



# City of West Allis

## Meeting Agenda

### Common Council

7525 W. Greenfield Ave.  
West Allis, WI 53214

*Mayor Dan Devine, Chair*  
*Alderperson Thomas G. Lajsic, Council President*  
*Alderpersons: Gary T. Barczak, Michael J. Czaplewski, Kevin Haass,*  
*Michael P. May, Cathleen M. Probst, Rosalie L. Reinke,*  
*Daniel J. Roadt, Vincent Vitale, and Martin J. Weigel*

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Tuesday, April 18, 2017

7:00 PM

City Hall Common Council Chambers

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#### REGULAR MEETING

#### A. CALL TO ORDER

#### B. ROLL CALL

#### C. PLEDGE OF ALLEGIANCE

#### D. PUBLIC HEARINGS

*None.*

#### E. CITIZEN PARTICIPATION

#### F. ANNOUNCEMENT OF RECESS MEETINGS OF STANDING COMMITTEES

*New and Previous Matters referred to Committees may be considered and acted upon by Committees during the Common Council recess. Unless otherwise announced during the meeting, the standing Committees of the Common Council will meet during recess in the following rooms and in the following order:*

*Room 123 (Mayor's conference room)*  
*Advisory, Public Works, Safety & Development*

*Room 128*  
*License & Health, Administration & Finance*

#### G. MAYOR'S REPORT

1. Recent events attended
2. Awards/commendations
3. Upcoming events

**H. ALDERPERSON'S REPORT**

1. Recent events attended
2. Awards/commendations
3. Upcoming events

**I. APPROVAL OF MINUTES**

1. [2017-0236](#) Minutes (Draft) of the Common Council regular meeting of April 4, 2017.

Attachments: [040417 CC Minutes.draft](#)

**J. ITEMS NOT REFERRED TO COMMITTEE**

2. [2017-0230](#) Quarterly Report of Matters Pending Before Committee Prior to April 2017.

Attachments: [Referred Matters Report April 2017](#)

3. [2017-0197](#) Summons and Complaint in the matter of The Bank of New York Mellon vs. Robert A. Harvey, et al, regarding foreclosure of mortgage, Case No. 17CV002525.

Attachments: [Robert A Harvey Summons and Complaint](#)

4. [2017-0203](#) Summons and Complaint in the matter of U.S. Bank vs. Kurt W. Sorenson, et al, regarding foreclosure of mortgage, Case No. 17CV002459.

Attachments: [Kurt W. Sorenson Summons & Complaint](#)

5. [2017-0204](#) Albert Byal communication regarding vehicle damages that were allegedly sustained on April 4, 2017 at S. 75 St. and W. Washington Ave.

Attachments: [Claim - A. Byal](#)

**K. STANDING COMMITTEE REPORTS****ADMINISTRATION & FINANCE COMMITTEE**

*(Regular meeting held April 10, 2017)*

6. [O-2017-0012](#) An Ordinance to establish the pay for Non-Represented Employees of the City of West Allis.

Sponsors: Administration & Finance Committee

Attachments: [Attachment 1 - Pay Schedule for Non-Represented Employees](#)  
[Attachment 1 - Updated Pay Schedule for Non-Represented Employees April, 2017](#)

*Unanimously recommended passage.*

7. [R-2017-0023](#) Resolution to approve Carlson Dettmann Compensation and Classification Study, Pay Plan, and Authorize Implementation.

**Sponsors:** Administration & Finance Committee

**Attachments:** [Compensation Study Executive Summary](#)  
[Appendix A - Pay Plan](#)  
[Appendix B - Classification Review Process](#)  
[Appendix C - Appeal Process](#)  
[Fiscal Note](#)  
[Final Review Memo - April 4, 2017](#)  
[Appendix A Updated - Pay Plan April, 2017](#)  
[Appendix C Updated - Appeal Process April, 2017](#)  
[Fiscal Note - Updated April, 2017](#)

*Unanimously recommended to be Adopted.*

8. [R-2017-0046](#) Resolution to approve: (1) the classification and compensation plan for non-represented employees and (2) the guidelines for the implementation of the new classification and compensation plan.

