

114



# City of West Allis

## Matter Summary

7525 W. Greenfield Ave.  
West Allis, WI 53214

File Number	Title	Status
2003-0479	Communication	In Committee
Requesting approval for destruction of public records at the Police Department.		
Introduced: 08/05/2003		Controlling Body: Advisory Committee

### COMMITTEE RECOMMENDATION approval

ACTION DATE:	MOVER	SECONDER		AYE	NO	PRESENT	EXCUSED
<u>8-5-03</u>			Barczak				
			Czaplewski				
			Kopplin	✓			
	✓	✓	Lajsic	✓			
			Narlock	✓			
			Reinke				✓
			Sengstock				
			Trudell				
			Vitale	✓			
			Weigel				
			TOTAL	<u>4</u>			<u>1</u>

### SIGNATURE OF COMMITTEE MEMBER (RECORDER)

Chair \_\_\_\_\_ Vice-Chair Vincent Vitale Member \_\_\_\_\_

### COMMON COUNCIL ACTION approval

ACTION DATE:	MOVER	SECONDER		AYE	NO	PRESENT	EXCUSED
<u>8-5-03</u>			Barczak	✓			
			Czaplewski	✓			
			Kopplin	✓			
			Lajsic	✓			
			Narlock	✓			
		✓	Reinke	✓			✓
			Sengstock	✓			
	✓	✓	Trudell	✓			✓
			Vitale	✓			
			Weigel	✓			
			TOTAL	<u>8</u>			<u>2</u>

## MEMO

TO: City Clerk/Treasurer Office

FROM: Jewel | Carol - WAPD

RE: Request for Formal Written Notification  
of Common Council Action on the  
Attached Communication

DATE: 7/11/03

Please provide this office with a written notification of the formal action taken by the Common Council on the attached communication.



# CITY OF WEST ALLIS

WISCONSIN



## DEPARTMENT OF POLICE

*Dean Puschnig*  
Chief of Police

July 7, 2003

Honorable Mayor and  
Members of the Common Council  
West Allis, Wisconsin

Dear Mayor Bell and Aldermen:

I respectfully request permission to destroy the records enumerated below in accordance with Section 1.09 of the Revised Municipal Code of the City of West Allis.

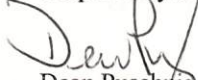
I feel these records are of no value to the Police Department and at present are creating a storage problem.

### RECORDS TO BE DESTROYED

#### FILES NOT MICROFILMED:

Abandoned Vehicle Reports	For the year 1995
Accident Reports	For the year 1995
City Towing Service Reports	For the year 1995
Employee Overtime Reports	For the year 1995
Municipal Citations	For the year 1995
Operating While Intoxicated Reports	For the year 1995
Paid Parking Citations	For the year 1995
Uniform Traffic Citations	For the year 1995
Personal Injury Reports	For the years 1995

Respectfully submitted,

  
Dean Puschnig  
Chief of Police

DP:cs

OR\DESTROY

RECEIVED

JUL 11 2003

CITY OF WEST ALLIS  
CLERK/TREASURER





# CITY OF WEST ALLIS

WISCONSIN



City Clerk/Treasurer Office

**Paul M. Ziehler**  
*City Administrative Officer  
Clerk/Treasurer*

**Dorothy E. Steinke**  
*Deputy City Treasurer*

**Monica Schultz**  
*Assistant City Clerk*

August 18, 2003

Dean Puschnig  
Chief of Police

Dear Mr. Puschnig:

On August 5, 2003, the Common Council approved the following communication:

- Police Chief request for permission to destroy records in accordance with Section 1.09 of the Revised Municipal Code.

Thank you for your attention in this regard.

Sincerely,

A handwritten signature in cursive script that reads 'Monica Schultz'.

Monica Schultz  
Assistant City Clerk

/dlm