

8.



City of West Allis Matter Summary

7525 W. Greenfield Ave.
West Allis, WI 53214

File Number	Title	Status
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R-2010-0121 Resolution Introduced

Resolution relative to accepting the proposal of Workforce Health for providing Employee Health Risk Appraisal Services for a 2-year period for a total sum of \$37,000.00.

Introduced: 5/18/2010

Controlling Body: Administration & Finance Committee

Sponsor(s): Administration & Finance Committee

COMMITTEE RECOMMENDATION

adopt

ACTION DATE:	MOVER	SECONDER		AYE	NO	PRESENT	EXCUSED
MAY 18 2010			Barczak				
			Czaplewski				
			Kopplin	✓			
		X	Lajsic	✓			
			Narlock	✓			
			Reinke	✓			
			Roadt				
			Sengstock				
		X	Vitale	✓			
			Weigel				
		TOTAL		5			—

SIGNATURE OF COMMITTEE MEMBER

West Kopplin
 Chair Vice-Chair Member

COMMON COUNCIL ACTION

ADOPT

ACTION DATE:	MOVER	SECONDER		AYE	NO	PRESENT	EXCUSED
5-18-10	✓		Barczak	✓			
			Czaplewski	✓			
			Kopplin	✓			
			Lajsic	✓			
		✓	Narlock	✓			
			Reinke	✓			
			Roadt	✓			
			Sengstock				✓
			Vitale	✓			
			Weigel	✓			
		TOTAL		9	—		1



City of West Allis

7525 W. Greenfield Ave.
West Allis, WI 53214

Resolution

File Number: R-2010-0121

Final Action:

MAY 18 2010

Sponsor(s): Administration & Finance Committee

Resolution relative to accepting the proposal of Workforce Health for providing Employee Health Risk Appraisal Services for a 2-year period for a total sum of \$37,000.00.

WHEREAS, The Purchasing/Central Services Division has reported that it has received proposals for providing employee health risk appraisal services for the Health Department of the City of West Allis, that the proposals received were reasonable; and,

WHEREAS, The Common Council deems it to be in the best interests of the City of West Allis that the proposal of Workforce Health be accepted.

NOW, THEREFORE, BE IT RESOLVED, by the Mayor and Common Council of the City of West Allis that the proposal submitted by Workforce Health for providing employee health risk appraisal services for a 2-year period for a total net sum of \$37,000.00 be and is hereby accepted.

BE IT FURTHER RESOLVED, that the Purchasing/Central Services Division be and is hereby authorized to enter into a contract for the aforesaid services.

PCSD1083

ADOPTED

MAY 18 2010

Paul M. Ziehler, City Admin. Officer, Clerk/Treas.

APPROVED

5/21/10

Dan Devine, Mayor

2010 Health Risk Appraisal Vendor Selection Process

Emily Kratz, one of our HRH consultants, initially put together a matrix of possible vendors for Health Risk Appraisals (HRAs). Based off of her information and information that Shelly Zajdel, our Wellness Coordinator, had from various sources we invited four local vendors in to do a presentation and respond to a RFP.

Our cost analysis is based on 500 employees/spouses participating. We have approximately 570 active employees.

Typically participation rates are low in any activity unless an incentive is offered. With an incentive it is estimated that the participation rates would approach 50 – 75%. In 2008 we had 218 employees who participated in the HRA process.

All four vendors indicated they could meet our timelines and RFP criteria. In reviewing the responses we found that Workforce Health and Concentra are the two most comparable in price and services. If we went just on cost Workforce Health is slightly lower.

We would like to contract with Workforce Health. Our reasons for selecting Workforce Health are:

- 1) Workforce Health will provide portable kiosks at the work sites so employees can complete the online survey.
- 2) The assessment tool questions are appropriate and are user friendly for our employees.
- 3) The assessment tool is from a Wellsource, a well-known HRA source.
- 4) They will have registered nurses that will review individual results with employees.
- 5) Workforce Health will do all of the site scheduling and appointments. Concentra will not.

Sally Nusslock and Shelly Zajdel
3-1-2010