West Allis, Case No. 15CV004949.

A motion was made by Ald. Lajsic, seconded by Ald. May, that this matter was Recommended for Settlement based on the City Attorney's recommendation. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

51. [2014-0571](#) McDonald & Kloth, LLC Notice of Claim on behalf of Dakota Intertek Corp. regarding City of West Allis 2013 Project No. 20.

A motion was made by Ald. Lajsic, seconded by Ald. May, that this matter was Recommended for Settlement based on the City Attorney's recommendation. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

City Attorney Claim Report

52. [2014-0006](#) Summons and Complaint in the matter of Bank of America, N.A. vs Crystal Zehe, et al, regarding foreclosure of mortgage, Case No. 13-CV011574.

This matter was Recommended to be Placed on File on a Block Vote

53. [2014-0007](#) Summons and Complaint in the matter of Wells Fargo Bank, N.A. vs Crystal M. Wisialowski a/k/a Crystal M. Zehe, et al, regarding foreclosure of mortgage, Case No. 13-CV-007308.

This matter was Recommended to be Placed on File on a Block Vote

54. [2015-0170](#) Summons and Complaint in the matter of Wells Fargo Bank, N.A. vs. James R. Miller, et al. regarding foreclosure of mortgage, Case No. 15CV001582.

This matter was Recommended to be Placed on File on a Block Vote

Passed The Block Vote

A motion was made by Ald. Probst, seconded by Ald. Lajsic, to approve all the actions on the preceding items on a Block Vote. The motion carried by the following vote:

Aye: 5 - Ald. Vitale, Ald. Haass, Ald. Lajsic, Ald. May, and Ald. Probst

No: 0

F. ADJOURNMENT

A motion was made by Ald. Haass, seconded by Ald. May, that the meeting be adjourned at 8:59 p.m. The motion carried unanimously.