**Sponsors:** Administration & Finance Committee

**Attachments:** [Attachment 1 - Pay Plan](#)  
[Appendix 1 - Updated - Pay Plan April, 2017](#)

*Unanimously recommended to be Adopted.*

9. [R-2017-0048](#) Resolution to authorize the City Administrator to enter into a professional service agreement with Carlson Dettmann Consulting, LLC to provide classification appeals, continued job evaluation services, review of performance evaluation system and development of new system, and a review of the current paid time off benefits in an amount not to exceed \$60,000.

**Sponsors:** Administration & Finance Committee

**Attachments:** [Professional Service Agreement](#)  
[Professional Service Agreement - Updated April 2017](#)

*Unanimously recommended to be Adopted.*

10. [R-2017-0049](#) Resolution to authorize and approve the appeals procedure in conjunction with the Carlson Dettmann Consulting job evaluation procedure.

**Sponsors:** Administration & Finance Committee

**Attachments:** [Attachment 1 - Appeal Process](#)  
[Attachment 1 - Appeal Process Updated April, 2017](#)

*Unanimously recommended to be Adopted.*

11. [R-2017-0050](#) Resolution to approve the following updated policies for implementation in conjunction with the Classification and Compensation Study: #1110 - Creating, Maintaining, and Administering Compensation/Salary Ranges; #1205 Payroll; #1412 Holidays; #1424 Overtime, Compensatory Time, and Premium Pay; #1484 Clothing, Tool and Other Allowances.

**Sponsors:** Administration & Finance Committee

**Attachments:** [Policy 1110 - to be repealed](#)

[Policy 1110 - Recreated](#)

[Policy 1205 - to be repealed](#)

[Policy 1205 - Recreated](#)

[Policy 1412 - to be repealed](#)

[Policy 1412 - Recreated](#)

[Policy 1424 - to be repealed](#)

[Policy 1424 - Recreated](#)

[Policy 1484 - to be repealed](#)

[Policy 1484 - Recreated](#)

[Policy 1205 - Amended April 2017 \(changes from original recreation in blue\)](#)

[Policy 1412 - Amended April 2017 \(changes from original recreation in blue\)](#)

[Policy 1484 - Amended April 2017 \(changes from original recreation in blue\)](#)

[Policy 1424 - Amended April 2017 \(changes from original recreation in red\)](#)

*Unanimously recommended to be Adopted.*

12. [R-2017-0084](#) Resolution relative to creating the City of West Allis Policies & Procedures No. 1112, Advance Notification of Resignation from City Service by Appointed Department Heads and City Officials.

**Sponsors:** Administration & Finance Committee

**Attachments:** [Policy No. 1112](#)

[policy 1112 amendment](#)

*Unanimously recommended to be Adopted as Amended.*

13. [2016-0703](#) Communication from City Administrator regarding the Classification and Compensation Study Results (including Pay Plan, Reclassification Requests, and Implementation Options).

**Attachments:** [Communication re Classification and Compensation Study Results](#)

[Classification & Compensation Study Project Update.121216](#)

*Unanimously recommended to be Placed on File.*

**L. COMMON COUNCIL RECESS****M. NEW AND PREVIOUS MATTERS****ADMINISTRATION & FINANCE COMMITTEE****New Matters for Introduction**

14. [R-2017-0092](#) A Resolution to delete City of West Allis Policies and Procedures Manual Policy No. 1408 “Filling Non-Permanent Positions”.
- Sponsors:* Administration & Finance Committee
- Attachments:* [Policy 1408](#)
15. [R-2017-0093](#) Resolution to approve a Storefront Improvement Program Grant Contract by and between the City of West Allis and Expert Adventure & Investment LLC, property owner for the property located at 7030 W. National Ave. and 15\*\* S. 71 St. in an amount not to exceed \$50,000.
- Sponsors:* Administration & Finance Committee
16. [R-2017-0097](#) Resolution to approve Memorandum of Understanding by and between the City of West Allis and the Governmental Agencies comprising the Milwaukee High Intensity Drug Trafficking Area (HIDTA) relating to hiring of a Temporary Limited Term Employee.
- Sponsors:* Administration & Finance Committee
- Attachments:* [HIDTA MOU \(LTE\) - 04/13/17 Draft](#)
17. [R-2017-0099](#) Resolution authorizing \$25,000 from the Community & Economic Development Investment Fund for Enhancing Mental Health Services and Support at the Aurora West Allis Medical Center Primary Care Clinics.
- Sponsors:* Administration & Finance Committee
- Attachments:* [Fundable Needs - Aurora](#)
18. [R-2017-0100](#) Resolution relative to amending City of West Allis Policies and Procedures Manual Policy No. 1468, Vehicle Operation, Driving Policy and Mileage Reimbursement.
- Sponsors:* Administration & Finance Committee
- Attachments:* [Draft of Amended Policy 1468 - dated 4/13/17](#)
19. [2017-0181](#) Communication from Police Chief Patrick Mitchell regarding the proposed Civilianization of the West Allis Police Department Communications Unit.
- Attachments:* [Communication regarding Civilianization of the WAPD Communications Unit](#)

