



## Administrative/Fiscal Note

Part I.

Date: 3/16/2017	File/Resolution Number:
Original: <input checked="" type="radio"/> Substitute: <input type="radio"/>	
Title: Resolution authorizing the Director of Public Works/City Engineer to amend the funding Agreement WE02 for reimbursement from MMSD to fund private property inflow/infiltration reduction work in the City of	
Submitted By (Name, Title, Department, Ext.) Joseph M. Burtch, Assistant City Engineer, DPW/Engineering, 302-8379	
Description: This project provides assistance to property owners for separation of foundation drains and for rehabilitation of sanitary laterals.	
Mandate: <input type="checkbox"/> X <input type="checkbox"/> No <input type="checkbox"/> Yes (attach documentation)	Sunset? <input type="checkbox"/> X <input type="checkbox"/> No <input type="checkbox"/> Yes – term?

Part II.

This file (check all that apply):	
<input type="checkbox"/> X Increases previously authorized expenditures	<input type="checkbox"/> Decreases previously authorized expenditures
<input type="checkbox"/> Increases city services	<input type="checkbox"/> Decreases city services
<input type="checkbox"/> Increases revenue	<input type="checkbox"/> Decreases revenue

Part III.

Purpose	Specify type/use	Expenditure	Revenue	Ongoing	1-3 yrs	3-5 yrs
Salaries/Wages		\$	\$			
Fringe Benefits		\$	\$			
Supplies/Materials		\$	\$			
Equipment		\$	\$			
Services		\$	\$			
Other		\$	\$			

Assumptions used in arriving at fiscal estimate: This project provides reimbursements for work done on private property to reduce I/I. The cost to the City is a minimal amount of staff time for administration of the project.
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Part IV.

Revenue Source:

Department Account # \_\_\_\_\_

Grants     Matching     Fees     TIF     Contingent Fund

Other, list:    Revenue provided by MMSD PP I/I Reduction Funds.

Part V.

Impacts

Does this impact citizens or businesses in the City?     No     Yes – Describe impact: This provides a benefit to eligible property owners.

Does this impact employees or operations?     No     Yes – Describe impact: Engineering Staff oversees the work and Finance submits for reimbursements from MMSD.

What are the goals?

Reduce flow in sanitary sewers caused by I/I from private property sources.

What are the performance criteria?

Reduction of sanitary flows.

Describe Timetable:

This is an ongoing project.

Miscellaneous

Does this require new positions?     No     Yes, how many?

Information Technology resources needed?     No     Yes – describe:

Part VI.

Performance Measurement Review Requested by committee or Common Council?     Yes     No

Timeline for review: \_\_\_\_\_