



CITY ADMINISTRATIVE OFFICE

PAUL M. ZIEHLER  
City Administrative Officer  
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March 3, 2009

The Honorable Mayor Dan Devine  
and Members of the Common Council  
7525 W. Greenfield Avenue  
West Allis WI 53214

Subject: Communication from City Administrative Officer relative to a status report on the implementation of the 2007 Strategic Planning Action Plan items and first request to use \$2,500 of the \$100,000 in funding set aside for the action items implementation for partial funding of a graffiti power washer for the Police Department

Dear Mayor Devine and Common Council Members:

This letter is intended to first provide a status report on the implementation of the 2007 Strategic Planning Action items, and secondly, to request the use of \$2,500 of the \$100,000 in funding set aside for implementation of the action items by the responsible department. (This is the first request for use of these designated funds, which must be approved by the Common Council.)

In regards to the Status Report, please see the attached document. The report lists the five (5) groups with the action items noted under each. Then, under each action item is a description of implementation progress to date.

In regards to the second item, this letter is to also request the first use of a portion of the \$100,000 in funding set aside for implementation of the action items by the responsible department. In this case, \$2,500 is requested to be used as partial funding for a power washer for graffiti removal for the Police Department. The unit itself costs \$6,200. So far, \$1,200 is available through private contributions/sources and \$2,500 is available from the Asset Forfeiture Account, leaving a balance needed of \$2,500.

Thank you for your attention to the Status Report and this funding request. If you have any questions or need further information, please contact me.

Sincerely,

A handwritten signature in blue ink that reads "Paul M. Ziehler".

Paul M. Ziehler,  
City Administrative Officer, Clerk/Treasurer

PMZ:jfw  
cc: Department/Division Heads

ADM\ORDRES\MCC.STATUS RPT.07 SPAI