20. [2017-0232](#) Communication from City Administrator requesting approval to fill the upcoming vacant position of Administrative Support Specialist at the Public Library.

Attachments: [Request to fill Admin Support Specialist position at the Public Library](#)

### Previous Matters for Consideration

21. [2017-0066](#) Attorney Joseph A. Pickart communication on behalf of Dawes Rigging and Crane Rental, Inc. regarding a claim for refund of 2015 and 2016 personal property taxes, plus interest.

Attachments: [Dawes Rigging and Crane Rental 013017](#)

## PUBLIC WORKS COMMITTEE

### New Matters for Introduction

22. [R-2017-0091](#) Resolution approving a Cost Sharing Agreement between the City of West Allis and the City of Milwaukee whereby the City of Milwaukee will pay an estimated share of 8.41%, preliminary estimate is \$105,346, of the W. Lincoln Avenue Union Pacific Railroad Right of Way to S. 61st Street improvement project.

Sponsors: Public Works Committee

Attachments: [R-2017-0091 Agreement](#)

23. [R-2017-0096](#) Resolution to approve bid of American Sewer Services, Inc. for the installation of concrete curb and gutter, concrete pavement, concrete sidewalk, driveway replacement, sanitary sewer relay, water main relay, building services and utility adjustments in South 57th Street from West National Avenue to West Lapham Street in the City of West Allis in the amount of \$963,590.10.

Sponsors: Public Works Committee

Attachments: [2017-5 BID RESULTS](#)

24. [R-2017-0098](#) Resolution to approve bid of Concrete Structures, Inc. for rehabilitation of the culvert carrying W. Lincoln Avenue over the Root River and consisting of culvert endwall replacement and concrete surface repair of the existing culvert at W. Lincoln Avenue Culvert over Root River, in the City of West Allis, in the amount of \$237,213.00

Sponsors: Public Works Committee

Attachments: [2017-4 BID RESULTS](#)

25. [2017-0207](#) Office of the Commissioner of Railroads, State of Wisconsin, Complaint of the City of West Allis for the Repair of the Public Crossing of the Union Pacific Railroad Co. Tracks with STH 59 (W. Greenfield Avenue) in the City of West Allis, Milwaukee County. PSC Ref. #300765

Attachments: [Office of the Commissioner of Railroads PSC Ref. 300765](#)

26. [2017-0208](#) Office of the Commissioner of Railroads, State of Wisconsin, Petition of the Wisconsin Department of Transportation for the Establishment of Two Public Crossings of the UP Tracks with the West Allis Crosstown Connector Trail in the City of West Allis, Milwaukee County. PSC Ref #300853

Attachments: [Office of the Commissioner of Railroads PSC Ref. 300853](#)

27. [2017-0234](#) Request by Richard Pomeroy for a right-of-way vacation and discontinuance of a portion of unimproved W. Euclid Ave. public right-of-way, in the 3200 block of S. 114 St. and east of S. 114 St.

### Previous Matters for Consideration

28. [O-2014-0018](#) An Ordinance to Repeal and Recreate Section 11.19 of the Revised Municipal Code for the City of West Allis Relating to Post-Construction Stormwater Management.

Sponsors: Public Works Committee

29. [2017-0025](#) Communication from the Assistant City Engineer regarding a Proposal to Implement Private Lead Water Service Replacement Using Grant Funds.

Attachments: [2017-0025](#)

### SAFETY & DEVELOPMENT COMMITTEE

#### New Matters for Introduction

30. [O-2017-0017](#) Ordinance to Create Section 10.22 and Amend Subsection 10.16(2) of the West Allis Revised Municipal Code Relating to Prohibiting Loitering Upon Street Medians

Sponsors: Ald. Roadt

31. [O-2017-0019](#) An Ordinance to repeal and recreate subsection 13.07 of the City of West Allis Revised Municipal Code, Chapter 13, Building Code relative to required inspections for building permits.

Sponsors: Safety & Development Committee

32. [R-2017-0090](#) Resolution amending the Purchase and Sale Agreement and Development Agreement between the Community Development Authority of the City of West Allis and Element 84, LLC for a multi-family development within the 84th and Greenfield Redevelopment Area.

Sponsors: Safety & Development Committee

Attachments: [First Amendment P&S Agreement\(4-12-17\)](#)

33. [R-2017-0095](#) Resolution declaring the Food Truck Takeover, scheduled on five Wednesdays from May 24, 2017 to October 11, 2017 at the Farmer's Market, a Community Event.
- Sponsors:* Safety & Development Committee
- Attachments:* [Food Truck Takeover Event Proposal](#)
34. [R-2017-0101](#) Resolution to direct the Community Development Authority of the City of West Allis to proceed with the demolition of the property located at 7030 W. National Ave.
- Sponsors:* Ald. Probst
35. [2017-0226](#) Special Use Permit for Kater 2 Kidz, a proposed salon spa, retail boutique and child party service, to be located at 6129 W. Greenfield Ave.
36. [2017-0227](#) Special Use Permit for Joycie's Angels, a proposed child daycare and education center, to be located at 3117 S. 108 St.
37. [2017-0228](#) Special Use Permit for The Crimson Club, a proposed bar/restaurant, to be located at 7211 W. Greenfield Ave.
- Attachments:* [Project Description](#)

### Previous Matters for Consideration

38. [2017-0165](#) Communication from the Director of Development relative to the demolition or renovation of the property located at 7030 W. National Ave.
- Attachments:* [Common Council Communication \(3-21-17\) - Final](#)

### LICENSE & HEALTH COMMITTEE

#### New Matters for Introduction

39. [O-2017-0018](#) Ordinance to Repeal and Recreate Subsections 8.13(4), 7.145(3) and (4), 7.135(3); Repeal Subsection 7.145(5); Amend Subsections 7.154(3), (5), and (7)(a), 7.15(2) (b) and (d), 7.145(2)(a), 7.145(6), 7.135(8), (14), (15), and (15)(a), 9.30(7)(a), (b), (c), (d), (e), (f), (h), and (i), 7.124(2), 7.123(2), 7.12(2)(c), 7.12(7)(c), 8.13(2); and Create Subsections 7.145(2)(b), (c), and (d), 7.124(5), and 7.123(5) of the West Allis Revised Municipal Code Relating to State Sanitation Regulations for Public Swimming Pools and Hotels, Motels, Tourist Rooming Houses, and/or Bed and Breakfast Establishments, and Permit and Inspection Fees for Weights and Measuring Devices; Public Physical Conditioning Establishments; Rooming Houses; Hotels, Motels and Tourist Rooming Houses and Bed and Breakfast Establishments; Public Swimming Pools; Tattoo and Body Piercing Establishments; Pet Shops, Kennels and Grooming Establishments; Animal Fancier Permit; Keeping of Rabbits; Keeping of Pigeons.
- Sponsors:* Ald. Roadt



40. [2017-0225](#) Appointment of new agent, Maria Lo Cicero, by Mega Marts, LLC, d/b/a Pick 'n Save #6847 located at 6760 W. National Ave.

41. [2017-0229](#) License applications.

*Adult-Oriented Establishment Operator Permit Application 2016-2017*

- Miguel F. Hernandez, 8926 W. Tripoli Ave., Milwaukee, 53228

*Carnival Permit License application 2017*

- Downtown West Allis, Inc., 10th Annual Downtown West Allis A la Carte, Sunday, June 4, 2017, Greenfield Avenue between 70th and 76th Streets and adjacent side streets.
- Mark Lake, Immaculate Heart of Mary Church Festival, 1121 S. 116th St., Friday, May 26 through May 28, 2017.

*Food Peddler Permit 2017-2018*

- Yvette Jimenez, d/b/a La Lonchera

*Instrumental Music License application 2016-2017*

- Guzzler's Sports Lounge, LLC, d/b/a Guzzler's Sports Lounge, 7408 W. Walker St.

*Operator's License (bartender/sales clerk) 2016-2017; 2017-2019*

- Babcock, Douglas D.; Baier, Candace Marie; Griffin, Shawn; Hart, Benjamin; Hayes, Erica R.; Huber, Amy J.; Jackson, Jamie G.; Krachtt, Andrew D.; Krause-Arnold, Alycia D.; Nekich, Antonija; Webster, Rebecca V.; and Zinger, Dmitry;

*Secondhand Article Dealer License application 2017-2018*

- Richard Shepard, d/b/a Granny's Florals & Gifts, 7236 W. Greenfield Ave.
- JP Haase Jewelers, Inc., d/b/a J.P. Haase Jewelers, 1431 S. 108 St.
- Eric Lee Haugen, d/b/a Resale and Oddities, 7415 W. Becher Street
- United States Cellular Operating Company, LLC, U.S. Cellular, 6770 W. National Ave.

*Secondhand Jewelry Dealer License applications 2017-2018*

- As New Resale LLC, d/b/a As New Appliances, 5825 W. National Avenue
- James Barnes, d/b/a Barnes Goldsmith, 8700 W. Greenfield Ave.

*Special Class B Beer & Wine License applications 2017-2018*

- St. Rita Parish, St. Rita Festival, 2318 S. 61 St., July 21-23, 2017.

*Used Vehicle Dealer License applications 2017-2018*

- Badger Lease & Auto Sales, Inc., d/b/a Badger Lease & Auto Sales, Inc., 9601 W. Greenfield Ave.
- EZ Motorcars, LLC, d/b/a EZ Motorcars, 7606 W. Beloit Rd.
- Moto Union LLC, d/b/a Moto Union, 11422 W. Greenfield Avenue.
- Prestigious Motors LLC, d/b/a Prestige Motors, 6747 W. Lincoln Ave.

42. [2017-0210](#) Police Department report regarding tavern violations/calls for service for the month of March 2017.

Attachments: [March 2017 LH Report](#)

43. [2017-0209](#) Police Department Report involving Six Points Pub & Grille, 6200 W. Greenfield Ave., of Escape Horse Inn, LLC, Douglas M. Ross, Agent, Incident Date: March 2, 2017.

- 44. [2017-0211](#) Police Department Report involving Riviera Lanes, 8600 W. Greenfield Ave., of Riviera of Wisconsin, Inc., Daniel A. Dougherty, Agent, Incident Date: March 3, 2017.
- 45. [2017-0212](#) Police Department Report involving Brass Monkey, 11904 W. Greenfield Ave., of ZJ Squared Ventures LLC, John G. Mackowski, Agent, Incident Date: March 7, 2017.
- 46. [2017-0217](#) Police Department Report involving Brass Monkey, 11904 W. Greenfield Ave., of ZJ Square Ventures, LLC, John G. Mackowski, Agent, Incident Date: March 26, 2017.
- 47. [2017-0213](#) Police Department Report involving Retro, 6827 W. National Ave., of Retro LLC, Brian R. Teclaw, Agent, Incident Date: March 9, 2017.
- 48. [2017-0214](#) Police Department Report involving Bottoms Up, 7127 W. National Avenue, of BFS WI LLC, Charles Hastings, Agent, Incident Date: March 22, 2017.
- 49. [2017-0215](#) Police Department Report involving Slurp-n-Burp Fun Bar, 1454 S. 92 St., of R&K Entertainment LLC, Robert M. Lucas, Agent, Incident Date: March 24, 2017.
- 50. [2017-0216](#) Police Department Report involving Boosters West, 7731 W. Becher St., of Boosters West LLC, Keith P. Randolph, Agent, Incident Date: March 25, 2017.
- 51. [2017-0218](#) Police Department Report involving Jonny Hammers, 6300 W. Lincoln Ave., Jonny Hammers, LLC, Jon Robert Cervantes, Agent, Incident Date: March 28, 2017.
- 52. [2017-0219](#) Police Department Report involving 6500 Restaurant & Bar, 6500 W. Greenfield Ave., of JM 6500 Investments, LLC, Tonja M. Bassett, Agent, Incident Date: March 1, 2017.
- 53. [2017-0220](#) Police Department Report involving Heart Breakers, 9440 W. National Ave., of Milwaukee Entertainment, LLC, Steven N. Pohlman, II, Agent, Incident Date: March 6, 2017.
- 54. [2017-0221](#) Police Department Report involving Tomken's Bar, 8001 W. Greenfield Ave., of Tomken's Inc., Michelle A. Felten, Agent, Incident Date: March 26, 2017.
- 55. [2017-0222](#) Police Department Report regarding March 30, 2017 Alcohol Compliance Check involving eleven (11) West Allis businesses, resulting with two (2) selling alcohol to an underage person without requesting identification. (Jay's Liquor, Inc., Jigar U. Chaudhari, Agent, d/b/a Riverbend Liquor, for premises located at 7506 W. Oklahoma Ave.).
- 56. [2017-0223](#) Police Department Report regarding March 30, 2017 Alcohol Compliance Check involving eleven (11) West Allis businesses, resulting with two (2) selling alcohol to an underage person without requesting identification. (Evisuals, LLC, Enrique H. Gonzalez, Agent, d/b/a In and Out Grocery, from premises located at 5932 W. Burnham St.)

57. [2017-0224](#) Police Department Report regarding March 21, 2017 Tobacco Compliance Check involving thirteen (13) West Allis businesses, resulting with none selling tobacco to an underage person without requesting identification.
58. [2017-0202](#) 2016-2017 Adult-Oriented Establishment Operator Permit application no. 2423 of Joshua J. Bascom.
59. [2017-0198](#) 2016-2017 Operator's License (bartender/sales clerk) application no. 17-571 of Annette R. Harris.
60. [2017-0199](#) 2016-2018 Operator's License (bartender/sales clerk) application no. 18-253 of Devon M. Baker.
61. [2017-0200](#) 2016-2018 Operator's License (bartender/sales clerk) application no. 18-248 of Sarinah L. Robinson.
62. [2017-0201](#) 2016-2018 Operator's License (bartender/sales clerk) application no. 18-249 of Dillon T. Vojvodich.
63. [2017-0176](#) Application of Transfer of License from Premises to Premises of 2016-2017 Class B Tavern Liquor License of T & T Sportz Bar, LLC, Tina M. Minto, Agent, d/b/a T & T Sportz Bar, LLC, from 6404 W. National Ave. to 5906 W. Burnham St.

## ADVISORY COMMITTEE

### New Matters for Introduction

64. [R-2017-0094](#) A Resolution fully supporting the vital and successful Community Development Block Grant (CDBG) Program and the HOME Investment Partnerships (HOME) Program and urging Congress to reject the 2018 Federal Budget recommendation eliminating the CDBG and HOME Programs.

*Sponsors:* Advisory Committee

65. [R-2017-0102](#) Resolution urging the Wisconsin State Legislature to reinstate the State of Wisconsin's commitment to the I-94 East-West Economic Corridor Project through enumeration and incremental funding of this reconstruction project in the 2017-2019 State Budget.

*Sponsors:* Advisory Committee

*Attachments:* [I94 EastWest Corridor Project Business Letter](#)

66. [2017-0233](#) Appointment by Mayor Devine of Mr. Lynn Franke to the Office of Weed Commissioner for the City of West Allis for the year 2017.

*Attachments:* [Appointment of Mr. Lynn Franke to Office of Weed Commissioner](#)

## N. ADJOURNMENT

All meetings of the Common Council are public meetings. In order for the general public to make comments at the committee meetings, the individual(s) must be scheduled (as an appearance) with the chair of the committee or the appropriate staff contact; otherwise, the meeting of the committee is a working session for the committee itself, and discussion by those in attendance is limited to committee members, the mayor, other alderpersons, staff and others that may be a party to the matter being discussed.

#### **NON-DISCRIMINATION STATEMENT**

The City of West Allis does not discriminate against individuals on the basis of race, color, religion, age, marital or veterans' status, sex, national origin, disability or any other legally protected status in the admission or access to, or treatment or employment in, its services, programs or activities.

#### **AMERICANS WITH DISABILITIES ACT NOTICE**

Upon reasonable notice the City will furnish appropriate auxiliary aids and services when necessary to afford individuals with disabilities an equal opportunity to participate in and to enjoy the benefits of a service, program or activity provided by the City.

#### **LIMITED ENGLISH PROFICIENCY STATEMENT**

It is the policy of the City of West Allis to provide language access services to populations of persons with Limited English Proficiency (LEP) who are eligible to be served or likely to be directly affected by our programs. Such services will be focused on providing meaningful access to our programs, services and/or benefits.